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BALDWIN WALLACE

COLLEGE

Found 1845



2002-2004 CATALOG

Baldwin Wallace College

2002-2004 Catalog

CollegeSource

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This catalog is a source of general information and does not constitute an irrevocable contract between Baldwin-Wallace College and any person. The College reserves the right to make necessary changes to the provisions and policies of this catalog at any time. All such changes are effective at such time as determined by the College and may apply to all prospective and matriculated students.

2002-03 and 2003-04 CALENDARS*

FALL--2002

Classes Begin	Mon., August 26
Last Day to Add	Fri., August 30
Last Day to Drop	Mon., October 28
Classes End	Sat., December 7
Final Exams	Mon.-Sat., December 9-14
No Classes	Labor Day, Mon., September 2
	Fall Holiday, Fri., October 18
	Thanksgiving Break, Wed.-Sat., November 27-30

FALL--2003

Classes Begin	Mon., August 25
Last Day to Add	Fri., August 29
Last Day to Drop	Mon., October 27
Classes End	Sat., December 6
Final Exams	Mon.-Sat., December 8-13
No Classes	Labor Day, Mon., September 1
	Fall Holiday, Tues., October 7
	Thanksgiving Break, Wed.-Sat., November 26-29

SPRING--2003

Classes Begin	Mon., January 13
Last Day to Add	Fri., January 17
Last Day to Drop	Mon., March 24
Classes End	Sat., May 3
Final Exams	Mon.-Sat., May 5-10
Commencement	Sun., May 11
No Classes	MLK Day, Mon., Jan. 20
	Spring Break, Mon.-Sat., March 10-15
	Good Friday, Fri., Sat., April 18, 19

SPRING--2004

Classes Begin	Mon., January 12
Last Day to Add	Fri., January 16
Last Day to Drop	Mon., March 22
Classes End	Sat., May 1
Final Exams	Mon.-Sat., May 3-8
Commencement	Sunday, May 9
No Classes	MLK Day, Mon., January 19
	Spring Break, Mon.-Sat., March 8-13
	Good Friday, Fri., Sat., April 9, 10

SUMMER--2003

Evening/Weekend 8-week Term

Classes Begin	Mon., May 19
	Weekend: Sat., May 17
Last Day to Add	Mon., May 12
Last Day to Drop	Mon., June 16
Final Exams	Mon.-Fri., July 7-11
	Weekend: Sat., July 12
No Classes	Memorial Day, Mon., May 26
	Independence Day, Fri., July 4

SUMMER--2004

Evening/Weekend 8-week Term

Classes Begin	Mon., May 17
	Weekend: Sat. May 15
Last Day to Add	Mon., May 10
Last Day to Drop	Mon., June 14
Final Exams	Mon.-Fri., July 6-9
	Weekend: Sat., July 10
No Classes	Memorial Day, Mon., May 31
	Independence Day, Mon., July 5

Day 6-week Term I

Classes Begin	Mon., May 19
Last Day to Add	Wed., May 21
Last Day to Drop	Wed., June 11
Final Exams	Fri., June 27

Day 6-week Term II

Classes Begin	Mon., June 30
Last Day to Add	Wed., July 2
Last Day to Drop	Wed., July 23
Final Exams	Fri., August 8
No Classes	Independence Day, Fri., July 4

Day 6-week Term I

Classes Begin	Mon., May 17
Last Day to Add	Wed., May 19
Last Day to Drop	Wed., June 9
Final Exams	Fri., June 25

Day 6-week Term II

Classes Begin	Mon., June 28
Last Day to Add	Wed., June 30
Last Day to Drop	Wed., July 21
Final Exams	Fri., August 6
No Classes	Independence Day, Mon., July 5

Minimesters Beginning and Ending Dates

For more detailed information on Minimesters, see the Semester course schedules.

The final day of each session indicates the last day of final exams.

FALL I-2002

Aug. 26-Oct. 19

FALL II-2002

Oct. 21-Dec. 14

SPRING I-2003

Jan. 13-Mar. 8

SPRING II-2003

Mar. 17-May 10

FALL I-2003

Aug. 25-Oct. 18

FALL II-2003

Oct. 20-Dec. 13

SPRING I-2004

Jan. 12-Mar. 6

SPRING II-2004

Mar. 15-May 8

*For evening/weekend calendar, see the current B-W Course Schedule for correct add/drop dates.

ABOUT BALDWIN-WALLACE COLLEGE

Founded in 1845, Baldwin-Wallace was among the first colleges to admit students without regard to race or gender. That spirit of inclusiveness and innovation continues today. The academic program, rooted in the liberal arts, yet balanced by abundant opportunities for career exploration and application, is designed to prepare students to make a living...and a life *worth* living.

Baldwin-Wallace College is an independent, coeducational college located in Berea, Ohio, a suburb southwest of Cleveland. Today, the College serves approximately 3100 full-time undergraduates, 800 part-time students in evening and weekend programs and over 700 graduate students in education and business administration.

The College maintains more than 50 academic programs within the following seven divisions: business administration, education, health and physical education, humanities, music, science and mathematics, and social sciences. Affiliated with the United Methodist Church, Baldwin-Wallace welcomes qualified students of any race, color or ethnic origin.

Statement of Mission of Baldwin Wallace College

Baldwin-Wallace College is an academic community committed to the liberal arts and sciences as the foundation for lifelong learning.

The College fulfills this mission through a rigorous academic program that is characterized by excellence in teaching and learning within a challenging, supportive environment that enhances students' intellectual and spiritual growth.

Baldwin-Wallace assists students in their preparation to become contributing, compassionate citizens of an increasingly global society and encourages their pursuit of personal and professional excellence.

Statement of Church Relatedness

Baldwin-Wallace College values its historic relationship and active affiliation with the United Methodist Church. The College provides a supportive environment enhancing all students' intellectual, moral, and spiritual growth. The College respects the diversity of individual religious beliefs, including those who profess no religious viewpoint. All members of the College community are encouraged to participate in activities related to spiritual growth and development. The College is deeply committed to the open pursuit of knowledge and stresses such values as integrity, honesty, justice, compassion, and spiritual growth as integral to that pursuit. Further, the College recognizes the vital connection between faith, knowledge, and service and offers a variety of means to develop and strengthen those connections for members of the College community. As a United Methodist related school, Baldwin-Wallace College prepares students for lives of informed and mature leadership as global citizens in a diverse world.

Division III Athletic Philosophy Statement

Baldwin-Wallace College seeks to establish and maintain an environment in which a student's athletics activities are conducted as an integral part of the total educational experience. The college places highest priority on the successful completion of the academic program for all students.

In addition the college seeks to establish and maintain an environment that values cultural diversity and gender equity among their student-athletes and athletics staff.

To achieve this end, Baldwin-Wallace College

- (a) places special importance on the impact of athletics on the participants rather than on the spectators and greater emphasis on the internal constituency (students, alumni, institutional personnel) than on the general public and its entertainment needs;
- (b) awards no athletically related financial aid to any student;
- (c) assures that athletics participants are treated no differently than any other member of the student body;
- (d) assures that athletics programs support the institution's educational mission by financing, staffing, and controlling the programs through the same general procedures as other departments of the institution;
- (e) provides equitable athletics opportunities for males and females and gives equal emphasis to men and women's sports

Accreditation

Baldwin-Wallace College is accredited for graduate and undergraduate programs by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools. The address and telephone number for this accrediting body is 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504, 1-800-621-7440.

The undergraduate programs in music also are accredited by the National Association of Schools of Music and in elementary, secondary and all-grades education by the National Council for Accreditation of Teacher Education. In addition, the College is on the approved lists of the American Chemical Society, University Senate of the United Methodist Church, Ohio College Association and the American Association of University Women. It was approved by the Association of American Universities in 1931, and its credits are accepted wherever American college work is recognized. Baldwin-Wallace is a member of the Association of American Colleges, the American Council on Education, the American Association of collegiate Schools of Business, and the American Association of Colleges of Teacher Education.

The College is approved for teacher education in the following areas: Early Childhood Education (prekindergarten-grade 3); Middle Childhood Education (grades 4-9); Adolescent Young Adult (grades 7-12) in Integrated Language Arts, Integrated Mathematics, Integrated Science, Integrated Social Studies, Life Sciences, and Physical Sciences; Multi-Age Education (prekindergarten-grade 12) in Foreign Languages (French, German, or Spanish), Health, Music, Physical Education, or Visual Arts, Intervention Specialist; Mild/Moderate Educational Needs (kindergarten-grade 12); and endorsements in Reading and Computer Technology. Because of the fluctuating requirements for licensure to teach in the various states, it is recommended that candidates for licensure check with departments of education in the states in which they intend to teach. This will give them the opportunity to schedule required courses wherever possible.

Approved plans of study are provided to prepare students for graduate study or for professional schools of medicine, dentistry, law, engineering, theology, art, library science, social service work, medical technology, physical therapy and forestry.

4 About Baldwin-Wallace College

Section I

THE UNDERGRADUATE ACADEMIC PROGRAM

Introduction

The general requirements for a bachelor's degree are intended to achieve four major goals:

- an individualized academic program reflecting each student's special needs, interests, and aspirations;
- sufficient work in a variety of academic areas to introduce breadth into the academic program;
- an exploration in depth of at least one area of knowledge;
- a sufficient number of elective hours to enable the student to pursue secondary interests that support and supplement other requirements.

The College attempts to provide an atmosphere in which the student can develop the abilities to think creatively and critically, to make honest and objective judgments, to perceive and utilize patterns of balance between personal needs and the needs of others; and, finally, to work independently in exploring areas of knowledge and growth beyond those studied formally in the classroom.

In line with these principles, the academic program undertaken by each student is comprised of the general requirements described in this section, a major in an academic area, and elective courses the student carefully chooses to pursue special interests.

Students, working with a faculty advisor, are responsible for the planning of their own courses of study. It is the responsibility of the student, not of the advisor, to complete a program of study that meets all the requirements for a degree.

Degrees

Except those subsequently noted, Baldwin-Wallace College grants the degree of **Bachelor of Arts (B.A.)** to students who complete the requirements for graduation. The degree of **Bachelor of Science (B.S.)** is granted to those who have majored in one of the natural sciences, psychology, mathematics, computer science, computer information systems, or allied health. The degree of **Bachelor of Science in Education (B.S. in Ed.)** is granted to students who major in early childhood education, middle childhood, adolescent/young adult education, and mild/moderate educational needs. The degrees of **Bachelor of Music (B.M.)** and **Bachelor of Music Education (B.M.E.)** are granted to those students who complete the respective programs in the Conservatory.

A student who desires two bachelor's degrees must meet the following requirements: (1) The candidate must meet the particular subject requirements for both degrees. (2) The two degrees are not to be conferred at the same Commencement. (3) A minimum of 32 credit hours must be completed at Baldwin-Wallace after the first degree is conferred. (4) There can be no duplication of departmental major fields. As an example, a student earning a Bachelor of Music degree and a Bachelor of Arts degree cannot elect a major in music for both degrees. (5) Comprehensive examinations or their equivalent, as required by major departments, must be completed.

For information on graduate degrees offered by Baldwin-Wallace College, see Section IX.

The College Core

All undergraduate students must pursue a study sufficiently varied to acquaint them with a broad spectrum of human knowledge. In doing so, they must utilize and develop those skills which are essential to success in academic work as well as in their personal and professional life. Courses applicable to the College core are designated as "Core Courses" in the course schedule booklet. The core requirements include course work in the following areas: Humanities, specifically fine arts, English composition, and cultural heritage; Natural Sciences; Social Sciences; Health and Physical Education; Mathematics; and International Studies. **Specific area, course and credit requirements for fulfillment of the College core are outlined in Section VIII.**

Academic Majors and Related Policies

Each student must complete a major in an academic area. If the major is in a single academic department, it will include a minimum of 23 semester credits of courses in the department plus additional requirements as stipulated. These may include specific courses, a specified number of credits in excess of 23 semester credit hours, courses in other departments, proficiency examinations, and other appropriate activities such as recitals, exhibitions and student teaching.

Students may have more than one major providing they meet all of the requirements.

A department cannot require a minimum grade point average for a major nor require a student to take more than 53 credits from a single academic department. Not more than 60 credits from a single department will be accepted toward the minimum credits required for graduation except for the degrees of Bachelor of Music, Bachelor of Music Education and Bachelor of Science in Education.

Transfer students are required to complete at least 13 credits at B-W in their major field of study. Exceptions may be made by an individual department based on an examination or other appropriate evaluative methods. Some departments require more than 13 credits.

An **interdepartmental major** may be arranged in consultation with the heads of the departments concerned. Interdepartmental majors must include coursework from three departments. Written copies of the agreement specifying the requirements for the interdepartmental major must be signed by the heads of these departments and filed with both the College registrar and the student's faculty advisor. This request must be made prior to the student's earning 91 semester credits toward a degree at Baldwin-Wallace.

Students are encouraged to select a major by the end of the sophomore year.

Students who meet the minimum requirements of the College may major in any course of study offered by the College. There are no other requirements for admission to or continuation in any major except for the Bachelor of Music and Bachelor of Music Education programs, the certification programs of the Division of Education, and the Sports Medicine/Exercise Science Major, Athletic Training Concentration.

Only four credits of "D" (D+, D, and/or D-) in a major may be counted toward the total number of credits required in a student's major department. If a student exceeds the four-credit rule, the major department will decide if the student should take an additional course(s) beyond the minimum credits required for the major or repeat the course(s) graded "D." If a student is required to repeat a course, the total number of credits required for graduation will be increased.

For a concise listing of undergraduate majors and minors as well as other specific programs of study offered, course descriptions, specific major and program requirements, refer to Section VIII of this catalog.

Academic Minors

Students may select one or more academic minors to supplement their academic major. An academic minor consists of at least 17 semester credits as specified by the department offering the minor. A minimum of six of the 17 credits must be earned at Baldwin-Wallace. For further information and academic minor requirements, refer to Section VIII.

Grading System

At the completion of a semester's work, students are graded in each subject. Grades given are A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, S and U. Each grade has the following value in quality points: A+ = 4.0; A = 4.0; A- = 3.667; B+ = 3.333; B = 3.0; B- = 2.667; C+ = 2.333; C = 2.0; C- = 1.667; D+ = 1.333; D = 1.0; D- = 0.667; F = 0.0; F# = failure for nonattendance; S = satisfactory, no quality points, and U = unsatisfactory, no quality points. The following marks also are given: I = incomplete, no quality points; T = a temporary noncredit grade for multi-semester course work which is progressing satisfactorily, no quality points; W = withdrawn; WX = withdrawn, failing; WP = withdrawn, passing, and NR indicates a grade not reported by the instructor. Grades of W, WX and WP do not affect a student's grade point average.

Quality points are used in calculating the student's grade point average (GPA). To find the

GPA, multiply the number of credit hours in a course by the quality point value of the letter grade (A, four, B, three, etc.); then add the quality points earned for each course and divide by the total number of graded credit hours attempted. Courses graded S, U, I, T, W, WX and WP are not used in computing GPA.

The mark "I" is given only when, through no fault of his/her own, a student is unable to complete the work. It is the responsibility of the student to inform the instructor why he/she is unable to complete the work, and the instructor shall determine whether the mark "I" is justifiable. If the instructor reports the mark "I" to the registrar, justification for this mark must be submitted in writing. A letter grade for outstanding I's must be reported to the Office of registration and Records not later than the last day of the sixth week of the next term of registration. Unreported I's by deadline become "F" grades.

The mark "T" is given in courses which are completed over a two- or three-semester period. The "T" indicates that the course work is progressing satisfactorily. A completion date must be stipulated when the instructor submits the "T" grade. Failure to complete work by the established date will result in the grade of "F" being automatically awarded. Work which is given a "T" must be validated by a subsequent letter grade to count for credit.

The mark "NR" is given when no regular grade is reported by the instructor. The "NR" must be replaced with a regular grade. A letter grade for outstanding NR's must be reported to the Office of registration and Records not later than the last day of the sixth week of the next term of registration. Unreported NR's by deadline become "F" grades.

Any course in which a grade of "C-" through "F" is received may be repeated; credit toward the degree (hours earned) may be received only once. However, the hours and quality points represented by each attempt will be included in the grade point average (GPA).

Grades are not given for non-credit (audit or visitor) work. A student who desires a grade in a course must take it for credit. Courses are offered on a credit, audit, or visitor basis. A student taking a course on an audit basis will agree with the course instructor to participate in certain aspects of the course (often this is class attendance). If this agreement is fulfilled, the course instructor will authorize the registrar to indicate on the student's transcript that the course was taken on an audit basis. If the agreement is not fulfilled, no record of the student's participation in the course will appear on the transcript. Students attending a class on a visitor basis will have no minimal requirements and will have no record made of their participation. Changes from audit or visitor to credit may not be made after the first week of the semester.

S/U Grading (Pass/Fail): In order to provide students the opportunity to explore a greater variety of academic disciplines outside their major fields and at the same time reduce the stress of competition with majors in these disciplines, Baldwin-Wallace has instituted a "satisfactory-unsatisfactory" (S/U) grading system. Performance in a course equivalent to the traditional "A+" through "C" level will be considered satisfactory (S), while a "C-" through "F" level of performance will be deemed unsatisfactory (U). Students earning an "S" grade will receive credit toward graduation for the course. A "U" grade will appear on the student's transcript but will not provide credit toward graduation. S/U grades do not affect the student's grade point average (GPA). The S/U option is designed to operate on two levels and may be initiated either by the faculty or by the individual student as stipulated below.

- **Faculty Option:** The S/U option may be used, with the approval of the Curriculum Committee of the College faculty, for those courses in which the department concerned feels that the students taking the course cannot be successfully graded according to the traditional "A+" through "F" system. There is no limit to the number of such courses a student may take.
- **Student Option:** Sophomores, juniors and seniors not on academic probation may also elect a maximum of four credit hours per semester, up to a maximum of 20 credit hours, to be graded on an S/U basis. The courses in which this option is exercised may not be courses in the student's major department or specifically required as part of the major. All other courses, including the general curriculum requirements, may be taken under this option. The decision by the student to take a course on this basis must be declared to the registrar by the last day of the fourth week of the term. The student may, within the same period, nullify the election of this option. Students being graded under the S/U option must fulfill all requirements of the course.

Graduation Requirements

It is the responsibility of the student to meet all requirements for graduation. Students are eligible for the bachelor's degree when they have fulfilled the following requirements:

1. They must have completed at least 124 semester credit hours. These 124 credits must include the requirements for a major in an academic area, in addition to the general curriculum requirements.
2. No more than 60 credits in a single department may be accepted toward the credits required for graduation, except for the Bachelor of Music, the Bachelor of Music Education, and Bachelor of Science in Education degrees.
3. They must have at least a 2.00 grade point average.
4. All financial obligations to the College must have been met.
5. Students must have taken the last 32 of the 124 credits, or one-fourth of their academic program, required for graduation on the B-W campus, unless granted written permission to take special work elsewhere by the Academic Dean.
6. They must successfully complete the comprehensive examinations if required by the major department.

7. Students must participate in any assessment activities for which they have been selected unless they have been excused by the Assessment Director.
8. Students must file an application for graduation no later than the beginning of the semester preceding the one in which they expect to graduate. Applications are available in the Registrar's Office. In order to participate in the Commencement ceremony, candidates must have completed all degree requirements by the end of the spring semester or must have no more than seven credit hours outstanding. Students with requirements yet to complete after Spring semester will be required to submit to the Registrar a written Completion Plan including specific courses to be finished by the end of Fall Semester. Completion Plans must be signed and approved by the student's faculty advisor and the chair of the major department or division. Applicants not meeting the above criteria will be removed from the Commencement ceremony list.

A special exception to this rule will be made for those students who are candidates for teaching licensure and who have yet to complete their student teaching (10 credits) plus two required concurrent seminars (one credit each) in the fall. These 12 credits are not counted as part of the seven hour limit. Completion plans for education majors must be filed with the Registrar as above.

9. Graduating seniors are expected to attend the Commencement exercises, unless they have notified the Office of the Academic Dean in writing that they do not plan to participate.

Comprehensive Examinations

As a part of graduation requirements, some departments require a comprehensive examination. The comprehensive examination is intended to evaluate the student's progress toward completion of a major. The methodology and content of the comprehensive examination vary from department to department. A description of individual department requirements is available to students in the major department. A student who declares multiple majors must satisfy comprehensive examination requirements for each major as indicated. It is the responsibility of each student to satisfy all major requirements before graduation.

Graduation with Honors

Honors are based on all undergraduate work at Baldwin-Wallace. Candidates for academic honors at the end of the senior year are recognized at Commencement. Eligibility is determined by the completion of at least 124 credit hours of study with the following minimum grade point averages:

For a degree <i>cum laude</i>	3.400
For a degree <i>magna cum laude</i>	3.600
For a degree <i>summa cum laude</i>	3.800

In order to receive a diploma with academic honors, a student must have completed at least 40 of the 124 credit hours, or one-third of their academic program, at Baldwin-Wallace in courses graded A+ through F. Exceptions in unusual cases may be made by the Academic Dean.

Transfer students are eligible to graduate with honors provided their grade point average earned at Baldwin-Wallace meets the stated minimum requirements. In addition, all college

or university credits attempted within a ten-year period prior to enrollment at Baldwin-Wallace, including credits not accepted in transfer and credits earned in transient, will be included in calculation of the grade point average for honors consideration. Credits earned eleven or more years prior to enrollment or readmission to Baldwin-Wallace may be excluded from the credits earned toward degree requirements and the calculation of the grade point average for honors consideration upon the request of the student; requests must be made prior to the completion of 100 credits earned toward degree requirements. Transfer credits cannot qualify a student for higher honors than those earned at Baldwin-Wallace.

Dean's List

Degree-seeking undergraduate students with superior academic standing are recognized each semester by the Academic Dean. Any day, evening or weekend student who achieves a GPA of at least 3.5 for seven or more graded hours in fall or spring semester will be placed on the Dean's List. The criteria for Summer Dean's List is achievement of a GPA of 3.5 for at least five cumulative credit hours. The Dean's List is published each semester. Any pending grades must be removed before the GPA for that semester is established. To be eligible for Dean's List, no student may have a grade of U (unsatisfactory), I (incomplete) or WX (withdraw failing).

Academic Assessment Program

In keeping with its mission to develop a climate for learning which will provide each student with the maximum opportunity for academic growth, and in response to a mandate to all schools accredited by the North Central Association of Colleges and Schools (NCA), Baldwin-Wallace College has developed a comprehensive plan to assess student academic outcomes. By determining what Baldwin-Wallace College students learn during their college careers, the College hopes to continuously monitor its academic program and make improvements as needed.

Baldwin-Wallace's Assessment Plan focuses on measuring academic outcomes (performance) at appropriate points during students' college careers. To this end, students will be assessed at both the core curriculum level and at the department (major) level. The College will make both aggregate and group level comparisons of student performance over time as well as longitudinal comparison on individual students. Implementing the Assessment Plan requires the participation of students primarily in their freshman and senior years. It is possible that a student may participate as a freshman but not as a senior, or vice-versa. Departmental assessment plans may require more frequent student involvement. When a student is selected to participate in an assessment activity, participation is required; refusal to participate may affect registration and/or graduation eligibility.

For the College-wide assessment, randomly selected students will be asked to participate in at least one of a variety of assessment instruments. One venue used to assess freshmen will be Freshman Experience (COL 101), where taking part in assessment may be required as part of the COL 101 course. Refusal to participate in an assessment activity may affect a student's COL 101 grade.

It is important to note that when a student does participate in one or more assessment activities, in no way will the student's performance in the assessment activity affect a course grade, graduation eligibility, class rank or overall grade point average.

Section II

UNDERGRADUATE ACADEMIC OPPORTUNITIES

In addition to established courses and programs of study that fulfill requirements for the College core, majors, minors, and electives, the following credit opportunities are available to undergraduates at Baldwin-Wallace.

Advanced Placement Program

Advanced Placement (AP) examination scores prepared by the College Entrance Examination Board in the following subjects will be considered for credit at Baldwin-Wallace: history of art, studio art, biology, chemistry, computer science, economics, literature and English composition, French, German, government and politics, American and European history, Latin, mathematics, physics, psychology, and Spanish.

Baldwin-Wallace College recognizes the merits of the Advanced Placement Program and awards credit as appropriate. Students who present a score of 3, 4 or 5 in the Advanced Placement Program examination may be awarded credit, with placement and course equivalents determined by the academic department.

The program is administered by the Registrar who will process credit awards and notify students concerning application of credit and placement.

The Honors Program

The Honors Program is a series of five to six intellectually challenging courses that represent the commitment of the College to provide academically talented students with special opportunities to explore the human condition.

The Honors Program

Computer Code HON

Minimum credits required: 20 (plus prerequisites as indicated)

Required Courses

Phase I

HON 100 Enduring Ideas	4 credits
HON 200 Students are required to take two courses with themes to be announced each semester; these are taught by two professors from the perspective of at least two academic divisions ¹	4 credits each (8 total credits)
Total Phase I	12 credits

Phase II

College Core Courses with H designation ² AND / OR	3 or 4 credits
LDR 202H ³ AND / OR	3 credits
Explorations in Honors ⁴ AND / OR	3 or 4 credits
Honors Thesis	3 or 4 credits
Total Phase II	8-10 credits
Total Honors Program	20-22 credits

¹ The three core Divisions of Humanities, Natural Sciences, and Social Sciences must be covered by the end of these two courses; this implies one division is inevitably covered twice. No sequence is required. These should be completed by the end of the sophomore year.

² Non-Honors Program students of sophomore status or higher who have obtained at least a 3.5 GPA may elect these courses.

³ Students will receive additional assignments to satisfy the LDR 202 prerequisites and receive honors credit by doing additional work that addresses the objectives of the Honors Program.

⁴ Students receive honors credit by doing additional work that addresses the objectives of the Honors Program.

Honors credits in excess of 20 hours will be applied toward the College Core.

The courses in this program are designed to address the three main objectives of the Honors Program. These are to foster critical thinking, establish interdisciplinary inquiry, and encourage appreciation for the context and evolution of ideas.

PHASE I: Honors Program Courses (open to invited freshmen only): 12 credits (3 courses).

HON 100 (4 credits): All freshmen will take a course entitled **Enduring Ideas**. Enduring Ideas will access a body of knowledge and establish a mode of inquiry that centers on important ideas, and how they have evolved over time. These courses will use examples from “great works” to address fundamental questions of humanity. Can the world be made a better place by human reason? What does it mean to be a citizen? What is

justice? What role does violence play in our society? What modes of inquiry do we use to discover knowledge, and how do they differ across disciplines? These are illustrative; many other ideas may be examined in these courses.

HON 200 (4 credits each, total of 8 credits): Phase I will continue with two courses (team taught, interdisciplinary courses). The total of these two courses must cover all three core division perspectives (Humanities, Natural Sciences, Social Sciences; one division will therefore be represented twice). The themes range from the narrow to the broad. This interdisciplinary approach is intended to help the student understand how different disciplines address current problems, how thinking has evolved, and how to integrate modes of thinking across disciplines. These courses do *not* need to be taken in sequence, but should be completed by the end of the Sophomore year.

PHASE II (8-10 credits), Sophomore or higher rank only:

Honors Courses (Open to Honors Program students and to non-Honors program students with at least a 3.5 GPA.):

The remaining courses required to complete the Honors Program will be selected from special offerings in the College core curriculum. Each semester, several courses will carry a designation of “H”. “H” courses will be offered by the Divisions of Humanities, Natural Sciences, and Social Sciences. These courses will be designed to be academically rigorous and relevant to Honors Program goals. Courses with the “H” designation may be applied to the College core. Students will **not** be awarded credit for duplication of courses; for example, PSY 100 and PSY 100H.

HON 050 Honors Thesis (3-4 credits): This Honors Program elective, 3-4 credits, will be offered on an independent study basis. It is suggested that students take this in the junior or senior year. The thesis should address broad academic questions or themes relevant to the Honors Program objectives. This Honors Program elective is open only to students who have successfully completed Phase I of the Honors Program.

Explorations in Honors (3-4 credits): Students may participate in one of the College’s Explorations programs and receive honors credit by doing additional work that addresses the objectives of the Honors Program. Interested Honors students will work with the Director of Explorations, the Director of the Honors Program, and the particular faculty member teaching the course, to develop a proposal for which honors credit could be awarded. Registration will be appropriate to the particular Explorations program; normally we anticipate Honors students will register in a course which is part of the Explorations program with an H appended to the course number.

LDR 202H Leadership in Honors (3 credits): Students may elect to take the second course in the sequence of the Brain Leadership program, entitled “Contemporary Leadership Problems.” Students will receive additional assignments to satisfy the LDR 202 prerequisites, and will receive honors credit by doing additional work that addresses the objectives of the Honors Program. Interested Honors students will work with the Director of the Leadership Program and the Director of the Honors Program to develop a proposal for advanced work for which honors credit will be awarded.

- **Admission into the Honors Program:** There are two ways a student can participate in the Honors Program: (1) Entering students who meet general criteria for candidacy will

receive invitations to apply for the Honors Program. These criteria include superior high school graduation rank, high SAT or ACT scores, and other criteria relevant to academic performance. In addition to the students who meet the established criteria, other qualified students may be issued invitations to apply based on recommendations of the admission staff of the College in collaboration with the Honors Program Director. Students selected to participate will receive special orientation information. Honors students will receive appropriate acknowledgment on their transcripts upon completing all of the requirements of the Honors Program; (2) Students of sophomore status or above and who have earned a minimum GPA of 3.5 may enroll in Phase II Honors offerings (with H appended) as noted above and as designated in the course schedule. These students are not eligible to complete the entire Honors Program.

- **Honors Recognition:** All courses in the Honors Program must be taken for a letter grade, A+ through F; they may not be taken on an S/U basis. Students who successfully complete the required Honors courses with an average of at least 3.0 in those courses will, upon graduation, receive appropriate recognition on their transcripts.
- **The Honors Program and College Core Requirements:** Students who complete the Honors Program will complete a minimum of 20 credits from Phase I and Phase II courses, and those credits will satisfy a portion of the College core requirements in the Humanities, Natural Sciences, or Social Sciences. Students enrolled in the Honors Program must satisfy the English and mathematics requirements for the College or their equivalents (advanced placement etc.). Also, students must fulfill the International Studies requirement. The remaining 24 credits required to fulfill the core must meet area and credit requirements as specified in the College core requirements; see Section VIII for further details.

- **Honors Program and the Core: *What's left after the Honors Program***

English Composition	3 credits
Health and Physical Education	2 credits
Humanities (minimum of one course)	3 credits
Mathematics (minimum of one course)	3 credits
Natural Science (minimum of one lab course)	3 credits
Social Science (minimum of one course)	3 credits
Additional credits distributed among at least TWO of the following: Humanities, Natural Sciences or Social Sciences ¹	5-7 credits
Total <i>outside</i> Honors Program	22-24 credits
Honors Program courses	20-22 credits
Total credits applied to College requirements	44 credits

¹ If more than 20 credits of Honors program are taken, the category can be reduced accordingly.

Departmental Thesis/Project

The Departmental Thesis/Project gives ambitious juniors and seniors the opportunity to do intensive work in a particular subject. Students develop their study under the direct supervision of a faculty member as approved by the head of the department in which the study will be done. The departmental thesis/project is intended to afford students an opportunity to engage in study of a significant field of knowledge, to carry on original investigation when possible, and to further develop their abilities of self-expression.

Juniors and seniors may undertake a departmental thesis/project if they have the permission of the head of the department in which the work is to be done, and they meet the criteria,

including the minimum GPA, established by the department for the thesis/project. Although most departmental thesis/project work is taken in the students' major field, students may complete work on a special academic interest in a department other than their major.

A student may not pursue more than four credits toward a departmental thesis/project per semester, and no more than 12 total credits of such work may be counted toward graduation requirements; however, individual departments may set a lower limit on total credits allowed for a thesis/project.

The departmental thesis/project is not to serve as a substitute for any courses offered in the organized curriculum. At the discretion of the department chair and the Curriculum Committee, however, the student who has completed work graded "A" or "A+" may be excused from a required course that covers similar material. Thesis/project credit may be applied toward minimum requirements for a major only at the discretion of the department head and the Curriculum Committee.

Students completing a departmental thesis/project are expected to present a paper showing the results of their studies. Guidelines for the format of the paper are available from the office of the Associate Academic Dean. Creative work in the arts may be substituted for a paper where appropriate. For further details on criteria and format of a departmental thesis/project, students should consult the department in which the work will be done.

At the conclusion of a departmental thesis/project, the student is given an oral examination by the department concerned, but not solely by the faculty member under whom the work was done. Rather, it is customary to invite one or more faculty members from other departments to attend the oral examination.

A departmental thesis/project must be graded; it may not be taken S/U. Through the generosity of Dr. James M. Ruegsegger, a 1922 graduate of Baldwin-Wallace, "A" and "A+" theses/projects will be bound and available for reading in Ritter Library. All students who complete a departmental thesis/project with a passing grade will, of course, receive credit.

When exceptional circumstances seem to justify modification of the departmental thesis/project guidelines and requirements, the changes may be made only with the approval of the Curriculum Committee and the head of the department in which the work is to be done.

Independent Study Program

Independent study is designed to encourage the study of academic topics beyond those included in the course offerings of the College, providing an opportunity for students to explore an area of special interest. Approved independent study proposals may not duplicate a course presently in the curriculum without permission of the department. Independent study is an individualized academic investigation carried out by a student under faculty supervision. Any full-time or part-time student who is in good standing (that is, not on probation) may participate in an approved independent study.

All independent study proposals, including the number of credit hours requested, must be submitted in writing to the department in which the project will be undertaken. The participating student and the supervising faculty member will jointly establish the detailed format, time schedule and number of tutorial sessions deemed necessary to

attain the goals of the proposal. The independent study form with the established details must be signed by the participating student, the supervising faculty member and the department head. These signatures will constitute departmental approval of the proposal.

The number of credit hours granted for any independent study proposal will be determined by the quantity of work involved, with a possible guideline of 45 clock hours of work on the study per credit hour. Usually independent studies will range from one to four hours. Under normal circumstances no more than four credit hours of independent study will be permitted in one semester. A maximum of 20 credit hours of independent study may be applied to the total credit hours required for graduation, and no more than 10 credit hours of independent study may be earned in any one department.

Independent study projects may run more than one semester and will be considered completed upon presentation of an oral or written report or other demonstration of proficiency as established by the department. The quality of the student's performance will be evaluated on an S/U basis by the supervising faculty member.

Students have the option of having their independent study project graded on the A+ through F system. The students' choice of the A+ through F system must meet the approval of the supervising faculty member. The students must declare their intent concerning the grading system to the registrar no later than the fifth day of classes of the semester in which the project is undertaken.

Requests for approval of independent study proposals in excess of four credit hours should be prepared as a normal request, and then a copy of the signed, departmentally approved proposal must be submitted to the dean of the College one month prior to the date which officially closes the semester preceding the semester in which the project is to be undertaken. A student who is granted approval for a project in excess of four credit hours must submit a copy of the results of the study to the department involved. If the result of the project is other than a reproducible paper or report (e.g., a work of art), a brief description of the work will be accepted. Credit for the independent study will be recorded upon receipt of this product.

The approval of the Independent Study/Off-Campus Experience Committee is required whenever an individual wishes to attempt an independent study, a internship, or a combination of the two, that exceeds 12 credits in any single semester.

Exceptions to any of the above guidelines may be granted by the Independent Study/Off-Campus Committee.

Internship Program

The Internship program was established to provide students with meaningful work experiences that directly relate to their career goals. Credit is awarded to students who successfully complete a Internship under the course number 070, 060, or a Department/Division course number especially designated for specialized field or clinical experience. The Internship Program offers students the opportunity to:

1. Explore career objectives through career-related experience;
2. Apply theory learned in the classroom to practice in a work setting;
3. Obtain experience that will aid in pursuing a career following graduation;
4. Develop core skills and personal attributes applicable to the professional world.

General guidelines for the Internship Program are:

1. Internship projects are defined as individualized professionally-oriented experiences undertaken with faculty to supplement or complement the student's academic program. Student projects involve working in structured institutional settings such as art galleries, hospitals, museums, religious, social or political institutions, with sport, recreational, or wellness programs, or industrial, educational or research organizations. Note that internships differ from independent study, which is an individualized academic investigation conducted by the student under faculty supervision.
2. Departmental participation in the Internship Program is optional.
3. A student participating in the program must be at least a sophomore with a 2.0 GPA or better, must attend the **internship workshop presented by the Office of Career Services** and meet the criteria established by the department/division and the Office of Career Services for the successful completion of an internship.
4. Registration for internship credit must have approval of the faculty coordinator, department chair, employer supervisor, and the Office of Career Services. Faculty coordinators, Career Services and students agree at the outset on the number of credits to be awarded based on the goals, objectives, and action plans developed in the learning contract. For each credit hour, students must work a minimum of 45 hours in activities that support the learning contract. The maximum number of Internship credits a student can earn in any given semester is 12. A student is permitted to apply up to 13 total credit hours of Internship as electives in their major or minor area of study toward graduation requirements. Internship paperwork must be submitted within the first two weeks of starting the internship.
5. Award of credit is based on the successful completion of the learning contract established by the faculty coordinator, employer supervisor and the student in cooperation with the Office of Career Services. An employer supervisor is required to provide supervision and ongoing feedback for the student. It is the student's responsibility to ensure that the student and employer evaluations are submitted. **A grade will not be posted until a final, written supervisor evaluation form is submitted to Career Services.** Internships are graded on a satisfactory/unsatisfactory basis.
6. The approval of the Independent Study/Off-Campus Experience Committee is required whenever an individual wishes to attempt a internship, independent study, or a combination of the two, that exceeds 12 credits in any single semester.

7. No more than 13 credit hours earned in internship may be counted toward the minimum of 124 semester credit hours required for graduation. Exception to this limit may be approved by the Independent Study/Off-Campus Experience Committee.
8. Credit earned in an internship may not be used to satisfy the College core requirements.
9. Departments/Divisions determine whether or not credits earned in an internship may be applied toward completion of a major.
10. Most internships are designated as **070** credit. However, some specific field or clinical experiences are offered under a course number designated by a Department/Division. Examples include:

BUS 470	Accounting Internship Program
CSC 470	Internship
EDU 406	Student Teaching --Secondary
EDU 411	Student Teaching -- Special
EDU 416	Student Teaching -- Elementary
EDU 417	Student Teaching -- Music
EDU 418	Student Teaching -- Music
HPE 470	Clinical Experience in Athletic Training
HSR 444	Senior Seminar--Integrating Practice and Theory
PSY 273	Introduction to Clinical Experience
PSY 473	Clinical Work Experience
SCT 335	Clinical Practice
THE 470	Summer Theatre Laboratory Experience

11. Course assistants are undergraduate students who work with a B-W faculty member in the planning and implementation of a class. Students working as course assistants are required to meet all the expectations of the Internship Program if they are to receive credit. As in other internships, course assistants must have an employer (in-class faculty member) as well as a faculty coordinator and meet other criteria established by the division and the Office of Career Services. Credit for internships as a course assistant is designated under the number **060**.
12. Participation in the Internship Program is an opportunity that carries with it responsibilities. Student participants are considered representatives of Baldwin-Wallace College. The College expects exemplary professional conduct and a student action or behavior which is unacceptable will result in termination of the internship and may lead to institutional sanctions.

For further details and/or assistance in participating in an approved internship, students should contact the Office of Career Services and/or the Department/Division who will sponsor the work.

Proficiency Examinations

A maximum of 10 credits from courses of mathematics, music and engineering drawing may be established through proficiency examinations, provided such credit is approved by the department head and the dean of the College. Granting more than 10 credits requires the approval of the faculty.

College Credit Recommendation Service

The College Credit Recommendation Service (formerly known as the American Council on Education or ACE) evaluates a wide range of business and military training for college equivalencies and keeps records of all individuals who have participated in these programs. Persons who have completed education/training at work (private industry or government) or in the military which is recognized by the College Credit Recommendation Service may be able to earn credit at Baldwin-Wallace College for those experiences.

Baldwin-Wallace is guided by the principles and recommendations of the Service's guide-books when assessing requests for credit earned in this manner. The student must have College Credit Recommendation Service transcripts sent directly from the Center for Adult Learning and Educational Credentials to the Office of Registration and Records at B-W for consideration of credit. For information on credit or to receive a transcript contact The Center for Adult Learning and Educational Credentials, College Credit Recommendation Service, Washington, D.C. 20036, (202) 939-9475.

The College Level Examination Program (CLEP)

The College Level Examination Program, an activity of the College Board, makes examinations available through which a student may receive credit toward the bachelor's degree. Two types of examinations are offered: five general examinations (English composition, humanities, mathematics, natural science and social sciences) and a number of subject examinations ranging from American Government through Western Civilization.

The faculty of the College recognizes the merits of CLEP and is prepared to make the following awards to those students who qualify:

1. In the general examinations, three credit hours each for English composition and/or mathematics and six to eight credit hours each for the humanities, natural science and/or the social science examinations.
2. In the subject examinations: two to seven credit hours each for American Government; American History – Colonization to 1877; American History – 1865 to Present; American Literature I – Colonial to 1870; American Literature II – 1870 to Present; Analysis & Interpretation of Literature; General Biology; Calculus; Information Systems & Computer Applications; English Literature; College French – Level I, Level II; College German – Level I, Level II; College Spanish – Level I, Level II; General Chemistry; Introduction to Psychology; Human Growth & Development; Introduction to Management; Introduction to Accounting; Introduction to Business Law; Introduction to Marketing; Introduction to Microeconomics; Introduction to Macroeconomics; Introduction to Sociology; Western Civilization I; Western Civilization II.
3. In order to qualify for credit in any of the examinations offered in CLEP, the student must meet each of the following requirements:
 - a. The student may not receive credit for a general examination if he/she has already earned college credit in more than one discipline covered by the appropriate general examination.
 - b. The student may not receive credit for a subject examination that covers the same subject area in which the student has already earned college credit.
 - c. The student must achieve a score at or above the 50th national percentile.
4. Credits awarded from the CLEP program are considered transfer credit.

5. Further information concerning the details of the various examinations and registration procedures is available in the Office of Lifelong Learning.

Prior Learning Assessment

To participate in Prior Learning Assessment, the student must enroll in the two-credit course, COL 163, which helps students identify college-level learning already acquired, relates it to the curriculum at B-W, and assists the student in developing a portfolio. Permission to enroll in the course is granted through the Division of Lifelong Learning. Regular tuition fees are charged for the course. The student must have completed an English composition course at B-W or another educational institution and at least six semester credit hours at B-W prior to course entry.

Upon successful completion of COL 163, the student develops an individual portfolio to document college-level learning. The portfolio is submitted to the Faculty Assessment of Prior Learning Committee for evaluation and determination of credits. There is no limit to the number of credit hours awarded. Separate fees are charged for assessment of portfolio and transcription of credit earned.

For more information, contact the Office of Lifelong Learning.

Explorations/Study Abroad

Baldwin-Wallace College offers study abroad opportunities in various countries around the world and across the United States. With an increased emphasis on globalization in the marketplace, off-campus study can be an integral part of any student's college education. Whether his/her major is art history, economics, or anything in between, studying abroad provides students with an invaluable learning experience. A study abroad program is not a simple sightseeing tour, but rather a wonderful opportunity that allows students to experience their education in an international setting. Credits and costs for the majority of these programs are comparable to that of a semester at B-W. However, studying abroad fosters the type of personal and professional growth that may be difficult to find on campus.

Located on the second floor of the Strosacker Union, the Explorations/Study Abroad Office coordinates a variety of off-campus study options: faculty-led group study seminars (both domestic and international), study programs at foreign partner universities, summer programs, and short-term programs. Students may also research and design a study program to a destination of their choice. Those receiving federal or institutional financial aid may apply their aid package to the cost of the study away program. Additional need-based scholarships may be

available for qualified participants. Explorations staff will help students register for the appropriate courses, advise on travel plans, and provide pre-trip orientation.

Faculty-led seminars include:

Seminar in Europe: Students spend the first half of the semester taking classes relevant to the tour on the Baldwin-Wallace campus. In the second half of the semester, students travel through Italy, France, Germany, England, and other countries such as Morocco, Greece, and Holland. The Seminar in Europe experience is designed to encourage intellectual and personal growth through lectures and visits to sites of major importance in the development of Western culture. Members of the Baldwin-Wallace faculty accompany students on this study tour. This program is offered in alternating Spring terms (2004, 2006).

USA Study Tour: This popular study tour takes up to 30 students on a semester-long, cross-country journey exploring the regional dimensions of American culture and history. Students may hike in national parks, volunteer in soup kitchens, participate in community service projects, meet with political and community leaders, visit leading-edge businesses across the country, and much more. The trip is designed and led by several B-W faculty and staff members. Credits are earned in several courses and optional independent study projects may also be designed. This program is offered in alternating Fall semesters (2003, 2005).

Seminar in Ecuador: This adventurous program provides comprehensive, integrated exposure to the cultural and ecological variety of Ecuador. Students expand their understanding of Latin America through coursework in Spanish language, Biology, and Literature. This semester-long program fosters understanding of the need for multi-disciplinary approaches to conserving the biological and cultural diversity of developing nations. A visit to the Galapagos Islands is often an option. Members of the Baldwin-Wallace faculty accompany students on this study tour (Fall 2004).

Other programs include a 4-week trip to China (preceded by a 10-week on-campus study of Chinese history and modern society), a 7-day geological excursion to Iceland, a 13-day art history tour of Japan, and a 12-day cultural studies trip to Germany. New programs are constantly being developed, so contact Explorations for more information.

Institutional partners include:

Edge Hill College (England): Every semester over the past decade, Baldwin-Wallace students have lived and studied at Edge Hill College in northwest England. Located in the small town of Ormskirk, this picturesque setting is removed from urban noise and distractions, but city life is easily accessible. Regardless of major, Students can select from a wide variety of courses and live in a residence hall on Edge Hill's self-contained campus. For student teachers, the Division of Education (in conjunction with Edge Hill) has developed a program whereby senior education majors can student-teach at an area grade school. Student-teachers are supervised on location and all necessary certification forms are sent directly to Baldwin-Wallace.

University of the Sunshine Coast (Australia): Students attending USC study at a modern university that is small enough to ensure personal interaction between students and faculty/ staff, yet large enough to provide international learning, social, and cultural experiences. As one of Australia's newest institutions of higher education, USC's campus and course offerings have been carefully designed to meet the needs of both domestic and

visiting students. USC has valuable links with community groups, professional organizations, neighboring universities, and research facilities. In addition, visiting students have the opportunity to intern in various academic and professional fields during their stay. Students can choose from a wide variety of courses in three main areas: Art and Social Science, Business, and Science. Baldwin-Wallace has been sending students to Sunshine Coast since Spring 2000. USC is located in the heart of Australia's Sunshine Coast region, ten-minutes from the beach and one hour from Queensland's capital, Brisbane.

Ewha University (Seoul, Korea): Ewha University was founded in 1886 and is one of the top tier Universities in Korea. The campus is located in an area of Seoul that is home to several universities and is only fifteen minutes away from the cosmopolitan downtown area by subway. A six-week International Coeducational Summer Program in Asian Studies is taught in English to students from all over the world. Each year, more than 100 foreign students (from the U.S., Japan, Australia, Germany and more) attend this summer program. The purpose of this program is to promote an understanding of Asian and Korean culture, history, and socioeconomic conditions. There are also opportunities for semester and yearlong study.

Washington Semester at American University (Washington DC): Baldwin-Wallace College has been a partner institution with the Washington Semester program for over 20 years. Juniors and Seniors in a wide variety of majors are eligible to attend American University and carry out an internship in a government agency, a nonprofit organization headquartered in Washington, an arts organization, the communications industry, or in a community service organization. The courses and research projects are designed to increase the understanding of national and international issues in a variety of fields. American University has scholarships to help defray the difference in cost between attending the Washington Semester and a semester at Baldwin-Wallace College.

Self-designed Study Abroad Programs:

In addition to our faculty-led group study tours and partner programs, the Explorations staff will assist any student who wants to set up an individual program of study virtually anywhere in the world. Whether a student wants to study history in Vienna or marine biology in Australia, we can assist him/her researching various program options. Students can consult a library of print and online information on institutions throughout the world in the Explorations/Study Abroad Office. For more information, call 440-826-2231, check out www.bw.edu/explorations, or stop by our office on the second floor of the Strosacker College Union.

Carmel Living Learning Center

The Carmel Living Learning Center (CLLC) provides a residential setting for B-W students who have similar academic goals and interests and who are also enrolled in at least one common course each semester during the academic year. The CLLC offers a collaborative living and learning environment that incorporates increased student-faculty interaction in the context of social and academic networks designed to enhance the educational experience. The specific program options for each academic year are developed by B-W faculty and described in the B-W course schedule. Students apply for residence in the CLLC and admission into the academic programs on a yearly basis. CLLC program faculty both teach the classes and work with the Student Affairs personnel to design a learning process that enriches the academic experience through appropriate co-curricular assignments and activities. CLLC courses may count toward the college core or appropriate majors.

Section III

ACADEMIC SUPPORT SERVICES

Academic Advising

Academic advising is available to all students who are admitted to Baldwin-Wallace College. Advising for day students is provided by faculty and coordinated by the staff of the Academic Advising Office, located in Bonds Hall. Every student who has declared a major will be advised by that department or division. An undecided student will be assigned an advisor in an area of interest.

While academic advising is a process of communication and information exchange between student and advisor, the ultimate responsibility for program and course selection rests with the student.

Career Services

First-year through senior undergraduate students can expect the team of Career Services to provide personalized guidance, enthusiastic support, and experiential methods to help them determine and realize their career aspirations.

Students who take advantage of our activities and services will understand that the ongoing process of self-assessment, career exploration, and placement leads toward a satisfying job and lifelong career growth.

Programs and services to assist students include:

Experience: A web-based software program that lets students to upload a professional resume to be part of an Internet database available to employers.

Career & Internship Expo: Network with over 80 profit and non-profit organizations.

Learn about full-time jobs, internships, and post-graduation options.

CareerPlace: Browse through the bookshelves and review extensive resources about careers, job searches, graduate school and organizations.

Homepage: Visit <http://www.bw.edu/career> for the latest information on programs, services and job listings.

College 115 – Career Planning: Earn class credit while exploring aspects of self-assessment, career exploration, and placement through guided activities.

Internships: Gain experience and academic credit in a career area of interest. See page 18 of this catalog for more information.

Summer Job Fair: Speak with employers and inquire about internships and summer employment opportunities with over 25 organizations.

On-Campus Recruiting: Meet with employers who visit campus to interview graduating seniors for full-time positions and undergraduates for internships.

MERGE (Minority Education Regarding Goals for Employment) : Prepares minority students for the challenges which they will face as they enter the working community. MERGE offers career development programs, personalized career guidance, presentations, internships, and workshops to provide students with the tools and the motivation needed to find an internship and/or full-time employment.

Tek.Xam Plus: Liberal Arts majors earn the nationally recognized Tek.Xam credential to market their technical skills to employers. Participants prepare for the Tek.Xam using a commercial software tutorial program and receive support to secure an internship using the same skills evaluated on the exam.

Graduate Study

The College encourages students to continue their formal education in graduate programs. Specific advice and information concerning graduate work may be obtained from the faculty members in the student's major department. The Office of Career Services offers a graduate school workshop each semester and extensive resources on graduate programs and admission tests. The College also maintains a library of information in Ritter Library relating to graduate and professional programs, graduate fellowships and graduate scholarships.

Testing for Graduate Admission

The Academic Advising Office provides information of the Graduate Management Admission Test (GMAT), the Graduate Record Examination (GRE), and the College Level Examination Placement tests (CLEP). Students interested in the Law School Admission Test (LSAT) should contact the department of Political Science, and students interested in applying for medical school should contact the department of Biology for information on the Medical College Aptitude Test (MCAT).

Ritter Library

Ritter Library has a book collection of more than 200,000 volumes. The Library subscribes to approximately 900 print journals and provides online electronic access to over 13,000 journals. Approximately 100 electronic databases are available for student use, including ERIC,

Expanded Academic Index, Lexis-Nexis, and PyscINFO. Through OhioLINK, an Ohio-wide academic library consortium, Baldwin-Wallace students have borrowing privileges at most of Ohio's other academic libraries. Ritter's professional staff assists students in using the collection and advising on access to off-campus resources. Ritter Library's 42 student-use computer workstations provide a wide variety of programs and allow students to access the Internet.

Information Technology

The Information Technology Department provides computing, multimedia, and telecommunication services and support to the students, faculty, and staff of Baldwin-Wallace College.

Facilities

All campus buildings are connected to the Gigabit fiber optic network, which provides access to the Internet (4 T1's plus Internet2), the campus intranet, e-mail, networked printers, application services, file storage, the library catalogue, and Blackboard (a web-based course management tool).

Sixteen general-purpose computer labs across campus offer access to the network. These labs feature MS Office, web-authoring tools, graphic design packages, computer simulations, statistical software, programming languages, and discipline-specific software. Three labs have 24-hour access: North Hall, Hanson Hall, and Math & Computer Science (M/CS) building. In addition, the CyberCafe (located in the basement of the Strosacker College Union) offers Internet access in a coffeehouse atmosphere.

B-W also provides a Multimedia Lab for student use. Located in the M/CS building, this facility allows students to scan images, digitize and edit audio/video, build web pages, design graphics, burn CD's, and create computer animations.

Over 90 academic classrooms and meeting facilities across the campus have multimedia podiums featuring data projectors, VCR's, desktop computers, and laptop connections.

Student Access

In addition to the technology in classrooms and labs, all students living in residence halls can use their own PC to connect directly to the network. Each room has one data port per resident student, which is activated on request. All rooms have a telephone with individual voicemail accounts.

Cable TV is also available in all residence halls, on-campus apartments, and student-directed learning community houses.

Web access is available to obtain class schedules and grades, register for courses, print unofficial transcripts, and degree audits (to track progress in meeting degree requirements). Additional web services are planned for the next several years.

Many instructors at Baldwin-Wallace College integrate technology into their curriculum. Faculty members frequently distribute course materials electronically; therefore, students are expected to have access to, and a working knowledge of, basic computer software such as word processing and e-mail. Students are also encouraged to use technology to write reports, store class notes, run specialized software, and access the Internet to supplement classroom materials. While residential students can connect to the network from their

rooms, commuter students can access course materials in the computer labs or over the web using a personal Internet Service Provider (ISP) such as AOL, MSN or Earthlink.

The Learning Center

The Learning Center provides support for students through a variety of programs and classes that are designed to improve academic performance.

Offerings include:

- Study skills classes
- Free tutoring
- Drop-in mathematics lab
- Personal assistance in test-taking and time management

The B-W Writing Lab

The B-W Writing Lab provides an opportunity for those who do not have departmental tutors to come for assistance with writing problems. The Lab offers professional tutors who help on a one-time or continuing basis with anything from generating a thesis to developing and organizing ideas, to providing guidance regarding documentation, style, and mechanics. Proofreading services are not provided. The Lab also has a library of writing reference books and files of helpful handouts.

ASSIST Program

This program is an alternative to academic suspension. When a student's grade point average falls below College requirements, the student is referred to the ASSIST program where his or her academic strengths and weaknesses are evaluated. Additionally, the student is offered assistance in college study skills and time management, is made aware of campus resources, and receives assistance in understanding the attitudes and behaviors necessary to becoming a successful student.

Upward Bound Program

Upward Bound is a federally funded pre-college program for high school students from economically disadvantaged areas. Eligible students are helped to acquire the competencies, attitudes, and behaviors necessary for graduation from high school. The goal is to prepare students to successfully pursue a college degree. Upward Bound offers a program of rigorous academic support, advising and individual tutoring in addition to social, intellectual, cultural and recreational activities. Upward Bound operates year round. The major components are a six week simulated college experience during the summer and academic enrichment workshops held on Saturday mornings during the academic year. For more information contact the Upward Bound Program at (440) 826-2208.

Academic and Cultural Events Series (ACES)

ACES provides an opportunity for an enriched learning environment on campus by co-sponsoring with departments and student organizations many programs of intellectual and cultural interest. Most programs are free and all are open to students, faculty, staff and members of the community. Guest speakers, panels on current topics in the news, special interest programming, field trips, workshops and master classes in music and the performing and visual arts, and films/videos are offered throughout the year. Faculty members may also request that ACES sponsor a visiting scholar/lecturer or other program as a supplement to a specific course. ACES also provides leadership and

support to such special cultural programming as Dr. Martin Luther King, Jr., recognition, Black History Month, Women's Week and Diversity Awareness Celebrations .

American Language Academy

Baldwin-Wallace College is a host site for the American Language Academy. International students seeking English proficiency should contact ALA for enrollment information at the following: 440/234-0405; email at www.ala@bw.edu; website at <http://legacy.bw.edu/international/ala> or www.ala-usa.com.

Students enrolled in the intensive ALA program are invited to live in College residence halls and to participate in campus activities. Students at the advanced levels of language instruction may be permitted to enroll in selected Baldwin-Wallace College courses to further enhance their preparation.

Upon successful completion of the ALA program, students are encouraged to continue their undergraduate or graduate studies at Baldwin-Wallace.

Disability Services for Students

The College will endeavor to provide reasonable accommodations for all students with documented disabilities while ensuring the academic integrity of its programs. Students with disabilities who are seeking accommodations should contact the Office of Disability Services in Bonds Hall.

Baldwin-Wallace College does not discriminate in admission or treatment of students on the basis of disability. The College is committed to compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act as follows:

Section 302 of the 1990 Americans with Disabilities Act

"No individual shall be discriminated on the basis of disability in the full and equal enjoyment of the goods, accommodations of any place of public accommodation by any person who owns, leases (or leases to), or operates a place of public accommodation."

Section 504 of the 1973 Rehabilitation Act

"No otherwise qualified, handicapped individual in the United States shall solely, by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Section IV

UNDERGRADUATE STATUS & POLICIES

Criteria Related to Status

Full-time status--Students who have met the entrance requirements and are enrolled in a program of 12 to 18 credit hours per semester. The average class load is 15 or 16 hours. The maximum load is 18 credit hours plus a physical education course of one-half to one credit hour. Students are not permitted to take more than 18 credit hours unless they have a cumulative GPA of 3.00 and written permission of their faculty advisor and the registrar. A class load below 12 credit hours carries the status of part-time student.

Sophomore, Junior, Senior status--

To be ranked a sophomore, a student must have earned at least 25 credits; a junior must have earned at least 57 credits; and a senior must have earned at least 91 credits.

Probationary Status

Students on academic or disciplinary probation are subject to all of the following restrictions:

1. They may not hold any office in any student or College organization or activity.
2. They are ineligible to participate in varsity athletics.
3. They may not pledge, nor be initiated into, a national social fraternity or sorority.
4. They may not represent the College in any on- or off-campus event.
5. Other restrictions may be established for individual situations.

Explanations of both academic probation and disciplinary probation, in addition to a description of the levels of academic standing at Baldwin-Wallace College, follow.

Disciplinary Probation

A student whose behavior on or off the campus is in violation of established College policies, or who defames the name of the College, is subject to disciplinary censure. This censure may be in the form of warning, disciplinary probation, suspension or dismissal.

Academic Probation

Students working regularly toward meeting graduation requirements and standards are considered to be in good standing. Those whose progress is slowed because of poor grades or inadequate planning in meeting College requirements are placed on academic probation.

The basic goals of the probation system are threefold:

1. it serves to inform students when they are failing to meet the normal standards expected of college-level students;
2. it encourages students to spend more time on curricular activities;
3. it requires the student to reevaluate the motivation that prompted him/her to seek admission to the College and to consider whether or not these goals might better be pursued in some alternate course of action.

Since there are two distinct grading systems in use, two criteria for measuring academic performance are used. These criteria are:

1. The semester and the cumulative grade point averages (GPA), computed on the basis of that portion of the student's course work which is graded on a letter-grade basis.
2. The percentage of hours attempted in which a grade of "U" is earned.

With respect to these criteria, there is a series of plateaus to allow time for adjustment to the expectations of the College. The minimum levels of acceptable performance are:

Hours Attempted or Earned (whichever is greater)	Minimum Cumulative GPA Required	Maximum Ratio: Hours of "U" to Hours Attempted
1-11	—	—
12-26	1.70	0.30
27-42	1.80	0.20
43-59	1.90	0.15
60-124	2.00	0.10

Categories of Academic Performance

There are three categories of academic performance recognized by the College:

Good Standing — Students who are making satisfactory progress toward the completion of their degree requirements (see above). Special students are expected to maintain a 2.00 GPA each semester to remain in good standing.

Probation — Students who for the first time have failed to meet the minimum levels of academic performance specified under the category "Good Standing".

Academic Suspension— Former students whose permission to register has been revoked

because of failure to meet the minimum academic requirements specified above. Once suspended, individuals must remain on suspension for a minimum of one academic semester before applying to be reinstated (see Reinstatement, page 32).

Procedure for Changing Categories

The general procedure to be followed in changing a student's academic standing will be:

1. At the end of each academic semester, the registrar will ascertain for each student the GPA and the ratio of hours of "U" to hours attempted. An "T" grade will be referred to the Academic Appeals Board for a ruling on academic standing.
2. Each student will be placed in one of the three categories of academic standing described above. The minimum requirements to be satisfied for good standing will be determined on the basis of the total number of academic hours attempted or earned, whichever is greater as of the end of that semester. Students transferring to Baldwin-Wallace will be required to achieve at the academic level corresponding to the number of hours transferred plus the number of hours attempted at Baldwin-Wallace since transferring.
3. A student who fails to meet the minimum level of performance for either of the criteria discussed above will be placed on probation and will be subject to the restrictions described above. A student will be removed from probation at any time that both the cumulative GPA and the ratio of hours of "U" to hours attempted or earned are above the required minimal levels.
4. A student placed on academic probation for the second time will be academically suspended. An exception to this would be a student who has completed fewer than 60 credit hours and earned a semester GPA of 2.00 or better for the previous semester. That student will be continued on probation while the record is reviewed by the Academic Appeals Board during the subsequent semester.
5. It is suggested that a student who, in any semester, achieves a GPA of less than 2.00 consult their faculty advisor. Such a student should consider the possibilities for improvement offered by the Learning Center and the Developmental Services Office.
6. A full-time student who, in any semester, receives a semester GPA of less than 1.00 or receives a grade of "U" in more than 75 percent of the hours attempted that semester will automatically be placed in the category of academic suspension.

A full-time student who drops a course, is graded on 7-11 remaining hours, and earns a GPA below 1.00 will be placed in the category of suspension. If a full-time student receives an "T" grade in one or more courses, but the graded courses result in a GPA below 1.00, the case will be referred to the Academic Appeals Board for evaluation and a ruling of probation or suspension. This evaluation will be based on such considerations as the student's previous record, the reason for the "T" grade(s), and the quality of the work prior to the "T" being given.

7. Students enrolled for fewer than 12 hours during any semester will be considered part-

time students. They will be evaluated whenever they have attempted or earned enough hours to take them to the next acceptable performance plateau or at the end of every 15-hour block of hours attempted after they have attempted more than 60 credit hours.

Reinstatement

When a student has been suspended by the College for academic reasons, the only way that the student may return is to be reinstated by the Academic Appeals Board. During the semester of suspension, or thereafter, the student may present a written application for reinstatement to the board. Applications for reinstatement can be obtained from the Academic Dean's Office and should be returned at least one month prior to the beginning of the semester in which the student hopes to return. The Academic Appeals Board consists of three faculty members and representatives of the vice presidents of academic affairs and student affairs. The Board will study each case along with any supporting evidence from faculty and administrative personnel, parents, the student involved, and any other persons deemed by the Board to have pertinent evidence to offer. The Board will decide as a result of its study whether or not the student will be reinstated and, if so, the conditions under which reinstatement may occur, as well as the conditions which must be satisfied if the student is to remain eligible to register. The decision of the Board is final, although students may reapply in subsequent semesters. Unless permission has been obtained from the Academic Dean's Office, any work completed at another college while a student was suspended from Baldwin-Wallace will not transfer back to B-W unless approved by the Academic Appeals Board.

Attendance Policy

The official non-punitive policy for college approved absences, and as such serves as a basis for any individual absence policy developed by a professor, is as follows:

It is the responsibility of the faculty member to have a clearly stated attendance policy included in each course syllabus. A professor may have a more lenient attendance policy if he or she wishes and if it is stated in the syllabus; in absence of this the College policy prevails. Furthermore, persons leading co-curricular activities will follow the official College absence policy giving priority to academic requirements. Persons leading co-curricular activities are expected to inform students of potential conflicts with other academic requirements within the first week of classes or at the time of registration. **No professor is required to excuse absences in excess of ten percent of class meetings.**

- A. The policy of the College is that all students are expected to attend all classes. It is realized, of course, that not all students will or can attend all classes. *Excused* absences from class fall into the following three main categories:
 1. absences for field trips or activities directly involved with the academic program;
 2. absences for official College functions and activities, such as intercollegiate athletic competitions and co-curricular activities of performing groups or individuals;
 3. absences for a death in the family, a serious illness, or a major religious holiday.
- B. Any student who wishes to be excused for reasons of "serious illness" must present some appropriate form of verification (e.g., a medical excuse) to the professor. In the absence of such documentation, the decision of whether or not to excuse is left to the professor's discretion. Any student who wishes to be excused for sports-related, performance-related events or academic field trips must present the professor with advance notification (e.g., a

letter signed by a coach or other faculty member) at the beginning of the term for scheduled events, and as far in advance as possible for events scheduled while the term is in progress.

- C. Regardless of reasons for the absence, the student is responsible for contacting the professor at the beginning of the term for scheduled events, and as far in advance as possible for events scheduled while the term is in progress. **The student is responsible for any work he/she may have missed due to absence, excused or unexcused.** It is up to the discretion of the professor to decide when, where, and how the missed work is completed.

Financial Obligations and Refunds

All College charges and fees are due in full on Friday of the first week of classes. It is suggested that all necessary applications for financial aid assistance be completed prior to the first day of classes. A finance charge will be added to any account balance remaining after the first week of classes. Monthly account statements will assess a finance charge, on any unpaid balance, until the account is paid in full. If full payment cannot be made by the first due date, the student should make alternate arrangements. The Bursar's Office can assist with these arrangements to ensure that the account will be paid in full by the deadline.

The student will not be allowed to register for the next semester unless full payment of the account has been received prior to the student registration appointment time. Students/Families which are using a monthly payment plan (AMS, TMS, KEY) must have budgeted enough to have the current semester charges covered by the registration appointment time, or the registration will be delayed until payment has been made. Students who are delinquent in meeting their financial obligations to the College are subject to additional restrictions. Certificates of credit (transcripts) or letters of honorable dismissal will not be issued. Diplomas will not be awarded. Students should contact the Bursar to make arrangements to resolved their delinquent status.

For students and parents desiring to pay educational expenses in monthly installments, deferred payment programs are available through Academic Management Systems (AMS), Tuition Management Systems (TMS) and Key Education Resource Group (KEY), nationwide organizations specializing in educational financing. Finance charges are not assessed to students enrolled in good standing in any of the above plans. Some of the plans include insurance for the parent. Tuition, room and board charges can be handled through these plans. The Cashier's Office has detailed information.

College tuition and related charges are refundable based on the published refund schedule. First time B-W students receiving Federal Title IV funds may be subject to a different refund schedule as required by federal regulation. For additional refund information contact the Financial Aid Office. The refund percentages will be prorated for courses that are less than a full semester.

Withdrawals after the ninth week of the semester are permitted only for prolonged illness, change of employment, or other circumstances beyond the student's control. All requests for withdrawal, before the end of a term, must be in writing and should be addressed to the Registrar's Office (copy to the Bursar's Office). Refunds after the ninth week, when permitted, are made according to the published refund schedule assuming that the tuition and fees have been paid in full. Refund credits will appear on the student account.

For withdrawals before the first class at the beginning of the semester, 100 percent of the tuition charges are refunded. Room charges and Jacket Express account refunds will be on a prorated basis. For withdrawals after the semester begins, all of the balance remaining in the student's Jacket Express account is refunded. All refunds will appear as credits on the student account. Refunds of tuition, fees and other charges for financial aid students who drop courses or withdraw completely will be made in accordance with the policy listed in the *Guide to Financial Aid*.

Students who do not abide by the regulations of the residence halls or who show an unwillingness to cooperate with those in charge will be instructed to leave the residence hall. Any student leaving the residence hall or the College, under disciplinary action, is not entitled to any refund regardless of the time remaining in the term.

Policy on Academic Dishonesty

Academic dishonesty is defined by the following three characteristics:

- 1. Claiming someone's work as your own**--Examples include using answers from someone else's test or turning in a paper for which someone else did the research and/or writing; quoting from someone without acknowledging that you are quoting or giving the source of the quote. **Plagiarism**, using someone else's written or recorded words exactly, falls under this category. Plagiarism also includes paraphrasing someone else's argument as your own; or presenting someone else's line of thinking as your own.
- 2. Seeking unfair advantage over other students in taking a test or fulfilling an assignment**--Examples of such behavior include copying from another student's paper or communicating with another student during an examination; allowing other students to copy from your exam paper; copying from notes secretly brought into an exam; copying another student's homework or allowing a student to copy yours; and securing a copy of an examination when other students taking the exam do not have, or are not allowed to have access to a copy.
- 3. Claiming for someone else what is, in fact, your own**--An example would be signing the name of an academic advisor or any faculty or administrative person to an official form or document.

If there is tangible evidence that a student has engaged in academic dishonesty, sanctions may be taken against that student by an individual professor or by referring the student to either the Faculty/Student Problems Committee or the Student Judicial System (see the Student Handbook and/or Faculty Handbook for details.)

Section V

ADMISSION & REGISTRATION

First Time Undergraduate Students

The Admission Committee carefully examines the academic achievement and aptitude of every candidate for admission to Baldwin-Wallace College. The goal of the Admission Committee is to admit students who can best benefit from and contribute to the academic program and life of the College.

Day Division

Admission to the College is offered on a selective basis. To be considered for admission, candidates must submit an application and fee, official high school or GED transcripts, scores of the ACT or SAT examination, a teacher's recommendation, a writing sample and a summary of school and community activities. B-W requires that applicants have earned either a diploma from an accredited high school or the GED Certificate prior to enrolling at the College. Students who have been home schooled should consult with the Office of Admission.

While not required, an on-campus interview with an admission counselor is highly recommended. A campus visit provides the applicant an opportunity to share personal insights with a member of the Admission Committee, as well as the opportunity to evaluate the programs and atmosphere of the College.

The Admission Committee has determined that the following high school curriculum will best prepare most students for academic success at B-W: four units in English; three units each in mathematics, social science and natural science; two units in foreign language and at least three additional elective units from academic areas. Candidates considering majors in the sciences or mathematics are encouraged to include four units each of mathematics and science in their high school programs.

Successful candidates for admission typically rank in the top quarter of their high school classes, have earned at minimum a solid B average in their academic course work and have demonstrated involvement and leadership in school or community organizations. Standardizes test scores generally reflect commensurate achievement and ability.

The College recognizes that some students may be well qualified to succeed in an undergraduate program without having followed a specific curriculum in high school. Therefore,

applicants whose records indicate academic potential but who have followed an alternate program of study are encouraged to contact the Office of Admission for additional information.

The Conservatory of Music

Admission to the Conservatory is highly selective and is based on the following factors: Admission to Baldwin-Wallace College, audition on primary applied instrument, optional audition on secondary applied instrument, and examination in rudiments of music theory and aural comprehension. All application materials and the fee must be submitted prior to the audition. Auditions are held in the Conservatory at regular intervals during the academic year, as well as in several metropolitan centers throughout the U.S. and abroad.

Detailed information concerning admission to specific majors and programs, repertoire requirements, or an appointment for an interview or audition may be obtained by writing or calling Admission Coordinator, Conservatory of Music, Baldwin-Wallace College, 275 Eastland Road, Berea, Ohio 44017-2088, 440/826-2368; email thecon@bw.edu

For the policy on acceptance of Conservatory transfer students, see page 37.

Division of Lifelong Learning

Adult students applying for admission to Baldwin-Wallace as an Evening and Weekend student (Division of Lifelong Learning) are required to submit an application and fee, high school (or GED) and college transcripts, and a letter of recommendation. Successful course work from an accredited college or university may be required of those students who do not demonstrate a strong college preparatory high school experience. Lifelong Learning students are not required to submit SAT or ACT scores. An on-campus interview with an admission counselor is highly recommended. The Admission Committee also recognizes that alternative learning experiences such as life responsibilities, military service and employment history can provide helpful insight into an adult student's potential for a successful academic experience at the College. The application for admission is available from the Office of Admission or may be downloaded from the web at www.bw.edu/admission.

Evening and Weekend College students may also apply to B-W using the "Quick Start" application for admission. A "Quick Start" application is available from the Office of Admission or may be downloaded from the web at www.bw.edu/admission. This application allows a student to enroll in 10 semester hours of coursework before formally applying to the College as a degree-seeking student.

Undergraduate Transfer Students

Transfer Students To All Divisions

Admission to the College is offered on a selective basis. To be considered for admission, candidates must submit an application and fee, a high school or GED transcript, a letter of recommendation and official transcripts or evidence of approved withdrawal from all previous colleges and universities attended. Scores of the SAT or ACT may be required for recent high school graduates. All of the applicant's credentials, including all previous course work completed at other colleges or universities, are considered in the admission process. Failure to fully disclose all academic records to the Admission Committee at the time of application may be cause for cancellation of admission or dismissal from the College.

Successful candidates for admission typically submit credentials from colleges and universities accredited by one of the nation's six regional accrediting associations, have met the general admission requirements for first time students and have earned a B average in their

college or university course work. Candidates should be in good academic, social and financial standing at their previous institutions. Students not in good standing at a previous institution may be considered for admission provided they have been out of school at least one full year prior to their proposed date of entrance.

The College recognizes that several factors may influence a student's decision to transfer to a new institution. Therefore, a candidate whose record indicates academic potential but who has not met the exact pattern listed above is encouraged to contact the Office of Admission for additional information.

Only courses which fall within the academic scope of the B-W curriculum as determined by the faculty and in which a student has received a grade of "C" or better will be considered for transfer credit at B-W. The College will transfer credit hours, but will not transfer quality points or grades

Transfer students must fulfill the College's 32 hours of their 124 hours of required course work, or one-fourth of their academic program, in residency, as well as all stated College and departmental requirements, to qualify for degree status. Grade point calculations for academic honors designation at the time of graduation will include all grades earned at Baldwin-Wallace, as well as **all** grades earned in all courses taken at other institutions. See Academic Honors, Section I, for specific calculations.

Baldwin-Wallace will not accept in transfer credits earned by examination from other institutions. College credit may be granted for training programs offered by business and industry as recommended in the American Council on Education's *Guide to Educational Credit for Training Programs* and for previous military experience as recommended in the American Council on Education's *Guide to the Evaluation of Educational Experiences in the Armed Services*. The training must fall within the academic scope of the Baldwin-Wallace curriculum. Official transcripts from the American Council on Education are required before appropriate credit can be determined. The maximum credit accepted from a two-year college is 62 semester hours. More credit is accepted from a four-year college as long as 32 hours of the required 124 hours of course work, or one-fourth of their academic program is met in residency at Baldwin-Wallace.

Conservatory Transfer Students

The Conservatory reserves the right to assess all music **transfer** credits through placement examinations, particularly in the areas of Music Theory, Music History & Literature, and Applied Music. If a student has had courses in these areas but does not demonstrate the required proficiency, he/she may be required to retake courses as taught by Conservatory faculty. In such a case, the credits will transfer as music electives.

Affiliated 2+2 Programs with Local Community Colleges

Through special affiliations with Cuyahoga Community College, Lakeland Community College and Lorain County Community College, **Baldwin-Wallace accepts 62 semester hours in transfer for approved associate degrees**. Applicants must meet all normal admission requirements and conditions of the College. The following are degrees and programs approved from each of the community colleges:

CUYAHOGA COMMUNITY COLLEGE

Associate of Arts and Associate of Science

All programs are approved

Associate of Applied Science (health related) Programs

Approved for programs in Dental Hygiene, Medical Laboratory Technology, Occupational Therapy Assisting, Physician's Assistant, Radiography, Respiratory Care, and Surgeon's Assistant

Associate of Applied Business

Approved for programs in Accounting, Accounting Theory, Business Management, Marketing, Professional Selling, and Industrial Management

Associate of Applied Science (criminal justice)

Approved for programs in Law Enforcement

LAKELAND COMMUNITY COLLEGE

Associate of Arts and Associate of Science

All programs are approved.

Associate of Applied Science (health related)

Approved for programs in dental Hygiene and Respiratory Therapy

Associate of Applied Business

Approved for programs in Accounting, Business Management and Marketing

Associate of Applied Science (criminal justice)

Approved for programs in Criminal Justice

LORAIN COUNTY COMMUNITY COLLEGE

Associate of Arts and Associate of Science

All programs are approved.

Associate of Applied Science (health related)

Approved for programs in Medical Laboratory Technology and Radiologic Technology

Associate of Applied Business

Approved for programs in Accounting and Banking and Finance

Associate of Applied Science (criminal justice)

Approved for programs in Police Science

For more detailed information on 2+2 programs, contact the Office of Admission or check the B-W web page at www.bw.edu/resources/registration/transfer.

International Students

Students from more than 20 nations are enrolled at Baldwin-Wallace College. International applicants must submit an application and fee, certified English translations of all official academic records beyond the primary level, the results of the TOEFL examination, two teacher recommendations, a personal statement of educational goals and a statement of financial support. For additional information, please contact the Office of Admission. Additional fees may be assessed for evaluation of transfer credit.

Transient Course Work

Students from other institutions attending B-W: The College may admit a student who has a 2.0 GPA and is in good standing at another institution for specific course work at Baldwin-Wallace. This course work may apply toward a degree at the student's home institution, based upon regulations at that institution. A transient student application form is available from the Office of Admission and must be submitted for each semester of enrollment.

B-W students attending other institutions: Baldwin-Wallace College students may be approved to attend another fully accredited institution during any academic term and

transfer credits to their degree programs at the College. A Transient Student Permit Form must be obtained from the Office of Registration and Records. Students must be in good standing at the College. Course selections must be approved by both the academic department chairperson in whose department the course work will apply and the Registrar of the College. Students completing courses at Cuyahoga Community College, Lakeland Community College and Lorain County Community College which are listed in the respective Transfer Guides do not need to obtain departmental approval.

Students are required to complete their last 32 semester hours of their required 124 hours of course work, or one-fourth of their academic program, in residence at Baldwin-Wallace. Requests not approved by the Registrar may be appealed to the Academic Dean. Transient course work transferred to the College is subject to all policies and provisions governing transfer course work stated herein. A transient student may not enroll in more credits at another institution than normally could be completed at Baldwin-Wallace College in a comparable time period.

Students generally may not be enrolled in two institutions during the same semester without approval of the Registrar or enrollment in the NOCHE Cross Registration program endorsed by the College. Students wishing to complete correspondence work at other institutions are considered in transient, and are subject to all policies and provisions governing transient status stated herein.

Special Students

A Special Student has earned a bachelor's degree and wishes to take supplemental undergraduate course work at Baldwin-Wallace College. Special Student application forms are available from the Office of Admission or may be downloaded from the B-W web page at www.bw.edu/admission. Special Students seeking to earn a second bachelor's degree, a teacher's license, or a certificate program completion must also submit official college transcripts from each college or university attended.

A Music Therapy equivalency program is offered for those who already hold a music degree from a recognized institution. Students interested in the program should arrange an interview and analysis of transcript with the Music Therapy director, 440/826-2171.

Readmission

Former Baldwin-Wallace students seeking readmission after an absence should contact the Office of Registration and Records. Students seeking readmission after an absence of more than one year will be subject to the institutional and departmental curricular requirements in effect at the time of readmission. One year is defined as the completion of two consecutive semesters and one summer session. Students who have attended other institutions during the withdrawal period from the College must follow the admission procedures for transfer students stated herein.

Veterans who leave Baldwin-Wallace for active duty may reenter the College within one year of discharge from the armed services under the academic requirements in effect at the time of their departure.

Registration

Day Division: Students regularly enrolled in the Day Division will register on-line through the web for classes at times announced by the Registrar. Special registration days are scheduled for new students entering B-W for the first time.

Class schedules must be prepared by students with the assistance of the academic advisors to whom they have been assigned.

Division of Lifelong Learning/Graduate Division:

Students regularly enrolled in the Evening and Weekend College and Graduate programs, including students entering B-W for the first time, may register

in person, by mail or fax or by the Web at times specified by the Registrar.

Evening and Weekend College and Graduate students are not required to prepare their schedules with the assistance of an academic advisor. However, advising is available upon request and is **highly encouraged**.

All Divisions: While Baldwin-Wallace makes every effort to assist students in the planning of their programs of study, **it is ultimately each student's personal responsibility to plan and complete all College degree requirements.**

Classes may be canceled at the discretion of the College. In such instances, the students affected will be notified, and assistance in planning alternative schedules will be made available.

Students requesting to complete course work at Baldwin-Wallace and at another institution simultaneously must have the approval of the Registrar. In such cases, the total credit hours taken may not exceed 18.

Cross Registration Program

Under the Cross Registration Program of the Northeast Ohio Council on Higher Education, full-time undergraduate students in good academic standing are eligible to register at one of fourteen local colleges and universities for one course at no additional cost. The combined course load may not exceed 18 semester hours. Registration forms are available in the Office of Registration and Records.

Full-time and Half-time Status

Undergraduate Divisions: Undergraduate students enrolled in a program of 12 to 18 credit hours per semester are classified as full-time students. The maximum course load per semester is 18 credit hours plus a physical education course of one-half to one credit hour. Students are not permitted to exceed the maximum semester course load unless they have earned a cumulative grade point average of 3.00 or higher, and have received the written approval of their academic advisor and/or the Registrar. Undergraduate students enrolled in

a program of 6 to 11 credit hours per semester are classified as half-time students.

Graduate Divisions: Graduate students enrolled in a program must take a minimum of nine (9) credit hours per semester to be classified as full-time students. Graduate students enrolled in a program with less than nine (9) hours per semester are considered half-time students.

Changes in Schedule

Day Division: Students may add and/or drop courses only during specified times announced by the Registrar. All seats are maintained on a space available basis. **No waiting lists are kept.**

Students must review proposed schedule changes with their academic advisors, and must submit a completed Change of Schedule form, including advisor signature, to the Office of Registration and Records before a schedule change is officially recorded. Failure to submit a completed, signed change form will void any pending transactions. Change of Schedule forms are available at the Office of Registration and Records.

Division of Lifelong Learning/Graduate Division: Students must submit schedule changes in person, by phone, or by fax directly to the Office of Registration and Records. Students may add and/or drop courses only during specified times announced by the Registrar. All seats are maintained on a space available basis. **No waiting lists are kept.**

All Divisions: Students may not add any course after the fifth day of the semester, or drop any course after the ninth week of the semester. After the ninth week of the semester, students may withdraw from a course without grade penalty only under unusual circumstances and with the approval of the Registrar. Courses offered in times/formats other than the traditional sixteen week semester may have other specified add/drop periods. Consult the appropriate schedule book for specific registration deadlines.

The responsibility to complete schedule changes in a timely and proper manner rests with each student. Students should consult the academic calendars printed in this catalog and/or the appropriate Course Schedule Booklet for the exact dates for schedule changes each semester.

Students failing to add a course properly will not receive course credit regardless of course attendance or course work completed. Students failing to drop a course properly will receive a grade of “F#” for the course in question.

Withdrawal

Students may withdraw from classes during the first nine weeks of the semester without academic penalty. A grade of “W” will be assigned for each course withdrawn. Courses offered in times/formats other than the traditional sixteen week semester may have other specified withdrawal periods.

Students wishing to withdraw from classes after the deadline must submit a written petition and documentation of extenuating circumstances to the Registrar for review. If the petition is approved, a grade of “WP” or “WX” will be assigned to each course withdrawn. The “WP” grade will be assigned indicating passing coursework at the time of withdrawal. The “WX” grade will be assigned indicating failing coursework at the time of withdrawal. Withdrawal from a course without approval constitutes a failure, and a grade of “F” will be assigned to the course. Petition forms are available in the Office of Registration and Records.

Student Records

All academic records are maintained in the Office of Registration and Records. Additional student personnel and advising records are maintained in the Office of Student Affairs, the Division of Lifelong Learning, the Office of Academic Advising, by assigned faculty advisors and appropriate academic divisional offices. These records are made available, in a reasonable length of time, upon request for review by the student to whom they pertain.

Baldwin-Wallace College designates the following categories of student information as public or “Directory Information,” and this information may be disclosed by the institution for any purpose at its discretion.

Category I: Name, date of attendance, enrollment status (current, full-time, part-time)

Category II: Previous institution(s) attended, address, telephone number, email address, student ID number, major field of study, degree(s) conferred (including dates), date of birth, class schedule.

Category III: Past and present participation in officially recognized sports and activities, physical characteristics of athletes.

Currently enrolled students may withhold disclosure of any category of information under the Family Educational Rights and Privacy Act of 1974. Forms requesting the withholding of “Directory Information” are available in the Office of Registration and Records. A new form must be filed every academic year.

Baldwin-Wallace assumes that unless a student specifically requests withholding of categories of “Directory Information,” individual approval for disclosure is granted.

Summer Semester

The Summer Semester at Baldwin-Wallace includes both regular Day Division and Lifelong Learning Division programs with day, evening, weekend and graduate courses. It is designed for both full- and part-time students.

General Guidelines for Summer Semester

1. The Summer semester consist of two six-week sessions or one eight-week session.
2. Classes are held during the day, evening and on the weekends, usually one to five days per week. Evening and Weekend College courses are available to Day Division students upon approval of the Dean of Lifelong Learning.
3. The full-time, credit-hour load for all summer sessions is defined as 7-10 hours. The Registrar may consider overloads for students with 3.0 GPA or above.

Non-Discriminatory Policy

Baldwin-Wallace College admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Section VI

STUDENT EXPENSES & FINANCIAL AID

Tuition does not cover the full cost of the instructional and operating costs of the College. Other sources of income are from endowment and gifts and contributions from churches, trustees, alumni and other friends of the College. All rates given are subject to change without notice.

New Student Deposits

Upon admission to the College, each new student is required to pay a \$200 tuition deposit prior to registration. The deposit is due within one month of notification of acceptance, and is required of students planning to live on campus and those planning to commute. The entire \$100 deposit will be credited to the first semester's tuition charges.

For those students planning to live on campus, an additional \$200 housing deposit is required prior to the assignment of housing. The deposit must be submitted along with the student housing application, and is held as a damage and security deposit. Students may request a deposit refund at the time they leave the residence halls.

Tuition 2002-03*

College tuition is \$17,432 per year for undergraduate students enrolled for 12 to 18 credit hours per semester. Tuition for students enrolled in the Conservatory of Music is \$18,884 per year.

Undergraduate students enrolled for fewer than 12 credit hours per semester are charged \$555 per credit hour for day classes, \$600 per credit hour for Conservatory classes, and \$400 per credit hour for Evening College and Weekend College classes. Students enrolled for more than 18 credit hours are charged the appropriate hourly fee for each credit hour of overload in addition to the full time semester charges.

The audit charge for undergraduate classes is \$202 per credit hour; the audit charge for graduate classes is \$310 per credit hour. Full-time undergraduate students may audit up to five overload hours for no additional charge.

Tuition and fees for the 2002-2003 academic year will be published in the Spring of 2002.

**All tuition and fees are subject to change without notice.*

Other Fees

A health insurance plan is offered to all full time students each year. The 2002-03 premium is \$175 for each student enrolled for a full year of coverage. The premium is assessed on the fall semester account statement. This coverage is optional; however, to eliminate the coverage and remove the charge the student must complete and return the waiver form to the Cashier's Office before the stated due date. Details regarding the plan are mailed to all registered full-time students prior to the beginning of fall term. Questions regarding the plan should be addressed to the Cashier's Office.

A charge of three dollars is made for each transcript of record from the Registrar's Office.

Residence Halls

In fulfilling its mission of offering a liberal arts education, Baldwin-Wallace College provides on campus residence and dining halls, and welcomes and encourages students to live on campus.

A \$200 new student deposit and completed housing application is required. The date of receipt of the housing application and confirmation of a paid deposit will determine priority for room assignments and, when necessary, assignment to waiting lists. Students may move into their residence halls at times specified by the Office of Residence Life.

Most residence hall rooms are constructed and equipped for double occupancy, with a 2002-03 rental fee of \$1521 per semester. There are limited numbers of single, triple and quad housing spaces on campus. Students should contact the Office of Residence Life for availability and charges.

Damage to a room or College furnishings beyond ordinary wear and tear will be charged directly to the student. Damage to College property not assignable to individual students may be prorated to students within the group responsible.

College fire and theft insurance covers College property only. It is recommended that all students arrange for insurance coverage for their personal possessions.

Food Service

All students living in College residence halls are required to have a board account and eat in the College dining facilities. Students residing in College-owned apartments may choose to open a board account.

All food items are priced ala carte. The total cost of each meal is calculated and deducted from the individual's board plan account. This is achieved through the use of the Jacket Express debit card*. Each student is issued a Jacket Express card, which may be used in any Food Service location. It may also be used to order pizza from contracted outside vendors.

***Jacket Express--Student ID**

The Jacket Express card is a person's official College ID card during his/her years at B-W. The card allows the use of many campus facilities, activities and services. It also may function as a debit card for certain on-campus purchases. See the Student Handbook or B-W web page for more details.

Financial Aid

Baldwin-Wallace College seeks to attract students with a broad range of experiences and high academic potential to fulfill its mission of providing a quality liberal arts education. To ensure this diversity, Baldwin-Wallace is committed to enabling interested and qualified students to attend, regardless of financial circumstances.

In order to apply for financial assistance, students are required to submit the Free Application for Federal Student Aid (FAFSA) to a federal processor detailing the financial situation of their families. An analysis of the FAFSA form using U.S. Department of Education standards provides an equitable and objective means of determining a reasonable family contribution toward educational costs. Once the results of this analysis are available, the Financial Aid Office reviews the data and makes an evaluation of each applicant's financial need. A family may be required to complete a B-W financial aid application and may be required to submit a copy of their U.S. Tax Return before an aid award is finalized. Applicants who are Ohio residents must also apply for an Ohio Instructional Grant, using the FAFSA application.

If a family's income and assets are not sufficient to meet the full cost of a student's education at Baldwin-Wallace, the College may offer assistance to help meet financial need. The principal types of aid awarded to applicants are scholarships, grants, long-term loans and campus employment. Most students receive a combination of gift aid, loan and/or work-study opportunity.

If family resources are adequate to meet educational costs, students are not eligible for need-based aid. Such students, however, may qualify for scholarships awarded in recognition of outstanding academic potential or special talent.

Students who are accepted for admission and who apply for financial assistance are automatically considered for all available forms of aid. Separate applications for special funds or scholarships are not necessary, except where noted. Most types of aid are limited to full-time students.

Financial aid forms must be filed each year in which aid is requested. Financial need is reevaluated each year in light of any changes in family financial circumstance. Therefore, a student's need based assistance will not necessarily remain the same from year to year.

Transfer Students are eligible for consideration for all forms of financial assistance upon acceptance to the College. The same application procedures noted herein apply.

Part-time Students are eligible to apply for certain types of assistance. Undergraduate students registered for at least six semester credit hours are eligible to apply for Federal Pell Grant, Stafford Student Loan, Perkins Loan and College Work-Study employment. Students should follow the same application procedures noted herein. Undergraduate students enrolled for five semester credit hours or less may not be eligible to receive certain forms of assistance. Ohio students enrolled part-time who qualify for the Federal Pell Grant may also be eligible for Part-Time Ohio Instructional Grant assistance. Some students with particularly high need who enroll for less than six credits may also be eligible to receive a federal Pell Grant.

Lifelong Learning Students

Evening and Weekend College students are often eligible for some form of loan assistance. Students enrolled for six or more semester credit hours should follow the same application procedures noted herein. Student enrolled for five semester credit hours or less are not typically eligible for federal or College funds, but they do have the option to apply for alternative loan funds. Financial institutions that offer alternative loans for less than half time students process the loan applications, so prospective applicant may wish to contact the institution(s) directly. The Financial Aid Office can also provide information and guidance to Lifelong Learning students who are considering alternative loans.

Gift Assistance

Baldwin Wallace Grant is based on financial need as determined by the analysis of the FAFSA and other student application materials. The award is made on an annual basis.

Federal Pell Grant is an entitlement grant awarded through the federal government based on the results of the FAFSA application. Students are notified of the results of their application through the Student Aid Report which is sent directly to them by the Federal processor.

Ohio Instructional Grant is an Ohio state funded aid program. Eligibility is limited to residents of Ohio. Application is made through the FAFSA. All Ohio residents applying for financial assistance must submit a FAFSA application requesting the processor to release income and asset data to the State of Ohio. The Ohio Board of Regents will send notices of eligibility to students who should then submit them to the Financial Aid Office.

Ohio Student Choice Grant is available to all Ohio residents who are enrolled as full-time undergraduate students in a program leading to a bachelor's degree at one of Ohio's many independent colleges or universities. Only those students attending college for the first time on a full-time basis after July 1, 1984 are eligible to receive the Choice Grant.

Federal Supplemental Educational Opportunity Grant (SEOG) is a federal entitlement program designed to assist students with exceptional financial need as determined

by the FAFSA analysis. Due to limited funding, not every student with exceptional need will receive a SEOG. Instead, the College assists with B-W grant money.

B-W Ministerial Grant of one-half tuition may be made to ordained United Methodist ministers who are full members of an annual conference and their unmarried dependent children who are full-time students. Ministerial grants also are available for United Methodist missionaries in active or retired service and their unmarried dependent children who are full-time students. Students may be eligible for additional need-based assistance based upon the results of the FAFSA application.

Merit Scholarship Assistance

The College has established several special scholarships which recognize outstanding academic and personal achievement. These scholarships are made available to students regardless of financial need, and include the following awards:

Presidential Scholarships of up to \$8,000 are awarded to students who graduate in the top 15 percent of their high school class and whose ACT or SAT scores indicate strong academic ability. Awards are renewable annually based on GPA of 3.0 or higher.

Trustees Scholarships of up to \$6,500 are awarded to student who achieve a 3.2 cumulative GPA or rank in the top 25 percent of their high school class. Awards are renewable annually based on a GPA of 3.0 or higher.

Deans Scholarships of up to \$5,000 are awarded to students who achieve a 3.0 cumulative GPA or rank in the top 30 percent of their high school class. Awards are renewable annually based on the 3.0 GPA or higher.

Laurels Scholarships of up to \$5,000 are awarded competitively each year to students whose commitment to the highest levels of academic excellence, scholarly pursuit, and personal growth will enrich the intellectual climate of the College. Awards are renewable annually based on academics and college contribution.

Founders Awards of up to \$3,500 are awarded competitively to students whose outstanding academic skills and diverse personal qualities will enrich campus life, foster community spirit, and advance the mission of the College. Awards are renewable annually based on academics and college contribution.

B-W Scholars Awards of up to \$5,000 are awarded competitively to students based on a cumulative GPA of 3.5 or rank in the top 20 percent of their high school class or have a minimum ACT composite score of 25 or minimum combined SAT score of 1130. The award is also based on extracurricular involvement, outstanding leadership qualities and strong writing skills. Awards are renewable annually based on academics and college contribution.

Multicultural Scholarships of up to \$5,000 are awarded competitively to students of color whose academic skills, extracurricular and community involvement, and demonstrated leadership qualities will enrich and advance the multicultural diversity of the College. Awards are renewable annually based on academics and college contribution.

Griffiths

Scholarships of

up to \$3,000 are awarded to

Conservatory

student who

demonstrate both

musical and

academic ability.

Awards are

renewable

annually based on

GPA.

Alumni

Scholarships of

up to \$2,000 are

awarded to children and grandchildren of B-W alumni and are automatically renewed annually.

Loan Assistance

Federal Perkins Loans are awarded to students on the basis of financial need as calculated from the FAFSA application. Recipients of a Perkins Loan must enroll in a minimum of six credit hours per semester during the period that the loan is in effect. Due to limited funding, not every student with financial need will be awarded a Perkins Loan. Interest does not accumulate during the period that the student is enrolled in college on at least a half-time basis.

Federal Subsidized and Unsubsidized Stafford Loans are available on the basis of need as calculated from the FAFSA application through participating lending institutions. Eligible students may have the interest paid by the federal government while attending school. Repayment begins six to nine months after the student is no longer enrolled in college on at least a half-time basis. Students receive a pre-approved loan application prepared for them by Great Lakes Higher Education Corporation which includes a list of several lenders from which to choose.

Federal PLUS Loan is designed to help parents of full-time or part-time dependent undergraduate students. Repayment begins 60 days after the origination of the loan. Parents may apply for the loan by picking up an application through a lender or by asking for one from the Financial Aid Office.

Student Loan Fund of the United Methodist Church permits a limited number of students who are members of the United Methodist Church to secure loans. The fund is administered by the Church's Board of Education. Applications are made through the Financial Aid Office.

The C.E.N.T.S. Loan is a Baldwin-Wallace College loan program created to assist non-traditional students attending B-W on a part-time basis. Students eligible for federal need-based assistance are not eligible for the C.E.N.T.S. loan program. Eligible students must reside in Cuyahoga County. A separate application and credit reference check is required along with the filing of traditional financial aid forms. No payments are required while the student is enrolled. The number of loans made each year is limited.

The B-W Multicultural Emergency Loan is designed to help those students who have both a multicultural heritage and a particular financial need. Loan approval is determined by the student's purpose for the loan, academic status, financial need, credit status and financial aid award status. A limited number of awards are made each year.

Employment Assistance

The Federal College Work- Study Program provides employment opportunities to students on the basis of financial need as determined by the FAFSA application. Earnings from Work-Study employment are limited by the award amount contained in the student's financial aid award.

Student employees may work up to a maximum of 20 hours per week while classes are in session and 40 hours per week during vacation periods and summers. Although students offered work awards are not guaranteed employment, students typically have little difficulty finding work through the Student Employment Office.

Named Endowed/ Restricted Scholarships

Baldwin-Wallace offers a number of special scholarships and prizes made possible by alumni, churches, civic organizations, corporations, foundations and other friends of the College. These funds greatly enhance the College's ability to offer gift assistance.

These named scholarships are processed through the Financial Aid Office and do not require separate applications except where stated. Whenever funds are designated by such factors as academic major, grade point average, geographic origin, church affiliation or personal qualities, the Financial Aid Office assumes responsibility for locating an appropriate recipient for the award.

Amounts available are subject to endowment performance and future gifts.

Prizes are awarded on Honors Day each spring to deserving upperclass students. Students who have achieved excellent academic performance are honored by the College at these ceremonies. Recipients of these awards are selected by the different academic departments. For more information about Honors Day Awards, contact the appropriate academic department or the Financial Aid Office. A complete list and descriptions of endowed scholarships are available in the Financial Aid Office.

SECTION VII

DIVISION OF LIFELONG LEARNING

Baldwin-Wallace has been active in adult education programs since the 1940s and continues to provide adult students with a rigorous curriculum and support services designed especially for them. Although adult students may enroll in the traditional day curriculum, the Evening and Weekend College Program is designed specifically to meet the needs of adult students. Degree-seeking students entering the Evening and Weekend College will find that course formats are designed to accommodate the special time constraints of working adults. Degree completion and certificates available to adult learners are designed with optimal flexibility and convenience. Courses are scheduled with options in formats and times but sensitive to the typical adult student's sense of urgency.

Evening and Weekend College students should refer to other sections of the Catalog for more details related to undergraduate degree requirements, special academic opportunities such as field experience and independent

study, financial aid, academic support services, credit for prior learning, transfer credit, and admissions.

Course descriptions and specific course and credit requirements for the College core and majors approved for Evening and Weekend College are found in Section VIII.

Evening and Weekend College Class Schedule and Format

Baldwin-Wallace offers courses in the evenings, Monday through Thursday, during Fall, Spring, and Summer terms. New courses are available for registration every eight weeks during the Fall and Spring terms. The number and length of meeting times will depend on the course credit and format involved. Evening courses typically begin at 6:15 p.m.

Weekend courses are offered in a wide and diverse range of options designed to accommo-

date any schedule. For more information refer to the Evening and Weekend College course schedules.

Minimesters are offered in both evening and weekend formats. Minimesters are accelerated 8-week sessions that require extensive out of class coursework and an advance assignment.

Administrative Withdrawal

In any immersion or minimester course offered through the Evening and Weekend College, the instructor is given the discretion to submit a student's name to the Dean of Lifelong Learning, after having missed two classes of a minimester or one class of an immersion, with the intention of that student being administratively withdrawn. That is, based upon their attendance, the student may be withdrawn from any immersion or minimester class, upon the recommendation of the instructor. Typically, this recommendation will be made only when, in the judgment of the instructor, the student's absence(s) will have jeopardized his or her success in the class.

- Grade - students who are administratively withdrawn will have "WA" or "AW" placed on their transcript
- * Tuition Refund - calculation is based on the date the withdrawal is processed in registrar's office according to minimester withdrawal formula posted in each term's Schedule

General Academic Program and Majors

Evening and Weekend College degree-seeking students must satisfy degree requirements as outlined in Section I which includes completion of the core an academic major and 124 hours. The following majors are offered in the Evening and Weekend College Program:

Business Administration

Communications

Computer Information Systems

Criminal Justice

Economics

Education (See Special Academic Programs below)

English

History

Organizational Leadership Systems

Political Science

Psychology

Sociology

For course descriptions, general information, course and credit requirements for the above majors, refer to Section VIII of the Catalog.

Special Academic Programs

In addition to other applicable programs and support services cited in Sections II and III of the catalog, the following learning opportunities are available to adult students:

Education Major and Teacher Licensure coursework is offered in the evening and daytime slots. Many of the preliminary courses are offered in the Evening and Weekend College. The professional methods courses, field experience, and student teaching must be completed during the day. This portion of the coursework usually takes two or more semesters for the student to complete.

Economic Minor coursework is available in the Evening and Weekend College.

Certificate Programs

Accounting
Applied Communications
Computer Information Systems
Gerontology
Human Resources Management
Organizational Development
Software Applications

For more details, see Section VIII. For details on Gerontology, see page 175.

Not-for-credit Enhancements are available for both children and parents of adult students to enable the entire family to take advantage of the Baldwin-Wallace College experience. The Institute for Learning in Retirement (ILR) at Baldwin-Wallace College offers senior adults the opportunity to continue learning in an informal, flexible and noncompetitive college environment. The Division of Lifelong Learning, in partnership with the Conservatory of Music, offers several outreach not-for-credit opportunities. These include private instruction through the Preparatory Program, workshops, clinics, and programs extended to a range of students from early childhood to senior citizens. In this way, Baldwin-Wallace College becomes a true learning center for the community.

College Credit Recommendation Service, Prior Learning Assessment–Portfolio Evaluation and the College Level Examination Program and the College Credit Recommendation Service are examples of B-W's willingness to grant college credit for knowledge and expertise acquired outside an accredited classroom setting when that knowledge is related to the College's curriculum. For more details, see Section II of the Catalog.

Academic Advising and Registration

Once a student is admitted to the Evening and Weekend College, the Division of Lifelong Learning urges the student to contact their office for an advising appointment before registering for classes. The College strongly recommends that adult students minimally maintain annual contact with their academic advisor to make sure that course selections and loads are appropriate. Ultimately, the student is responsible for making sure that all requirements are met. Advising appointments can be scheduled evenings Tuesday through Thursday, afternoons Tuesdays through Friday, or on Saturday. The Office of Lifelong Learning coordinates advising appointments.

The first registration must be done in person. After a student's first semester, all subsequent registrations may be done by fax, mail, or by

RegExpress - the online Web registration. All Evening and Weekend College students may use the registration forms found in the class schedule to register by mail or by fax directly to the Registrar. Registration is done on a first-come-first-served basis with priority for students with 100 credit hours and above. The schedule booklet includes deadlines for fax or mail registrations, descriptions of special and/or new courses being offered, and other useful information. Please note that registration for minimester courses ends approximately one week prior to the first class meeting. Late registration for semester-long courses is accepted until the end of the first week of class. Additional minimester courses are available at the midpoint of the semester.

Writing Lab

The B-W Writing Lab, located in Marting Hall, is available for adult students to come for assistance with writing problems. The Lab has professional tutors who will help on a one-time or continuing basis with anything from generating a thesis or developing and organizing ideas, to providing guidance regarding documentation, style and mechanics. No proofreading services are provided. The Lab also has a library of writing reference books and files of helpful handouts.

The Learning Center

The Learning Center, located in Dietsch Hall, provides support for students through a variety of programs and classes that are designed to improve academic performance. Offerings include free tutoring, drop-in mathematics lab, and personal assistance in test-taking and time management. For the current semester schedule detailing specific course tutoring times, contact the Division of Lifelong Learning.

Tuition and Fees

Part-time adult students (1-11 credit hours per term) pay per credit hour enrolled. If students take 12-18 semester hours, they are considered a full-time students, and is charged a flat tuition that is the same for all students. Unpaid tuition charges are assessed a carrying charge. Other policies on tuition and fees are outlined in Section VI of the Catalog.

Baldwin-Wallace offers a Tuition Reimbursement Payment Plan (TRPP) for students receiving tuition assistance from employers. TRPP permits a student to defer payment to B-W until 30 days after the end of the semester. Students receiving tuition support from employers should contact the College Bursar to make suitable arrangements for payment.

Financial aid and scholarships are available to Evening and Weekend College students who meet eligibility criteria. These students must be enrolled in at least six semester credit hours per term to qualify for financial aid.

Evening and Weekend College Student Organizations

Alpha Sigma Lambda is the national honor society for Evening and Weekend College students. The local chapter, Beta Epsilon, is one of more than 270 throughout the country. It is an active chapter, which sponsors annual social and philanthropic events. It recognizes outstanding full-time and adjunct faculty through special awards and arranges campus scholarships open to all qualifying Evening and Weekend College students. Membership selection occurs once a year and is based on a grade point average of at least 3.2 for 24 or more hours earned at Baldwin-Wallace plus evidence of volunteered campus and/or community leadership.

For further details on any of the above, contact the Office of Lifelong Learning.

Section VIII

UNDERGRADUATE PROGRAMS OF STUDY

This section includes course descriptions, general information and specific course and credit requirements for the College core, undergraduate majors, minors and other programs of study.

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CORE CURRICULUM REQUIREMENTS

All students must pursue a course of study sufficiently varied to acquaint them with a broad spectrum of human knowledge. In doing so, they must also utilize and develop those skills which are essential to success in academic work as well as in one's personal and professional life. Each core courses provides an opportunity for students to develop their skills in at least two of the following areas: Research, Social Interaction, Ethical Implications of Subject Matter, Problem-Solving, Writing, Oral Communications and Quantitative Methods.

The core curriculum requirements include **44 credits** of course work in the following areas:

HUMANITIES: Twenty credits in the disciplines of the humanities, including the following:

Fine Arts: Four credits

Fine Arts encompasses select courses in the academic areas of art, dance, literature, music, theatre, and designated broadcasting courses. Courses offered by the HPE Division that may apply include HPE 214, 217, 331, 333 and dance technique courses from HPE 141, 142, 143, 144. The courses in dance technique may be designated by the student as applicable to either fine arts or the HPE core requirement; the same credit may not apply to both.

Composition: Three credits

Unless exempted from the writing requirement, all first-year students are required to take English 111 or 131 within their first 35 credit

hours at B-W. Placement within these two courses—ENG 111 and 131—will be determined by test scores. Students who believe that they have been placed too low may challenge their placement by writing an essay under supervised conditions at designated times on registration days or during the first semester of their freshman year.

Transfer students who have not already completed the writing requirements are subject to the same rules as first-year students.

Cultural Heritage: Seven credits

Two of the following fields must be included: history, religion or philosophy.

The remaining six hours of the 20 required in Humanities may be chosen from appropriate courses in the departments within the Division of Humanities: Art, English Language and

Literature, foreign Languages and Literatures; History, Philosophy, Religion, Broadcasting & Mass Communication; Communication Disorders; and Theatre.

General Humanities courses, designated HUM rather than by department, may also be used to fulfill this aspect of the core but may not count toward the Fine Arts, Composition or Cultural Heritage requirements.

NATURAL SCIENCES: Nine credits

Selected from: Astronomy, Biological Sciences, Chemistry, Geology, Nutrition, Physics (except PHY 180) Student must take at least three courses selected from two or more disciplines. Student selection must include one course with a laboratory.

SOCIAL SCIENCES: Ten credits

Two of the following disciplines of the social sciences must be included: criminal justice economics, political science, psychology, sociology/anthropology, international studies. (CRJ 165, ECN 279, PSY 210 and 279, and SOC 281 do not apply to this portion of the core.)

HEALTH AND PHYSICAL EDUCATION: Two credits

To satisfy the health and physical education core curriculum requirement of the College, students must complete two credits to be selected from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144 . No activity may be repeated for credit except at a more advanced level. Students who have individual needs or are physically challenged should confer with HPE faculty to discuss the selection of appropriate courses. Courses in dance techniques may be designated by the student as applicable to either the fine arts or the HPE core requirement; the same credit may not apply to both.

MATHEMATICS: Three credits

Selection may be from any courses with a MTH prefix. Students are required to take a MTH prefix within the first 56 credit hours (before junior standing). Placement recommendation

is based on ACT and SAT scores. Transfer students who have not already completed the MTH requirement are subject to the same rules as the first year students.

INTERNATIONAL STUDIES

As part of the core curriculum requirements, each student must fulfill one of the following three options:

Foreign Language

Students must take one year of one foreign language excluding Foreign Languages & Literatures courses taught in English.

Study Abroad

This requirement can be fulfilled by one of the following: 1. earned academic credit for at least three courses in an approved study abroad program which involves travel abroad; 2. studying in an accredited institution abroad and receiving the equivalent semester hours of studying on campus; or 3. other experiences abroad as approved by the Global Issues Committee.

Course Work in International Studies

Students may take three courses from the following list with no more than two courses from the same department. In order to be included in this list, courses should meet at least one of the following criteria: 1. explore international aspects of cultural diversity; 2. explore current global problems; 3. develop competencies in international communications; or 4. explore international aspects of political and economic systems.

The following courses are included in this list either because they meet the current international requirement of the core curriculum, or they are approved after consultation with the faculty in the concerned department. Seminar courses (263 and 463) in the following departments count in special cases.

ART 102	Art Appreciation
ART 231	Western Art I
ART 232	Western Art II
ART 331	Northern Medieval Art
ART 332	Southern Medieval Art
ART 333	Northern Renaissance Art
ART 334	Southern Renaissance Art
ART 431	Nineteenth Century Art
ART 432	Twentieth Century Art
BIO 200	Science (in special cases)
BUS 436	International Marketing
BUS 444	International Financial Management
ECN 150	Humans and the Earth: Can we Coexist?
ECN 340	Controversy and Progress in Economics: The History of Economics Ideas
ECN 341	Episodes in Economic History of North America and the Caribbean

ECN 360	Comparative Economic Systems
ECN 362	Economics of Developing Countries
ECN 365	International Economics
ENG 241	Survey of British Literature I
ENG 242	Survey of British Literature II
ENG 280	Survey of World Literature
ENG 316	Studies of Literary History (in special cases)
ENG 328	Studies of Major Authors (in special cases)
ENG 335	Studies in World Literature
ENG 336	Studies in specific Genres, Themes or Modes (in special cases)
FRN 240	Contemporary France
FRN 275	Introduction to French Literature
FRN 310	French Civilization I
FRN 311	French Civilization II
FRN 375	Survey of French Literature I
FRN 376	Survey of French Literature II
FLL 300	German Classics in Translation
FLL 301	Recent German Literature in Translation
FLL 310	Survey of German Film
FLL 320	Germany and Fascism
GEO 121	Physical Geography
GEO 200	Science (In special cases)
GEO 210	World Regional Geography
GEO 214	Political Geography
GER 240	Contemporary Germany
GER 275	Introduction to German Literature
GER 310	German Civilization
GER 375	Survey of German Literature I
GER 376	Survey of German Literature II
HIS 121	History of Europe I
HIS 122	History of Europe II
HIS 209	Church History
HIS 211	Ancient and Medieval History
HIS 227	History of Africa
HIS 235	Women and Western Civilization
HIS 240	War and Peace in the Twentieth Century
HIS 260	Topics of History (in special cases)
HIS 267	Vietnam: Causes and Consequences
HIS 271	British History I
HIS 272	British History II
HIS 289	The Modern Middle East

HIS 291	East Asia
HIS 313	Renaissance and Reformation
HIS 323	The French Revolution
HIS 331	Europe in the Nineteenth Century
HIS 333	Europe in the Twentieth Century
HIS 341	European Institutional Development
HIS 345	Russia
HIS 347	Tudor-Stuart England
HPE 214	Dance History
HUM 285	Introduction to Intercultural Communications
INT 100	Introduction to International Studies
INT 299	Various Topics in International Studies
MUL 171	Art of Listening to Music
MUL 172	Music Appreciation
MUL 178	World Music
MUS 221	Listening to Musics of the World
MUS 222	Music History and Literature 1
MUS 321	Music History and Literature 2
MUS 322	Music History and Literature 3
MUS 327	History of Opera
PHL 211	History of Philosophy I
PHL 212	History of Philosophy II
PHL 214	Existentialism
POL 100	Introduction to Politics
POL 102	Concentration in Politics (in special cases)
POL 211	International Politics
POL 214	Political Geography
POL 215	International Organization
POL 216	International Organization: Case Studies
POL 221	Modern Governments
POL 228	The Middle East Today
POL 311	American Foreign Policy
POL 314	Comparative Foreign Relations
POL 322	Russian and Eastern Europe
POL 323	Government and Politics in the English-speaking Caribbean
POL 324	Government and Politics of Latin America
POL 325	Politics of Latin American and Caribbean Development
POL 327	Asian Political Systems
POL 329	Government and Politics in Sub-Saharan Africa
REL 104	Concentration in Religion (Islamic, Hindu, Buddhist Religions or other topics in special cases)
REL 110	Judaism

- REL 202 Introduction to the Hebrew Bible/Old Testament
- REL 203 Jesus and the Gospels
- REL 204 Christianity in the New Testament
- REL 205 The History of the Bible
- REL 209 Church History
- REL 240 The Power of Myth

- SOC 180 Archeology and Human Evolution
- SOC 181 Cultural Anthropology
- SOC 302 Racial and Cultural Minorities
- SOC 303 Urban Community Life

- THE 191 Theatre Literature
- THE 288 Theatre History I
- THE 289 Theatre History II

- SPN 240 Contemporary Spain & Latin America
- SPN 275 Introduction to Hispanic Literature
- SPN 310 Spanish Civilization
- SPN 311 Spanish-American Civilization
- SPN 375 Survey of Spanish Literature
- SPN 376 Survey of Spanish-American Literature

Program Option

Students desiring to fulfill the general core curriculum requirements within a particular division of the College in a manner other than that described in the Model Program must submit their requests in writing to the chairperson of that division. The requested alteration will be made only with the approval of the majority of the division faculty. Copies of the approved alternate program must then be sent to the registrar of the College and to the student's faculty advisor. This request must be made prior to the student earning 90 credit hours toward a degree at Baldwin-Wallace.

ART & ART HISTORY

The curriculum of the Department of Art has a fourfold objective: to familiarize students with the basic principles of visual art and to prepare them to use the arts intelligently in their own lives: to devote their skills in various techniques and media: to develop their creative, aesthetic awareness and visual expression: and to foster an understanding and appreciation of the arts of other ages and cultures, as well as those of their own time and place.

Major

The department offers three areas of concentration: Art Education, History of Art, and Studio. Students should enroll initially in any of the 100 or 200 entry level courses which do not have prerequisites. (ART 102 Art Appreciation is not designed for majors and is not recommended for students who are planning to major in studio or the history of art).

The department requests that enrolling freshmen studio majors present a portfolio of six to ten works when meeting with their faculty advisor.

Those students participating in the Sport/Dance/Arts Management Program will be advised to complete an art studio concentration in the department. For a complete description of this program, see page 287.

History of Art Major

Computer Code: ARTH

Minimum credits required: 39

Required courses

History of Art--35 credits required

ART 231	Western Art I	4 credits
ART 232	Western Art II	4 credits
ART 234	Survey of American Painting and Sculpture	3 credits
ART 235	Topics in Non-Western Art	3 credits
ART 331	Northern Medieval Art	3 credits
ART 332	Southern Medieval Art	3 credits
ART 333	Northern Renaissance Art	3 credits
ART 334	Southern Renaissance Art	3 credits
ART 335	American Architecture and Urban Planning	3 credits
ART 431	Nineteenth Century Art	3 credits
ART 432	Twentieth Century Art	3 credits

Studio Art--4 credits required

ART 110	Drawing I	2 credits
ART 115	Two Dimensional Design	2 credits

Twenty-four hours of History of Art courses must be taken at Baldwin-Wallace.

If a student majoring in the history of art anticipates applying to a graduate program in the discipline, it is recommended that the student obtain a French 102 or German 102 proficiency before the completion of undergraduate work. A list of recommended courses for the major can be obtained from the head of the history of art area.

Seminars are offered, but are not required as part of the major and are not substituted for stated requirements.

Studio Art Major

Computer Code: ARTS

Majors will be required to participate in a yearly critique with the studio faculty. In addition, senior candidates for graduation will choose and mount a senior exhibition in April of their graduation year. The department also requests that enrolling freshmen studio majors present a portfolio of six to ten works when meeting with their faculty advisor.

Minimum credits required: 33 (plus prerequisites as indicated).

Required courses

Studio Art--25 credits required

ART 110	Drawing I	2 credits
ART 111	Drawing II	2 credits (Prerequisite required)
ART 212	Drawing III	2 credits (Prerequisite required)
ART 115	Two Dimensional Design	2 credits
ART 116	Three Dimensional Design	2 credits
ART 117	Color Theory	2 credits
Additional Studio Courses		10 credits

History of Art--8 credits required

ART 103	Art of Our Time	3 credits
ART 231	Western Art I	4 credits
ART 232	Western Art II	4 credits

Those students participating in the Sport/Dance/Arts Management Program will be advised to complete an art studio concentration in the department. For a complete description of this program, see page 287.

Art Education Major

Computer Code: ARTE

Multi-age License--Visual Arts

Art education majors will be required to participate in a yearly critique with the studio faculty. In addition, senior candidates for graduation in art education will choose and mount a senior exhibition in April of their graduating year.

Minimum credits required: 52 (plus prerequisites as indicated).

Required courses

Studio Art--32 credits required

ART 110	Drawing I	2 credits
ART 111	Drawing II	2 credits (Prerequisite required)
ART 212	Drawing III	2 credits (Prerequisite required)
ART 115	Two Dimensional Design	2 credits
ART 116	Three Dimensional Design	2 credits
ART 117	Color Theory	2 credits
ART 222	Introduction to Photography OR	
ART 225	Introduction to Computer Imaging	2 credits
ART 213	Introduction to Painting	2 credits
ART 246	Introduction to Sculpture	2 credits

ART EDUCATION MAJOR--cont'd next page

ART 216	Introduction to Ceramics	2 credits
ART 248	Introduction to Printmaking	2 credits
ART 328	Materials and Techniques	2 credits
Required Studio Elective Hours		8 credits
History of Art--17 credits required		
ART 102	Art Appreciation	3 credits
ART 231	Western Art I	4 credits
ART 232	Western Art II	4 credits
ART 234	Survey of American Painting and Sculpture	3 credits
ART 235	Topics in Non-Western Art	3 credits
One Upper Level Art History Course		3 credits

The student must also satisfy the state requirements in education as offered in other areas of the college, especially those offered by the Division of Education. See Division of Education, page 122, for a list of requirements.

Minor in History of Art

A minor in art concentrating in the history of art consists of a total of 20 hours, including ART 231, 232, and 234, and 235, and two upper level courses. A maximum of one transferred course from another institution can help comprise the minor in art history.

Minor in Studio Art

A minor in art concentrating in the studio area consists of a total of 18 hours including ART 110, 115, 232, plus four studio courses of the student's choice.

Course Descriptions

History of Art

ART 050 INDEPENDENT STUDY

One to four credit hours

See independent study program, Section II.

ART 070 INTERNSHIP

One to twelve credit hours

See Internship Program, Section II.

ART 102 ART APPRECIATION

Three credit hours

A study of the meanings of visual form and imagery in architecture, painting and sculpture. Not recommended for art majors who have a history of art emphasis; required of art education majors.

ART 103 ART OF OUR TIME

Three credit hours

A look into major trends in American painting, sculpture and architecture since 1945, emphasizing their exciting and meaningful relations in contemporary life.

ART 231 WESTERN ART I

Four credit hours

A survey of proto-literate, ancient, early medieval, Islamic, Romanesque, Gothic and Northern Renaissance art.

ART 232 WESTERN ART II***Four credit hours***

A survey of Southern Renaissance, Mannerist, Baroque through contemporary art.

ART 234 SURVEY OF AMERICAN PAINTING AND SCULPTURE ***Three credit hours***

A survey of American painting and sculpture from the colonial era to World War II.

ART 235 TOPICS IN NON-WESTERN ART***Three credit hours***

A survey of the art of China, India, Japan, Africa or Pre-Colombian areas.

ART 263 SEMINAR IN ART HISTORY***One to three credit hours***

Areas of specialized interest are offered.

ART 331 NORTHERN MEDIEVAL ART***Three credit hours***

A study of the art of Western Europe from the Carolingian period to the 15th century.

ART 332 SOUTHERN MEDIEVAL ART***Three credit hours***

A study of the Christian art of the western Mediterranean region to the 14th century and the art of the Byzantine Empire to the 15th century.

ART 333 NORTHERN RENAISSANCE ART***Three credit hours***

A survey of the art of the Netherlands, France, Germany and England from 1400-1600.

ART 334 SOUTHERN RENAISSANCE ART***Three credit hours***

A survey of the art of Italy from 1300 to 1520. Emphasis is placed on major artists of the 15th and early 16th centuries.

ART 335 AMERICAN ARCHITECTURE AND URBAN PLANNING ***Three credit hours***

A study of American architecture and urban planning from the colonial era to the present with Cleveland serving as an appropriate case study.

ART 431 NINETEENTH CENTURY ART***Three credit hours***

A study of European art from the revolutionary period to 1900, emphasizing the works of major painters and sculptors.

ART 432 TWENTIETH CENTURY ART***Three credit hours***

A study of the history of art in Europe and America since 1900.

ART 491, 492 DEPARTMENTAL THESIS/PROJECT***Credit hours to be arranged***

See Departmental Thesis/Project, Section II.

Studio Art**ART 050 INDEPENDENT STUDY*****One to four credit hours***

See Independent Study Program, Section II.

ART 110 DRAWING I*Two credit hours*

An introduction to various drawing mediums, techniques, and issues.

ART 111 DRAWING II*Two credit hours*

Prerequisite: Art 110.

Figure drawing and more advanced pictorial strategies build on topics covered in Drawing I. Color is also introduced through the use of chalk pastels.

ART 112 FUNDAMENTALS IN ART AND DESIGN*Two credit hours*

A lecture/projects course designed for freshmen and non-art majors which covers the basic "ingredients" of art. Students will gain an understanding of basic elements of art by studying example artworks. At-home studio projects will acquaint the student with simple materials while working with design concepts and visual problem solving.

ART 212 DRAWING III*Two credit hours*

Prerequisite: Art 111.

An in-depth investigation of the human form. Various topics and representational strategies will be covered including gesture, anatomy, color, foreshortening and expression.

ART 115 TWO DIMENSIONAL DESIGN*Two credit hours*

An investigation of structure and order in the visual arts. Such two dimensional design concepts as figure/ground, positive/negative space, balance, composition, pattern and rhythm will be explored.

ART 116 THREE DIMENSIONAL DESIGN*Two credit hours*

Students participate in creative problem-solving exercises that explore the concepts of three dimensional design.

ART 117 COLOR THEORY*Two credit hours*

An innovative course that explores the integration of theory and practice of color. Applications to imagery are closely examined, and supported by more traditional explorations in color theory.

ART 213 INTRODUCTION TO PAINTING*Two credit hours*

An introduction to oils that covers basic physical properties, techniques and various stylistic concerns.

ART 214 INTERMEDIATE PAINTING*Two credit hours*

Prerequisite: Art 213

A continuation of ART 213 that focuses on the exploration of the human figure and more complex working methods.

ART 315 ADVANCED PAINTING***Two credit hours****Prerequisite: Art 214*

Primarily a self-directed course, students are responsible for creating a body of work that reflects individual formal and conceptual concerns. Structured individual and group critiques offer feedback and opportunities for the discussion of contemporary issues in painting.

ART 216 INTRODUCTION TO CERAMICS***Two credit hours***

An introduction to the potter's wheel and the basic processes of handforming, decorating and glazing pottery.

ART 217 INTERMEDIATE CERAMICS***Two credit hours****Prerequisite: Art 216*

An intensive study of utilitarian and non-utilitarian forms created with clay.

ART 318 ADVANCED CERAMICS***Two credit hours****Prerequisite: 217*

The exploration and development of a student's personal style in ceramics. This course may be repeated for credit.

ART 319 SPECIAL TOPICS IN CERAMICS***One to two credit hours****Prerequisite: Consent of the Instructor*

This course will focus on and explore techniques and materials not covered in Art 216, 217, 318. Areas of concentration may include Raku, Earthenware, Mold Making and Slip Casting, and Clay and Glaze Calculation. This course may be repeated for credit.

ART 222 INTRODUCTION TO PHOTOGRAPHY***Two credit hours***

A study of the fundamentals of black and white photography as an art form. Various creative assignments acquaint the beginner with the taking of pictures, the processing of film, and the enlargement and mounting of final prints. Students must provide their own cameras (with manual adjustable shutter speeds and apertures).

ART 323 ADVANCED PHOTOGRAPHY***Two credit hours****Prerequisite: Art 222*

A study of advanced darkroom procedures with emphasis on color transparencies and black and white experimental techniques. Topics in advanced photography will also include the digital darkroom. May be repeated for credit.

ART 225 INTRODUCTION TO COMPUTER IMAGING***Two credit hours***

An introduction to using the computer for creative image-making and visual problem solving. Students will learn to operate the computer, image scanner and color printer while studying the raster based program Adobe Photoshop. This program has applications in 16 million color digital painting, drawing, two and three dimensional design, animation and photography. Using the Internet as a source for images will also be explored.

ART 326 ADVANCED COMPUTER IMAGING***Two credit hours****Prerequisite: Art 225*

Advanced digital imaging techniques will be explored. Special topics may also include an introduction to three dimensional imaging, modeling, ray tracing, and animation. Emphasis will be on technical, visual problem solving and self-expression through this medium. May be repeated for credit.

ART 263 SEMINAR***One to three credit hours***

Areas of specialized interest are offered.

ART 246 INTRODUCTION TO SCULPTURE***Two credit hours***

Students explore creative processes aimed at uncovering the structural and plastic potential of a variety of media.

ART 347 ADVANCED SCULPTURE***Two credit hours****Prerequisite: Art 246*

An intensive study of the sculpture process in a medium of the students' choice. May be repeated for credit.

ART 248 INTRODUCTION TO PRINTMAKING***Two credit hours***

An introductory course covering various printmaking processes; relief (linocut), intaglio (etching), and planographic (lithography) printmaking. Emphasis will be on technique, visual problem solving and personal image making.

ART 349 ADVANCED PRINTMAKING***Two credit hours****Prerequisite: Art 248*

An intensive personal exploration of any print medium of the student's choice. A search for individual style is emphasized. Advanced topics will also be covered and may include: photographic techniques in etching and lithography, the big woodcut, color techniques in relief and intaglio, the collagraph, the multi-block print, paper making and the print, and artists' books. May be repeated for credit.

Art Education**ART 328 MATERIALS AND TECHNIQUES*****Two credit hours****Required of all art education majors. Not open to freshmen.*

A study of the materials and methods relative to teaching the visual arts as they pertain to the Early Childhood Licensure. Emphasis will be on how the visual arts may aid in the child's physical social, emotional, cognitive and creative development. The student will be actively engaged in the areas of design, painting, printmaking and other projects both two and three dimensional in nature.

ASTRONOMY

Courses in astronomy are offered by the Department of Physics and Astronomy. No major or minor in astronomy is currently being offered.

Course Descriptions

AST 050 Independent Study

One to three credit hours

See independent study program, Section II.

AST 070 INTERNSHIP

Credit hours to be arranged

See Internship Program, Section II.

AST 100 OBSERVATIONAL ASTRONOMY

Four credit hours

The student is assumed to have had high school mathematics through algebra.

The universe as revealed through astronomical observations. Stars, planets and other astronomical objects are observed with the naked eye, small telescopes, and the 13-inch telescope of the Burrell Memorial Observatory. Laboratory exercises emphasize the basis of observational facts underlying modern astronomical knowledge. Lab included.

AST 111 ASTRONOMY OF THE STARS

Three credit hours

The student is assumed to have had high school mathematics through algebra.

A lecture course dealing with the birth and death of stars, the structure and evolution of galaxies, and cosmology. Also covered will be exotic objects such as pulsars, white dwarfs, black holes, radio galaxies and quasars. No Lab.

AST 121 ASTRONOMY OF THE SOLAR SYSTEM

Three credit hours

The student is assumed to have had high school mathematics through algebra.

A lecture course studying the various objects in the solar system with emphasis on the recent discoveries. The course will also discuss the historical evolution of astronomy. No Lab.

AST 131 EXPLORATORY ASTRONOMY

Four credit hours

The student is assumed to have had high school mathematics through algebra.

An introductory lecture-laboratory course dealing with topics in solar system and stellar astronomy. Lab exercises emphasize topics such as the nature and properties of light, optics, heat, mechanics, astronomical data analysis and/or computer simulations. Lab included.

AST 200 SCIENCE

One to four credit hours

A study of a topic in science which may involve an interdisciplinary approach. Course content is determined by the department under whose auspices the course is offered.

AST 491, 492 DEPARTMENTAL THESIS/PROJECT

Credit hours to be arranged

See Departmental Thesis/Project Section II.

BIOLOGY AND GEOLOGY

The objective of the Department of Biology is to provide a strong foundation in the scientific principles governing living organisms. The biology major emphasizes research and offers preparation for further postgraduate study in the many fields of biological science. Examples of these fields are scientific research, college teaching, medicine, dentistry, optometry, veterinary medicine, high school biology teaching, biotechnology, nursing, medical technology, physical or occupational therapy, and forestry.

Biology Major

Computer Code: BIOL

Minimum credits required: 50.5/51.5 (all listed biology courses have a prerequisite except BIO 121, 122, & 163)

Required courses

BIO 121, 122	Principles of Biology	8 credits
BIO 211	Genetics	4 credits (prerequisite required)
BIO 212	Microbiology	4 credits (prerequisite required)
BIO 221	General Zoology	3 credits (prerequisite required)
BIO 222	General Botany	3 credits (prerequisite required)
BIO 163	Freshman Seminar	0.5 credits
BIO 263	Sophomore Seminar	1 credit (prerequisite required)
BIO 363	Biology Seminar	0 credits
BIO 463	Senior Seminar	1 credit (prerequisite required)
CHM 111, 112, 111L, 112L	General Chemistry with Labs	9 credits

At least one of the following Structure & Function Biology courses:

BIO 330	Gross Anatomy	3 credits (prerequisite required)
BIO 332	Histology	3 credits (prerequisite required)
BIO 333	Human Physiology	4 credits (prerequisite required)
BIO 337	Plant Physiology	4 credits (prerequisite required)

At least one of the following Cellular and Molecular Biology courses:

BIO 331	Embryology	4 credits (prerequisite required)
BIO 336	Molecular Biology	4 credits (prerequisite required)
BIO 341	Immunology	4 credits (prerequisite required)

At least one of the following Environmental Biology courses:

BIO 313	Ecology	4 credit (prerequisite required)
BIO 334	Biology of Invertebrates	4 credits (prerequisite required)
BIO 409	Vertebrate Natural History	4 credits (prerequisite required)
BIO 410	Evolution	4 credits (prerequisite required)

Additional biology courses totaling 6 credits are required bringing the minimum to 50.5/51.5 credits. Courses in organic chemistry, physics, and statistics are recommended for students

BIOLOGY MAJOR--cont'd next page

who expect to continue their education in graduate or professional school. The general biology sequence (BIO 121 and BIO 122,) and Freshman Biology Seminar (BIO 163) should be taken during the freshman year. The Sophomore Biology Seminar (BIO 263), General Zoology (BIO 221), and General Botany (BIO 222) should be taken the sophomore year. The Senior Biology Seminar (BIO 463) should be taken either the Fall or Spring semester of the senior year. Biology majors are expected to take the Biology Seminar (BIO 363) every semester after their freshman year. The BIO 121, 122 courses are prerequisites for all two, three, and four hundred level biology courses.

Biology Minor

A minor in biology consists of a minimum of 17 semester credits of biology (BIO) courses including BIO 121, 122. We encourage students to consult a biology faculty member to help them develop a minor that best suits their needs.

Geology Minor

See page 173.

Course Descriptions

BIO 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II

BIO 070 INTERNSHIP

One to twelve credit hours

Up to twelve hours may count toward graduation, but only four hours may count toward the biology major.

See Internship, Section II

BIO 101 HUMAN BIOLOGY

Three credit hours

For non-biology majors only, does not count toward biology major credits

A non-laboratory scientific study of fundamental biological principles as they pertain to the human condition. Topics will include human anatomy and physiology, pathology (cancer and infectious diseases), human genetics, human evolution, and the relationship between humans and the environment.

BIO 110 BIOLOGY FOR THE CITIZEN

Three credit hours

For non-biology majors only, does not count toward biology major credits

A lecture-laboratory inquiry into selected biological topics of interest to the intelligent citizen.

BIO 111 FIELD BIOLOGY

Three credit hours

For non-biology majors only, does not count toward biology major credits

An ecological approach to the study of life with emphasis on the outdoor world and

people's place in it. A field and laboratory course emphasizing the natural history of selected aquatic and terrestrial ecosystems.

BIO 121 PRINCIPLES OF BIOLOGY I

Four credit hours

A lecture-laboratory survey of cellular and molecular biological principles. Topics include the chemistry of living cells; cellular structure, function, and metabolism; and the principles of inheritance.

BIO 122 PRINCIPLES OF BIOLOGY II

Four credit hours

A lecture-laboratory survey of fundamental biological principles. Topics include plant and animal structure and function, evolution, diversity, ecology, and behavior.

BIO 163 FRESHMAN BIOLOGY SEMINAR

One-half credit hour

All biology majors must take this course during their first year of study at Baldwin-Wallace College. This course serves as an introduction to the opportunities, expectations, and responsibilities that result from choosing a career in the biological sciences. The course consists of discussions, outside speakers, assessment testing, and presentations given by senior biology majors. Graded S/U.

BIO 200 SCIENCE

Three credit hours

A study of a topic in science that involves an interdisciplinary approach. The department under whose auspices the course is offered determines course content.

BIO 203 HUMAN ANATOMY AND PHYSIOLOGY I

Four credit hours

For non-biology majors only, does not count toward biology major credits

A lecture-laboratory course covering cells, tissues and the skeletal, muscular, nervous, sensory, and respiratory systems of the human body.

BIO 204 HUMAN ANATOMY AND PHYSIOLOGY II

Three credit hours

Prerequisite: BIO 203. For non-biology majors only, does not count toward biology major credits

A continuation of BIO 203, covering the circulatory, integumentary, endocrine, immune, digestive, urinary, reproductive, and lymphatic systems of the human body.

BIO 210 TROPICAL ECOLOGY

Four credit hours

Prerequisite: Consent of instructor

This course explores ecological principles as demonstrated by interactions among tropical organisms and their environments. The laboratory component of the course involves field work done in a tropical setting.

BIO 211 GENETICS

Four credit hours

Prerequisites: BIO 121, 122

A lecture-laboratory study of classical, cellular and population genetics.

BIO 212 MICROBIOLOGY
Prerequisites: BIO 121, 122

Four credit hours

A lecture-laboratory study of microorganisms, particularly bacteria. The relationship of these microorganisms to humans is emphasized.

BIO 221 GENERAL ZOOLOGY
Prerequisites: BIO 121, 122

Four credit hours

A lecture-laboratory survey of the animal kingdom.

BIO 222 GENERAL BOTANY
Prerequisites: BIO 121, 122

Three credit hours

A lecture-laboratory survey of the plant kingdom.

BIO 250 PRINCIPLES OF NEUROSCIENCE

Three credit hours

This course may be taken to partially satisfy the general curriculum requirement in either the Social Sciences or the Natural Sciences.

An introduction to the study of the brain and behavior. In this course students will become familiar with recent advances in the growing field of Neuroscience as they consider how their brains work and how the nervous system grows, perceives, controls the body, sleeps, ages, and responds to damage and disease.

BIO 263 SOPHOMORE BIOLOGY SEMINAR

One credit hour

Prerequisite: BIO 163. Biology majors must take this course during their sophomore year. Transfer biology majors must take this course the next semester after they take BIO 163 if they are sophomores or higher when they transfer in. Otherwise, they must take this course their sophomore year.

Students in this course will learn how to do scientific literature researches, learn about scientific writing, and develop a topic for a Biology seminar presentation. Graded S/U.

BIO 303 PHYSIOLOGICAL PSYCHOLOGY

Four credit hours

Prerequisites: PSY 100 or PSY 110 or BIO 121 or BIO 203 or consent of instructor. This course may be taken to partially satisfy the general curriculum requirement in the social sciences.

This lecture-laboratory course provides an overview of the physiological bases of behavior, cognition, motivation, emotion, learning and memory. Emphasis is placed on the mechanisms of brain and endocrine system functioning.

BIO 313 ECOLOGY

Four credit hours

Prerequisites: BIO 121, 122

A laboratory-field study of the concepts of ecology. Representative aquatic and terrestrial ecosystems will be studied.

BIO 330 GROSS ANATOMY

Three credit hours

Prerequisites: BIO 121, 122

A lecture-laboratory study of the gross structure of the human body. All organ systems will be covered. Detailed consideration is given to the manner in which organs are

arranged into body systems. Human skeletons, dissected human cadavers and organs will be studied in the laboratory portion of the course

BIO 331 EMBRYOLOGY

Four credit hours

Prerequisites: BIO 121,122

This lecture-laboratory course emphasizing the processes and concepts of embryonic development at the cellular, tissue, and organismal levels. The lab will emphasize classic descriptive and comparative embryology of vertebrates using microscope slides, preserved embryos, and living embryos. A large part of this course is concerned with the biochemical, cellular, and molecular aspects of developmental biology. In addition, this course emphasizes the interrelationships between embryology and other fields of biology including evolution, genetics, biochemistry, cell biology and anatomy.

BIO 332 HISTOLOGY

Four credit hours

Prerequisites: BIO 121,122

A lecture-laboratory study of the microscopic structure of the human body. All organ systems will be covered. Detailed consideration is given to the manner in which cells are organized into tissues and tissues are organized into organs. Slides of human tissues and organs will be studied in the laboratory portion of the course.

BIO 333 HUMAN PHYSIOLOGY

Four credit hours

Prerequisites: BIO 121,122

A lecture-laboratory study of the fundamental processes responsible for the normal function of the cells, tissues, organs, and systems of the human body. Initial emphasis is given to physiological processes common to all cells of the body. Essential concepts of physiology at the organ and system level are then presented.

BIO 334 BIOLOGY OF INVERTEBRATES

Four credit hours

Prerequisites: BIO 121,122

A laboratory-field study of the morphology, physiology, ecology, and behavior of invertebrate animals. Special emphasis is given to insects and marine organism.

BIO 336 MOLECULAR BIOLOGY

Four credit hours

Prerequisites: BIO 121,122 is required and BIO 212 is recommended

A lecture-laboratory study of some of the major techniques and applications in molecular biology. This course has a heavy laboratory emphasis.

BIO 337 PLANT PHYSIOLOGY

Four credit hours

Prerequisites: BIO 121,122

A lecture-laboratory study of the mechanisms employed by higher plants to solve the problems of life on land. Discussion of classic and current papers from the literature is included. Major topics covered are stress physiology, growth and development, and photosynthesis. The cellular and molecular basis for plant function is explored. The implications of plants' physiological adaptations in ecology and agriculture are emphasized.

BIO 341 IMMUNOLOGY

Four credit hours

Prerequisites: BIO 121,122 is required and BIO 212 is recommended.

A lecture-laboratory study of innate and acquired immune responses.

BIO 363 JUNIOR BIOLOGY SEMINAR

Zero credit hours

This course consists of attending the senior biology seminar (BIO 463) and evaluating the presentations. Graded S/U.

BIO 365 ECOLOGY FIELD STUDIES

Two credit hours

Prerequisites: Consent of the instructor.

A field and classroom study of a particular ecosystem, such as the coral reef sand Everglades of the Florida Keys. A major component of the course will be an extensive field trip that will take place during or after the semester in which the course is offered. Graded S/U.

BIO 405 ADVANCED TOPICS IN BIOLOGY

One-four credit hours

Prerequisites: Junior or Senior standing. Prerequisite courses will be specified on the basis of the subject offered.

A single topic will be addressed each time the course is offered, but topics chosen may differ.

BIO 409 VERTEBRATE NATURAL HISTORY

Four credit hours

Prerequisites: BIO 121,122

A lecture-laboratory-field study of the evolution and ecology of vertebrate animals.

BIO 410 EVOLUTION

Four credit hours

Prerequisites: BIO 121,122

A lecture-laboratory-field study of the fundamental principles of organic evolution.

BIO 463 SENIOR BIOLOGY SEMINAR

One credit hour

Prerequisites: One or two semesters of BIO 363. Must be repeated if grade is below C.

Students enrolled in this course will give an oral presentation to the class on a previously approved biological topic that they have researched. They will write a research paper on the same topic.

BIO 491 DEPARTMENTAL THESIS/PROJECT

Credit hours to be arranged

See Departmental Thesis/Project, Section II

Medical Technology

Before entering hospital training, students enrolled in the Medical Technology program at Baldwin-Wallace College may elect one of two options: the three-one hospital-based affiliation program or the four-year bachelor's degree program.

Both options require the fulfillment of the College requirements for graduation and also the following requirements of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS):

Sixteen hours of biological sciences, including a course with a substantial component on immunology; 16 hours of chemistry; 3-4 hours of mathematics; the bachelor's degree, and a 12 month hospital training program.

The hospital presently affiliated with Baldwin-Wallace is Southwest General Health Center.

Before admission to the hospital training program, a student's transcript is evaluated by the registrar

and sent to the hospital at the student's request. Requests for this evaluation, as well as an application for admission to the hospital school of medical technology, should be submitted about one year prior to entrance into the hospital training program. Priority will be given to students enrolled in the three-one program; however, acceptance is not guaranteed.

Upon satisfactory completion of one year of hospital training, the student receives a Bachelor of Science degree with a major in biology and is then eligible to take a National Certification Examination. Four hours from the hospital training program will count toward the Biology major at Baldwin-Wallace.

Students will receive close personal counseling. A faculty advisor with practical experience and genuine concern will work with any student who seeks this help. Periodically, there are opportunities to visit medical technology laboratories and to interact with professionals, as well as students currently in training.

Courses Offered in Hospital Schools of Medical Technology

Prerequisite: Enrollment in a hospital school of medical technology that has been approved by the Council of Medical Education of the American Medical Association in collaboration with the National Accrediting Agency for Clinical Laboratory Sciences.

MICROBIOLOGY AND IMMUNOLOGY

Ten credit hours

Lectures and laboratory experience in bacteriology, parasitology, mycology and immunology; culture and identification of microorganisms; preparation of media; antibiotic sensitivity studies; serology tests.

CLINICAL CHEMISTRY

Eight credit hours

Lectures and laboratory experience; applied techniques in quantitative chemistry of blood and other body fluids.

HEMATOLOGY

Six credit hours

Lectures and laboratory experience; blood morphology in health and disease; normal and abnormal physiology of blood; venipuncture technique; blood cell counting and identification.

BLOOD BANK

Three credit hours

Lectures and laboratory experience; common blood group antigens and antibodies; identification; cross-matching techniques; collection and processing blood for transfusion.

CLINICAL MICROSCOPY

One credit hour

Lectures and laboratory experience; chemical and microscopic examination of urine.

SPECIAL SUBJECTS

Four credit hours

Lectures, demonstrations and laboratory experience that might include special subjects such as orientation, computer, radioimmunoassay, management and education.

BRAIN LEADERSHIP STUDIES MINOR

The Brain Program in Leadership Studies is designed to educate people for and about leadership. The multi-disciplinary minor in leadership studies, grounded firmly in the liberal arts, provides students with a rigorous course of study. Leadership education requires linking theory with practice. The program extends beyond the traditional classroom and combines theory with experiential learning so that students gain a sense of leadership as praxis. To that end, experiential learning is woven directly into each of the courses. The Brain Leadership Program views leadership as a form of stewardship. Accordingly, it assumes that the obligations of leadership fall to every citizen of the world; thus all individuals can assume leadership in one way or another. In doing so, the program aims to make a difference both in lives of Baldwin-Wallace students and in the lives of those they touch.

The leadership minor also attempts to give students an academic grounding in leadership skills; to enhance critical thinking as evidenced by both written analyses and effective presentations; to set goals and develop strategies to achieve them; to make carefully considered and ethical decisions; to lead with the understanding that people really matter; and to engender positive change. The program seeks to develop the citizen leader, one who puts others first and who serves humanity in an ethical and uplifting way.

Brain Leadership Studies Minor

Computer Code: LDR

Minimum credits required: 21

Required courses:

LDR 201	Introduction to Leadership Studies	3 credits
LDR 202	Contemporary Problems in Leadership	3 credits
LDR 301	Ethics and Leadership	3 credits
LDR 463	Capstone: Implementing Citizen Leadership	3 credits

The required courses represent a sequence of learning and therefore must be taken in order.

Elective courses:

*3 courses from the following**

BUS 250	Green Business: God, Money and Ecology	3 credits
BUS 263/PHL 203	Unleashing Human Potential: Inquiry and Transformation Through Philosophical and Managerial Perspectives	3 credits
ECN/BUS 344	Game Theory	3 credits
ECN 356	Urban Economics	3 credits
HIS 298	Modern Middle East	3 credits
HPE 406	Psychology of Coaching	2 credits
HUM 285	Introduction to Intercultural Communication	3 credits
PHL 101	Nature and Human Nature	3 credits

BRAIN LEADERSHIP STUDIES MINOR--cont'd on next page

POL 241	Public Interest Research	4 credits
POL 301	The Elected Branches	3 credits
POL 303	Public Administration	3 credits
POL 333	Contemporary Political Voices at the Margins	3 credits
CST 410	Persuasion	3 credits
SOC 303	Urban Community Life	4 credits

* To foster an interdisciplinary perspective on leadership, elective courses must be taken from at least two different disciplines (e.g. HIS and POL).

Course Descriptions

LDR 201 INTRODUCTION TO LEADERSHIP STUDIES

Three credit hours

This course introduces both historical and theoretical conceptualizations of leadership. Timeless leadership questions are examined through the lens of several academic disciplines including philosophy, literature, history, and organizational behavior.

LDR 202 CONTEMPORARY PROBLEMS IN LEADERSHIP

Three credit hours

This course combines seminar readings and discussions about leadership problems with on-site visits to programs that deal with them. Students will learn about problems that confront our society, especially urban areas; the prospects and limits of doing something about them; and the nature and exercise of leadership related to social problems.

LDR 301 ETHICS AND LEADERSHIP

Three credit hours

A study of how moral values and assumptions shape the concept and practice of leadership. Includes the role of values in determining the moral obligations of leaders and followers in shaping moral environments. This course is designed to provide maps and tools necessary for truly ethical leadership. Students will develop a personal leadership mission statement.

LDR 463 CAPSTONE: IMPLEMENTING CITIZEN LEADERSHIP

Three credit hours

The capstone seminar is the integrating experience for the Leadership minor. Students will work with community agencies or organizations, using participatory action research, to develop a proposal to affect change. Proposal development will include an extensive literature review pertinent to the identified problem. Final stages include proposal implementation and presentation.

BUSINESS ADMINISTRATION

The Division of Business Administration trains students to take their places in the modern organizations of society. The Division's undergraduate and graduate programs are designed to educate students to assume a variety of responsibilities within a business firm, a nonprofit organization or a public institution or agency. While an objective of the Division is to prepare a person for specific career orientation, the Division recognizes that the student must also develop into an individual ready to adapt to personal and social problems as well as to a constantly changing global, competitive environment. Therefore, prior to entering a specialized curriculum, students will broaden their preparation in written and oral communications, the social and natural sciences, mathematics and other courses which will prepare them for a lifetime of learning.

Business Administration Major

Computer Code - BUSA

Minimum credits required: 45-46 (plus prerequisites as indicated)

Required Courses

BUS 211	Principles of Accounting I	4 credits (Prereq. required)
BUS 212	Principles of Accounting II	3 credits (Prereq. required)
BUS 305	Introduction to Management	4 credits (Prereq. required)
BUS 326	Legal Environment of Organizations	3 credits
BUS 330	Introduction to Marketing	3 credits (Prereq. required)
BUS 342	Corporate and Organizational Finance	3 credits (Prereq. required)
BUS 365	Management Science	3 credits (Prereq. required)
BUS 451	Management Strategy & Policy	4 credits (Prereq. required)

Required Courses in other departments

CSC 121	Introduction to Computer Information Systems	3 credits
ECN 101	Principles of Economics I (Micro)	4 credits
ECN 102	Principles of Economics II (Macro)	4 credits (Prereq. required)
ECN 279	Elements of Statistics	4 credits (Prereq. required)
MTH 136	Applied College Mathematics OR	3 credits
MTH 140	Precalculus Mathematics OR	4 credits
MTH 141	Calculus I	4 credits (Prereq. required)

Students majoring in business administration must also meet these requirements:

1. At least six (6) courses at the 300-400 level must be completed in the Division of Business Administration at Baldwin-Wallace College.
2. Not more than 60 semester hours of BUS prefix course work can be applied to the 124 hours required for the Bachelor of Arts degree. This includes any transferred BUS credit hours, field experience and independent study sponsored by Business Administration.
3. Students planning to attend graduate school are encouraged to take calculus.
4. A maximum of 4 semester hours of a D grade in a required BUS prefix course may be counted toward the major.

Elective Areas of Specialization

In working toward the objective of preparing students for responsible entrepreneurial or professional management roles, functionally specialized courses are offered in the basic principles and advanced applications of the organization, management and control of organizations. The functional areas include accounting, finance, marketing and management, and entrepreneurship.

After completing the Major in Business Administration, a student may complete elective courses for an emphasis in a specific area of Business Administration. The student may complete a maximum of two emphases, and more than half of the coursework must be taken at Baldwin-Wallace College. A maximum of one grade below C can be included in any emphasis.

Accounting

The accounting curriculum meets the Ohio requirements for the accounting profession and enables graduates to take the CPA examination. In addition, the Division sponsors an annual Income Tax Clinic. The Tax Clinic makes it possible for students to have actual client experience on a face-to-face basis. During their junior or senior year, selected students may participate in the Accounting Internship Program. This program is jointly sponsored by CPA firms, industry and the College.

To complete an accounting emphasis, the student needs three courses from the following list:

BUS 321	Intermediate Accounting I	4 credits
BUS 322	Intermediate Accounting II	3 credits

One of:

BUS 316	Cost Accounting & Analysis	3 credits
BUS 407	Federal Income Taxation	4 credits
BUS 408	Federal Taxation: Corporations, Partnerships, Estates and Trusts	3 credits
BUS 417	Principles of Auditing	4 credits
BUS 418	Governmental and Nonprofit Accounting	3 credits
BUS 420	Accounting Systems	3 credits
BUS 421	Advanced Accounting	4 credits

CPA Candidates

The Baldwin-Wallace College accounting program provides a solid preparation for students interested in becoming a CPA in the State of Ohio in the year 2000 and later. Students who wish to qualify to take the CPA exam in Ohio will need to have completed 150 semester hours of college level education to sit for the uniform CPA exam. The 150 semester hours may include graduate studies. For information on Baldwin-Wallace's 3/2 MBA in Accounting, see page 318. Specific course requirements include twenty-four semester hours in accounting, exclusive of accounting principles, and twenty-four hours of business oriented courses with coverage in each of the following subject areas:

1. Business Ethics
2. Business Organization
3. Communication Skills
4. Economics
5. Group and Individual Behavior
6. Finance
7. Legal and Social Environment of Business

Students may choose from the following schedule of accounting courses to complete the

twenty-four hour accounting requirement:

BUS 321 & 322	Intermediate Accounting	7 credits
BUS 316	Cost Accounting	3 credits
BUS 407	Individual Taxation	4 credits
BUS 408	Corporate Taxation	3 credits
BUS 417	Auditing	4 credits
BUS 418	Nonprofit Accounting	3 credits
BUS 420	Accounting Systems	3 credits
BUS 421	Advanced Accounting	4 credits
	Total	31 credits

Entrepreneurship

The entrepreneurship curriculum provides the student with cross-disciplinary exposure to the role of entrepreneurship in new ventures and established organizations. Students will develop their understanding of the entrepreneurial perspective, learn to become opportunity-focused, analyze the various types of innovation and become aware of the organizational demands of rapidly growing firms.

To complete an emphasis the student needs the following three courses:

BUS 215	Introduction to Entrepreneurship	3 credits
BUS 315	Small Business Management	3 credits
BUS 415	Business Plan Development	3 credits

Finance

The finance curriculum gives the student the opportunity to become well versed in finance terminology and practices in business firms and financial institutions. Advanced students have the opportunity to participate in cases related to financial management, international finance, buying and selling of stocks and bonds, and other investment activities.

To complete an emphasis the student needs three courses from the following list:

BUS 416	Financial Management	3 credits
BUS 444	International Financial Management	4 credits
BUS 445	Principles of Investments	4 credits
ECN 339	Money & Banking	3 credits

Marketing

The marketing curriculum is aligned with contemporary marketing trends, industrial needs and marketing management skills practiced today. The purpose of a course in this area is to educate the student in the terminology and concepts of the highly sophisticated areas of marketing management. The Division strives to provide an opportunity for students to participate in actual marketing functions with local companies.

To complete an emphasis the student needs three courses from the following list:

BUS 333	Advertising Management	4 credits
BUS 334	Salesmanship & Sales Management	3 credits
BUS 335	Retail Management	3 credits
BUS 338	Consumer Behavior	3 credits
BUS 432	Marketing Research & Information Systems	4 credits
BUS 436	International Marketing	4 credits
BUS 437	Marketing Management	4 credits

Management

The management curriculum develops student awareness of management functions, theory

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and skills within local and global environments. Students learn to use both quantitative and behavioral methods to achieve organizational goals through effective utilization of human and material resources. Individual courses engage students in problem solving through case analysis, team work, media, simulation and experiential methods to foster an appreciation of different management approaches in a variety of systems.

To complete an emphasis the student needs three courses from the following list:

BUS 329	Business Ethics	3 credits
ECN 344	Game Theory	3 credits
BUS 409	Behavioral Theories of Management	4 credits
BUS 410	Human Resources	3 credits
BUS 411	Compensation Management	3 credits
BUS 412	Employment Law and Labor Relations	3 credits
BUS 413	Staffing and Development	3 credits
ECN 349	Labor in the Economy	3 credits

Minor in Business Administration

The minor in business administration consists of a sequence of four required courses designed to provide a general knowledge of business practices and terminology. Three or eight semester hours of economics and at least six semester hours of elective courses in business administration are also required. The required business administration courses are BUS 211-212, Principles of Accounting; BUS 305, Management and BUS 330, Marketing. Also required are ECN 100 or ECN 101-102. The six to eight semester elective hours at the 300-400 level in business administration allow the student freedom to do limited specialization in an area of interest and require a total of 23-30 hours.

Management and Organization Minor

The minor in management and organization is designed for students majoring in Sport/Dance/Arts management or minoring in Family and Consumer Sciences but is open to any nonbusiness administration major. This minor is not recommended for students who contemplate future graduate degrees in business administration. Students in the management and organization minor must complete the following course work: ECN 100 or 101-102, MTH 136, BUS 211, BUS 305, 326, 330, 358 and 409 for a total of 27-32 hours.

2+2 Transfer Program in Business Administration

Baldwin-Wallace College accepts transfer credit earned in approved AAB programs toward the Bachelor of Arts degree with a major in business administration. The approved programs offered by the area community colleges with which the affiliations exist are:

CUYAHOGA COMMUNITY COLLEGE

- Accounting
- Accounting, concentration in Accounting Theory
- Business Management
- Business Management, concentration in Small Business
- Industrial Management
- Marketing
- Marketing, concentration in Professional Selling

LAKELAND COMMUNITY COLLEGE

- Accounting
- Business Management, with approved electives in Accounting, Business or Marketing

LORAIN COUNTY COMMUNITY COLLEGE

- Accounting
- Banking and Finance

Course Descriptions

BUS 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II.

BUS 070 INTERNSHIP

Credit hours to be arranged

See Internship Program, Section II.

BUS 208 INTRODUCTION TO BUSINESS

Three credit hours

An introduction to the role of business in modern society, its responsibilities and obligations, existing forms and functions, and projected changes and their effect on society. Not open to students who have taken BUS 305.

BUS 211 PRINCIPLES OF ACCOUNTING I

Four credit hours

Prerequisite: MTH 136.

An introductory course designed to acquaint students with the principles of accounting theory with emphasis upon the accounting cycle, the accounting equation, and the preparation and interpretation of the primary financial statements as they relate to various business organizations.

BUS 212 PRINCIPLES OF ACCOUNTING II

Three credit hours

Prerequisites: MTH 136, BUS 211.

A continuation of the introductory course in accounting with emphasis on the managerial applications of accounting information.

BUS 215 INTRODUCTION TO ENTREPRENEURSHIP

Three credit hours

This overview course will give students an awareness of the skills, knowledge and abilities needed to be a successful entrepreneur. An objective of the course is to develop students' ability to become opportunity-focused and recognize their own entrepreneurial potential. Students will examine a framework that views entrepreneurship as a process that emphasizes the individual, the environment, the organization. Topics such as entrepreneurship, family businesses, social entrepreneurship, and innovation will be explored.

BUS 243 PERSONAL FINANCE

Three credit hours

A study of the principles of personal finance with emphasis on personal taxes, cash and savings instruments, consumer loans, stock and bond investments, real estate, insurance, and retirement planning.

BUS 250 GREEN BUSINESS: GOD, MONEY AND ECOLOGY

Three credit hours

Considers what ethics and religion have to say about the relationship of business and the environment both in the U.S. and in developing countries.

Open to all students who have completed listed prerequisites. A study of a specified current business topic. May be taken more than once for credit provided the topic or subject area is different.

BUS 305 INTRODUCTION TO MANAGEMENT***Four credit hours***

Prerequisite: Junior standing.

This course examines the leadership activities of managers within organizations in various environments. It also analyzes the functions of management from a holistic or systems perspective with emphasis on behavioral interaction and integration to create organizational effectiveness. Students apply knowledge acquired to successfully meet individual and organizational challenges.

BUS 315 SMALL BUSINESS MANAGEMENT***Three credit hours***

Prerequisite: BUS 330

This course develops the students' understanding of how the functional areas of business are applied in a small, entrepreneurial enterprise. Because of the cross-disciplinary demands on the entrepreneur, this course covers a wide range of disciplines. Students will gain a greater understanding of the interdependencies within an organization. Topics such as guerilla marketing, networking, legal forms of an organization, relationship-building, advisory boards, and the financial issues confronting entrepreneurs are explored in broad terms. Students will be exposed to the requirement for developing a business plan.

BUS 316 COST ACCOUNTING & ANALYSIS***Three credit hours***

Prerequisites: BUS 212, ECN 279.

A course which surveys the accounting requirements of internal organizational management with particular attention devoted to the costs capitalized in inventory. Defines and illustrates job order costing, process costing, standard costing, direct costing, cost-volume-profit analysis, activity-based costing, budgeting, and control of decentralized operations.

BUS 321 INTERMEDIATE ACCOUNTING I***Four credit hours***

Prerequisite: BUS 212.

A course reviewing the accounting cycle and the theory and practice of financial statement preparation in accordance with generally accepted accounting principles. The course will also study in depth the long-term assets, liabilities, and stockholders' equity of the corporation.

BUS 322 INTERMEDIATE ACCOUNTING II***Three credit hours***

Prerequisite: BUS 321.

This course will continue the analysis of the balance sheet and will also review the preparation of the cash flow statement. Advanced measurement and disclosure issues relating to the financial statements will also be examined.

BUS 326 LEGAL ENVIRONMENT OF ORGANIZATIONS**Three credit hours***Prerequisite: Junior standing.*

A survey of substantive private law, business associations, labor-management agreements, government regulations, and international law as they affect American business policies, practices and ethics.

BUS 328 BUSINESS LAW**Three credit hours***Prerequisite: BUS 326.*

A study of the law applicable to commercial transactions, property, debtor and creditor relationships as well as wills and trusts. Recommended for accounting emphasis.

BUS 329 BUSINESS ETHICS**Three credit hours**

An examination of moral problems facing organization managers with a view to learning how to integrate ethical thinking with strategic thinking in shaping actions. Students focus on actual case problems, learning to use various ethical theories as a guide to clear thinking.

BUS 330 INTRODUCTION TO MARKETING**Three credit hours***Prerequisite: ECN 100 or 101.*

Marketing involves understanding the changing wants of individuals and organizations, the development and distribution of goods and services to meet those wants, and the maintenance of satisfactory customer relationships. It includes all the activities necessary to get goods and services from the producer to the consumer. This course gives students an opportunity to participate in an analysis of marketing strategies and the evaluation and control of marketing programs.

BUS 333 ADVERTISING MANAGEMENT**Four credit hours***Prerequisite: BUS 330.*

A study of advertising as an integral part of our economic and social systems, examining advertising as a marketing tool which has a direct impact on the manufacture, distribution, marketing and sale of tangible and intangible goods. Concepts and strategies include target markets, media selection, sales promotions, budgeting and evaluation techniques. In addition through case studies using class clients, students will receive hands on experience in developing an advertising campaign. Exposure to professionals in the field is provided by tours and lectures.

BUS 334 SALESMANSHIP & SALES MANAGEMENT**Three credit hours***Prerequisite: BUS 330.*

The final activity in marketing involves getting the product into the hands of the consumer. This course covers both the practical aspects of the sales function and the job of the sales manager. Students will be given the opportunity to develop and demonstrate the skills, knowledge, attitudes and understanding necessary for the successful salesperson or sales manager.

BUS 335 RETAIL MANAGEMENT**Three credit hours***Prerequisite: BUS 330.*

A study of retailing and retail management. This course includes management of

the retail store, its environment, personnel, buying, merchandising, pricing, advertising, promotion, selling, expense control and customer service.

BUS 338 CONSUMER BEHAVIOR

Three credit hours

Prerequisite: BUS 330.

What makes people do what they do? What makes people buy? What makes people buy from one company rather than another? This course will look at the nature of the purchase decision process. Theories, concepts, research methods and findings are all explored and examined for use in marketing management decision-making.

BUS 342 CORPORATE & ORGANIZATIONAL FINANCE

Three credit hours

Prerequisites: CSC 121, MTH 136, ECN 100 OR 101, BUS 212.

A study of the sources and uses of funds within an organization, the returns and risks related to an organization's working capital and capital budgeting decisions.

BUS 358 BUSINESS COMMUNICATIONS

Three credit hours

A course designed to improve the student's command of the English language in typical business writing, with analysis and writing of various types of business letters, and study of report writing, including collection of data, organization of material, writing style and various uses of reports in business and industry.

BUS 365 MANAGEMENT SCIENCE

Three credit hours

Prerequisites: MTH 136, CSC 121, ECN 279.

Analysis of the various quantitative models that are available for formulating and solving accounting, finance, management and marketing problems. The student is exposed to the fundamental principles of operations research as applied to all areas of business decision-making.

BUS 407 FEDERAL INCOME TAXATION

Four credit hours

Prerequisite: BUS 211.

A study of the federal income tax law, U.S. Treasury regulations, and IRS revenue rulings and court cases. A major emphasis of the course will be tax avoidance for the individual through tax planning. There will be a detailed study of actual personal federal tax forms and ethics will be stressed.

**BUS 408 FEDERAL TAXATION: CORPORATIONS,
PARTNERSHIPS, ESTATES AND TRUSTS**

Three credit hours

Prerequisite: BUS 211.

This course is a study of current federal tax laws applicable to corporations, partnerships, estates and trusts. Tax reporting, planning and research are an integral part of this study.

BUS 409 BEHAVIORAL THEORIES OF MANAGEMENT

Four credit hours

Prerequisite: BUS 305.

An experiential laboratory course which explores personal, interpersonal, group, intergroup, and organizational change as it relates to effective leadership in business and other organizations.

BUS 410 HUMAN RESOURCE MANAGEMENT***Three credit hours****Prerequisite: BUS 305*

This course provides an overview of the various functions in the field of Human Resource Management. The functions of planning, selecting, compensating, appraising, training, and development are covered. Legislation and laws pertaining to these functions as well labor relations and health and safety are examined. Overall organizational strategy is incorporated into the application of all Human Resource functions. This course is open to graduate students

BUS 411 COMPENSATION***Three credit hours****Prerequisite: BUS 305, 410, or permission of instructor*

Theory and strategy behind organizational compensation practices are examined. Specifically, the behavioral aspects of compensation, the legal constraints, development of base pay systems, variable pay, executive compensation, benefits, and services are covered. Students become familiar with actual practices and application in organizations. This course is open to graduate students.

BUS 412 EMPLOYMENT LAW AND LABOR RELATIONS***Three credit hours****Prerequisite: BUS 410*

This course is a review of the historical foundations of Employment Law and Labor Law with a focus on current issues as reflected by recent agency and court rulings. Labor Relations includes the topics of the NLRB, unionization, collective bargaining, grievance procedures, arbitrations and mediation. This course is open to graduate students.

BUS 413 STAFFING AND DEVELOPMENT***Three credit hours****Prerequisite: BUS 410*

This in-depth course provides a strategic overview of the Human Resource Planning function. Job analysis, recruiting, selection, training, development, retention, and appraisal are covered as key topical areas with a focus on the theoretical foundations and application of current practices. This course is open to graduate students.

BUS 415 BUSINESS PLAN DEVELOPMENT***Three credit hours****Prerequisites: BUS 212, 342*

In this capstone course, senior students will complete a comprehensive business plan, including a competitive analysis, industry description and outlook, sales and marketing plan and financial plan for a proposed company. Faculty and entrepreneurs will work closely with students to ensure that this project incorporates the practical experiences entrepreneurs tackle in starting or growing a business. Students will meet with bankers, venture service providers and successful entrepreneurs.

BUS 416 FINANCIAL MANAGEMENT***Three credit hours****Prerequisites: BUS 342, ECN 279*

An advanced course covering selected topics in financial management such as financial analysis, forecasting, working capital management, capital budgeting, long-term financing, cost of capital and dividend policies.

BUS 417 PRINCIPLES OF AUDITING**Four credit hours***Prerequisite: BUS 322*

This course emphasizes auditing concepts and applications that enable students to understand the philosophy and environment in public accounting ethics, auditing standards, opinions on the financial statements.

BUS 418 GOVERNMENTAL AND NONPROFIT ACCOUNTING **Three credit hours***Prerequisite: BUS 212.*

This course deals with financial accounting and reporting concepts, standards, and procedures applicable to (1) state and local governments-including counties, cities, and school districts, as well as townships, villages, other special districts, and public authorities; (2) the federal government; and (3) nonprofit and governmental universities, hospitals, voluntary health and welfare organizations, and other nonprofit (or not-for-profit) organizations. Financial management and accountability considerations peculiar to government and nonprofit (G&NP) organizations are emphasized, and the distinctive aspects of auditing G&NP organizations are discussed.

BUS 420 ACCOUNTING SYSTEMS**Three credit hours***Prerequisite: BUS 322.*

A survey of information technology and its application to accounting issues. Students will solve problems using electronic spreadsheets, word processors, and the internet. Students will develop an understanding of the information gathering, data accumulation, and reporting requirements of various accounting software programs.

BUS 421 ADVANCED ACCOUNTING**Four credit hours***Prerequisite: BUS 322.*

A course dealing with special problems in accounting for business combinations and mergers. Students will be exposed to the different methods of accounting for investments on the books of the parent company. They will develop an understanding of the consolidation procedures that deal with the issues of noncontrolling interests, intercompany sales, intercompany debt, ownership patterns and income taxes. In addition, the related topics of business segment reporting, and foreign currency translation will be examined.

BUS 432 MARKETING RESEARCH & INFORMATION SYSTEMS **Four credit hours***Prerequisites: BUS 330, ECN 279.*

The student will learn how to develop a marketing research project. Both domestic and international perspectives will be presented. An understanding of domestic and international marketing information needs and procedures will be offered. Students will be taken through the research process from purpose definition and proposal writing to final report writing and presentation. Data collection techniques will be offered to include current technologies and use of the internet.

BUS 436 INTERNATIONAL MARKETING**Four credit hours***Prerequisite: BUS 330.*

A study of the peculiarities of marketing products and services overseas: overview of the economic, political, cultural and infrastructure environments; determination of market size; use of segmentation variables; review of foreign buyer behavior; collection and analysis of foreign market research; determination of best method of entry;

selection of optimum marketing strategies; integration of all variables in a comprehensive marketing plan.

BUS 437 MARKETING MANAGEMENT

Four credit hours

Prerequisites: Two upper-level marketing courses.

This capstone marketing course offers an integrative approach to understanding and solving contemporary marketing management problems. The course focuses on optimizing the firm's effectiveness as it changes to meet the challenges of the domestic and international environments. The course helps students learn how to establish strategic direction in pursuit of ever-changing marketing opportunities.

BUS 344/ECN 344 GAME THEORY

Three credit hours

This course addresses the nature of competition and cooperation in economics and business, as well as how cooperative behavior evolves. The notion of Prisoner's Dilemmas and the means by which players and societies extract themselves from the dilemma of individual vs. social rationality will be our focus. We will ask whether purely self-interested behavior is always in the "best" interests of the individuals involved or whether there are long-term benefits of cooperation.

BUS 444 INTERNATIONAL FINANCIAL MANAGEMENT

Four credit hours

Prerequisite: BUS 342.

A study of the foreign exchange markets, the management of foreign exchange exposure, multinational capital budgeting, international portfolio management, transfer pricing, multinational taxation, international securities, and interest rate risk management.

BUS 445 PRINCIPLES OF INVESTMENTS

Four credit hours

Prerequisites: BUS 342, ECN 279.

This course emphasizes techniques of security analysis, evaluation of portfolios and investment strategies including the use of derivatives.

BUS 451 MANAGEMENT STRATEGY & POLICY

Four credit hours

Prerequisite: Completion of all other requirements for the business administration major.

This is the capstone course of the business major. Students learn to research and formulate top level strategic goals which enable the firm to adapt and grow with its changing environment. Students also learn how to implement strategic goals by integrating the functions learned in lower level courses. Real world case examples are used to apply the learnings.

BUS 463 SEMINAR

One to Three credit hours

Open to juniors and seniors who have completed listed prerequisites. A study of an advanced, current business topic. May be taken more than once for credit provided the topic or subject area is different.

BUS 470 ACCOUNTING INTERNSHIP PROGRAM

Credit hours to be arranged

Open to junior or senior accounting students. Permission of instructor required. Practical experience in public accounting involving employment in local accounting firms in a pre-arranged program, coordinated with the accounting faculty at Baldwin-Wallace College. See also the Internship Program, Section II.

CHEMISTRY

The Department of Chemistry provides a general knowledge of chemistry and prepares students for professional work in chemistry, graduate school, or professional schools of medicine or engineering.

Chemistry Major

Computer Code: CHMY

Minimum credits required: 53.5 (All listed chemistry classes have a prerequisite).

Required courses

CHM 111, 112, 111L, 112L	General Chemistry and Labs	9 credits
CHM 221, CHM 221L	Quantitative Analysis and Lab	4 credits
CHM 251, 252, 251L, 252L	Organic Chemistry and Lab	9.5 credits
CHM 463 (4 semesters)	Chemistry Seminar	2 credits
PHY 131, 132, 151L, 152L	General Physics and Lab OR	10 credits
PHY 145, 146	Workshop Physics and Lab	10 credits
MTH 141, 142	Calculus	8 credits

A minimum of 10 credits from the following courses is required for graduation as a chemistry major (labs do not count as individual courses):

CHM 311	Biochemistry	3 credits
CHM 311L	Biochemistry Lab	1 credit
CHM 321	Instrumental Analysis	3 credits
CHM 321L	Instrumental Lab	1 credit
CHM 331, 332 **	Physical Chemistry	3 credits (each)
CHM 331L, 332L	Physical Chemistry Lab	1 credit (each)
CHM 341	Inorganic Chemistry	3 credits
CHM 341L	Inorganic Chemistry Lab	1 credit
CHM 351	Organic Spectroscopy	2 credits

A minimum of one credit from the following courses is required for graduation as a chemistry major:

CHM 411	Topics in Biochemistry	0.5, 1 or 2 credits
CHM 421	Topics in Analytical Chemistry	0.5, 1 or 2 credits
CHM 441	Topics in Inorganic Chemistry	0.5, 1 or 2 credits
CHM 451	Topics in Organic Chemistry	0.5, 1 or 2 credits

** At least one semester of CHM 331, Physical Chemistry is strongly recommended.

More intensive options for the major include:

1. certification by the American Chemical Society as a professional chemist;
2. preparation for work toward an advanced degree in chemistry.

The pattern of study is based on the recommendations outlined by the Committee on Professional Training of the American Chemical Society for the ACS certified degree. A copy outlining the various possibilities may be obtained from the department secretary.

Chemistry Minor

Minimum credits required: 22.5

CHM 111, 112	General Chemistry I and II	8 credits
CHM 111L, 112L	General Chemistry I, II Lab	1 credit
CHM 221, 221 L	Quantitative Analysis and Lab	4 credits

CHM 251, 251 L
CHM 251L, 252L

Organic Chemistry I and II
Organic Chemistry I, II Lab

8 credits
1.5 credits

Consultation with the Chemistry Department is encouraged.

Students interested in teacher certification must take the required courses in education. See Education.

Beginning Courses in Chemistry

CHM 111, 112, 111L, 112L are the regular introductory chemistry courses for those students who will need a substantial chemistry background and who have successfully completed high school chemistry. Any qualified student should take this course sequence since it is considered a prerequisite for every other course in the department.

Course Descriptions

CHM 111 GENERAL CHEMISTRY I

Four credit hours

Prerequisite: Three years high school mathematics or equivalent. High school chemistry is highly recommended. CHM 111 is a prerequisite for CHM 112.

An introduction to chemical principles including stoichiometry, chemical reactions, thermochemistry, electronic structure of atoms and molecules, and periodic trends. CHM 111L must be taken concurrently with CHM 111 to receive credit for the coursework.

CHM 112 GENERAL CHEMISTRY II

Four credit hours

Prerequisite: CHM 111 or the equivalent.

Continuation of CHM 111. Topics include kinetics, equilibrium, and acid-base chemistry. CHM 112L must be taken concurrently with CHM 112 to receive credit for the coursework.

CHM 111L and 112L GENERAL CHEMISTRY LABORATORY

One-half credit hour each

These lab courses consist of illustrations of chemical principles, skills involving weighing and liquid measurement, lab safety and hazardous waste disposal. These must be taken concurrently with CHM 111 and CHM 112, respectively. Lab: each one three-hour minimester lab per week.

CHM 200 SCIENCE

Three or four credit hours

The study of a topic in science which may involve an interdisciplinary approach. Course content is determined by the faculty member. Includes U.S. Chemical Industry, Science and Society, Technological Revolutions, and Energy.

CHM 221 QUANTITATIVE ANALYSIS

Three credit hours

Prerequisite: CHM 112 or permission of the instructor.

An introduction to chemical analysis. The principles of statistics, stoichiometry and solution chemistry as well as an introduction to chemical instrumentation are explored. CHM 221L must be taken concurrently to receive credit.

CHM 221L QUANTITATIVE ANALYSIS LABORATORY

One credit hour

This must be taken concurrently with CHM 221. Lab: Two three-hour minimester labs per week.

90 Chemistry

CHM 251, 252 ORGANIC CHEMISTRY I, II**Four credit hours**

Prerequisite: CHM 112 or permission of the instructor. Required of pre-medical students.

General principles and theories for the synthesis of aliphatic, aromatic, and heterocyclic compounds. Special emphasis on functional groups and mechanisms of organic reactions. Additionally, such topics as carbohydrates, orbital symmetry, etc., will be covered. CHM 251 is a prerequisite for CHM 252. CHM 251L and CHM 252L must be taken concurrently with CHM 251 and CHM 252, respectively, to receive credit.

CHM 251L ORGANIC CHEMISTRY I LABORATORY**One credit hour**

Must be taken concurrently with CHM 251. One 3-hour lab per week.

CHM 252L ORGANIC CHEMISTRY II LABORATORY**One half credit hour**

Must be taken concurrently with CHM 252. One three-hour minimester lab per week.

CHM 311 BIOCHEMISTRY**Three credit hours**

Prerequisite: Two years of college chemistry, including CHM 252.

An introduction to the chemistry of biological systems including proteins, enzymes, nucleic acids, lipids and carbohydrates. Structure-function relationships of these biomolecules will be discussed; an overview of metabolic processes will be presented.

CHM 311L BIOCHEMISTRY LABORATORY**One credit hour**

Must be taken concurrently with CHM 311. Lab: One 3-hour lab per week

CHM 321 INSTRUMENTAL ANALYSIS**Three credit hours**

Prerequisite: Two years of college chemistry, including CHM 221.

A survey of analytical techniques using instrumental methods of analysis. CHM 321L must be taken concurrently to receive credit.

CHM 321L INSTRUMENTAL ANALYSIS LABORATORY**One credit hour**

Lab: One 2-hour lab per week.

CHM 331, 332 PHYSICAL CHEMISTRY**Three credit hours each**

Prerequisite: Two years of college chemistry, two semester of calculus, CHM 221/221L or permission of the instructor.

Systematic study of thermodynamics, statistical mechanics, dynamics, quantum mechanics and spectroscopy as applied to chemical systems. CHM 331L, 332L must be taken concurrently to receive credit.

CHM 331L, 332L PHYSICAL CHEMISTRY LABORATORY**One credit hour each**

CHM 331L and CHM 332L must be taken concurrently with CHM 331 and CHM 332 respectively to receive credit. Lab: One 3 hour lab in alternating weeks

CHM 341 INORGANIC CHEMISTRY**Three credit hours**

Prerequisite: Two years of college chemistry.

A discussion of ionically bonded compounds, covalently bonded molecules and metal

complexes. Some specific topics that are examined include crystal field theory, inorganic mechanisms, acid-base theories and trends in redox reactions.

CHM 341L INORGANIC CHEMISTRY LABORATORY *One-half credit hour*

CHM 341L must be taken concurrently with CHM 341 for credit. Lab: One 3-hour lab per week.

CHM 351 ORGANIC SPECTROSCOPY *Two credit hours*

Prerequisite: CHM 252

A lecture/laboratory course covering spectroscopic techniques used in identifying organic molecules including UV and IR spectroscopy and NMR and mass spectrometry.

CHM 403 LABORATORY PROJECTS *One half or one credit hour*

Prerequisite: Two years of college chemistry.

Projects in analytical, inorganic, organic, physical chemistry or biochemistry are investigated with guidance of one of the professors in each field. An introduction to research techniques.

CHM 411 TOPICS IN BIOCHEMISTRY *One-half to two credit hours*

Prerequisite: CHM 311 or permission of the instructor.

CHM 421 TOPICS IN ANALYTICAL CHEMISTRY *One-half to two credit hour*

Prerequisite: CHM 321 or permission of the instructor.

Advanced topics in analytical chemistry.

CHM 441 TOPICS IN INORGANIC CHEMISTRY *One-half to two credit hours*

Prerequisite: CHM 341 or permission of the instructor.

Advanced topics in inorganic chemistry, including organometallics.

CHM 451 TOPICS IN ORGANIC CHEMISTRY *One-half to two credit hour*

Prerequisite: CHM 253 or permission of the instructor.

Advanced topics in organic chemistry.

CHM 463 CHEMISTRY SEMINAR *One-half credit hour each*

Prerequisite: Junior standing and two courses in chemistry.

Reports and discussions of recent work in inorganic, organic, analytical and physical chemistry. Required of juniors and seniors majoring in chemistry. Three of the seminar semesters are graded pass/fail. During the senior year a student is required to give an oral presentation which is equivalent to a comprehensive examination and is the student's grade for that semester.

CHM 491, 492 DEPARTMENTAL THESIS/PROJECT *Credit hours to be arranged*

See Departmental Thesis/Project, Section II.

COLLEGE

COL 070 INTERNSHIP

Credits to be arranged

Internship proposals appropriate to a COL-prefix must be approved by the chairperson of the College Course Committee. For other details, see Internship Program, Section II.

COL 101 FRESHMAN EXPERIENCE

Two credit hours

This course is designed to assist freshmen in making a successful transition to college life. Working closely with the instructor, students will establish appropriate personal goals, enhance their academic skills and gain knowledge of campus resources.

COL 111 INTRODUCTION TO LIBRARY RESEARCH

One credit hour

An introduction to library research skills and strategies using Ritter Library as the research venue. Students will be introduced not only to traditional print resources, both serial and monographic, but also to the databases and full-text resources found on CD-ROMs and at various on-line sites, including the World Wide Web. Each student will select a research topic which will be the basis for an in-depth analysis of available resources on that topic. By the conclusion of the course, the student should be a proficient user of both the traditional print library and the modern digital library. The course is graded S/U.

COL 115 CAREER PLANNING

One credit hour

This course examines the career development process for students through three phases: self-assessment, career exploration and placement. Students explore these topics through individual and group activities focused on skills, personality, values, career research and exploration, résumé and cover letter writing, interviewing, and networking. The course is graded S/U.

COL 121 BEGINNING ALGEBRA

Two credit hours

This is the first of a two-course sequence designed to refresh students' familiarity with basic algebraic topics (similar to a first year high school algebra course), including operations and relationships in real number systems; solving and graphing linear as well as quadratic equations and inequalities; and factoring and operating on polynomials, radical expressions, and complex numbers. It is expected that students taking this course have been advised to do so as a result of placement test scores. Credits are not applicable toward the minimum credit requirement for graduation. The course is graded S/U.

COL 122 INTERMEDIATE ALGEBRA

Two credit hours

This is the second of a two course sequence designed to refresh students' familiarity with intermediate algebraic topics (similar to a second year high school algebra course),

including solving systems of equations, conics, relations and functions, rational expressions and logarithmic functions. It is expected that the students taking this course have been advised to do so as a result of placement test scores. Credits are not applicable toward the minimum credit requirement for graduation. The course is graded S/U.

COL 162 PRINCIPLES OF ADULT LEARNING

Two credit hours

This two credit-hour seminar is the foundation for adults enrolled in the Evening & Weekend College at Baldwin-Wallace. It may be used towards degree completion as a free elective and is designed to help new and returning students make the transition to the academic world. This seminar stresses critical reading, active discussion, and reflective writing. Readings are drawn from the fields of education, philosophy, literature, psychology, and the social and natural sciences.

COL 163 PRIOR LEARNING ASSESSMENT

Two credit hours

Baldwin-Wallace College is committed to the concept of recognizing the legitimacy of college-level learning which has taken place outside the traditional classroom setting and is prepared to grant credit for this kind of learning where it relates to the college curriculum. This course is designed to assist individuals in exploring their past learning experiences and in planning future educational goals. Students learn how to prepare a portfolio of credit requests based on the learning outcomes of life experience which are truly college level and relevant to B-W courses. The two credits awarded for this course apply regardless of the amount of credit, if any, that is subsequently approved by a faculty assessment committee. The course is graded S/U.

COL 228 LEADERSHIP EDUCATION AND DEVELOPMENT

Two credit hours

This course centers on the theoretical foundations of student development and personal growth, and serves as a preparatory course for leadership. It helps student leaders in their personal growth and aids them in becoming positive influences in the Baldwin-Wallace community. The course focuses on understanding the role of higher education, developing interpersonal and group skills, and integrating developmental and human relations theories with practical situations. It is a prerequisite for Resident Assistant and selected Course Assistant positions. The course is graded S/U.

COMMUNICATION

Broadcasting & Mass Communication Major

Computer Code: CBMC

This major blends the theory, skills, and strategies essential in the production and understanding of mass media. Students will combine academic coursework with "on-air" experience. Student who complete this major are expected to be proficient in the skills required for success in broadcasting and the knowledge required to be responsible broadcasters.

Minimum credits required: 50 (plus prerequisites as indicated).

Required courses:

BMC 070 Internship	credit hours to be arranged
BMC 107 Film and Culture	3 credits
BMC 126 Introduction to Broadcasting	3 credits
BMC 161 Disc Jockey Training AND	1 credit
BMC 162 DJ Format Shift OR	2 credits (Prerequisite Required)
BMC 163 Participation in Broadcasting	3 credits
BMC 226 Writing for the Media	3 credits (Prerequisite Required)
BMC 227 Audio for Media	3 credits
BMC 326 Radio & TV Announcing	3 credits (Prerequisite Required)
BMC 327 Television Production & Direction	3 credits (Prerequisite Required)
BMC 377 Mass Communication Theory	3 credits (Prerequisite Required)
BMC 426 Broadcast Programming	3 credits (Prerequisite Required)
BMC 427 Broadcast Management, Marketing & Sales	3 credits (Prerequisite Required)
BMC 428 Broadcast Law & Ethics	3 credits (Prerequisite Required)
BMC 475 Film Production & Direction	3 credits (Prerequisite Required)
BMC 476 Capstone	2 credits
CST 207 Group Communication and Leadership	3 credits

Requirements in other departments include ENG 132 and BUS 333 (Prerequisite Required).

There is no minor program in Broadcasting and Mass Communication.

Communication Studies Major

Computer Code: CSTM

The major in Communication Studies is designed to provide the student with the opportunity to develop applied communication skills within a framework of communication theory.

Minimum credits required: 47 (plus prerequisites as indicated).

Required courses:

CST 070 Internship	2 credits
CDC 105 Intro to Communication Disorders	3 credits
CST 106 Introduction to Human Communication	3 credits
CST 112 Public Speaking	3 credits
CST 202 Interpersonal Communication	3 credits (Prerequisite Required)
CST 207 Group Communication & Leadership	3 credits (Prerequisite Required)
CST 212 Advanced Oral Communication	3 credits (Prerequisite Required)
CST 306 Business & Professional Speaking	3 credits (Prerequisite Required)

COMMUNICATION STUDIES MAJOR--Cont'd next page

CST 307	Nonverbal Communication	3 credits (Prerequisite Required)
CST 313	Organizational Communication	3 credits (Prerequisite Required)
CST 324	Studies in Communication	3 credits (Prerequisite Required)
CST 410	Persuasion	3 credits (Prerequisite Required)
CST 412	Applied Studies in Communication	3 credits (Prerequisite Required)
CST 413	Human Communication Theory	3 credits (Prerequisite Required)
CST 476	Capstone	3 credits (Prerequisite Required)
HUM 285	Introduction to Intercultural Communication	3 credits

Minor

The minor in Communication Studies includes CST 106, 112, 202, 207, 306, and 410. Total credits required: 18.

Communication Disorders Major

Computer Code: CDC

The Communication Disorders major, a pre-professional program, offers students experience in working with people who have communication problems. In addition, the course work prepares students for entrance into graduate programs in Speech-Language Pathology and Audiology, or a career in an allied field.

Minimum credits required: 51 credits (plus prerequisites as indicated).

Required courses:

CDC 105	Intro to Communication Disorders	3 credits
CDC 134	Sign Language I	3 credits
CDC 220	Speech and Language Development	3 credits (Prerequisite Required)
CDC 225	Phonetics and Phonology	3 credits (Prerequisite Required)
CDC 235	Clinical Management and Standards	1 credit (Prerequisite Required)
CDC 321	Anatomy & Physiology of Speech & Hearing Mechanisms	3 credits (Prerequisite Required)
CDC 335	Clinical Practice	3 credits (Prerequisite Required)
CDC 340	Language Disorders	3 credits (Prerequisite Required)
CDC 341	Speech Disorders	3 credits (Prerequisite Required)
CDC 420	Audiology & Aural Rehabilitation	3 credits (Prerequisite Required)
CDC 440	Research Methods in Communication Disorders	3 credits (Prerequisite Required)
CDC 476	Capstone	2 credits (Prerequisite Required)
PSY 110	Principles of Psychology	4 credits
PSY 205	Developmental Psychology	3 credits
PSY 279	Elements of Statistics	4 credits
ENG 210	Introduction to the Study of Language	3 credits
PHY 101	Acoustics	4 credits

Minor

The minor in Communication Disorders includes CDC 105, CDC 220 and 11 additional credits from Communication Disorders. Total credits required: 17.

Note: For the Interdisciplinary Major in Communications for Lifelong Learning, see Communications, page 105.

Course Descriptions

Broadcasting & Mass Communication

BMC 050 INDEPENDENT STUDY

Credit hours to be arranged

See Independent Study Program, Section II.

BMC 070 INTERNSHIP

Credit hours to be arranged

Required of all broadcasting majors.

Practical experience in any area of broadcasting. See Internship, Section II.

BMC 107 FILM AND CULTURE

Three credit hours

An analysis of television and the motion picture as an art form and a medium of cultural communication from their beginnings to the present day. A variety of examples showing significant artistic development will be viewed and discussed in order to establish criteria for evaluating and setting of standards for these two media.

BMC 126 INTRODUCTION TO MASS COMMUNICATION

Three credit hours

Required of all broadcasting majors

An introduction to mass communication from Gutenberg to the Internet. Subjects to be covered are history, development, functions, philosophy, media interrelationships, and their social and commercial basis.

BMC 161 DISC JOCKEY TRAINING

One credit hour

Registration with instructor's approval only.

This experiential learning opportunity includes broadcast training at WBWC. At the successful completion of the class, students may earn their FCC Radio Operators License for an additional fee.

BMC 162 DJ FORMAT SHIFT

Two credit hours

Prerequisite: BMC 161, or registration with instructor's approval only.

This experiential learning opportunity includes one semester as a staff disc jockey at WBWC.

BMC 163 PARTICIPATION IN BROADCASTING

One to three credit hours

Prerequisite: Registration with instructor's approval only.

Students may work at WBWC for credit as disc jockeys for genre programming, in broadcasting news, or in other station and departmental media activities as approved by the station management and the advisor to the station and/or the instructor.

BMC 220 FILM HISTORY

Three credit hours

Prerequisite: BMC 107, or registration with instructor's approval only.

A study of the history of cinema from its beginnings to the present day. Topics will include the business, politics, and development of film as an art form. Representative films will be shown in class.

BMC 226 WRITING FOR THE MEDIA**Three credit hours***Prerequisite: BMC 126.*

A study of the principles of writing news and information for radio, TV, and the Internet. News articles and events are analyzed and practice in newswriting is stressed. Attention also is given to story development, research, interviewing, and follow-up.

BMC 227 AUDIO FOR MEDIA**Three credit hours***Required of all broadcasting majors.*

The study of audio production principles and practices for a variety of venues. Complex and multileveled production board operations will be combined with computer applications. The course focuses on directing, producing, editing, and critical evaluation of programming elements and styles.

BMC 228 LIGHTING FOR FILM**Three credit hours***Prerequisite: BMC 107, or registration with instructor's approval only.*

A lighting design course specifically designed to introduce the student to the equipment and techniques of grips and gaffers. Composition, color theory, and qualities of light will be discussed as they relate to the photography (still, motion, digital, and chemical).

BMC 263 SEMINAR**Two to four credit hours***Prerequisite: BMC 226*

This seminar studies current topics of concern in broadcasting and mass communication. May be repeated more than once, provided the subject or topic is different.

BMC 324 FILM GENRES**Three credit hours***Prerequisite: MC 107, or registration with instructor's approval only.*

An examination of various genres in film that contribute to the greater appreciation of film as an art form. Each term the course is offered, one of the major cycles of motion picture production will be highlighted including international films, musicals, horror, war, westerns, etc. Several full-length films illustrating historically important phases of that film form will be shown in the laboratory period. Course may be repeated as genre changes.

BMC 326 RADIO & TV ANNOUNCING**Three credit hours***Required of all broadcasting majors. Prerequisite: BMC 226*

A study of the principles of radio and TV announcing. Individual practice in voice production for radio and TV is stressed. Venues for radio and television announcing are examined.

BMC 327 TELEVISION PRODUCTION AND DIRECTION**Three credit hours***Prerequisite: BMC 227*

The exploration of elementary video production principles, practices, and operations. Emphasis is placed on laboratory elements of scripting, lighting, audio, camera,

switching, editing, character generator, and chromakey. Practical experience in producing video projects. Offered in alternate years.

BMC 377 MASS COMMUNICATION THEORY

Three credit hours

Prerequisites: BMC 126 and Junior or Senior status

This course is an overview of the disciplinary traditions and research interests of mass communication theory. In it we will investigate the techniques and values of mass communication research and contemporary mass media. Our resources will include, but not be limited to, authors such as John Fiske, Denis McQuail, and Marshall McLuhan.

BMC 424 FILM MAKERS

Three credit hours

Prerequisite: BMC 107, or registration with instructor's approval only.

This course will examine the creative contributions of various filmmakers. The filmmaker's personal vision, time in history and artistic sensibilities will be examined through the context of his or her work. The Auteur Theory, history, and criticism will be emphasized as well as the literature and practical techniques of criticism. Course may be repeated as the filmmaker changes.

BMC 426 BROADCAST PROGRAMMING

Three credit hours

Required of all broadcasting majors. Prerequisite: BMC 126

This course examines current television and radio programming principles, practices and strategies including examination of multidimensional and bimodal appeals, scheduling tactics and rationales, and program evaluation and restraints. New trends and developments in the industry also are given attention. Offered in alternate years.

**BMC 427 BROADCAST MANAGEMENT,
MARKETING AND SALES**

Three credit hours

Required of all broadcasting majors. Prerequisite: BMC 126

A study of the business of broadcasting including an analysis of principles, processes, and operations in the organizational environment. Emphasis is given to the role of management, the profit factors, the evaluation of proposal-making and marketing data, and the imperative relationship of marketing to sales. Offered in alternate years.

BMC 428 BROADCAST LAW AND ETHICS

Three credit hours

Required of all broadcasting majors. Prerequisite: BMC 126

An exploration of broadcast regulations, law, and ethics with emphasis given to their evolution and their impact on broadcasting and society over time. Current issues including First Amendment law, libel, slander, obscenity, copyright, etc. are also analyzed. Offered in alternate years.

BMC 461 SCREENWRITING

Three credit hours

Prerequisites: BMC 107 and Junior or Senior status, or registration with instructor's approval only.

This course covers the most critical elements of screenwriting. Among them are development of plots and subplots through the inciting incident, backstory, turning points, image systems, beats and scenes units, and set-ups and pay-offs. This course will also examine the mechanics of the teleplay, a more restricted form of screenplay.

BMC 463 SEMINAR*Two to four credit hours*

An advanced current topic in broadcasting. May be repeated, provided that the topic is different.

BMC 475 FILM PRODUCTION AND DIRECTION*Three credit hours*

Prerequisites: BMC 327, 461 or 226

Film aesthetics and practices will utilize Digital Video Technologies. Topics will include image acquisition, image manipulation, image composition and non-linear editing.

BMC 476 CAPSTONE*Two credit hours*

To demonstrate their expertise and experience, Broadcasting students must prepare a resume and portfolio of their media experiences, including a "demo reel". In addition, students must write, research, plan and record a special project (program or production) to demonstrate their proficiencies. The Capstone coordinator must approve topics for projects.

Communication Studies

CST 050 INDEPENDENT STUDY*Credit hours to be arranged*

See Independent Study Program, Section II.

CST 070 INTERNSHIP*Two credit hours*

Can consist of practical and/or clinical experience in any area of communications. See Internship Program, Section II.

CST 106 INTRODUCTION TO HUMAN COMMUNICATION*Three credit hours*

This course may be taken concurrently with CST 112.

Introduction to the elements of speech communication including the development of interpersonal, group, nonverbal, intercultural, organizational and public communication skills.

CST 112 PUBLIC SPEAKING*Three credit hours*

This course may be taken concurrently with CST 106.

A practical general course introducing the elements of speaking in public. Emphasis on ethics in public speaking, controlling nervousness, the importance of listening, audience analysis, speech purposes, selecting and researching topics, speech organization, language for oral style, delivery techniques including nonverbal communication skills, and use of basic support visuals. Student assignments will move from simple to relatively complex presentations.

CST 202 INTERPERSONAL COMMUNICATION*Three credit hours*

Prerequisite CST 106 for majors only.

An introduction to one-to one communication which emphasizes the initiating, maintenance, and dissolution of relationships. The concepts of people perception beginning with the "self" are studied in terms of verbal and nonverbal cues, gender, and multicultural variables. Listening, conflict management, and self-presentation are included.

CST 207 GROUP COMMUNICATION AND LEADERSHIP**Three credit hours***Prerequisite CST 112.*

A practical course with emphasis on discussion techniques and leadership actions in the group setting. How to lead, facilitate, and participate in group meetings. Emphasis on choosing and using meeting procedures for achieving group goals, group decision making and problem solving, managing conflicts in meetings, special techniques in meetings, and the development of strategies for productive meetings.

CST 212 ADVANCED ORAL COMMUNICATION**Three credit hours***Prerequisite CST 112.*

The primary objective of this course is to introduce the student to the analysis and evaluation of communication research, applying this knowledge to the development of professional writing and performance skills. Techniques of argumentation including development of propositions, use of evidence and ethical considerations will be a main focus. Students will design and carry out a pilot study.

CST 263 SEMINAR**Two to four credit hours**

The study of current topics of concern within the communication area. May be repeated more than once provided the subject or topic is different.

CST 306 BUSINESS & PROFESSIONAL SPEAKING**Three credit hours.***Prerequisite CST 112.*

A course designed to develop skill in the preparation and delivery of professional public speeches. Critical analyses, video sessions and conferences will be used to develop critical thinking and analytical skills. Emphasis will be placed on emerging technology used in public presentations.

CST 307 NONVERBAL COMMUNICATION**Three credit hours***Prerequisite CST 106 or consent of the instructor*

A course tailored to engage students in learning how nonverbal processes related to facial, eye, artifactual, spatial, tactile, paralinguistic and temporal communication influence human interaction.

CST 313 ORGANIZATIONAL COMMUNICATION**Three credit hours***Prerequisite CST 106 or consent of the instructor*

This course examines how oral communication is exchanged among corporate member and the extent to which such interaction influences managerial/subordinate relationships. The learning environment entails discussing case study readings, conducting exercises, and completing a project.

CST 324 STUDIES IN COMMUNICATION**Three credit hours***Prerequisite CST 106 or consent of the instructor. Course may be repeated as the topic changes.*

This course examines current topics of concern within the communication area. Topic offerings to include health communication, communication and aging, listening, conflict communication, communication education, black rhetoric, political communication, legal communication, or gender communication.

CST 410 PERSUASION
Prerequisite CST 106.

Three credit hours

A course designed to promote awareness of persuasive stimuli based on modern research in behavioral science. Basic kinds of arguments and types of reasoning are included. Campaign strategies are studied.

CST 412 APPLIED STUDIES IN COMMUNICATION
Prerequisites CST 112 and CST 212 or consent of the instructor.

Three credit hours

The course focuses on the development of research projects in speech communication, broadcasting, or speech pathology based on established procedures and/or designs. Students are exposed to either qualitative and/or quantitative approaches. State-of-the-art literature reviews or completion of an investigation utilizing the APA (American Psychological Association) writing format is required.

CST 413 HUMAN COMMUNICATION THEORY
Prerequisite CST 106

Three credit hours

A course designed to familiarize students with prominent communication theories. Students will think critically about theoretical issues and discover how communication theories pertain to their lives.

CST 463 SEMINAR

Two to four credit hours

An advanced current topic in communication. May be repeated, provided that the topic is different.

CST 476 CAPSTONE

Three credit hours

Prerequisites CST 112, CST 212 and CST 412. C course must be repeated if grade is below C.

Majors enrolled in this course will learn the technology needed to conduct a Web-based portfolio that documents their learning experiences. This portfolio will include a resumé, recommendation letters, samples of speaking presentations, communication-related papers, projects, and documentation of experiential learning.

Communications Disorders

CDC O50 INDEPENDENT STUDY

Credit hours to be arranged

See independent Study Program, Section II.

CDC 105 INTRODUCTION TO COMMUNICATION DISORDERS

Three credit hours

An introduction to disorders in the areas of speech, language and hearing. Includes an overview of normal speech, language and hearing development and explanations of causes, characteristics, remediation and prognosis of a wide variety of communication disorders.

CDC 134 SIGN LANGUAGE I

Three credit hours

An introduction to the acquisition and development of fundamental expressive and receptive skills in manual communication. Special emphasis is placed on basic positions,

102 Communication

movements and rhythmic aspects of encoding and decoding the language of signs and the American Manual alphabet. A cultural perspective of deafness will be stressed.

CDC 220 SPEECH AND LANGUAGE DEVELOPMENT

Three credit hours

Prerequisite: CDC105, or consent of the instructor.

Speech and language acquisition theory and stages from birth through adolescence. A variety of methods for analyzing syntax, semantics, pragmatics, morphology and phonology across the stages of development are discussed. Contributions of biological, social, cognitive and environmental factors on the process of language development are discussed. Information on language variation in multicultural populations is presented.

CDC 225 PHONETICS AND PHONOLOGY

Three credit hours

Prerequisite: CDC105, or consent of the instructor.

A theoretical and applied study of the production of speech sounds based on the International Phonetic Alphabet. Standard American dialect is emphasized through practice in broad and narrow phonetic transcription techniques on both normal and disordered speech samples. Phonological theories are examined and applied to normal and disordered speech samples.

CDC 235 CLINICAL MANAGEMENT AND STANDARDS

One credit hour

Prerequisite: CDC105 and CDC 220

An introduction to careers in speech-language pathology and audiology. Focusing on the basic skills needed for the management of a clinical caseload (i.e., writing long and short term goals, writing lesson plans, choose appropriate therapy materials, behavior management techniques, charting progress, writing progress reports, etc.). A brief review of diagnostic procedures is discussed. In addition, the student will have an understanding of the American Speech-Language and Hearing Association Code of Ethics. Finally, students will be required to have completed their 25 observational hours by the end of this class.

CDC 263 SEMINAR IN COMMUNICATION DISORDERS

Two to four credit hours

The study of current topics of concern within the communication disorders area. May be repeated more than once provided the subject or topic is different. This is an elective course.

CDC 321 ANATOMY AND PHYSIOLOGY OF SPEECH AND HEARING MECHANISMS

Three credit hours

Prerequisites: CDC105 and 220

The anatomy and physiology of normal speech production and of the hearing mechanism. Including the study of the nervous system, ear, laryngeal, respiratory and orofacial processes.

CDC 334 AMERICAN SIGN LANGUAGE (AMESLAN)

Three credit hours

Prerequisite: CDC 134

A study of sign language and fingerspelling with emphasis on receptive and expressive message clarity, comprehension of AMESLAN syntax and semantics, and facility in

encoding and decoding. Some attention is given to the idiomatic aspects of sign language as used by the deaf population (1400-1500 signs).

CDC 335 CLINICAL PRACTICE

One to three credit hours

Prerequisites: CDC 105, 220, and 235

Students are enrolled in clinical practice for a minimum of three semesters for one credit each semester. Students gain practical application of therapeutic knowledge and techniques in the Baldwin-Wallace Speech Clinic. Students are assigned clinic patients and work on obtaining ASHA clinical hours. Students are required to write and execute daily lesson plans, and write end-of-semester progress reports.

CDC 340 LANGUAGE DISORDERS

Three credit hours

Prerequisites: CDC 105 and 220

The nature and characteristics of language disorders in children and adults are discussed. Including the assessment and treatment of disorders of syntax, semantics, morphology and pragmatics in all populations of language disordered children and adults.

CDC 341 SPEECH DISORDERS

Three credit hours

Prerequisites: CDC 105 and 220

The nature and characteristics of speech disorders in children and adults are discussed, including the assessment and treatment of disorders in voice, articulation, and fluency/stuttering.

CDC 420 AUDIOLOGY AND AURAL REHABILITATION

Three credit hours

Prerequisites: CDC 105 and 220

A study of audiology, instrumentation, diagnosis, hearing disorders and basic rehabilitation procedures for hearing impaired populations.

CDC 440 RESEARCH METHODS IN COMMUNICATION DISORDERS

Three credit hours

Prerequisites: CDC 105 and 220

This course provides an overview of research methodology, design considerations, and the formulation of testable research questions that are central to the study of communication disorders. Ethical issues involved in communication disorders research will also be discussed.

CDC 463 SEMINAR IN COMMUNICATION DISORDERS

Two to four credit hours

The advanced study of current topics of concern within the communication disorders area. May be repeated more than once provided the subject or topic is different. This is an elective course.

CDC 476 CAPSTONE

Two credit hours

Prerequisite: Senior status

Students enrolled in this course will complete a portfolio, in which they are to document their learning, both in and out of the classroom, during their college years. Course must be repeated if grade is below a C.

COMMUNICATIONS

Communications Major for Lifelong Learning Students

Computer Code: SCCE

Minimum credits required: 43-44 (plus prerequisites as indicated)

Required courses:

Speech Communication

CST 202	Interpersonal Communication	3 credits (prerequisite required)
CST 207	Group Communications & Leadership	3 credits (prerequisite required)
CST 306	Business & Professional Speaking	3 credits (prerequisite required)
CST 324	Studies in Communication	3 credits (prerequisite required)

Choose one:

BMC107	Media Communication	3 credits
CST 410	Persuasion	3 credits (prerequisite required)
CST 413	Organizational Communication	3 credits (prerequisite required)

Total 15 credits

English

ENG 131	Workshop in Exposition	3 credits
ENG 132	Workshop in Journalism OR	3 credits
ENG 133	Workshop in Creative Writing	3 credits
ENG 300 level	Advanced Studies in Literature	4 credits (prerequisite required)
ENG 305	Advanced Exposition	3 credits (prerequisite required)

Total 13 credits

Social Interpretation (choose two):

HUM 285	Intercultural Communication	3 credits
PSY 339	Social Psychology	4 credits (prerequisite required)
SOC 290	Gender Roles	3 credits (prerequisite required)
SOC 301	Class, Status & Power	3 credits (prerequisite required)

Total 6 or 7 credits

Advanced Emphasis

Total 9 credits

Hours must be in same department. The student will choose an emphasis for application of communication skills and theory. See *examples only* listed below.

- Business Administration (BUS 358 Business Communication plus two courses in management or two courses in marketing)
- Literature
- Political Science
- Psychology
- Religion
- Sociology

The following prerequisites are implied for appropriate departments: CST 106, 112, SOC 100, 106, PSY 110, ENG 126/127/128 series, or one of that series and one of ENG 241, 242, 250, 280.

COMPUTER SCIENCE

The Department of Computer Science offers two majors. The **Computer Science major** prepares graduates to enter positions as software specialists in industry or commerce, or to enter graduate programs in computer science, operations research or computers in management. The **Computer Information Systems major** is designed to prepare graduates for positions in information processing as programmer analysts and systems designers. Many graduates secure positions in software, hardware, and/or network support.

Computer Science Major

Computer Code: CSC1

Minimum credits required: 34 of Computer Science courses and 18-19 in Mathematics (plus prerequisites as indicated).

Required Mathematics Courses: 18-19 credits (plus prerequisites as indicated)

MTH 161	Discrete Mathematics I	4 credits	(Prerequisite required)
MTH 262	Discrete Mathematics II	3 credits	(Prerequisite required)
MTH 141	Calculus I	4 credits	(Prerequisite required)
MTH 142	Calculus II	4 credits	(Prerequisite required)

and one course numbered above 199 except MTH 201

Required Computer Science : 34 credits (plus prerequisites as indicated)

CSC 210	Computer Science I	3 credits	(Prerequisite required)
CSC 215	Digital Topics	2 credits	(Prerequisite required)
CSC 260	Computer Science II	5 credits	(Prerequisite required)
CSC 320	Computer Architecture& Hardware	3 credits	(Prerequisite required)
CSC 390	Compiler Design	4 credits	(Prerequisite required)
CSC 400	Operating Systems	4 credits	(Prerequisite required)
CSC 470	Internship	3 credits	(Prerequisite required)
CSC electives	numbered above 199	10 credits	(Prerequisite required)

Computer Science majors are required to earn a passing score on an approved **comprehensive examination**. The two examinations approved for this purpose are the Major Field Achievement Test (Computer Science) published by the Educational Testing Service and the Computer Science Subject Test of the Graduate Record Examination.

Computer Science Minor

The minor includes a minimum of 23 credits (plus prerequisites as indicated):

Required Mathematics courses: 7 credits (plus prerequisites as indicated)

MTH 161	Discrete Mathematics I	4 credits	(Prerequisite required)
MTH 262	Discrete Mathematics II	3 credits	(Prerequisite required)

Required Computer Science Courses: 16 credits (plus prerequisites as indicated)

CSC 210	Computer Science I	3 credits	(Prerequisite required)
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COMPUTER SCIENCE MINOR--cont'd next page

CSC 215	Digital Topics	2 credits (Prerequisite required)
CSC 260	Computer Science II	5 credits (Prerequisite required)
CSC 320	Computer Architecture and Hardware	3 credits (Prerequisite required)
CSC	electives numbered above 199	3 credits (Prerequisite required)

Computer Information Systems Major

Computer Code: CINS

Minimum credits required: 34 in Computer Science, 11 in Mathematics, and 7 in Business Administration (plus prerequisites as indicated).

Required Mathematics courses: 11 credits (plus prerequisites as indicated)

MTH 161	Discrete Mathematics I	4 credits (Prerequisite required)
MTH 141	Calculus I	4 credits (Prerequisite required)
MTH 135	Intro to Probability and Statistics	3 credits (Prerequisite required)

Required Business courses: 7 credits (plus prerequisites as indicated)

BUS 211	Principles of Accounting I	4 credits (Prerequisite required)
BUS 212	Principles of Accounting II	3 credits (Prerequisite required)

Required Computer Science: 34 credits (plus prerequisites as indicated)

CSC 210	Computer Science I	3 credits (Prerequisite required)
CSC 215	Digital Topics	2 credits (Prerequisite required)
CSC 225	Information Systems I	4 credits (Prerequisite required)
CSC 230	Information Systems II	3 credits (Prerequisite required)
CSC 270	Telecommunications	3 credits (Prerequisite required)
CSC 280	Introduction to Database	4 credits (Prerequisite required)
CSC 290	Building Local Area Networks	3 credits (Prerequisite required)
CSC 460	System Analysis and Design	5 credits (Prerequisite required)
CSC 480	Information Systems Project	4 credits (Prerequisite required)
CSC	electives numbered above 199	3 credits (Prerequisite required)

Computer Information Systems Minor

Computer Science Requirements: 19 credits (plus prerequisites as indicated)

CSC 210	Computer Science I	3 credits (Prerequisite required)
CSC 215	Digital Topics	2 credits (Prerequisite required)
CSC 225	Information Systems I	4 credits (Prerequisite required)
CSC 230	Information Systems II	3 credits (Prerequisite required)
CSC 280	Introduction to Database	4 credits (Prerequisite required)
CSC	electives numbered above 199	3 credits (Prerequisite required)

Computer Information Systems Minor

A student scoring 3 or better on an AP Computer Science examination will be awarded credit as follows:

Score	Exam	Credit Hours	Course Equivalent
3,4,5,	A	3	CSC 210
3,4,5	AB	8	CSC 210, 260

Course Descriptions

CSC 050 INDEPENDENT STUDY

One to three credit hours

This course is designed to assist students in the study of computer topics beyond those included in the regular course offerings. Students working in cooperation with a supervising faculty member may study approved material which does not duplicate a course presently in the curriculum. See Independent Study, Section II.

CSC 070 INTERNSHIP

Credit hours to be arranged

Academic credit is offered for appropriate off-campus, computer-related experience. See Field Experience/Internship Program, Section II.

CSC 121 INTRODUCTION TO COMPUTER INFORMATION SYSTEMS

Three credit hours

Concepts and methods concerning the use of computer-based systems in business and other aspects of society, including communication technologies and the sciences. Several microcomputer applications will be introduced in a hands-on, laboratory setting, including electronic spreadsheets, database managers, e-mail, the Internet, and the World Wide Web.

CSC 131 COMPUTER APPLICATION SOFTWARE

Two credit hours

The focus is on the application of a specific software product. Techniques for using software will be learned while applying them to the solution of information-processing problems. Students are permitted to repeat the course when it is offered with a different software application, but no more than six credit hours of CSC 131 may be counted toward graduation requirements.

CSC 150 FUNDAMENTALS OF COMPUTER SCIENCE

Three credit hours

Prerequisite: three years of high school mathematics, including second year algebra.

A survey of the field of computer science including a study of the design of computer programs. Programming techniques are covered and the common logic patterns sequence, selection (branching), looping, and modularization will be covered in detail. These logical patterns will be applied to algorithms common to many complex programs.

CSC 210 COMPUTER SCIENCE I: PROGRAMS AND APPLICATIONS

Three credit hours

Prerequisite: familiarity with the concepts of a high-level procedural language. (CSC 150 or consent of instructor)

This course covers the fundamental concepts of computers and computer programming. It introduces a variety of problem-solving paradigms, but concentrates on procedural and object-oriented programming. Repletion, selection, procedures, simple data types, arrays, and records are covered. Structured design and programming techniques are emphasized.

CSC 215 DIGITAL TOPICS

Two credit hours

Co-requisite—CSC 210 or consent of instructor

This course provides an introduction to the internal structure and operation of digital machinery along with the fundamental nature of digital computations. Topics include

the internal representation of values and instructions, digital logic and circuits, and machine language.

CSC 225 INFORMATION SYSTEMS I

Four credit hours

Prerequisite: CSC 210 or consent of instructor. May be taken concurrently.

This course applies the program design skills learned in prior courses to the art of writing business programs in COBOL. Concepts covered include table handling; sequential, direct and binary searching; sequential file access; subroutines, and the fundamentals of data structures.

CSC 230 INFORMATION SYSTEMS II

Three credit hours

Prerequisite CSC 225

The follow-on course to CSC 225, this course introduces indexed and relative file access including hashing algorithms, report writing, and the fundamentals of imbedded code, particularly DB2. Students will write interactive COBOL programs using these concepts in an object-oriented COBOL environment.

**CSC 260 COMPUTER SCIENCE II:
COMPLEXITY AND STRUCTURES**

Five credit hours

Prerequisite: MTH 262 (may be taken concurrently) CSC 210, and CSC 215.

This course emphasizes the design, construction, and use of structured data and objects. Both linear and non-linear structures are covered, including lists, stacks, queues, trees, and graphs. Special attention is paid to the time and space complexity of the related algorithms.

CSC 263 SEMINAR

Three credit hours

Selected topics in computer science.

CSC 270 TELECOMMUNICATIONS

Three credit hours

Prerequisite: CSC 210 and 215

An in-depth initiation to data communications. Fundamental communications concepts (data and voice) are introduced as well as analysis of communications hardware, protocols, and software. Network configurations, design, security, control, and management will include studies of LANs, WANs, VANs, OSI models, ISDN, Packet Switching, common carrier service offerings, Internet, and Intranets. Vocabulary, hardware, concepts, issues, trends, and decision making as well as the link between business needs and the data communications field are stressed.

CSC 280 INTRODUCTION TO DATA BASE SYSTEMS

Four credit hours

Prerequisite: CSC 230 or 260 or consent of the instructor and MTH 161.

Includes a discussion of major database types. The design and organizations of a database as well as accessing, updating and report generation are presented. A relational database is emphasized and used for student assignments.

CSC 290 BUILDING LOCAL AREA NETWORKS

Three credit hours

Prerequisite: CSC 210 and CSC 215.

This course covers the design, installation, maintenance, supervision and performance of Local Area Networks (LANs) from both a theoretical and applied perspective, including network topology, cabling and support issues, and hardware considerations. It contains a lab component in which a fully functional network is designed and configured.

CSC 310 ASSEMBLY LANGUAGE**Three credit hours***Prerequisite: CSC 260.*

This course covers Computer Architecture and provides an introduction to machine language. Also covered are addressing techniques, macros, file I/O and assembler construction.

CSC 320 COMPUTER ARCHITECTURE & HARDWARE**Three credit hours***Prerequisite: CSC 260 or consent of the instructor.*

This course covers computer architecture, basic logic design, and computer architecture simulation.

CSC 390 COMPILER DESIGN**Four credit hours***Prerequisite: CSC 260.*

This is an applied course in programming language constructs showing how program structures are implemented in a compiler. The course uses a specific language, usually C, to illustrate compiler design principles. The course requires students to write a simple compiler.

CSC 400 OPERATING SYSTEMS**Four credit hours***Prerequisite: CSC 260 and MTH 142.*

Topics included in the course are as follows: selected problems in operating systems such as mutual exclusion, deadlock, interrupt servicing, memory management, process management, processor management, virtual storage management, job scheduling, secondary storage management and a brief introduction to database management techniques in a multi-user environment. Students will be required to write a simple operating system.

CSC 460 SYSTEMS ANALYSIS AND DESIGN**Five credit hours***Prerequisite: CSC 260 or 280.*

This course applies the tools and techniques of *Structured Systems Analysis* to the construction of a logical model of a current data processing system. From the resulting System Specifications, the tools of *Structured Systems Design* are used to develop both a logical and a physical design of the data processing system. The course will also examine object-oriented systems analysis and design.

CSC 470 INTERNSHIP**Three credit hours***Prerequisite: CSC 260***CSC 480 INFORMATION SYSTEMS PROJECTS****Four credit hours***Prerequisite: CSC 460.*

This course is set in a team environment and is used to demonstrate application systems development and implementation. The theory and practice of project management are studied and applied. Topics include organizational structures, organizing and staffing, management functions, project management software, and project evaluation and control. All topics are discussed and studied in the context of an information system organization.

CRIMINAL JUSTICE

The interdisciplinary major in Criminal Justice, offered by the Division of Social Sciences, is designed to provide students with a series of academic courses and related experiences appropriate for career interests in the following areas: probation and parole, law enforcement, juvenile justice and corrections. The sequence of courses will enable students to understand the psychological, sociological, economic and political factors underlying criminal, delinquent, asocial and anti-social behavior. A seminar at the senior level provides an integration of material regarding issues within the major areas of the criminal justice system.

The criminal justice major is also intended to provide students with academic preparation for graduate school in criminal justice or law and/or prepare the student academically to become a practitioner in the criminal justice system.

The program in criminal justice is designed as both a four-year major and as an affiliated program for students transferring from community colleges. Students transferring to Baldwin-Wallace after completion of the A.A.S. (Associates of Applied Science) degree in law enforcement, criminal justice or police science will be awarded up to 62 semester hours of transfer credit as Criminal Justice majors if the A.A.S. degree is from Cuyahoga Community College or Lakeland Community College. A.A.S. degrees from other institutions will be evaluated on a case-by-case basis.

Criminal Justice Major

Computer Code: CRJS

Minimum hours required: 58 to 61 (including prerequisite courses as indicated)

Specific requirements for the interdisciplinary major in criminal justice follow:

Prerequisites

PSY 110, POL 201, SOC 100, ECN 101 and ECN 102 are required of all Criminal Justice majors.

These courses are to be completed before taking other required courses in that department as indicated below.

Criminal Justice core: 19 hours required

CRJ 165	Overview of the CRJ System	4 credits
POL/CRJ 207	Introduction to Law	3 credits
CRJ/SOC 223	Juv Del/Juv Justice System	3 credits
SOC/CRJ 313	Criminology	3 credits
CRJ/SOC 361	Corrections	3 credits
CRJ 464	Integrative Sem. In Crim. Justice	3 credits

CRIMINAL JUSTICE MAJOR-cont'd next page

Psychology: 11-12 hours required

PSY 110 Principles of Psychology 4 credits (Prerequisite required)

Select one of the following:

PSY 205 Developmental Psychology 3 credits

PSY 315 Child Development 4 credits

PSY 325 Adolescent Development 4 credits

Select one of the following:

PSY 302 Abnormal Psychology 4 credits

PSY 339 Social Psychology 4 credits

Political Science: 7 hours required

POL 201 American National Government 4 credits (Prerequisite required)

Select one of the following:

POL 303 Public Administration 3 credits

POL 304 Urban Politics 3 credits

POL 308 Civil Liberties 3 credits

POL 309 Criminal Law and the Constitution 3 credits

Sociology: 7-8 hours required

SOC 100 Principles of Sociology 4 credits (Prerequisite required)

Select one of the following:

SOC 201 Social Problems 4 credits

SOC 302 Racial & Cultural Minorities 3 credits

SOC 465 Perspectives on Violence 3 credits

Economics: 11 hours required

ECN 101 Principles of Economics I 4 credits (Prerequisite required)

ECN 102 Principles of Economics II 4 credits (Prerequisite required)

Select one of the following:

ECN 349 Labor in the Economy 3 credits

ECN 352 Public Finance 3 credits

ECN 356 Urban Economics 3 credits

Statistics: 3-4 hours required**Select one of the following:**

MTH 135 Introduction to Probability & Statistics 3 credits

ECN 279 Elements of Statistics 4 credits

PSY 279 Elements of Statistics 4 credits

Minor in Criminal Justice

Minimum credits required: 19-21

The requirements for a criminal justice minor are as follows:

POL/CRJ 207	Introduction to Law	3 credits
CRJ 165	Overview of the Criminal Justice System	4 credits

Select either:

SOC/CRJ 313	Criminology OR	3 credits
CRJ/SOC 223	Juv Del/Juv Justice System	3 credits

CRJ/SOC 361	Corrections	3 credits
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Plus 6-8 credits

Student must take at least one **upper division*** course pertaining to the Criminal Justice Major in **at least two** of the following four disciplines: Sociology, Political Science, Psychology, Economics. (See CRJ major.)

Optional (not required)

CRJ 464	Integrative Seminar in Criminal Justice	3 credits
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* Student should consult departmental prerequisites for upper division courses.

Course Descriptions

In addition to the courses offered in economics, political science, psychology and sociology, there also are specifically designated criminal justice (CRJ) courses.

CRJ 050 INDEPENDENT STUDY *Credit hours to be arranged*
(elective)

Students must generally have at least a 3.0 overall G.P.A. See Independent Study Program, Section II.

CRJ 070 INTERNSHIP *Credit hours to be arranged*
(elective)

An internship with various criminal justice agencies is available to give students the opportunity to gain practical exposure to the workings of the criminal justice system (see Internship Program, Section II). Criminal Justice majors are advised to see the director of the Criminal Justice program regarding internship opportunities. Students must have junior or senior status to participate.

CRJ 165 OVERVIEW OF THE CRIMINAL JUSTICE SYSTEM *Four credit hours*

This course examines the criminal justice system, consisting of police, courts and corrections. Acquainting the student with critical issues confronting these subsystems and our society will be of paramount importance. Major topics may include due process, police role, pretrial release, prosecutorial discretion and sentencing.

POL/CRJ 207 INTRODUCTION TO LAW

(cross-listing POL 207)

Three credit hours

This course represents a basic introduction to the American legal system. Particular emphasis is placed on identifying the various types of law and the types of conflicts they are intended to resolve. Students will be introduced to the analysis of court decisions as a means to understanding some of the processes of legal reasoning. The course examines the law and the legal system from the perspective of the social sciences.

**CRJ/SOC 223 JUVENILE DELINQUENCY &
THE JUVENILE JUSTICE SYSTEM**

Three credit hours

This course examines competing theories of juvenile delinquency; measures which aid in the prevention and control of this behavior are also addressed. Juvenile justice procedures and cases are presented. Attention is also given to the social consequences of juvenile delinquency and to the corresponding legal and social reactions.

SOC/CRJ 313 CRIMINOLOGY

Prerequisite: SOC 100 or SOC 106.

Three credit hours

This course focuses on the sociological study of crime. The course will include an examination of the nature of criminal law, the variety of theoretical explanations for criminal behavior, the measurement of crime, patterns of crime and the mechanisms for control of criminal behavior.

CRJ/SOC 361 CORRECTIONS

(cross-listing SOC 361)

Three credit hours

The focus of this course will be upon acquainting the student with an analysis of sentencing, probation, parole and a diverse number of "critical issues" in penology. Such issues may include the prison environment, deterrence, rehabilitation, retribution, prison violence, capital punishment, prisoners' rights and reform of the system.

CRJ 464 INTEGRATIVE SEMINAR IN CRIMINAL JUSTICE **Three credit hours**

Prerequisite: Participation in Criminal Justice Program, Senior status (approximately for Continuing Education CRJ majors).

This is a 400-level course limited to Criminal Justice majors/minors. A primary focus is to substantively analyze some of the key issues affecting the subsystems of law enforcement, courts, and corrections, particularly from an ethical, and where feasible, an interdisciplinary perspective. Students will also have an opportunity to explore career options within the criminal justice system.

ECONOMICS

The Department of Economics provides a program designed to accommodate the needs of a variety of undergraduate students. A survey course (ECN 100) is offered that can partially fulfill the social science core requirement. Principles of Economics (ECN 101 and 102) are offered for economics, political science, pre-engineering, business, criminal justice and other major areas of study.

Economics Major

Computer Code: ECNS

Students who elect to major in economics will find a broad spectrum of courses enabling them to obtain jobs in the business and financial community, to enter graduate school or to pursue a professional education, such as law. Courses in economic theory are balanced with others in which economics is applied to specific domestic and international problems. Economics majors are exposed to computer techniques and applications in statistics and economic research. Independent study and seminar classes are made available to juniors and seniors.

Minimum credits required: 43

Required courses:

BUS 211	Principles of Accounting I	4 credits
ECN 101	Principles of Economics I	4 credits
ECN 102	Principles of Economics II	4 credits
ECN 279	Elements of Statistics	4 credits
ECN 379	Advanced Statistical Methods	4 credits
ECN 301	Intermediate Microeconomics	4 credits
ECN 302	Intermediate Macroeconomics	4 credits
ECN 463*	Research Seminar	3 credits
MTH 136	Mathematics for Business Students (or the equivalent of MTH 136, or any higher level math course).	3 credits

3 Elective courses in Economics at the 300 level.

The mathematics requirement for students majoring in economics is MTH 136 or its equivalent. The mathematics requirement may be fulfilled by one of the following:

1. Completing successfully MTH 136. 2. Completing successfully the equivalent of MTH 136. 3. Completing successfully any mathematics course numbered higher than 136.

Students majoring in economics should complete ECN 279 and the mathematics requirement early in their program.

*Previously numbered ECN 250.

Mathematical Economics Major

Computer Code: MTEC

The department also offers a major in Mathematical Economics. This major provides students with a level of mathematical background considered essential for pursuing graduate work in economics. The major also provides students of mathematics with a firm understanding of the application of mathematical principles to economics.

Minimum credits required: 50

Required courses:

Economics Department

ECN 101	Principles of Economics I	4 credits
ECN 102	Principles of Economics II	4 credits
ECN 301	Intermediate Microeconomics	4 credits
ECN 302	Intermediate Macroeconomics	4 credits
ECN 279*	Elements of Statistics OR	
MTH 405	Mathematical Statistics	4 credits
ECN 363	Mathematical Topics in Economics	3 credits
ECN 379	Advanced Statistical Methods	4 credits
ECN 463**	Research Seminar	3 credits

Total credits in Economics: 30

* If MTH 405 is taken, an additional course in economics at the 300 level is to be substituted for ECN 279.

**Previously numbered ECN 250.

Required courses:

Mathematics Department

MTH 141	Calculus I	4 credits
MTH 142	Calculus II	4 credits
MTH 243	Calculus III	4 credits
MTH 211	Linear Algebra	4 credits
MTH 212	Differential Equations OR	4 credits
MTH 405	Mathematical Statistics I	4 credits

Total credits in Mathematics: 20

MTH 405 can substitute for ECN 279, in which case an additional economics course at the 300 level must be taken.

Economics Minor

A minor in economics consists of 22 to 24 credit hours. Students must take ECN 101, 102, 301, and two other economics courses at the 300 or 400 level. The minor is completed by taking either ECN 279 or BUS 211.

Economics Internship Option

The faculty of the department strongly encourages participation in the Internship program. Through the program, students accumulate academic credit and gain valuable job experience. Students are often compensated for their work and can present a record of academic and practical experience to potential employers. Students are advised to consult their faculty advisor and the office of Career Services for more information.

Secondary Education Licensure

Students wishing to be certified by the State of Ohio for the teaching of economics in the secondary schools may obtain information concerning certification requirements from either the Department of Economics or the Division of Education.

The Buckhorn Chair in Economics

The Buckhorn Chair in Economics was established in January 1983 through a gift from Buckhorn, Inc., of Cincinnati, Ohio, (a subsidiary of Myers Industries). The chair enables a faculty member to conduct research in economic thought, economic, political, and social issues, economic growth, and applied economics. The scope of the Buckhorn Chair includes teaching, research, and establishment of linkages between the academic and business communities.

Course Descriptions

ECN 050 INDEPENDENT STUDY

One to four credit hours

Intended to encourage the development of study in the broadest sense, utilizing every avenue to the development of a creative and critical exchange of ideas. The number of credit hours involved will depend on the nature of the independent study program undertaken by the student. Independent study courses are not designed to serve as substitutes for any course offered in the department. They are intended to give students an opportunity to expand their knowledge and give critical analysis to specific areas of economics. See Guidelines for Independent Study available in the Economics Department office for further information. Also see Independent Study Program, Section II

ECN 070 INTERNSHIP

One to eight credit hours

Economics majors and other students interested in economics are encouraged to participate in the Internship Program. The purpose of the Program is to enable students to broaden their horizons by merging valid work experience with classroom training. All Internship programs in economics must be coordinated through the Office of Career Services and the Department of Economics. See Guidelines for Internships available in the Economics Department office for further information. Also see Internship Program, Section II.

ECN 100 SURVEY OF ECONOMICS

Three credit hours

Designed to partially fulfill the general curriculum requirement in social science. A study of economic relationships, problems and institutions. ECN 100 may not be taken for credit if a student has earned previous credit for ECN 101 and/or ECN 102.

ECN 101 PRINCIPLES OF ECONOMICS I

Four credit hours

Principles and problems of microeconomics: price, value and distribution. Economic decision making under different market structures is analyzed. Emphasis is placed on the efficient allocation of resources by firms and owners of the factors of production.

ECN 102 PRINCIPLES OF ECONOMICS II

Four credit hours

Prerequisite: ECN 101.

Principles and problems of macroeconomics: national income, employment, inflation, economic growth, monetary and fiscal policies, international economics and alternative economic systems.

ECN 150 HUMANS AND THE EARTH: CAN WE COEXIST?

Three credit hours

This team-taught, interdisciplinary course examines global environmental issues, including biodiversity, climate, energy and population from economic and other disciplinary perspectives. These other perspectives will vary depending upon the academic disciplines of the other two faculty members who teach the course. The student can satisfy three core credits, either in the sciences (BIO 200) or in the social sciences (ECN 150).

ECN 279 ELEMENTS OF STATISTICS

Four credit hours

Prerequisite: MTH 136 or higher level math course recommended, or consent of the instructor. This course will not count toward satisfying the social sciences portion of the core curriculum requirement of the College.

Introduction to basic statistical concepts including descriptive statistics, probability, confidence intervals, sampling distributions, hypothesis testing, correlation and regression. Emphasis is placed on statistical reasoning and data analysis with applications in economics, business and the social sciences.

ECN 379 ADVANCED STATISTICAL METHODS

Four credit hours

Prerequisite: ECN 279.

Intensive study of statistical methods and applications widely used in economic and related fields is undertaken. Students normally analyze a chosen research question. Statistical topics include ordinary least squares, generalized least squares, and methods to address other specific data problems. Computer use with statistical software is intensive.

ECN 301 INTERMEDIATE ECONOMICS I (MICRO THEORY)

Four credit hours

Prerequisites: ECN 101, 102 and 279.

An in-depth intermediate level discussion of price and value theory, as well as distribution theory. The economic decision-making process of consumers, business firms and

owners of factors of production operating under different market structures is given rigorous analysis.

ECN 302 INTERMEDIATE ECONOMICS II (MACRO THEORY) *Four credit hours*

Prerequisites: ECN 101, 102 and 279.

An in-depth intermediate level discussion of macroeconomics, including an analysis of income determination through the classical and Keynesian models. The analysis includes an examination of the theories of consumption and investment, the nature and causes of business cycles, and the determinants of economic growth.

ECN 339 MONEY & BANKING *Three credit hours*

Prerequisites: ECN 101 and 102.

A study of the history, organization and operation of monetary and banking institutions, including the money markets, their role in the functioning of the economy and monetary and fiscal policies.

**ECN 340 CONTROVERSY AND PROGRESS IN ECONOMICS: *Three credit hours*
THE HISTORY OF ECONOMIC IDEAS**

Prerequisites: ECN 101 and 102.

This course provides an historical and critical perspective on economics by considering what makes the discipline "scientific," and how economics has progressed. Focusing on "revolutions" and controversy in economic thought, and using original texts, the student considers whether the discipline is independent from ideology, and whether current policy debates have historical precedents. Topics include the Scholastics, Mercantilism, Physiocracy, Classical and Neoclassical Economics, and Keynes. Offered in alternate years.

**ECN 341 EPISODES IN THE ECONOMIC HISTORY *Three credit hours*
OF NORTH AMERICA AND THE CARIBBEAN**

Prerequisites: ECN 101 and 102.

An analysis is conducted of how key past events were shaped by economics, and how current economic policy is informed by historical study. Topics include growth, technological change, income distribution, and government policy in diverse historical settings such as colonization, slavery and emancipation, the Great Depression, and the economic transformation of the industrial Midwest. Offered in alternate years.

ECN 344/BUS 344 GAME THEORY *Three credit hours*

This course addresses the nature of competition and cooperation in economics and business, as well as how cooperative behavior evolves. The notion of Prisoner's Dilemmas and the means by which players and societies extract themselves from the dilemma of individual vs. social rationality will be our focus. We will ask whether purely self-interested behavior is always in the "best" interests of the individuals involved or whether there are long-term benefits of cooperation.

ECN 349 LABOR IN THE ECONOMY**Three credit hours***Prerequisites: ECN 101 and 102.*

Develops the theoretic foundations for the analysis of labor markets. Other topics include education and the development of human capital; labor-market search models; wage-based incentive programs; the theory of union-management negotiation and a discussion of labor-market discrimination. The course emphasizes analytic techniques that may be applied to issues as diverse as welfare reform, immigration policy and the economic incentives to crime.

ECN 352 PUBLIC FINANCE**Three credit hours***Prerequisites: ECN 101 and 102.*

A study of the economic basis for governmental activity. Emphasis is placed on efficiency, market failure, externalities, public goods and collective choice. The theory of taxation and tax incidence is discussed and applied to contemporary tax policy issues. Alternative means of financing government activity and the distribution of powers among governments in a federal system are analyzed. Offered in alternate years.

ECN 356 URBAN ECONOMICS**Three credit hours***Prerequisites: ECN 101 and 102.*

A study of the economic processes through which cities and regions develop, grow and mature. Economic theories of urban and metropolitan development are studied and applied to contemporary problems such as urban fiscal and economic decline, crime, poverty, housing, transportation and central city-suburban competition. Offered in alternate years.

ECN 358 ENVIRONMENTAL ECONOMICS**Three credit hours***Prerequisites: ECN 101 and 102.*

A study of the economic approaches to environmental and natural resource issues. The study includes the ideas, concepts, and theories that have influenced economists in the formulation of environmental and natural resource policy. The greater emphasis will be on environmental economics. Offered in alternate years.

ECN 360 COMPARATIVE ECONOMIC SYSTEMS**Three credit hours***Prerequisites: ECN 101 and 102.*

A comparative study of the operation of different economic systems, in theory and as practiced currently in the major economies of the world. Offered when International Economics (ECN 365) is not offered.

ECN 362 ECONOMICS OF DEVELOPING COUNTRIES**Three credit hours***Prerequisites: ECN 101 and 102.*

A study of issues and problems of the economic development of emerging countries:

concepts of development and growth, theories of development, domestic and international significance of development plans. Offered in alternate years.

ECN 363 TOPICS IN ECONOMICS

Three credit hours

Prerequisite: ECN 101 and 102

Examination of special topics in economics. A mathematical version of this course is required for students majoring in mathematical economics.

ECN 365 INTERNATIONAL ECONOMICS

Three credit hours

Prerequisites: ECN 101 and 102.

A study of the economic relations among the nations, the causes and effects of international specialization and exchange, structural changes in the international economy, and international economic policies. The course emphasizes (1) the theory of international trade and (2) the theory of international finance, including a unit on economic integration (common markets). Offered when Comparative Economic Systems (ECN 360) is not offered.

ECN 463 RESEARCH SEMINAR

Three credit hours

(Formerly ECN 250) Prerequisites ECN 101, 102, 279, senior standing or permission of instructor. In addition, ECN 301, 302 and 379 are recommended.

A review and discussion of the main research methods used by economists. Students undertake a capstone research project. They begin by choosing and refining a research question, followed by a thorough literature review. Economic theory, evidence, and the development and testing of a hypothesis are used, as appropriate, to answer the research question. Both the question and the methodology are presented to the seminar at various stages of the research.

ECN 491, 492 DEPARTMENTAL THESIS/PROJECT

Credit hours to be arranged

Open only to students receiving permission of the Dean of College and having at least a 3.00 cumulative point average. Departmental Thesis/Projects are intended to afford the student an opportunity to engage in a study of a fairly comprehensive field of knowledge, to carry on original investigation where this is possible, and to develop the ability to express oneself. The student works under the direction of a faculty member for Departmental Thesis/Project work. The Guidelines for Departmental Thesis/Project are available in the Economics Department office. Also see Departmental Thesis/Project, Section II.

EDUCATION

Baldwin-Wallace College is approved by the State of Ohio Department of Education, North Central Association of Colleges and Schools, and the National Council for Accreditation of Teacher Education to prepare teachers for teaching early childhood education (prekindergarten-grade 3), middle childhood education (grades 4-9), mild/moderate educational needs (kindergarten-grade 12), adolescent young adult education (grades 7-12), for teaching regular academic subjects offered in the junior and senior high schools, and multi-age education (prekindergarten-grade 12), for teaching subjects such as foreign language, health, music, physical education, and visual arts.

The faculty of the Division of Education and the academic leadership of the College are committed to the development of a strong performance-based program of teacher education built upon a performance-based program. The teacher education curriculum is structured on the theme of *“Teacher as Reflective Decision Maker”* and includes field experiences, seminars, class sessions, assessment and remediation procedures, based in the knowledge of six integrating themes of philosophical foundations, historical perspectives, sociological foundations, multicultural dimensions, implications for teaching and learning, and technology.

Licensure

A provisional teacher license, valid for two years, will be issued by the State of Ohio to students who earn the baccalaureate degree, including the prescribed program of general and professional education courses, and who successfully complete the State License Examinations. This license is required for entry into an Entry Year Program and may be used for substitute teaching. Although variations exist according to individual majors, the basic professional education requirements include the following courses and their credit-hour values.

Early Childhood Education License (prekindergarten-grade 3)

COMPUTER CODE: ECE

Minimum professional education credits required: 54

For an Early Childhood Education license, a student must major in Early Childhood Education and earn a baccalaureate degree, including the prescribed program of general education, professional education, and curriculum content.

The basic professional education course requirements include the following courses and their credit hour values:

EDU 101	Introduction to Education and Teaching	2 credits
EDU 102	Introductory Field Experience	0 credits
EDU 103	Education of Children with Special Needs	2 credits
EDU 104	Technologies for the K-12 Educator	3 credits
PSY 205	Developmental Psychology	3 credits
EDU 202	Intermediate Field Experience	0 credits
EDU 203	Introduction to Early Childhood Education	3 credits
EDU 204	The Teaching of Phonics	3 credits
EDU 208	Developmentally Appropriate Programs in Early Childhood Education	2 credits

EARLY CHILDHOOD EDUCATION LICENSE--cont'd next page

EDU 209	Guiding Young Children	2 credits
EDU 210	Family & Community in Early Childhood Education	2 credits
EDU 330	Assessment in Early Childhood Education	2 credits
+ EDU 331	Literature in Early Childhood Education	2 credits
+ EDU 332	Literacy Instruction in Early Childhood Education	3 credits
+ EDU 333	Reading Instruction in Early Childhood Education	3 credits
EDU 334	Diagnostic & Remedial Reading Methods	3 credits
+ EDU 335	Social Studies Instruction in Early Childhood Education	2 credits
+ EDU 336	Science/Health Instruction in Early Childhood Education	2 credits
+ EDU 337	Mathematics Instruction in Early Childhood Education	3 credits
EDU 480	Student Teaching in Early Childhood Education	10 credits
EDU 488	Senior Seminar	1 credit
EDU 489	Multicultural Seminar	1 credit

+Must have a grade of “C” or better. **“C-” is not a grade of C.** If a grade of C- or below is earned, the course must be repeated.

The degree earned with a major in Early Childhood Education is a Bachelor of Science in Education (B.S. in Ed.)

To earn an additional license in **Mild/Moderate Educational Needs**, the Early Childhood Education candidate must complete the following sequence of courses.

+ EDU 343	Reading Instruction in Middle Childhood Education	3 credits
+ EDU 347	Mathematics Instruction in Middle Childhood Education	3 credits
EDU 474	Introduction to Students with Mild/Moderate Educational Needs	3 credits
EDU 476	Behavior Management for Students with Mild/Moderate Educational Needs	2 credits
+ EDU 477	Assessment & Remediation Strategies for Students with Mild/Moderate Educational Needs	3 credits
EDU 415B01	Student Teaching in Mild/Moderate Educational Needs (1/2 semester)	5 credits
EDU 417A01	Student Teaching in Early Childhood Education (1/2 semester)	5 credits

+Must have a grade of “C” or better. **“C-” is not a grade of C.** If a grade of C- or below is earned, the course must be repeated.

Middle Childhood Education License (grades 4-9)

COMPUTER CODE: MCE

Minimum professional education credits required: 54-55

For a Middle Childhood Education license, a student must major in Middle Childhood Education, and earn a baccalaureate degree, including the prescribed program of general education, and professional education. In addition, The student must also take the required courses in two of the following teaching fields:

- Reading and Language Arts (30 hours) (3.000 GPA required)
- Mathematics (27-29 hours)

- c. Science (31.5-37 hours)
- d. Social Studies (38-39 hours)

The basic professional education course requirements include the following courses and their credit hour values:

EDU 101	Introduction to Education and Teaching	2 credits
EDU 102	Introductory Field Experience	0 credits
PSY 205	Developmental Psychology	3 credits
EDU 103	Education of Children with Special Needs	2 credits
EDU 104	Technologies for the K-12 Educator	3 credits
EDU 201	Teaching Strategies & Management Skills	4 credits
EDU 202	Intermediate Field Experience	0 credits
EDU 204	The Teaching of Phonics	3 credits
EDU 205	Introduction to Middle Childhood Education	3 credits
EDU 340	Assessment of Teaching and Learning	2 credits
+ EDU 341	Adolescent/Young Adult Literature	2 credits
+ EDU 343	Reading Instruction in Middle Childhood Education	3 credits
EDU 348	Reading in the Content Area	3 credits
EDU 334	Diagnostic and Remedial Reading Methods	3 credits

Choose appropriate methods courses from: (must correlate with teaching field):

+ EDU 345	Social Studies Instruction in Middle Childhood Education	2 credits
+ EDU 346	Science/Health Instruction in Middle Childhood Education	2 credits
+ EDU 347	Mathematics Instruction in Middle Childhood Education	3 credits
EDU 481	Student Teaching in Middle Childhood Education	10 credits
EDU 488	Senior Seminar	1 credits
EDU 489	Multicultural Seminar	1 credits

+Must have a grade of “C” or better. **“C-” is not a grade of C.** If a grade of C- or below is earned, the course must be repeated.

The degree earned with a major in middle childhood education is a Bachelor of Science in Education (B.S. in Ed.).

See Division of Education for **REQUIRED** courses in each area.

To earn an additional license in **Mild/Moderate Educational Needs**, the Middle Childhood Education candidate must complete the following sequence of courses:

+ EDU 342	Integrated Curriculum for Intervention Specialists	3 credits
+ EDU 347	Mathematics Instruction in Middle Childhood Education	3 credits
EDU 474	Introduction to Students with Mild/Moderate Educational Needs	3 credits
EDU 476	Behavior Management for Students with Mild/Moderate Educational Needs	2 credits
+ EDU 477	Assessment & Remediation Strategies for Students with Mild/Moderate Educational Needs	3 credits
EDU 415B01	Student Teaching in Mild/Moderate Educational Needs (1/2 semester)	5 credits

MIDDLE CHILDHOOD EDUCATION LICENSE--cont'd next page

+Must have a grade of "C" or better. "C-" is not a grade of C. If a grade of C- or below is earned, the course must be repeated.

Adolescent Young Adult Education (7-12) License and Multi-Age Education (prekindergarten-grade 12) License

Minimum professional education credits required: 36-37

For adolescent young adult and multi-age licenses, a student majors in an academic area and, completes courses required for license. Degrees offered include B.A., B.S., and B.M.E., depending upon major.

EDU 101	Introduction to Education and Learning	2 credits
EDU 102	Introductory Field Experience	0 credits
EDU 103	Education of Children with Special Needs	2 credits
EDU 104	Technologies for the K-12 Educator	3 credits
PSY 205	Developmental Psychology	3 credits
EDU 201	Teaching Strategies and Management Skills	4 credits
EDU 202	Intermediate Field Experience	0 credits
EDU 206	Introduction to Adolescent Education	2 credits
EDU 340	Assessment of Teaching and Learning	2 credits
EDU 348	Reading in the Content Area	3 credits
+ EDU 350	Special Methods in Adolescent Young Adult/Multi-Age Teaching Field	3/4 credits
EDU 487	Student Teaching: Adolescent Young Adult Education OR	10 credits
EDU 490	Student Teaching: Multi-Age Education	10 credits
EDU 488	Senior Seminar	1 credit
EDU 489	Multicultural Seminar	1 credit

+Must have a grade of "C" or better. "C-" is not a grade of C. If a grade of C- or below is earned, the course must be repeated.

Licensure Courses

Multi-Age Education (prekindergarten through twelve): Foreign Languages-French, German, Spanish; Health; Music; Physical Education; and Visual Arts

Adolescent Young Adult Education (grades seven through twelve): Integrated Language Arts; Integrated Mathematics; Integrated Science; Integrated Social Studies; Life Sciences; and Physical Sciences

Music Education majors have a professional education program that varies from the program listed here. See Music Education for details.

To earn an additional license in **Mild/Moderate Educational Needs**, the Adolescent Young Adult/Multi-Age Education candidate must complete the following sequence of courses:

EDU 204	Teaching of Phonics	3 credits
EDU 334	Diagnostic & Remedial Reading Methods	3 credits

+ EDU 342	Integrated Curriculum for Intervention Specialists	3 credits
+ EDU 343	Reading Instruction in Middle Childhood Education	3 credits
+ EDU 347	Mathematics Instruction in Middle Childhood Education	3 credits
EDU 474	Introduction to Students with Mild/Moderate Educational Needs	3 credits
EDU 476	Behavior Management for Students with Mild/Moderate Educational Needs	3 credits
+ EDU 477	Assessment & Remediation Strategies for Students with Mild/Moderate Educational Needs	3 credits
EDU 415B01	Student Teaching in Mild/Moderate Educational Needs (1/2 semester)	5 credits
EDU 419A01	Student Teaching Adolescent Education (1/2 semester)	5 credits

+Must have a grade of "C" or better. **"C-" is not a grade of C.** If a grade of C- or below is earned, the course must be repeat.

Mild/Moderate Educational Needs (K-12) License COMPUTER CODE: MMEN

Minimum professional education credits required: 71

The Intervention Specialist license is currently the only license area available in Mild/Moderate Educational Needs at Baldwin-Wallace College. For a Mild/Moderate Educational Needs license, a student must major in Mild/Moderate Educational Needs, and earn a baccalaureate degree, including the prescribed program of general education, professional education, curriculum content, and specialization courses.

The basic professional education and specialization course requirements include the following courses and their credit hour values:

EDU 101	Introduction to Education and Teaching	2 credits
EDU 102	Introductory Field Experience	0 credits
EDU 103	Education of Children with Special Needs	2 credits
EDU 104	Technologies for the K-12 Educator	3 credits
PSY 205	Developmental Psychology	3 credits
EDU 201	Teaching Strategies and Management Skills	4 credits
EDU 202	Intermediate Field Experience	0 credits
EDU 204	The Teaching of Phonics	3 credits
EDU 340	Assessment of Teaching and Learning	2 credits
+ EDU 331	Literature in Early Childhood Education	2 credits
+ EDU 341	Adolescent/Young Adult Literature	2 credits
+ EDU 332	Literacy Instruction in Early Childhood Education	3 credits
+ EDU 333	Reading Instruction in Early Childhood Education	3 credits
+ EDU 343	Reading Instruction in Middle Childhood Education	3 credits
EDU 334	Diagnostic & Remedial Reading Methods	3 credits
+ EDU 345	Social Studies Instruction in Middle Childhood Education	2 credits
+ EDU 346	Science/Health Instruction in Middle Childhood Education	2 credits
+ EDU 347	Mathematics Instruction in Middle Childhood Education	3 credits
PSY 315	Child Development	4 credits
PSY 325	Adolescent Development	4 credits
EDU 474	Introduction to Students with Mild/Moderate Educational Needs	3 credits

MILD/MODERATE EDUCATIONAL NEEDS LICENSE--cont'd next page

EDU 476	Behavior Management for Students with Mild/Moderate Educational Needs	2 credits
+ EDU 477	Assessment & Remediation Strategies for Students with Mild/Moderate Educational Needs	3 credits
EDU 484	Student Teaching - Mild/Moderate Educational Needs	10 credits
EDU 488	Senior Seminar	1 credits
EDU 489	Multicultural Seminar	1 credits

+Must have a grade of “C” or better. **“C-” is not a grade of C.** If a grade of C- or below is earned, the course must be repeat.

Licensure in Other States

Qualification for a teaching license in Ohio is usually sufficient for an initial license/certificate in other states. A majority of states participate in a reciprocal agreement with the State of Ohio. In addition, accreditation by the National Council for the Accreditation of Teacher Education may facilitate the securing of a license/certificate outside of Ohio.

Placement and Job Opportunities

Students are required to submit a completed portfolio by the end of the student teaching experience. The portfolio contains reference letters, final evaluations and evidence of successful teacher preparation and student teaching and is a valuable tool in the interview process.

Information on teaching opportunities may be obtained in the Office of Career Services, not in the Division of Education. Students should study the Job Bulletins which are issued weekly by the Office of Career Services. Students are asked to note the on-campus interview schedules and other teaching opportunities posted on various bulletin boards on campus.

The Office of Career Services assists students with self-assessment, career information and placement. Students are actively engaged in these areas through individual guidance and group programs. Education majors are encouraged to begin their resumes and required portfolios as freshmen or sophomores and pursue internships working with youth or educational organizations throughout college. Programs such as Survival Skills in Education and Career Roundtable Dinners allow students to network with educators from area schools. Career Services meets with students early and often during their college experience so they may realize their goal of employment upon graduation.

Although Career Services offers valuable assistance to prospective teachers, final job placement resides with the candidate. Both the Division of Education and Career Services are pleased to help; the initiative, however, must come from the candidate.

Field Experience

Almost all professional education courses have planned field experiences; students are expected to spend time in schools in urban, suburban, and rural locations. Placements for field experience, including student teaching, are made by the Division of Education and not by the individual student.

Transportation to and from any field-based experience is the responsibility of the student. Although the Division of Education will assist with arrangements whenever possible, the

student must assume the responsibility both for such transportation and for adequate insurance protection.

In addition to the planned field experiences in regular professional education courses, students are encouraged to secure work experience with youth groups, assist with camp counseling, playground supervision, club sponsorship, etc. Such experiences can be of great assistance in the preparation of good teachers.

Teacher Education Handbook

Each fall the Division of Education prepares a handbook entitled “Policies and Procedures for Teacher Education at Baldwin-Wallace College.” All students currently preparing to teach, or who anticipate entering preparation for teaching, should obtain this handbook from the Division of Education or from their advisors.

Details pertaining to admission to teacher education, licensure, the required clinical and field experiences, student teaching, advising, progress reports, and placement procedures are addressed in the handbook.

Admission to the Teacher Education Program Leading to Licensure

The Division of Education strongly supports the nondiscriminatory policy of Baldwin-Wallace College and consistently seeks to assure that programs related to teacher education do not discriminate on the basis of race, sex, political affiliation, religion, age, or socio-economic status for teacher education students or any others affiliated in any way with the program.

Students desiring to pursue teacher education must meet the prerequisites for admission to the teacher education program, for continuation in the teacher education program, and finally for admission to student teaching.

Those Eligible for Admission. All students who have been admitted to Baldwin-Wallace College may be considered for admission to the teacher education program, providing they follow the procedures outlined below. Although any student may elect certain education courses to satisfy personal interests, the formal application procedure is required for those who seek to obtain a license.

Teacher Education Admission Procedures. Procedures and policies are reviewed by the Division of Education including the Department of Music Education and by the all-college Teacher Education Committee in keeping with the mandates of the Ohio standards for teacher licensure. Steps in the admission procedure include the following:

- (1) Preliminary application for Admission to the Teacher Education program (Form I) is made during the semester that the student is enrolled in EDU 101, Introduction to Education and Teaching, or, if transferring that course, the first semester the student is enrolled at Baldwin-Wallace College. Upon completing this application, the candidate must include a signed statement attesting to being of good moral character (PLAGIARISM will not be tolerated and could result in dismissal from the Teacher Education Program.
- (2) **Formal application to the Teacher Education Program (Form II)** is made during the semester the student is enrolled in EDU 201, Teaching Strategies and Management Skills, or EDU 208 – Developmentally Appropriate Programs in Early Childhood Education; or, if transferring that course, during the third semester at Baldwin-Wallace.

The formal application requires the candidate:

1. to have the above two forms completed.

2. to successfully complete measures of:

a. Interpersonal Skills

b. Written communication (grade of “C” or better in ENG 131)+

c. Oral communication (grade of “C” or better in CST 112)+

d. Mathematics skills: The math competency policy is:

- 1) Students who wish to be licensed to teach Early Childhood Education or Mild/Moderate Educational Needs must pass MTH 111 and MTH 112 (with a grade of at least C**) to meet the math competency requirement. The math courses must be taken at Baldwin-Wallace College for a grade.
- 2) Students who wish to be licensed to teach any areas of Middle Childhood Education must pass any one of MTH 111, MTH 112, MTH 134, MTH 135, MTH 136, MTH 140, MTH 141, or MTH 161 (with a grade of at least C*) to meet the math competency requirement. Students who wish to have a teaching field in mathematics at the Middle Childhood Education level have additional requirements beyond the competency. The math course must be taken at Baldwin-Wallace College for a grade.
- 3) Students who wish to be licensed to teach at the Adolescent Young Adult Education or Multi-Age Education level who are not math majors must pass any one of MTH 134, MTH 135, MTH 136, MTH 140, MTH 141, or MTH 161 (with a grade of at least C**) to meet the math competency requirement. The math course must be taken at Baldwin-Wallace College for a grade (except for Option #3 students).

* In cases where a student is unable to meet minimum competency, a program of remediation will be prescribed. See the Division of Education Chairperson for further details.

** NOTE: C- is not a grade of C.

3. to successfully complete 30 semester hours of college work, including 8 semester hours in professional education. Transfer students and special students must have completed a minimum of 10 semester hours of work at Baldwin-Wallace College, of which at least 4 semester hours must be from the Division of Education before being considered for admission to the program.

4. to maintain a 2.600 cumulative overall grade point average at the time of application.

5. for admission to music education, students must:

a. audition in major applied instrument

b. audition in minor applied instrument

c. pass an examination in rudiments of music

d. pass an examination of piano proficiency

e. pass an examination of aural comprehension.

- (3) **Final application for Admission to Teacher Education Program (Form III).** The student must submit this form after EDU 330 Assessment in Early Childhood Education or EDU 340 Assessment of Teaching and Learning. The student must be accepted into the Teacher Education Program, approved and recommended by the professor of EDU 209 or

340 before he/she can proceed into the methods courses in his or her major area. To be accepted into the Teacher Education Program, the student must have completed all of the requirements listed for the Formal Application (Form II), and have a 2.600 overall cumulative grade point average. To be eligible to take **methods** courses, the student must complete **ALL** of the above admission requirements for teacher education and maintain a 2.600 cumulative grade point average. The student must also have successfully completed MTH 111 and MTH 112 for Early Childhood Education and Mild/Moderate Educational Needs. The Middle Childhood, Adolescent Young Adult Education and Multi-Age Education students must successfully complete one of the Math courses as listed under the requirements for Form II.

- (4) **Recommendation for Student Teaching (Form IV).** The student files this recommendation form upon successful completion of methods courses. A grade of “C” or better in each methods courses is required. The form must be signed by professors teaching in the methods sequence or the methods courses.

The student must also meet these requirements:

- a. 90% of his/her college program must be successfully completed
- b. 2.600 overall cumulative grade point average
- c. 2.800 cumulative grade point average in Education courses
- d. 2.600 cumulative grade point average required in the teaching field(s). 3.000 cumulative grade point average required for English and Music Education; 3.000 for Music applied study

- (5) **Application for Student Teaching (Form V).** The student must complete and submit this application at least one semester before the anticipated student teaching semester. All criteria listed above must be successfully completed before the application can be processed by the Division of Education.

Appeal Procedure

Any student has the right to request, in writing to the Division of Education Chairperson, a review of a decision made on the status of his/her candidacy.

Review Procedure

All teacher education candidates are reviewed periodically by a faculty committee. Problem cases are called for an interview with the Division of Education Chairperson, and appropriate remedial work may be prescribed or a student may be advised to withdraw from teacher education.

Early Childhood Education License

Course Requirements. Early Childhood Education majors must complete the courses as listed on the current “Model Program” including all work listed under (A) General Education/Core Requirements; (B) Professional Education. All methods courses must have been taken within the last five years prior to license and with a grade of “C” or better. A grade of “C-” is not a “C”); and (C) Completion of Graduation Requirements. Minor variations in the program may be accepted provided prior approval is received from the Division of Education Chairperson

Only those courses on the model program sheet designated with an asterisk (*) may be taken for an S/U grade. All other courses are required courses for the early childhood education

major and must be taken for a grade.

The student majoring in early childhood education must meet the College requirements for a baccalaureate degree and also must satisfy the state and College requirements for licensure as an early childhood education teacher.

Comprehensive Examination for Early Childhood Education Majors. Each early childhood education license candidate is required to complete a satisfactory student teaching experience. If a student does not successfully complete student teaching, the Division of Education reserves the right to require an alternative experience.

Licensure. A provisional teacher license, valid for two years, is available for early childhood education, grades prekindergarten through grade three. This license shall be required for entry into an Entry Year Program and may be used for substitute teaching.

Middle Childhood Education License

The Division of Education offers a licensure program for middle childhood education teachers (grades four through nine). Middle Childhood Education licensure would require a program of: (A) General Education/Core Requirements; (B) Professional Education. All methods courses must have been taken within the last five years prior to license and with a grade of “C” or better. (A grade of “C-” is not a “C”); and (C) Completion of Graduation Requirements. Minor variations in the program may be accepted provided prior approval is received from Division of Education Chairperson, and (C) Teaching Fields: The teaching fields consist of course work distributed over **two** of the following curriculum areas:

1. Reading/Language Arts (30 hrs.) (3.000 GPA required)
2. Mathematics (27-29 hrs.)
3. Science (31.5-37 hrs.)
4. Social Studies (38-39 hrs.)

Comprehensive Examination for Middle Childhood Education Majors. Each middle childhood education license candidate is required to complete a satisfactory student teaching experience. If a student does not successfully complete student teaching, the Division of Education reserves the right to require an alternative experience.

Adolescent Young Adult/Multi-age License

Students preparing for an Adolescent Young Adult Education License (grades seven through twelve) or for a Multi-Age Education License (grades prekindergarten through twelve) must complete the courses as listed on the current “Model Program”. In addition to fulfilling all graduation requirements as specified by Baldwin-Wallace and the student’s major department, the prospective teacher must meet the licensure requirements as listed under (A) General Education Core Requirements, (B) Professional Education including all methods courses which must have been taken within the last five years and with a grade of “C” or better. (A grade of “C-” is not a grade of “C”.); and (C) Teaching Field(s). The sequence of professional education courses described earlier applies unless a particular exception has been planned and approved by the Division of Education and the State of Ohio.

Selecting Teaching Fields. Selection of a teaching field is an extremely important task for each Adolescent Young Adult Education (grades seven through twelve) or Multi-Age

Education (grades prekindergarten through twelve) student. A 2.600 grade point average is required for all teaching areas except English and Music Education, where a 3.000 grade point average is required. Teaching fields available at Baldwin-Wallace are:

Multi-Age Education (grades prekindergarten through twelve)

- Foreign Language: French, German, Spanish
- Health
- Music
- Physical Education
- Visual Arts

Adolescent Young Adult Education (grades seven through twelve)

- Integrated Language Arts
- Integrated Mathematics
- Integrated Science
- Integrated Social Studies
- Life Sciences
- Physical Sciences

**Intervention Specialist License (Kindergarten through grade twelve)
Mild/Moderate Educational Needs**

A license for Mild/Moderate Educational Needs is currently the only area of Intervention Specialist available at Baldwin-Wallace College.

A license to teach Mild/Moderate Educational Needs is a major within the Division of Education at Baldwin-Wallace College. The student seeking this major must complete the courses listed on the current Mild/Moderate Educational Needs “Model Program” including all work listed under (A) General Education and Core Requirements (B) Professional Education. All methods courses must have been taken within the last five years prior to license and with a grade of “C” or better. A grade of “C-” is not a “C”); and (C) Completion of Graduation Requirements. Minor variations in the program may be accepted provided prior approval is received from the Division of Education Chairperson. (C) Specialization; and (E) Completion of Graduation Requirements.

The student who qualifies for any license listed above in either Early Childhood Education, Adolescent Young Adult Education or Multi-Age Education also may complete a program in Mild/Moderate Educational Needs. The Middle Childhood, Adolescent Young Adult, and Multi-Age Education programs will require additional courses in order to add Mild/Moderate Educational Needs.

Comprehensive Examination for Mild/Moderate Educational Needs Majors. Each Intervention Specialist license candidate is required to complete a satisfactory student teaching experience. If a student does not successfully complete student teaching, the Division of Education reserves the right to require an alternative experience.

Praxis II Test Results

According to information provided June 17, 2002, by the Ohio Department of Education,, Baldwin-Wallace College education students exceeded statewide performance on all aggregated areas of the 2000-2001 Praxis II test. Those categories included:

Category	Pass Rate
Professional Knowledge	100%
Principles Learning & Teaching K-6	96%
Principles Learning & Teaching 7-12	97%
Education in the Elementary School	100%
Elementary Curriculum Instruction Assessment	98%
Music Content Knowledge	100%
SE Knowledge-based Core Principles	100%
SE Application of Core Principles	100%
Summary Pass Rate–All Test Takers	96%

A more detailed analysis of Praxis II performance by B-W students can be found on the Baldwin-Wallace College web page at www.bw.edu/academics/edu/praxis.

State License Examination

The State Board of Education of Ohio requires the Praxis II Examinations for all candidates seeking licensure at any level - Early Childhood Education, Middle Childhood Education, Adolescent Young Adult Education, Multi-Age Education, and Mild/Moderate Educational Needs. The Praxis II examination consists of the Principles of Learning and Teaching Exam and the required Specialty Exam.

Candidates currently holding a license and seeking endorsement or validation will be tested only in the areas that they intend to add. Thus, candidates adding Reading or Mild/Moderate Educational Needs endorsement to their license must take the exam in that area. Option #3 candidates must take all the required exams for licensure and endorsements.

Candidates currently holding a license and seeking educational personnel license (e.g. administrator) will be tested in the specialty area.

A candidate for licensure may take any or all required exams as many times as needed, provided the candidate fulfills registration and fee requirements for each “retake.”

Option #3 Program

The Option #3 program is an alternative licensure program for a student with a degree, and seeking a license. To be admitted to the Option #3 program candidates must hold a cumulative grade point average of 2.75 in their undergraduate degree. Candidates who hold an overall grade point average of less than 2.75 but greater than 2.600 will be required to take the Miller’s Analogies Test. As a general rule the Bachelors degree from an accredited 4-year institution of higher education fulfills the general education requirements. To obtain licensure the student must complete required undergraduate professional education courses, teaching field courses, student teaching, and all graduate courses in the program of study and some additional graduate courses which replace undergraduate professional education courses. Option #3 students who have not taken a psychology course will be required to take PSY 100 or PSY 110. In addition, they will be required to take PSY 205. Upon completion of all requirements the student earns a license in the specialty area, a Master’s degree, and licensure in the Master’s major. The following are the Option #3 programs available at Baldwin-Wallace College. “Model Program” sheets delineating the requirements for each Option #3 program may be obtained in the Division of Education.

Early Childhood Education License with Reading Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to an early childhood education license (pre-k-3), and reading endorsement. Through a combination of

graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Early Childhood Education License with Mild/Moderate Educational Needs License.

This program is designed for the college graduate who wishes to pursue a course of study leading to an early childhood education license (pre-k-3), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Early Childhood Education License with Pre-Administration. This program is designed for the college graduate who wishes to pursue a course of study leading to early childhood education license (pre-k-3). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, and an early childhood education license. Post-master courses will lead to the principal's license at the early childhood level. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Early Childhood Education License with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to early childhood education license (pre-k-3) and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and educational technology endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Reading Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education (grades 4-9), and reading endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education (grades 4-9), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Pre-Administration. This program is designed for the

college graduate who wishes to pursue a course of study leading to middle childhood education license (grades 4-9). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and a middle childhood education license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. Post-master courses will lead to the Principal's license at the Middle Childhood level. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Middle Childhood Education with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education license (grades 4-9), and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and educational technology endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Reading Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12), and reading endorsement. Through a combination of graduate and undergraduate courses, the individual may earn a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may earn a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Pre-Administration. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and an adolescent young adult education license or multi-age license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. Post-master courses will lead to the Principal's license at the Adolescent Young Adult or Multi-Age level. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Adolescent Young Adult Education/Multi-Age License with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult license (grades 7-12) or multi-age license

(grades pre-k-12), and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and educational technology endorsement. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Intervention Specialist License - Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and mild/moderate educational needs license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Details concerning the Option #3 program may be obtained in the Division of Education Office.

Course Descriptions

Suggested four-year course sequences for all Education disciplines are available in the Division of Education office, Wheeler Hall.

EARLY CHILDHOOD EDUCATION

EDU 101 INTRODUCTION TO EDUCATION AND TEACHING *Two credit hours*

This course will introduce the beginning student in professional education to teaching at the various levels and licensure areas. Students will explore the foundation of American Education; emerging models of teaching; structural reforms; diversity of learners; multicultural education; and issues and trends affecting education in a diversified, technological and global world.

EDU 102 INTRODUCTORY FIELD EXPERIENCE *Zero credit hours*

Prerequisite: EDU 101

This experience is an introduction to teaching in primary, middle, or secondary grade classrooms. Minimum time: 30 hours in an academic setting pre-approved by the Division of Education.

EDU 103 EDUCATION OF CHILDREN WITH SPECIAL NEEDS *Two credit hours*

Prerequisites or may be taken concurrently: EDU 101 and EDU 102; PSY 100 (or PSY 110) May be taken concurrently with PSY 205

This is a survey course designed to introduce the students to characteristics of learners with special learning, physical and emotional needs. Public laws, court cases, teaching and accommodations strategies will be explored as they relate to trends in reaching students having disabilities, gifts and talents, and diverse cultural needs in both special education and inclusive K-12 settings. 15 hours of clinical/field experience hours required

EDU 104 TECHNOLOGIES FOR THE K-12 EDUCATOR**Three credit hours***May be taken concurrently with EDU 101*

This course will emphasize the use of technologies in the curriculum; including, but not limited to, technology assessment and purchase, software evaluation, mastery of teaching resources (word-processing, spreadsheet, presentation, CD-ROM) instructional strategies, Internet access, electronic classroom training, access and free speech issues, and grant writing.

PSY 205 DEVELOPMENTAL PSYCHOLOGY**Three credit hours***Prerequisite: PSY 100 or PSY 110. This course may be taken to partially satisfy the general curriculum requirement in the social sciences.*

A course designed to help the student gain knowledge of the sequence of human development from conception and birth through infancy, childhood, adolescence, adulthood and aging. The impact of biological and interpersonal factors in the growth and maturation of the individual is considered.

EDU 202 INTERMEDIATE FIELD EXPERIENCE**Zero credit hours***Prerequisites: EDU 101, 102, 103, 104, PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 208, 209*

This experience is an intensive, full-day experience in an early childhood, middle childhood, or adolescent setting. Minimum time: 30 hours in a academic setting pre-approved by the Division of Education.

EDU 203 INTRODUCTION TO EARLY CHILDHOOD EDUCATION **Three credit hours***Prerequisites: EDU 101, 102, 103, PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 104, 204.*

This course is designed to provide students with an overview of early childhood education (ages 3-8). Attention will be given to the early childhood profession, its historical, philosophical, and social foundations and how they influence current thought and practice.

EDU 204 THE TEACHING OF PHONICS**Three credit hours***Prerequisites: EDU 101, 102, PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 103, 208, 209*

This course focuses on understanding and applying phonics rules as well as the role of phonics in reading instruction. Students will learn strategies to incorporate phonics in the teaching of reading.

EDU 208 DEVELOPMENTALLY APPROPRIATE PROGRAMS IN EARLY CHILDHOOD EDUCATION **Two credit hours***Prerequisites: EDU 101, 102, 103, 104, 203, PSY 100 (or PSY 110), PSY 205 Must be taken concurrently with EDU 209*

In this course, students will examine factors which are necessary to create responsive learning environments for young children. Many aspects of the environment will be considered to meet the cognitive and physiological needs of young children.

EDU 209 GUIDING YOUNG CHILDREN**Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 203, PSY 100 (or PSY 110), PSY 205 Must be taken concurrently with EDU 208.

The goal of early childhood professionals is to have children behave in socially acceptable and appropriate ways. This course introduces students to techniques for guiding, supporting and encouraging young children's positive behavior.

EDU 210 FAMILY AND COMMUNITY IN EARLY CHILDHOOD **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 202, 203, 204, PSY 100 (or PSY 110), PSY 205 Must be taken concurrently with EDU 208 and 209.

This course will emphasize changes in contemporary society and families and how those changes affect children and early childhood education programs. Also emphasized will be techniques and strategies for working effectively with diverse family structures and using community resources to support children ages three to eight. Twenty hours of clinical/field experience are required.

EDU 330 ASSESSMENT IN EARLY CHILDHOOD EDUCATION **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 202, 203, 204, 208, 209, 210, PSY 100 (or PSY 110), PSY 205 Must be taken concurrently with EDU 335, 336, and 337.

This course introduces students to assessment strategies appropriate for use in early childhood learning settings (ages 3-8). Alternatives for formal standardized testing including naturalistic authentic and performance assessment will be investigated. The course addresses current issues relevant to the role of assessment in early childhood education. 20 hours of clinical/field experience required

EDU 331 LITERATURE IN EARLY CHILDHOOD EDUCATION **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 202, 203, 204, 208, 209, 210, PSY 100 (or PSY 110), PSY 205, MTH 111, 112.

Students will survey children's literature appropriate for use in early childhood classrooms. This will include the study of various genres of children's literature, as well as strategies for using literature across the curriculum. 25 hours of clinical/field experience hours required

EDU 332 LITERACY INSTRUCTION IN EARLY CHILDHOOD EDUCATION**Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 202, 203, 204, 208, 209, 210, PSY 100 (or PSY 110), PSY 205, MTH 111, 112.

Students will study techniques, materials, and philosophical approaches to language arts instruction in the early childhood classroom (ages 3-8). Topics include reading, written expression, oral language, and handwriting. 25 hours of clinical/field experience hours required

EDU 333 READING INSTRUCTION IN EARLY CHILDHOOD EDUCATION**Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 202, 204, 208, 209, 210, 203, PSY 100 (or PSY 110), PSY 205, MTH 111, 112.

Students will study the techniques, materials, and philosophical approaches to literacy instruction for children ages 3-8. This will include topics such as: approaches to reading instruction, emergent reading and writing, using literature, reading

comprehension, word identification, vocabulary, home-school partnerships, assessment, and teaching reading in diverse classrooms. 25 hours of clinical/field experience hours required

EDU 334 DIAGNOSTIC AND REMEDIAL READING METHODS *Three credit hours*
Prerequisites: EDU 101, 102, 103, 104, 202, 204, 208, 209, 210, 330, 331, 332, 333, PSY 100 (or PSY 110), PSY 205. Must be taken after EDU 331, 332 and 333.

Students will study diagnostic and remedial techniques for teaching reading to students who are experiencing difficulty in reading. This course is designed for students preparing to teach in early childhood, middle childhood, and mild/moderate educational needs settings. 25 hours of clinical/field experience required

EDU 335 SOCIAL STUDIES INSTRUCTION IN EARLY CHILDHOOD EDUCATION *Two credit hours*
Prerequisites: EDU 101, 102, 103, 104, 202, 204, 208, 209, 210, 203, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently: EDU 330.

Students will study methods, materials, and teaching strategies used in the social studies curriculum for children ages 3-8. 25 hours of clinical/field experience hours required

EDU 336 SCIENCE/HEALTH INSTRUCTION IN EARLY CHILDHOOD EDUCATION *Two credit hours*
Prerequisites: EDU 101, 102, 103, 104, 202, 204, 208, 209, 210, 203, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently: EDU 330.

This course is a study of the methods and materials used in the science/health curriculum for children ages 3-8. The course will emphasize the teacher's role in establishing the experiential, conceptual, and attitudinal foundation that will prepare children for future science/health learning. 25 hours of clinical/experience hours required

EDU 337 MATHEMATICS INSTRUCTION IN EARLY CHILDHOOD EDUCATION *Three credit hours*
Prerequisites: EDU 101, 102, 103, 104, 202, 204, 208, 209, 210, 203, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently: EDU 330.

Students will study the methods and materials applicable to teaching mathematics to children ages 3-8. A problem-solving approach will be emphasized. 25 hours of clinical/field experience hours required

EDU 480 STUDENT TEACHING IN EARLY CHILDHOOD *Ten credit hours*
Prerequisites: EDU 101, 102, 103, 104, 202, 203, 204, 208, 209, 210, 330, 331, 332, 333, 334, 335, 336, 337, PSY 100 (or PSY 110), PSY 205

This is a supervised program of observation, participation and classroom teaching experiences in an early childhood setting. Requests for student teaching assignments are limited to schools within a specified distance from Baldwin-Wallace College. Placements are made by the Division of Education, not the individual student.

EDU 488 SENIOR SEMINAR *One semester hour*
Must be taken concurrently with student teaching.

Students will discuss student issues and trends affecting the teaching profession. Topics

include, but are not limited to, communication with parents, professional associations, legal and ethical issues.

EDU 489 MULTICULTURAL SEMINAR

One semester hour

Must be taken concurrently with student teaching.

This course is designed to sensitize students to those cultural factors which influence education, develop an appreciation of cultural similarities and differences, create an awareness of the goals and methodologies of ethnic studies and multicultural education and develop skills in teaching the culturally different student.

MIDDLE CHILDHOOD EDUCATION

EDU 101 INTRODUCTION TO EDUCATION AND TEACHING

Two credit hours

This course will introduce the beginning student in professional education to teaching at the various levels and licensure areas. Students will explore the foundation of American Education; emerging models of teaching; structural reforms; diversity of learners; multicultural education; and issues and trends affecting education in a diversified, technological and global world.

EDU 102 INTRODUCTORY FIELD EXPERIENCE

Zero credit hours

Prerequisite: EDU 101

This experience is an introduction to teaching in pre-school, primary, middle, or secondary grade classrooms. Minimum time: 30 hours in an academic setting pre-approved by the Division of Education.

EDU 103 EDUCATION OF CHILDREN WITH SPECIAL NEEDS

Two credit hours

Prerequisites or may be taken concurrently: EDU 101 and EDU 102; PSY 100 (or PSY 110). May be taken concurrently with PSY 205

This is a survey course designed to introduce the students to characteristics of learners with special learning, physical and emotional needs. Public laws, court cases, teaching and accommodations strategies, will be explored as they relate to trends in reaching students having disabilities, gifts and talents, and diverse cultural needs in both special education and inclusive K-12 settings. 15 hours of clinical/field experience hours required

EDU 104 TECHNOLOGIES FOR THE K-12 EDUCATOR

Three credit hours

May be taken concurrently: EDU 101

This course will emphasize the use of technologies in the curriculum; including, but not limited to, technology assessment and purchase, software evaluation, mastery of teaching resources (word-processing, spreadsheet, presentation, CD-ROM), instructional strategies, Internet access, electronic classroom training, access and free speech issues, and grant writing.

EDU 201 TEACHING STRATEGIES AND MANAGEMENT SKILLS

Four credit hours

Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205

Students will study general strategies for teaching students ages 3 through 21. Areas to be included are: planning for instruction; questioning, probing, and reinforcement skills; classroom management theories and techniques; observational, clinical and peer teaching skills. 10-20 hours of clinical/experience hours required

EDU 202 INTERMEDIATE FIELD EXPERIENCE**Zero credit hours**

Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 201

This experience is an intensive, full-day experience in an early childhood, middle childhood, or adolescent setting. Minimum time: 30 hours in a academic setting pre-approved by the Division of Education.

EDU 204 THE TEACHING OF PHONICS**Three credit hours**

Prerequisites: EDU 101, 102, 201, 202, PSY 100 (or PSY 110), PSY 205 May be taken concurrently: EDU 103, 201

This course focuses on understanding and applying phonics rules as well as the role of phonics in reading instruction. Students will learn strategies to incorporate phonics in the teaching of reading.

EDU 205 INTRODUCTION TO MIDDLE CHILDHOOD EDUCATION**Three credit hours**

Prerequisites: EDU 101, 102, 103, 201, 202, 204, PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 104, 201

The students will study the philosophy, curriculum organization, and goals of middle childhood education. The nature of emerging adolescent learners and teaching methodologies unique to this population will be emphasized.

EDU 334 DIAGNOSTIC AND REMEDIAL READING METHODS **Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, 340, 341, 343, PSY 100 (or PSY 110), PSY 205. Must be taken after EDU 343.

Students will study diagnostic and remedial techniques for teaching reading to students who are experiencing difficulty in reading. This course is designed for students preparing to teach in early childhood, middle childhood, and mild/moderate intervention settings. 25 hours of clinical/field experience hours required

EDU 340 ASSESSMENT OF TEACHING AND LEARNING**Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 205, 204, PSY 100 (or PSY 110), PSY 205. Must be taken with EDU 348

Students will study elements of measurement, evaluation, effective teaching, and student achievement in diverse settings. The course will emphasize: evaluation methods, grading systems, standardized and teacher-made tests and their interpretation, as well as formal and informal assessment methods. 25 hours of clinical/field experience hours required

EDU 341 ADOLESCENT/YOUNG ADULT LITERATURE**Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205 and Math course. Must be taken with EDU 343.

This course is a survey of literature appropriate for use in the classroom for students ages 8-14. Included is the study of many genres of literature, as well as strategies for using literature across the curriculum. 25 hours of clinical/field experience hours required.

EDU 342 INTEGRATED CURRICULUM FOR INTERVENTION SPECIALISTS

Three credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 340; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 340 Only required for Middle Childhood, Adolescent Young Adult or Multi-Age Education students who add Mild/Moderate Educational Needs to their license.

This course is designed to give an understanding of the elementary curriculum to students with middle childhood, adolescent, or multi-age licenses who are seeking the Intervention Specialist license in Mild/Moderate Educational Needs. Integrated content methods and accommodations in reading/language arts, math, science/health, and social studies will be explored.

EDU 343 READING INSTRUCTION IN MIDDLE

Three credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205 and Math course. Must be taken concurrently with EDU 341

Students will study the techniques, materials, and philosophical approaches to reading instruction for students ages 8-14. Included are topics such as: reading comprehension, word identification, reading in the content areas, integrating literacy instruction across the curriculum, using literature to teach reading, assessment and teaching reading in diverse classrooms. 25 hours of clinical/field experience hours required

EDU 345 SOCIAL STUDIES INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION

Two credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205 and Math course.

Students will study materials and teaching strategies applied to the social studies curriculum for students ages 8-14. 25 hours of clinical/field experience hours required

EDU 346 SCIENCE/HEALTH INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION

Two credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205 and Math course.

Students will study the methods and materials used in the science/health curriculum for students ages 8-14. 25 hours of clinical/field experience hours required

EDU 347 MATHEMATICS INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION

Three credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205 and Math course.

Students will study the materials and teaching techniques applicable to teaching mathematics to students ages 8-14. A problem-solving approach will be emphasized. 25 hours of clinical/field experience hours required

EDU 348 READING IN THE CONTENT AREA

Three credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 205, PSY 100 (or PSY 110), PSY 205. Must be taken with EDU 340

This course is a study of strategies for teaching reading in the content areas. It is

required for students planning to teach at the secondary level. 25 hours of clinical/field experience hours required

EDU 481 STUDENT TEACHING IN MIDDLE CHILDHOOD EDUCATION *Ten credit hours*

Prerequisites: All EDU courses and PSY courses required by licensure program

This is a supervised program of observation, participation and classroom teaching experiences in two chosen subject areas in a middle childhood setting. Requests for student teaching assignments are limited to schools within a specified distance from Baldwin-Wallace College. Placements are made by the Division of Education, not by the individual student.

EDU 488 SENIOR SEMINAR *One semester hour*

Must be taken concurrently with student teaching.

Students will discuss student issues and trends affecting the profession. Topics include, but are not limited to, communication with parents, professional associations, and legal issues.

EDU 489 MULTICULTURAL SEMINAR *One semester hour*

Must be taken concurrently with student teaching.

This course is designed to sensitize students to those cultural factors which influence education, develop an appreciation of cultural similarities and differences, create an awareness of the goals and methodologies of ethnic studies and multicultural education and develop skills in teaching the culturally different student.

Adolescent Young Adult/Multi-age Education

EDU 101 INTRODUCTION TO EDUCATION AND TEACHING *Two credit hours*

This course will introduce the beginning student in profession education to teaching at the various levels and licensure areas. Students will explore the foundation of American Education; emerging models of teaching; structural reforms; diversity of learners; multicultural education; and issues and trends affecting education in a diversified, technological and global world.

EDU 102 INTRODUCTORY FIELD EXPERIENCE *Zero semester hours*

Prerequisite: EDU 101.

This experience is an introduction to teaching in pre-school, primary, middle, or secondary grade classrooms. Minimum time: 30 hours in an academic setting pre-approved by the Division of Education.

EDU 103 EDUCATION OF CHILDREN WITH SPECIAL NEEDS *Two credit hours*

Prerequisites or may be taken concurrently: EDU 101 and EDU 102; PSY 100 (or PSY 110). May be taken concurrently with PSY 205

This is a survey course designed to introduce the students to characteristics of learners with special learning, physical, and emotional needs. Public laws, court cases, teaching and accommodations strategies, will be explored as they relate to trends in reaching students having disabilities, gifts and talents, and diverse cultural needs both in special

education and in inclusive K-12 settings. 15 hours of clinical/field experience hours required

EDU 104 TECHNOLOGIES FOR THE K-12 EDUCATOR *Three credit hours*
May be taken concurrently with EDU 101.

This course will emphasize the use of technologies in the curriculum; including, but not limited to, technology assessment and purchase, software evaluation, mastery of teaching resources (word-processing, spreadsheet, presentation, CD-ROM), instructional strategies, Internet access, electronic classroom training, access and free speech issues, and grant writing.

EDU 201 TEACHING STRATEGIES AND MANAGEMENT SKILLS *Four credit hours*
Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205

Students will study general strategies for teaching students ages 3 through 21. Areas to be included are: planning for instruction; questioning, probing, and reinforcement skills; classroom management theories and techniques; observational, clinical and peer teaching skills. 10-20 hours clinical/experience required

EDU 202 INTERMEDIATE FIELD EXPERIENCE *Zero credit hours*
Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 201

This experience is an intensive, full-day experience in an early childhood, middle childhood, or adolescent setting. Minimum time: 30 hours in a academic setting pre-approved by the Division of Education.

EDU 206 INTRODUCTION TO ADOLESCENT EDUCATION *Two credit hours*
Prerequisites: EDU 101, 102, 103, 202; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 104, EDU 201

This course is an overview of adolescent education for students ages 12 through 21. Current issues confronting the secondary school will be addressed.

EDU 340 ASSESSMENT OF TEACHING AND LEARNING *Two credit hours*
Prerequisites: EDU 101, 102, 103, 104, 201, 202, 206; PSY 100 (or PSY 110), PSY 205. Must be taken with EDU 348.

Students will study elements of measurement, evaluation, effective teaching, and student achievement in diverse settings. The course will emphasize: evaluation methods, grading systems, standardized and teacher-made tests and their interpretation, as well as formal and informal assessment methods. 20 hours clinical/field experience required.

EDU 342 INTEGRATED CURRICULUM FOR INTERVENTION SPECIALISTS *Three credit hours*
Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 340; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 340. Only required for Middle Childhood, Adolescent Young Adult or Multi-Age Education students who add Mild/Moderate Educational Needs to their license.

This course is designed to give an understanding of the elementary curriculum to students with middle childhood, adolescent, or multi-age licenses who are seeking the Intervention Specialist license in Mild/Moderate Educational Needs. Integrated content

methods and accommodations in reading/language arts, math, science/health, and social studies will be explored.

EDU 348 READING IN THE CONTENT AREA

Three credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 206, 340; PSY 100 (or PSY 110), PSY 205. Must be taken concurrently with EDU 340

This course is a study of strategies for teaching reading in the content areas. It is required for students planning to teach at the secondary level. Students planning to teach in middle childhood education may take this course or EDU 334. 25 hours clinical/experience required

**EDU 350 SPECIAL METHODS IN ADOLESCENT
YOUNG ADULT/MULTI-AGE TEACHING FIELD**

Three/Four credit hours

Prerequisites: EDU 101, 102, 103, 104, 201, 202, PSY 100 (or PSY 110), PSY 205 and Math course. May be taken concurrently: EDU 340, 348

This course is designed to provide a special teaching methodology in the student's teaching field. In-school experiences are required as part of the course. 75 hours clinical/field experience required

EDU 487 STUDENT TEACHING, ADOLESCENT YOUNG ADULT **Ten credit hours**

Prerequisites: All EDU courses and PSY courses required by licensure program

This is a supervised program of observation, participation and classroom teaching experiences in a secondary school. Requests for student teaching assignments are limited to schools within a specified distance from Baldwin-Wallace College. Placements are made by the Division of Education, not by the individual student.

OR

EDU 490 STUDENT TEACHING, MULTI-AGE EDUCATION **Ten semester hours**

Prerequisites: All EDU courses and PSY courses required by licensure program

This is a supervised program of observation, participation and classroom teaching experiences in elementary, middle and/or secondary schools. Requests for student teaching assignments are limited to schools within a specified distance from Baldwin-Wallace College. Placements are made by the Division of Education, not by the individual student.

EDU 488 SENIOR SEMINAR

One semester hour

Must be taken concurrently with student teaching

Students will discuss student issues and trends affecting the profession. Topics include, but are not limited to, communication with parents, professional associations, and legal issues.

EDU 489 MULTICULTURAL SEMINAR

One semester hour

Must be taken concurrently with student teaching

This course is designed to sensitize students to those cultural factors which influence education, develop an appreciation of cultural similarities and differences, create an awareness of the goals and methodologies of ethnic studies and multicultural education and develop skills in teaching the culturally different student.

MILD/MODERATE EDUCATIONAL NEEDS

EDU 101 INTRODUCTION TO EDUCATION AND TEACHING *Two credit hours*

This course will introduce the beginning student in professional education to teaching at the various levels and licensure areas. Students will explore the foundation of American Education; emerging models of teaching; structural reforms; diversity of learners; multicultural education; and issues and trends affecting education in a diversified, technological and global world.

EDU 102 INTRODUCTORY FIELD EXPERIENCE *Zero credit hours*

Prerequisite: EDU 101

This experience is an introduction to teaching in pre-school, primary, middle, or secondary grade classrooms. Minimum time: 30 hours in an academic setting pre-approved by the Division of Education.

EDU 103 EDUCATION OF CHILDREN WITH SPECIAL NEEDS *Two credit hours*

Prerequisites: EDU 101, 102; PSY 100 (or PSY 110). May be taken concurrently with PSY 205

This is a survey course designed to introduce the students to characteristics of learners with special learning, physical, and emotional needs. Public laws, court cases, teaching and accommodations strategies, will be explored as they relate to trends in reaching students having disabilities, gifts and talents, and diverse cultural needs both in special education and in inclusive K-12 settings. 15 hours clinical/field experience required

EDU 104 TECHNOLOGIES FOR THE K-12 EDUCATOR *Three credit hours*

May be taken concurrently with EDU 101.

This course will emphasize the use of technologies in the curriculum; including, but not limited to, technology assessment and purchase, software evaluation, mastery of teaching resources (word-processing, spreadsheets, presenting CD-ROM, laser disc), instructional strategies, Internet access, electronic classroom training, access and free speech issues, and grant writing.

EDU 201 TEACHING STRATEGIES AND MANAGEMENT SKILLS *Four credit hours*

Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205

Students will study general strategies for teaching students ages 3 through 21. Areas to be included are: planning for instruction; questioning, probing, and reinforcement skills; classroom management theories and techniques; observational, clinical and peer teaching skills. 10-20 hours clinical/experience required

EDU 202 INTERMEDIATE FIELD EXPERIENCE *Zero credit hours*

Prerequisites: EDU 101, 102, 103, 104; PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 201

This experience is an intensive, full-day experience in an early childhood, middle childhood, or adolescent setting. Minimum time: 30 hours in an academic setting pre-approved by the Division of Education.

EDU 204 THE TEACHING OF PHONICS**Three credit hours**

Prerequisites: EDU 101, 102, PSY 100 (or PSY 110), PSY 205. May be taken concurrently with EDU 103, 201

This course focuses on understanding and applying phonics rules as well as the role of phonics in reading instruction. Students will learn strategies to incorporate phonics in the teaching of reading.

EDU 331 LITERATURE IN EARLY CHILDHOOD EDUCATION **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 331 and 333.

Students will survey children's literature appropriate for use in early childhood classrooms. This will include the study of many various genres of children's literature, as well as strategies for using literature across the curriculum. 25 hours clinical/field experience required

EDU 332 LITERACY INSTRUCTION IN EARLY CHILDHOOD EDUCATION**Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 331 and 333.

Students will study techniques, materials, and philosophical approaches to language arts instruction in the early childhood classroom (ages 3-8). Topics include reading, written expression, oral language, and writing. 25 hours clinical/field experience required

EDU 333 READING INSTRUCTION IN EARLY CHILDHOOD EDUCATION**Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 331 and 332.

Students will study the techniques, materials, and philosophical approaches to literacy instruction for children ages 3-8. This will include topics such as: approaches to reading instruction, emergent reading and writing, using literature, reading comprehension, word identification, vocabulary, home-school partnerships, assessment, and teaching reading in diverse classrooms. 25 hours clinical/field experience required

EDU 334 DIAGNOSTIC AND REMEDIAL READING METHODS **Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, 331, 332, 333, 340; PSY 100 (or PSY 110), PSY 205. Must be taken after EDU 331, 332 and 333.

Students will study diagnostic and remedial techniques for teaching learners who are experiencing difficulty in reading. This course is designed for students preparing to teach in early childhood, middle childhood, and mild/moderate educational needs settings. 25 hours clinical/field experience required

EDU 340 ASSESSMENT OF TEACHING AND LEARNING**Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205. Must be taken concurrently with EDU 345, 346, 347

Students will study elements of measurement, evaluation, effective teaching, and student achievement in diverse settings. The course will emphasize: evaluation methods, grading systems, standardized and teacher-made tests and their interpretation, as well as formal and informal assessment methods. 25 hours clinical/field experience required

EDU 341 ADOLESCENT/YOUNG ADULT LITERATURE **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205. Must be taken concurrently with EDU 343.

This course is a survey of literature appropriate for use in the classroom for students ages 8-14. Included is the study of many various genres of children's literature, as well as strategies for using literature across the curriculum. 25 hours clinical/field experience required

EDU 343 READING INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION **Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205. Must be taken concurrently with EDU 341.

Students will study the techniques, materials, and philosophical approaches to reading instruction for students ages 8-14. Included are topics such as: reading comprehension, word identification, reading in the content areas, integrating literacy instruction across the curriculum, using literature to teach reading, assessment and teaching reading in diverse classrooms. 25 hours clinical/field experience required

EDU 345 SOCIAL STUDIES INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 340, 346, 347.

Students will study materials and teaching strategies applied to the social studies curriculum for students ages 8-14. 25 hours clinical/field experience required

EDU 346 SCIENCE/HEALTH INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION **Two credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 340, 345, 347

Students will study the methods and materials used in the science/health curriculum for students ages 8-14. 25 hours clinical/field experience required

EDU 347 MATHEMATICS INSTRUCTION IN MIDDLE CHILDHOOD EDUCATION **Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, MTH 111, 112. Must be taken concurrently with EDU 340, 345, 346.

Students will study the materials and teaching techniques applicable to teaching mathematics to students ages 8-14. A problem-solving approach will be emphasized. 25 hours clinical/field experience required

EDU 474 INTRODUCTION TO STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS **Three credit hours**

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205. May be taken concurrently: EDU 476

This course is a study of historical and current definition, characteristics, and needs of students with Mild/Moderate Educational Needs (ages 5-21), and how they change through the lifespan. Focus will be on academic, behavioral, and social assessment and interventions based on current research and inclusive, co-teaching models. 20 hours clinical/field experience required

EDU 476 BEHAVIOR MANAGEMENT FOR STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS *Two credit hours*

*Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205.
May be taken concurrently: EDU 474*

This course is a study of classroom management approaches for learners ages 5-21, including behaviorist, psychodynamic, environmental, and biophysical models with their legal and ethical implications. Baseline data collection, token economies, contracts and certificates, group processes, medical interventions, and classroom arrangements are discussed. 5 hours of field experience and 10 hours of clinical experience required

EDU 477 ASSESSMENT AND REMEDIATION STRATEGIES FOR STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS *Three credit hours*

Prerequisites: EDU 101, 102, 103, 104, 201, 202, 204, PSY 100 (or PSY 110), PSY 205, EDU 474, 476. May be taken concurrently with EDU 334

This course is a study of the use of formal and informal diagnostic instruments used for planning individual instruction for students with mild/moderate educational needs. Remedial and compensatory strategies used to teach these individuals (ages 5-21) are also examined. 25 hours clinical/field experience required

EDU 484 STUDENT TEACHING IN MILD/MODERATE EDUCATIONAL NEEDS *Ten credit hours*

Prerequisites: EDU 101, 102, 103, 104, 201, 202, PSY 100 (or PSY 110), PSY 205, EDU 334, 474, 476, 477, All Methods Courses

This is a period of guided teaching of students with mild/moderate educational needs under the direction of a certificated/licensed special educator. Requests for student teaching assignments are limited to schools within a specified distance from Baldwin-Wallace College. Placements are made by the Division of Education, not by the individual student.

EDU 488 SENIOR SEMINAR *One semester hour*

Must be taken concurrently with student teaching.

Students will discuss student issues and trends affecting the profession. Topics include, but are not limited to, communication with parents, professional associations, and legal issues.

EDU 489 MULTICULTURAL SEMINAR *One semester hour*

Must be taken concurrently with student teaching.

This course is designed to sensitize students to those cultural factors which influence education, develop an appreciation of cultural similarities and differences, create an awareness of the goals and methodologies of ethnic studies and multicultural education and develop skills in teaching the culturally different student.

ENGLISH

The curriculum in English offers study in several areas. Interested students may take courses designed to improve their understanding of and skills in essay writing, creative writing, and journalistic writing. Courses in literature offer students the opportunity to learn to read perceptively in the various genres and to study American, British, and World literatures in an historical context. Courses in language explore the nature of language, its role in society, and the history and current state of English. The major provides useful preparation for graduate school in English, for professional school in law, and for careers in public relations, education, advertising, publishing, and journalism.

English Major

Computer Code: ENGL

Minimum credits required (5 categories): 40-43 (plus prerequisites as indicated).

I. Introductions to literary analysis and interpretation

Six credits (all of the following)

ENG 126 Introduction to Fiction	2 credits
ENG 127 Introduction to Poetry	2 credits
ENG 128 Introduction to Drama	2 credits

II. Studies in the literary traditions

Eight credits (two of the following)

ENG 241 Survey of British Literature I	4 credits
ENG 242 Survey of British Literature II	4 credits
ENG 250 Survey of American Literature	4 credits
ENG 280 Survey of World Literature	4 credits

III. Advanced studies in English

Seventeen-Twenty credits (five of the following)*

ENG 316 Studies in Literary History	4 credits (prerequisite required)
ENG 328 Studies in Major Authors	4 credits (prerequisite required)
ENG 335 Studies in World Literature	4 credits (prerequisite required)
ENG 336 Studies in Genres, Themes, or Modes	4 credits (prerequisite required)
ENG 463 Seminar	4 credits (prerequisite required)

ENG 316, 328, 335, 336, and 463 are not individual courses; they are inclusive categories of courses. For example, there is no course called ENG 328 Major Authors. Rather, there is ENG 328 Chaucer, ENG 328 Shakespeare, etc.

Also, students are not required to take a course in each 300-level category. Any combination of courses with the numbers 316, 328, 335, 336, 463 satisfies the "Advanced Studies" requirement.

*Students who have 6 hours of the ENG 131, 132, 133 sequence may count ENG 305, 306, 307 toward the 17-20 hours required in this section.

ENGLISH MAJOR--cont'd next page

IV. Writing

ENG 131 Workshop in Exposition and Argument

Six credits (two of the following)

3 credits (Test placement or prerequisite required)

Required of all majors except those who have been exempted from the core curriculum writing requirement through ACT or SAT language scores. Students who have been exempted from ENG 131 because of their ACT or SAT score must take ENG 305 plus another writing class from those listed below to satisfy the writing course requirement for the major.

Choose one additional course from the following (3 credits):

ENG 132 Workshop in Journalism 3 credits (prerequisite required)

ENG 133 Workshop in Creative Writing 3 credits (prerequisite required)

ENG 305 Advanced Expository and Argumentative Writing 3 credits (prerequisite required)

ENG 306 Advanced Journalism 3 credits (prerequisite required)

ENG 307 Advanced Creative Writing 3 credits (prerequisite required)

Students planning graduate study are advised to take at least three hours in advanced writing.

V. Language

3 credits

ENG 210 Introduction to the Study of Language 3 credits

Note: For the Interdisciplinary Major in Communications for Lifelong Learning, see Communications, page 105.

English Minor in Writing

The English minor in writing must take a minimum of six courses in English including five of the following for a total of 17 credits. ENG 133 Poetry and ENG 133 Fiction can count as two of the five courses.

ENG 131 Workshop in Exposition and Argument 3 credits (test placement or prerequisite required)

ENG 132 Workshop in Journalism 3 credits (prerequisite required)

ENG 133 Workshop in Creative Writing 3 credits (prerequisite required)

ENG 210 Introduction to the Study of Language 3 credits

ENG 213 General Semantics 3 credits

ENG 305 Advanced Expository and Argumentative Writing 3 credits (prerequisite required)

ENG 306 Advanced Journalism 3 credits (prerequisite required)

ENG 307 Advanced Creative Writing 3 credits (prerequisite required)

English Minor in Literature

The English minor in literature must take a minimum of 18 credits in English including:

Six credits (three of the following)

ENG 126 Introduction to Fiction 2 credits

ENG 127 Introduction to Poetry 2 credits

ENG 128 Introduction to Drama 2 credits

ENG 129 Introduction to Literature: Open Topic 2 credits

Four credits (one of the following)

ENG 241 Survey of British Literature I	4 credits
ENG 242 Survey of British Literature II	4 credits
ENG 250 Survey of American Literature	4 credits
ENG 280 Survey of World Literature	4 credits

Eight credits (two of the following)

Two literature courses at the 300, 400 level (prerequisites required)

English Education

These requirements are explained under Division of Education. Students who wish to teach English in Ohio schools should check with the Division of Education for further explanation of these requirements.

Course Descriptions**Lower-Level Courses****ENG 050 INDEPENDENT STUDY***One to four credit hours*

See Independent Study Program, Section II.

ENG 070 INTERNSHIP*Credit hours to be arranged*

See Internship, Section II.

ENG 111 COLLEGE COMPOSITION*Three credit hours*

Prerequisite: Test placement.

A first course in college-level writing, emphasizing such fundamentals as clarity, coherence, organization, grammatical and mechanical correctness, logic, as well as good content.

ENG 126 INTRODUCTION TO FICTION*Two credit hours*

Readings in the short story and/or novel. The aim of the course is to provide an understanding and appreciation of significant works of fiction. Usually the course will require discussion and writing about the works read. Usually the course will be taught in the 8-week minimester format.

ENG 127 INTRODUCTION TO POETRY*Two credit hours*

Readings in poetry. The aim of the course is to provide an understanding and appreciation of significant works of poetry. Usually the course will require discussion and writing about the poems read. Usually the course will be taught in the 8-week minimester format.

ENG 128 INTRODUCTION TO DRAMA*Two credit hours*

Readings of selected plays. The aim of the course is to provide an understanding and

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appreciation of significant works of drama. Usually the course will require discussion and writing about the plays read. Usually the course will be taught in the 8-week minimester format.

ENG 129 INTRODUCTION TO LITERATURE: OPEN TOPIC *Two credit hours*

Readings in special topics such as science fiction, detective fiction, biography, autobiography, etc. The aim of the course is to provide understanding and appreciation of the genre or topic. This course can count toward the core fine arts requirement but may not substitute for the ENG 126, 127, 128 requirement for the English major.

ENG 131 WORKSHOP IN EXPOSITION AND ARGUMENT *Three credit hours*

Prerequisite: ENG 111 or test placement.

Assignments in writing expository and argumentative prose with particular emphasis on content development.

ENG 132 WORKSHOP IN JOURNALISM *Three credit hours*

Prerequisite: Students must have completed the college writing requirement (ENG 111, ENG 131, or exemption) before enrolling in ENG 132.

Assignments in writing news and features, with emphasis on improving general writing skills, and understanding news values and the functions of journalism in our society.

ENG 133 WORKSHOP IN CREATIVE WRITING *Three credit hours*

Prerequisite: Students must have completed the college writing requirement (ENG 111, ENG 131, or exemption) plus ENG 126 for ENG 133-Fiction or ENG 127 for ENG 133-Poetry, or permission of the instructor.

Assignments in writing poetry or fiction. Students who have taken ENG 133-Fiction may also take ENG 133-Poetry for credit and vice versa.

ENG 210 INTRODUCTION TO THE STUDY OF LANGUAGE *Three credit hours*

An introduction to linguistics focusing on the nature of language; its role in human society; its acquisition in childhood and its development; and the sounds, forms, and structures of English from Anglo-Saxon times to the present, with emphasis on current American English and its regional, social, ethnic, and gender variations. No previous work in linguistics is necessary. Required of all English majors.

ENG 213 GENERAL SEMANTICS *Three credit hours*

A study of the relationship of language, thought and behavior. Topics investigated will include the processes of induction, definition, abstraction and stereotyping. Attention will be divided between theory and the verbal habits of each student.

ENG 241 SURVEY OF BRITISH LITERATURE I *Four credit hours*

A study of selected major British works from the Anglo-Saxon times to 1798, read in their historical contexts.

ENG 242 SURVEY OF BRITISH LITERATURE II***Four credit hours***

A study of selected major British works from 1798 to the twentieth century, read in their historical contexts.

ENG 250 SURVEY OF AMERICAN LITERATURE***Four credit hours***

A study of selected works that represent American literature from colonial times through the mid-twentieth century, read in their historical contexts.

ENG 263 SEMINAR***Two to four credit hours***

Varied topics oriented to the non-major.

ENG 280 SURVEY OF WORLD LITERATURE***Four credit hours***

A study of selected classics that represent the growth and development of world literature from Ancient to Early Modern Times, read in their historical contexts. Varied topics.

Advanced Courses

The advanced courses listed below provide approaches to literature and language from a variety of significant viewpoints. They are intended primarily for majors and non-majors who have had courses in the 100 and 200 series. Students may enroll for advanced courses in literature only if they have had six hours of literature (ENG 126, 127, 128, or one of the former and one of ENG 241, 242, 250, 280, or the equivalent in transferred credits). Since the topics change from term to term, the courses may be repeated for credit.

**ENG 305 WORKSHOP IN ADVANCED EXPOSITORY
AND ARGUMENTATIVE WRITING*****Three credit hours***

Prerequisite: ENG 131.

An advanced course in expository and argumentative prose for students who have successfully completed ENG 131.

ENG 306 ADVANCED JOURNALISM***Three credit hours***

Prerequisite: ENG 132.

A study of different approaches and styles of journalistic writing in publications with a national distribution, with a focus on helping students to improve their own writing styles.

ENG 307 ADVANCED CREATIVE WRITING***Three credit hours***

Prerequisite: ENG 133.

Individualized and comprehensive assignments in a specialized form such as the short story, the poem or the play. May be repeated for credit in a different genre.

ENG 316 STUDIES IN LITERARY HISTORY**Four credit hours**

Prerequisite: Six hours of literature (ENG 126, 127, 128, or one of the former and one of ENG 241, 242, 250, 280, or the equivalent in transferred credits).

Courses offered under this number are designed to provide advanced study of specific periods in the history of British or American literature.

ENG 328 STUDIES OF MAJOR AUTHORS**Four credit hours**

Prerequisite: Six hours of literature (ENG 126, 127, 128, or one of the former and one of ENG 241, 242, 250, 280, or the equivalent in transferred credits).

Courses offered under this number concentrate on the work of a single major writer or of a small group of closely-allied writers.

ENG 335 STUDIES IN WORLD LITERATURE**Four credit hours**

Prerequisite: Six hours of literature (ENG 126, 127, 128, or one of the former and one of ENG 241, 242, 250, 280, or the equivalent in transferred credits).

A study of selected works in translation from the great literatures of the world.

ENG 336 STUDIES IN SPECIFIC GENRES, THEMES OR MODES **Four credit hours**

Prerequisite: Six hours of literature (ENG 126, 127, 128, or one of the former and one of ENG 241, 242, 250, 280, or the equivalent in transferred credits).

Courses offered under this number offer intensive study of the development of a single genre, such as the epic, novel or biography; or of a particular literary mode, such as satire or tragedy; or of a recurring theme as it can be traced in various eras and cultures.

EDU 350**Four credit hours**

The Division of Education offers a special section of EDU 350 through the English Department for students seeking licensure in English. Students enrolled in this section are required to enroll simultaneously in a "Research Methods" class (two credit hours) offered by the English Department. (See English Department website at www.bw.edu.)

ENG 463 SEMINAR**Four credit hours**

Prerequisite: Written consent of the instructor.

Varied topics. May be counted toward "Advanced Studies in English" requirement.

ENG 491, 492 DEPARTMENTAL THESIS/PROJECT**Credit hours to be arranged**

See Departmental Thesis/Project, Section II.

ENVIRONMENTAL STUDIES MINOR

The primary goal of the Environmental Studies Minor at Baldwin-Wallace College is to provide students with an interdisciplinary perspective of the relationship between humans and their environment. The minor combines coursework and practical experience. Students explore connections among the natural sciences, the social sciences and the humanities as they investigate the context in which environmental problems emerge. Completion of the minor should heighten the students' ability to contribute to the creation of sustainable human societies. The minor is especially recommended for students interested in pursuing careers or graduate work in environmentally related fields.

All students must earn a minimum of 18 semester hours distributed among the following requirements to complete the minor:

- Completion of *Humans and the Earth*, preferably in the freshman year--Three credits
- Completion of a capstone experience. This may consist of a senior seminar or an internship. Either option would be worth three credit hours.

The seminar would allow students to do in-depth research on a particular environmental problem. Presumably the research would culminate in a written report. Seminars would be organized by faculty with specific environmental interests.

Internships would allow students to gain practical work experience with an organization or business that regularly deals with environmental issues. Each internship must be approved by the Environmental Minor Committee and must involve a minimum of one semester's work equivalent to the work involved in a three credit hour course. Methods for evaluating the internship must be established through collaboration of the student, the Environmental Minor Committee, and the organization/business that provides the internship.

- A student wishing to declare an Environmental Studies Minor must meet with the director of the Environment Studies Minor, preferably no later than the end of the student's sophomore year to develop a plan for completing the minor's requirements. If the student intends to complete an internship, the plan should include a timetable for submitting an internship proposal to the Environmental Studies Committee and then carrying out the work for the internship.
- **Additional Coursework requirements--** In addition to the requirements described above, each student will be expected to complete a minimum of **six credits** of coursework in the natural sciences and **six credits** of coursework in the social sciences/humanities/business. The student must choose from among the following courses to satisfy these coursework requirements:

Natural Sciences

BIO 111	Field Biology	
BIO 313	Ecology	3 credits (prerequisite required)
BIO 334	Invertebrate Zoology	4 credits (prerequisite required)
+CHM 200	Science	3-4 credits
GEO 111	The Dynamic Earth	4 credits
GEO 121	Physical Geography	4 credits
PHY 102	Energy and the Future	

ENVIRONMENTAL STUDIES MINOR--cont'd next page

Social Sciences/Humanities

ECN 358	Environmental Economics	3 credits (prerequisite required)
ECN 362	Economics of Developing Countries	3 credits (prerequisite required)
POL 205	Environmental Politics	3 credits
SOC 181	Cultural Anthropology	3 credits
REL 104	Concentration in Religion	2 credits
BUS 250	Green Business	3 credits

+ Topic must be approved by Environmental Studies Committee.

FAMILY AND CONSUMER SCIENCES MINOR

Through the study of Family and Consumer Sciences, students gain an understanding of the significance of the family in the development of the individual and society. Information from a variety of disciplines is synthesized into a unified body that includes nutrition and wellness, consumer education, personal and family resource management, parenting and human development. Students obtain knowledge and skills to make reasoned decisions about perennial problems facing individuals and families in daily living.

The Department of Family and Consumer Sciences offers no majors. Instead, students interested in the field may consult with Family and Consumer Sciences faculty and elect to build an alternate academic major comprised of courses in this area along with other disciplines of their choice.

A minor in Child and Family is available. Students pursuing careers that pertain to young children and families may benefit from this minor. The Child and Family minor is not designed to help the student meet all the prerequisites for graduate school. Students interested in graduate school should seek guidance from Family and Consumer Sciences faculty.

Child and Family Minor

FCS 070 Internship	1 credit
FCS 216 Family Relations	3 credits
FCS 308 Child in the Family	3 credits
FCS 318 Parenting	3 credits
PSY 205 Developmental Psychology	3 credits
PSY 315 Child Development	4 credits
Total	17 credits

Course Descriptions

FCS 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II

FCS 070 INTERNSHIP

Hours to be arranged

See Internship Program, Section II.

FCS 207 NUTRITION IN DAILY LIVING

Three credit hours

An introduction to the study of basic nutrition including macro and micronutrients. Course

focuses on nutrition for healthy individuals throughout the stages of the life cycle with emphasis on personal diet planning.

FCS 209 NUTRITION

Three credit hours

A study of the role of nutrition in enhancing the life and health of individuals. Covers basic concepts in nutrition such as functions of nutrients in the body, weight control, and controversies in the field of nutrition. Offered only through Weekend College. COURSE HAS NO LABORATORY.

FCS 216 FAMILY RELATIONS

Three credit hours

A study of the developmental stages of family life from marriage through child bearing to the elderly years. Functions of families in America are studied, along with roles and interrelationships of family members, with emphasis on crises faced by families.

FCS 218 CONSUMER ISSUES

Three credit hours

Course involves the study of consumer issues affecting individuals and families. Focuses on consumer alternatives in the market place, consumer legislation, and the rights and responsibilities of the consumer.

FCS 263 SPECIAL TOPIC SEMINAR

One to three credit hours

Special topics in Family and Consumer Sciences. May be taken more than once provided the topic is different. Nutrition topics provide core credit.

FCS 308 CHILD IN THE FAMILY

Three credit hours

Prerequisite: Junior/Senior status or consent of instructor

A study of the factors involved in the physical, cognitive, social, emotional, and language development of children through age six. The home environment and other factors (e.g., child care centers, family day care, community support) important to the total development of children are emphasized. Practical applications to solve problems or to deal with day-to-day issues facing families with young children are explored.

FCS310 INTERIOR DESIGN

Three credit hours

Introduction to historic and modern residential architecture and furniture in America. Planning interior spaces, coordinating color, materials and furniture selection, room arrangement, storage, textiles, lighting, and accessories, while applying the principles and elements of design with consideration for ergonomics, economic, and social factors.

FCS318 PARENTING

Three credit hours

Prerequisite: Junior/Senior status or consent of instructor

A study of the issues pertaining to parenting in America, including cultural, social, and familial influences on the child and family. Includes observation and practical experiences with young children in a childcare facility.

FCS463 SEMINAR

One to Three credit hours

Open to juniors and seniors.

An advanced current topic in Family and Consumer Sciences is discussed. May be repeated for credit provided the topic is different. Nutrition topics provide core credit.

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FOREIGN LANGUAGES AND LITERATURES

Why take a foreign language at college?

Language classes are both an excellent introduction and complement to your studies at college. Many people have found that studying a language makes them better all-around students, and developing those skills which you began in high school can help smooth the transition to college. Whenever you decide to study a language, you will learn not only that second language, but also a great deal about the structure of your own language and the values of your own culture. A foreign language is the key to foreign cultures, because you not only learn how others express themselves, but you will also learn through reading and discussions much about the traditions, customs and values of the cultures in which these languages are spoken. Once you have gotten to know one foreign culture better, you have a new perspective from which to understand and appreciate many other cultures.

Your potential career opportunities also offer a very practical reason for learning a foreign language, because the knowledge of a foreign language in connection with other college training can set you apart from monolingual job candidates.

Many students have discovered that it is not difficult to combine foreign language learning with other areas of study. For example, you need only two courses in the same language to fulfill the International Studies core requirement, and literature classes in any foreign language satisfy the Humanities Fine Arts core requirements. It is common for students to double major or minor in a foreign language and another field of interest. A minor in German, French or Spanish is only a commitment of 17-18 hours above the 100-level. A significant number of B-W students with various majors also study abroad each year.

Placement in Foreign Language Classes

Many students have questions about which course is the most appropriate entry point into the study of a foreign language. To insure success, it is important that students choose the proper level. Choosing a level too high can create frustration, but a level too low can cause you to lose interest quickly. The following guidelines should be of help.

When you are deciding among the entry-level courses, 101, 102 and 201, the factors to consider are: 1) the amount of previous experience with the language; 2) the quality of the previous experience; 3) the amount of time which has elapsed since you last studied the language; and 4) your placement test score.

All students beginning Spanish, French or German at Baldwin-Wallace College who have not taken the foreign language placement exam before enrolling will be asked by their language teachers to take the test at the beginning of the first week of classes.

101 is meant for true beginners and is most appropriate for students who have had no previous knowledge of the language. Students with up to 2 years of high school instruction may take this course, if their preparation is not sufficient to take 102 or 201. If other factors such as those listed above make you feel that you need to take 101, despite having had more than two years of previous experience, you should take the placement exam and contact the Department of Foreign Languages and Literatures for advice.

Education Majors Planning to Teach in Foreign Languages are required to spend at least one academic semester or a total of 15 weeks abroad studying the language for which they seek licensure. Although we suggest spending the entire time in one extended visit, students may combine visits to reach the total as long as one visit is a minimum of eight weeks long. The program and projected plan of study should be approved by the student's academic advisor in the Department of Foreign Languages prior to enrolling in the program.

102 is most appropriate for students who have previous knowledge of the language such as that equivalent to the catalog course description of 101, but who still need an introduction to the topics listed in the catalog description of 102.

201 is most appropriate for students who have been introduced to and have some understanding of the basic grammar, but who now need to review and refine what they know. Typically, students with 3 or more years of high school instruction and those who have completed the 102 level enroll in 201. This course builds upon the foundation laid in the 101-102 sequence by providing an expansion of the 4 skills of reading, writing, speaking and listening.

During the first week of classes you should speak to your instructor if you feel you are not placed in the most appropriate course. Students who seek initial placement in foreign language courses at the 202 level and above must get special permission from the professor in the Department who is responsible for that language.

French Major

Computer Code: FRNH

Courses in French are designed to aid in the preparation of students for effective participation as citizens of the world community. The program is structured to develop skill in the use of the French language, to afford a broad knowledge of French literature and civilization, and to nurture discriminating taste in that literature and the related arts.

Major students must complete a minimum of 34 credits beyond the 100-level courses. Certification to teach French is possible for students who also complete applicable requirements of the Division of Education. Education majors planning to teach French are required to spend at least one academic semester or a total of 15 weeks abroad studying the language for which they seek licensure. Although we suggest spending the entire time in one extended visit, students may combine visits to reach the total as long as one visit is a minimum of eight weeks long. The program and projected plan of study should be approved by the student's academic advisor in the Department of Foreign Languages prior to enrolling in the program.

Minimum credits required: 34 (plus prerequisites as indicated).

Required courses:

FRN 201 Intermediate French I	4 credits (prerequisite required)
FRN 202 Intermediate French II	4 credits (prerequisite required)
FRN 221 French Conversation	3 credits (prerequisite required)
FRN 275 Introduction to French Literature	4 credits (prerequisite required)
FRN 310 French Civilization I	3 credits (prerequisite required)
FRN 311 French Civilization II	3 credits (prerequisite required)
FRN 335 Advanced Grammar and Composition	4 credits (prerequisite required)
HUM 285 Introduction to Intercultural Communication	3 credits

At least 6 hours from the following literature courses must be successfully completed:

FRN 263 Seminar (When the topic is literature.)	3 credits (prerequisite required)
FRN 375 Survey of French Literature I	3 credits (prerequisite required)
FRN 376 Survey of French Literature II	3 credits (prerequisite required)
FRN 463 Special Topics Seminar	3 credits (prerequisite required)

The seminars 263 and 463 can be substituted for required classes according to the topic. Substitutions require departmental approval.

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Minor

Students wishing to minor in French must complete a minimum of 18 credits beyond the 100-level courses, including FRN 201 and 202 (or Advanced Placement), FRN 221, FRN 275 and at least one course at the 300 level.

Course Descriptions

FRN 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II.

FRN 101 ELEMENTARY FRENCH I

Four credit hours

Prerequisite: None. Appropriate course for beginners. Students with more than two years of high school French must have special permission of the instructor to register for FRN 101.

French 101 is a class for students with no experience in the language, or for students with a 1 to 2 year high school experience. Depending on the level of the students, and the program they followed in high school, French 102 can be a better entry point for the study of the language. Basic conversation, reading, listening and writing skills are taught at the 101 level. Students learn regular verbs ending in “er” and some irregular verbs: to be, to have, to do, to go, etc. Present and past tenses, basic negations, questions, adjective usage are also part of the 101 core. Main conversation topics include: introducing oneself, talking about food, family, telling time, and different actions in the present and past tenses.

FRN 102 ELEMENTARY FRENCH II

Four credit hours

Prerequisite: FRN 101 or equivalent.

French 102 is a continuation of the first-year experience in the language. French 101 is required or at least 2 years high school experience. Students who desire to enter the 102 level without taking 101 should acquire the textbook used in the 101 level and review the chapters covered in that class (contact instructor for more information). More of the basic conversation, reading, listening and writing skills are taught at the 102 level. Students learn more regular and irregular verbs. Future, subjunctive and more past tenses are introduced as well as grammar items such as question formation and pronoun usage. Main conversation topics include: talking about television, hobbies, and cultural aspects of the French speaking world.

FRN 201 INTERMEDIATE FRENCH I

Four credit hours

Prerequisite: FRN 102 or equivalent. FRN 201 is an appropriate entry point for most students with more than two years of solid high school French. Required of all French majors.

French 201 is foremost a review of some of the basic grammar items covered in a first-year French college class (101 and 102) with an emphasis on exceptions to rules and new vocabulary items to improve conversation skills. Most high school students who have studied the language for 3 years or more can enter this specific level of the language during their freshmen year in college. Conversation, reading and writing skills are taught in order for students to improve their knowledge and usage of the language. New students should realize that 3 to 4 year high school experience prepare them well for the level of French used in the classroom. French 201 reviews and improves usage of regular verbs (like “parler” “finir” “répondre”) and some of the irregular verbs (to be, to have, to go, etc..). Adjectives, articles, basic question patterns, and numbers form

also the core of the review and improvement taught in the class. A typical 201 level class helps students to go back into the language after their summer break.

FRN 202 INTERMEDIATE FRENCH II

Four credit hours

Prerequisite: FRN 201 or equivalent. Required of all French majors.

French 202 is a continuation of the second-year experience in the language. French 201 or at least 3-4 year high experience is required to enter the class. Students who get permission from the instructor to enter the 202 level without taking 201 will be asked to acquire the textbook used in the 201 level and review the chapters covered in that class (contact instructor for more information). Students need to understand that entering a 202 level requires a good understanding of spoken French as well as the ability to write and express oneself in the language. Students entering this specific level will join a group of their peers who have used and reviewed the language at the 201 level with exercises in conversation, reading, listening and writing skills. French 202 reviews and improves the use of subjunctive, conditional and future tenses. Complex sentences, questions and prepositions use are also part of the curriculum.

FRN 221 FRENCH CONVERSATION

Three credit hours

Prerequisite: FRN 202 or equivalent. Required of all French majors.

Intensive practice in the spoken idiom, phonetics, developing fluency of expression and establishing basic conversational vocabulary.

FRN 240 CONTEMPORARY FRANCE

Three credit hours

Prerequisite: None. Given in English, with no prior study of French expected. May be taken for major credit if out-of-class research and reports are done in French.

A study of ongoing and developing events, in any field, which present themselves in France and Francophone countries. The course also includes readings in and discussions of the French national character and examples of intercultural miscommunication.

FRN 250 TECHNIQUES OF TRANSLATION

Three credit hours

Prerequisite: FRN 202 or equivalent.

A brief introduction to the theories of translation, followed by practical experience in translating various materials, such as news items, magazine articles, technical information and literature, with an effort to produce translations from English to French and from French to English of publishable quality.

FRN 260 COMMERCIAL FRENCH

Three credit hours

Prerequisite: FRN 202 or equivalent.

An introduction to the French commercial enterprise, with particular emphasis on technical and commercial terminology. Practice in business correspondence.

FRN 263 SEMINAR

Three credit hours

Prerequisite: FRN 202 or permission of instructor.

A close study of a selected topic in French. May be repeated if a different topic is offered. Depending on the topic this class may substitute for courses required of the French minor and major.

FRN 275 INTRODUCTION TO LITERATURE***Four credit hours****Prerequisite: FRN 202. Required of all French majors.*

An introduction to literary study, treating major authors and literary genres from various periods.

FRN 310 CIVILIZATION I***Three credit hours****Prerequisite: FRN 202. Required of all French majors.*

A study of French culture, society, history and arts, from the origins of France Through the Third Republic.

FRN 311 CIVILIZATION II***Three credit hours****Prerequisite: FRN 202. Required of all French majors.*

A continuation of the study of French civilization, with emphasis on contemporary France, its society, its institutions and the French mentality today.

FRN 335 ADVANCED GRAMMAR & COMPOSITION ***Four credit hours****Prerequisite: FRN 202. Required of all French majors.*

Advanced work in grammar with an emphasis on French composition and stylistics.

FRN 350 SPECIAL METHODS LANGUAGE TEACHING ***Three-four credit hours****Required of all students seeking a license to teach.*

See EDU 350.

FRN 375 SURVEY OF FRENCH LITERATURE I***Three credit hours****Prerequisite: FRN 275. Required of all French majors.*

A study of French literature from the Middle Ages through the 18th Century.

FRN 376 SURVEY OF FRENCH LITERATURE II***Three credit hours****Prerequisite: FRN 275. Required of all French majors.*

A study of French literature of the 19th and 20th Centuries.

FRN 463 SEMINAR***Three credit hours****Prerequisite: Advanced standing and permission of instructor.*

FRN 463 is intended to be a capstone seminar which builds on a significant understanding of French Studies. Topics may vary. Students may take the course twice if different topics are offered.

**FLL 300 FRENCH LITERATURE IN TRANSLATION-
19th CENTURY FRENCH NOVELS*****Three credit hours****Prerequisite: None. Taught in English. Only offered on weekends or evenings.*

The 19th Century is the Golden Age of the Novel in France. In this class students and the professor will discuss the major works produced in France during the 19th century starting from Romanticism and Realism and continuing into Naturalism in order to arrive at a possible definition of the novel as a literary genre. Reading assignments will include among other works Balzac's *Old Goriot* and Flaubert's *Madame Bovary*.

German Major

Computer Code: GERM

German courses are aimed at developing skills in the use of the German language, an appreciation of the literature of German-speaking countries, and an acquaintance with the cultures of these countries. Students majoring in German must complete a minimum of 33 semester hours beyond the 100-level courses. Certification to teach German is possible for students who also complete applicable requirements of the Division of Education. Education majors planning to teach German are required to spend at least one academic semester or a total of 15 weeks abroad studying the language for which they seek licensure. Although we suggest spending the entire time in one extended visit, students may combine visits to reach the total as long as one visit is a minimum of eight weeks long. The program and projected plan of study should be approved by the student's academic advisor in the Department of Foreign Languages prior to enrolling in the program.

Minimum credits required: 33 (plus prerequisites as indicated).

Required courses:

GER 201 Intermediate German I	4 credits (prerequisite required)
GER 202 Intermediate German II	4 credits (prerequisite required)
GER 221 German Conversation	2 credits (prerequisite required)
GER 275 Introduction to German Literature	4 credits (prerequisite required)
GER 310 German Civilization	3 credits (prerequisite required)
GER 335 Advanced Composition & Conversation	4 credits (prerequisite required)
HUM 285 Introduction to Intercultural Communications	3 credits

At least 6 hours from the following literature courses must be successfully completed:

GER 263 Seminar (When topic is literature)	3 credits (prerequisite required)
GER 375 Survey of German Literature I	3 credits (prerequisite required)
GER 376 Survey of German Literature II	3 credits (prerequisite required)
GER 463 Special Topics Seminar	3 credits (prerequisite required)

The remaining credits may be completed with any German courses above the 100 level.

The seminars 263 and 463 can be substituted for required classes according to the topic. Substitutions require departmental approval.

Minor

Students wishing to minor in German need 17 credits of German beyond the 100 level which must include GER 201 and 202 (or Advanced Placement), GER 275 and one advanced level course.

Course Descriptions

GER 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II.

GER 101 ELEMENTARY GERMAN I**Four credit hours**

Prerequisite: None. Appropriate course for beginners. Students with more than two years of high school German must have special permission of the instructor to register for GER 101.

German 101 begins with an introduction to basic vocabulary, from numbers and greetings through foods and furniture to travel topics. Class time is used to practice speaking and listening skills, where you can expect to respond to questions, do numerous pair exercises and participate in role playing. Students learn about the gender of nouns and pronouns, the nominative, accusative and dative cases and the use of prepositions. Regular and irregular verbs in both the present and present perfect tenses are taught as well as modal auxiliary verbs. Among others, the basic functions of asking and giving personal information, making a purchase, ordering in a restaurant, and giving directions are stressed in written homework as well as in oral work in class. The reading assignments and supplements to the book provide interesting cultural information about the German-speaking countries.

GER 102 ELEMENTARY GERMAN II**Four credit hours**

Prerequisite: GER 101 or equivalent.

German 102 reviews the student's basic knowledge of the nominative, accusative and dative cases and introduces the genitive. Students will be taught how to tell stories in the simple past tense, use attributive adjectives, make comparisons, use the future tense, form sentences in passive voice, and to use the subjunctive to indicate conjecture. Discussion topics include sports and leisure, overnight lodging, entertainment, the German school system, fairy tales and German history. Written practice comes mainly in the form of homework, and time in class concentrates on practicing speaking and listening. The textbook is supplemented with educational language videos, recorded music and interactive small group exercises.

GER 201 INTERMEDIATE GERMAN I**Four credit hours**

Prerequisite: GER 102 or equivalent.. Appropriate entry point for most people who have had more than two years of solid high school German. Required of all German majors.

This first level of the intermediate sequence reviews the basic skills which you acquired in your elementary language study and expands upon them. Although a thorough review of all grammar is given, special attention is paid to the following difficult areas of grammar: adjective endings, past tenses, relative pronouns. The exercises are designed to increase your ability to read, write, speak and understand German. You will be given a selection of authentic reading assignments which are appropriate for your level, and which deal with topics of German-speaking culture and life in Europe. Pair work and writing assignments ask for your personal, creative reaction to the readings. Real life situations such as dialogues in restaurants and at the train station are imitated in classroom pair work. All class discussions, readings and written assignments are in German, but do not require an advanced level of language ability.

GER 202 INTERMEDIATE GERMAN II**Four credit hours**

Prerequisite: GER 201 or equivalent. Required of all German majors.

German 202 is a continuation of the intermediate level and builds upon the skills practiced in 201 including further work on passive voice, subjunctive and relative pronouns. GER 202 is the prerequisite for advanced level German language classes. Classroom discussions and written assignments center on authentic short literary and cultural texts and one novella of moderate length. The course is taught in German. Class work provides listening and speaking practice while homework affords the chance to sharpen writing skills.

GER 221 GERMAN CONVERSATION***Two credit hours***

Prerequisite: GER 202 or consent of the instructor. Required of all German majors.

Intensive practice in speaking and vocabulary building. May be repeated for credit.

GER 240 CONTEMPORARY GERMANY***Three credit hours***

Prerequisite: None, taught in English.

A discussion of the social, political and artistic trends in contemporary German-speaking countries. Students may receive language credit if their reading and papers are done in German. This course may be offered in the eight week minimester format.

GER 250 TECHNIQUES OF GERMAN TRANSLATION***Three credit hours***

Prerequisite: GER 202.

A brief introduction to theories of translation, followed by practical experience translating various texts. Most assignments will be translations from German to English. Offered in alternate years.

GER 260 COMMERCIAL GERMAN***Three credit hours***

Prerequisite: GER 202.

An introduction to commercial terminology in German plus cultural study of the institutions needed for business. Students also learn the rudiments of German business correspondence and telephone etiquette. Considerable time will be devoted to modern German culture as it determines the nature of business with Germans. Offered in alternate years.

GER 263 SEMINAR***Three credit hours***

Prerequisite: GER 202

A close study of a selected topic in German. May be repeated if a different topic is offered. Depending on the topic this class may substitute for courses required of the German minor or major.

GER 275 INTRODUCTION TO GERMAN LITERATURE***Four credit hours***

Prerequisite: GER 202 or equivalent. Required of all German majors.

This course is a thematic survey of literature from several of the major literary movements. Students will read a variety of genres and authors from works of various periods which share at least one common theme. Serves as a prerequisite for GER 375 and 376.

GER 310 GERMAN CIVILIZATION***Three credit hours***

Prerequisite: GER 202. Required of all German majors.

A study of the historical and culture development of the German-speaking peoples from the Germanic tribes to the formation of the Federal Republic of Germany. Required of all German majors.

GER 335 ADVANCED COMPOSITION & CONVERSATION***Four credit hours***

Prerequisite: GER 202. Required of all German majors.

This course seeks to fine tune the student's command of German by discussing difficult vocabulary usage and reviewing the most difficult grammar. Numerous written assignments and daily oral exercises in class.

GER 350 SPECIAL METHODS LANGUAGE TEACHING *Three-four credit hours*
Required of all students seeking a license to teach German.

See EDU 350.

GER 375 SURVEY OF GERMAN LITERATURE I *Three credit hours*
Prerequisite: At least one of GER 263, 275 or 310 or permission of instructor.

This study of German literature will include works from the earliest periods to the beginning of the nineteenth century. GER 376 and 375 may be taken in any order.

GER 376 SURVEY OF GERMAN LITERATURE II *Three credit hours*
Prerequisite: At least one of GER 263, 275 or 310 or permission of instructor.

A survey of German literature from Romanticism to the 20th century. GER 376 and 375 may be taken in any order.

GER 463 SPECIAL TOPICS SEMINAR *Three credit hours*
Prerequisite: Advanced standing and permission of instructor.

GER 463 is intended to be a capstone seminar which builds on a significant understanding of German Studies. Topics may vary. Students may take the course twice if different topics are offered.

FLL 300 GERMAN CLASSICS IN TRANSLATION *Three-four credit hours*
Prerequisite: None. Taught in English. Only offered weekends or evenings.

Analysis and discussion of literary and intellectual trends in Germany as reflected in representative works of German literature from about 1750 through 1900; authors include Lessing, Goethe, Schiller, Heine and Keller.

**FLL 301 RECENT GERMAN LITERATURE
IN TRANSLATION** *Three-four credit hours*
Prerequisite: None. Taught in English. Only offered weekends or evenings.

Analysis and discussion of intellectual and literary trends in German-speaking countries from the beginning of the twentieth century to the present; authors include Brecht, Kafka, Hesse and Mann.

FLL 310 SURVEY OF GERMAN FILM *Three-four credit hours*
Prerequisite: None. Taught in English. Only offered weekends or evenings.

Intensive study and discussion of selected periods and themes in German film. This course may be repeated for credit, provided it covers a different subject matter.

FLL 320 GERMANY AND FASCISM *Three-four credit hours*
Prerequisite: None. Taught in English. Only offered weekends or evenings.

Intensive study and discussion of selected authors dealing with Fascism in German literature. This course may be repeated for credit, provided it covers a different subject matter.

Italian Language Courses

ITL 101 ELEMENTARY ITALIAN I

Four credit hours

Prerequisite: None. Appropriate course for beginners. Students with more than two years of high school Italian must have special permission of the instructor to register for ITL 101.

An introduction to basic Italian vocabulary, pronunciation and grammar. Students complete the first half of the elementary Italian textbook.

ITL 102 ELEMENTARY ITALIAN II

Four credit hours

Prerequisite: ITL 101 or equivalent.

ITL 102 assumes some active knowledge of basic Italian and builds on the skills taught in ITL 101, completing the elementary textbook.

Spanish Major

Computer Code: SPNH

Courses in Spanish are designed to develop skills in the use of the Spanish language as well as an appreciation of the language, literature, history and culture of the Spanish-speaking peoples of the world. Students majoring in Spanish must complete a minimum of 33 semester hours beyond the 100-level courses. Certification to teach Spanish is possible for students who also complete applicable requirements of the Division of Education. Education majors planning to teach Spanish are required to spend at least one academic semester or a total of 15 weeks abroad studying the language for which they seek licensure. Although we suggest spending the entire time in one extended visit, students may combine visits to reach the total as long as one visit is a minimum of eight weeks long. The program and projected plan of study should be approved by the student's academic advisor in the Department of Foreign Languages prior to enrolling in the program.

Minimum credits required: 33

Required courses:

SPN 201 Intermediate Spanish I	4 credits (prerequisite required)
SPN 202 Intermediate Spanish II	4 credits (prerequisite required)
SPN 221 Spanish Conversation	2 credits (prerequisite required)
SPN 275 Introduction to Hispanic Literature	4 credits (prerequisite required)
SPN 310 Spanish Civilization	3 credits (prerequisite required)
SPN 311 Spanish-American Civilization	3 credits (prerequisite required)
SPN 335 Advanced Composition and Conversation	4 credits (prerequisite required)
HUM 285 Introduction to Intercultural Communication	3 credits

At least 6 hours from the following literature classes must be successfully completed:

SPN 263 Seminar (When topic is literature)	3 credits (prerequisite required)
SPN 375 Survey of Spanish Literature	3 credits (prerequisite required)
SPN 376 Survey of Spanish-American Literature	3 credits (prerequisite required)
SPN 463 Special Topics Seminar	3 credits (prerequisite required)

The seminars 263 and 463 can be substituted for required classes according to the topic. Substitutions require departmental approval.

Minor

Students wishing to minor in Spanish must complete a minimum of 17 semester hours beyond the 100-level courses, including SPN 201 and 202 (or Advanced Placement), SPN 275 and one 300-level course.

Course Descriptions

SPN 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II.

SPN 101 ELEMENTARY SPANISH I

Four credit hours

Prerequisite: None. Appropriate course for beginners. Students with more than two years of high school Spanish must have special permission of the instructor to register for SPN 101.

This course is designed for students with no previous knowledge of Spanish. Students will learn basic grammar in an oral/aural context in each class. Students of Spanish 101 are expected to develop the four language skills of speaking, listening, basic reading and writing as well as an appreciation of *Latino* culture. Students will be exposed to native speakers of Spanish in an interactive CD ROM, tele-based program *Destinos*, and videos on Spain and Spanish-America.

SPN 102 ELEMENTARY SPANISH II

Four credit hours

Prerequisite: SPN 101 or equivalent.

Students of Spanish 102 are expected to enhance the four language skills of speaking listening, reading, and writing. This class will introduce the subjunctive mood, compound tenses, prepositions, and basic conversational skills. Speaking the language is greatly stressed at this level. Students will be exposed to native speakers of Spanish in an interactive CD ROM, tele-based program *Destinos*, and videos on Spain and Spanish- America.

SPN 201 INTERMEDIATE SPANISH I

Four credit hours

Prerequisite: SPN 102 or equivalent. SPN 201 is an appropriate entry point for most students with more than two years of high school Spanish. Required of all Spanish majors.

One purpose of this class is to review what the student already learned and to expand on her/his first year of Spanish at B-W. This is a grammar class with an introduction to cultural and literary readings. All skills (reading, writing, listening, and speaking), as well as the three basic fields (grammar, literature, and culture) will be emphasized during the course.

SPN 202 INTERMEDIATE SPANISH II

Four credit hours

Prerequisite: SPN 201 or equivalent. Required of all Spanish majors.

An expansion of Spanish language skills developed with exercises in conversation, oral comprehension, composition based on cultural and literary readings.

SPN 221 SPANISH CONVERSATION I

Two credit hours

Prerequisite: SPN 202 or consent of the instructor. Required of all Spanish majors.

This course focuses on the development of oral fluency and vocabulary.

SPN 240 CONTEMPORARY SPAIN AND LATIN AMERICA *Three credit hours*

Prerequisite: None. Given in English. May be taken for major credit if out-of-class research and report is done in Spanish.

A study and discussion of ongoing and developing events in any field, which present themselves in Spain and Latin America. The course also includes readings and discussions of the Hispanic character and pertinent topics in intercultural communication.

SPN 250 TECHNIQUES OF SPANISH TRANSLATION *Three credit hours*

Prerequisite: SPN 202 and 221 or equivalent.

A brief introduction to theories of translation followed by practical experience translating various texts.

SPN 260 COMMERCIAL SPANISH *Three credit hours*

Prerequisite: SPN 202 or equivalent.

An introduction to commercial and technical terms in Spanish with practice in business correspondence.

SPN 263 SEMINAR *Three credit hours*

Prerequisite: SPN 202 or permission of instructor.

A close study of a selected topic in Spanish. May be repeated if a different topic is offered. Depending on the topic this course may substitute for courses required of the Spanish minor or major.

SPN 275 INTRODUCTION TO HISPANIC LITERATURE *Four credit hours*

Prerequisite: SPN 202 or special permission of instructor. Required of all Spanish majors.

An introduction to literary study, treating major authors and literary genres from various periods and countries.

SPN 310 SPANISH CIVILIZATION *Three credit hours*

Prerequisite: SPN 202 or equivalent.

A study of the historical and social development of Spanish culture and civilization.

SPN 311 SPANISH-AMERICAN CIVILIZATION *Three credit hours*

Prerequisite: SPN 202 or equivalent.

A study of the historical, political, economic and cultural development of Latin America.

SPN 335 ADVANCED COMPOSITION AND CONVERSATION *Four credit hours*

Prerequisite: SPN 202 or equivalent. Required of all Spanish majors.

Students receive directed composition practice on various current and personal themes.

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Group and individual work on practical improvement of pronunciation and the study of troublesome aspects of grammar and syntax are also involved.

SPN 350 SPECIAL METHODS LANGUAGE TEACHING *Three-four credit hours*
Required of all students seeking a license to teach.

See EDU 350.

SPN 375 SURVEY OF SPANISH LITERATURE *Three credit hours*
Prerequisite: SPN 275 or equivalent.

A study of the major literary movements, representative authors and selections from their works from the 12th century to the 20th century. Short stories, poetry, essays and the theater are included.

SPN 376 SURVEY OF SPANISH-AMERICAN LITERATURE *Three credit hours*
Prerequisite: SPN 275 or equivalent.

A study and interpretation of a select number of major literary works from Latin America.

SPN 463 SEMINAR *Three credit hours*
Prerequisite: Advanced standing and permission of instructor.

SPN 463 is intended to be a capstone seminar which builds on a significant understanding of Hispanic Studies. Topics may vary. Students may take the course twice if different topics are offered.

Seminar in Ecuador

The following courses are offered only for the students who are participating in the Seminar in Ecuador. See description in this catalog under Explorations/Study Abroad program, Section II.

SPN 110 ELEMENTARY SPANISH IN ECUADOR *Seven credit hours*
Prerequisite: None

SPN 110 is offered in Ecuador by Experiment in International Living. It is a beginning language class for students with no more than three years of Spanish. (Appropriate student placement will be determined by the Department of Foreign Languages and Literatures to which students must present evidence of their high school year/s of Spanish, such as a transcript). This course will cover the equivalent of the first year of language and culture instruction offered in the Spanish Program at Baldwin-Wallace College. This is an intensive course that allows students to complete two semesters of Spanish in one semester in Ecuador.

Course Structure and Objectives:

SPN 110 is an introduction to Spanish language and culture. It will cover basic Spanish grammar and structures and pay particular attention to vocabulary enrichment and knowledge of Latino culture. All skills (reading, writing, listening and speaking) and the three basic fields (grammar, introduction to reading, and writing) will be emphasized.

**SPN 210 INTERMEDIATE/ADVANCED
SPANISH IN ECUADOR**

Seven credit hours

Prerequisite: Minimum SPN 101 (See the description of this class below for more details).

SPN 210 is an intermediate and/or advanced course in Spanish that reviews and expands knowledge of grammar, aural skills (listening and comprehension), and reading and written skills in Spanish. If the student is a Spanish major or minor, this course may be the equivalent of SPN 102/201, 201/202, 202/221, or two of the following courses: 240, 275, and/or 311, however, the exact equivalence will depend on the student's placement by the Department of Foreign Languages and Literatures.

Course Structure and Objectives:

SPN 210 is designed to reinforce and expand the Spanish language skills the student has already acquired in the first year of language instruction. During the semester, the student should improve her or his ability to manipulate not only the basic structures of Spanish, but more idiosyncratic and sophisticated structures as well. Special attention will be given to vocabulary enrichment, literary and cultural readings, oral discussions and writing.

Humanities Curriculum

**HUM 285 INTRODUCTION TO INTERCULTURAL
COMMUNICATION**

Three credit hours

This course, taught in English by members of the Foreign Language faculty, will analyze difficulties in communicating across cultural boundaries, misunderstandings arising from cultural differences, and techniques for living and working successfully in a multicultural setting. The course utilizes films, simulation games and other experiential learning techniques. Appropriate for any student interested in being a genuine citizen of the world. May be offered in the minimester format.

HUM 287 SEMINAR IN EUROPE I: ON-CAMPUS PROGRAM

Two credit hours

See Seminar in Europe, Section II.

**HUM 288 SEMINAR IN EUROPE II:
THE EUROPEAN EXPERIENCE**

Six credit hours

See Seminar in Europe, Section II.

HUM 299 EUROPEAN MUSEUMS AND ARCHITECTURE

Two credit hours

Art and Architecture to be seen while with the Seminar in Europe program will be studied and discussed. Required of all participants.

GEOLOGY MINOR

Courses in Geology are offered by the Department of Biology and Geology.

The goals of the geology course offerings are to instill in the student an appreciation of the earth's place and behavior in the universe; to give an understanding of the processes that have acted throughout time to shape the earth, its resources, and its life forms; to examine the effects of these processes on human habitation and the environment; and to bring an awareness of the interdisciplinary nature of the solutions to the earth's problems.

A Geology minor shall consist of a minimum of 15 credit hours and must include GEO 111, 112, and 232. The additional three hours must be selected from the geology courses listed below.

A minor in geology is offered to meet the needs of those preparing to teach earth sciences in primary and secondary schools, those who are simply interested in learning more about the earth as part of a liberal arts education, and to provide a foundation for those who wish to do further work in geology or environmental sciences.

Course Descriptions

GEO 104 GEOLOGY OF NATIONAL PARKS

Four credit hours

An introduction to the geology of selected national parks and monuments of the United States, emphasizing basic geologic principles and processes illustrated by the geology of each area. Three lecture sessions and one lab per week.

GEO 111 THE DYNAMIC EARTH

Four credit hours

A study of the origin and nature of minerals and rocks as well as the dynamic processes acting on and in the earth (erosion, sedimentation, volcanism, continental drift) and their results as reflected in topography and earth structure. Three lecture sessions and one lab per week. One field trip required.

GEO 112 EARTH HISTORY & PLATE TECTONICS

Four credit hours

An introduction to the geologic history of the earth including the history of the large scale crustal movements (plate tectonics) and the evolutionary development of prehistoric organisms which inhabited the earth. Three lecture sessions and one lab per week. One field trip required.

GEO 121 PHYSICAL GEOGRAPHY

Four credit hours

An introduction to some of the physical features of the earth and their significance in relation to many of the activities and problems of humans in the modern world. Three lecture sessions and one lab per week.

GEO 163 GEOLOGY SEMINAR

One credit hour

This course consists of study, discussion and demonstration of special topics. One class session per week.

GEO 200 SCIENCE

Three credit hours

An interdisciplinary approach to a topic of scientific interest. Course content is determined by the topic chosen.

GEO 221 SHAPING THE LAND

Three credit hours

This course explores meteorology and geomorphology, explains the components of weather that effect life on earth, describes the inner forces that create mountains and continents, and describes how erosion and weathering of solid rock level the surface of the earth's crust.

GEO 223 GEOLOGY OF THE ROCKY RIVER VALLEY

Three credit hours

This course utilizes the local resource of the Rocky River Valley to teach principles of geology. The student will be in the valley every weekend to study the geologic features.

GEO 225 CRYSTALS, MINERALS, AND ROCKS

Four credit hours

An entry-level laboratory course that introduces the basic concepts of crystallography, mineralogy, and petrology.

GEO 227 ENVIRONMENTAL GEOLOGY

Three credit hours

An exploration of how the earth's geologic environment affects the earth's life forms. It is also an exploration of the impact of man on the earth's geologic evolution, and a review of the laws governing the use of natural resources.

GEO 229 OCEANOGRAPHY

Three credit hours

A study of the physical aspects of the oceans starting with the ocean floor continuing to the chemical make up of the water, the currents, and movement of the waves. The ocean environment and relationship between the ocean and the atmosphere will be included.

GEO 232 ELEMENTS OF MINERALOGY

Four credit hours

A course that includes the elements of crystallography, crystal growing, crystal chemistry, physical properties and descriptive mineralogy of the important or rock forming minerals. Three lecture sessions and one lab per week.

GERONTOLOGY

A Minor in Gerontology/Certificate Program in Gerontology

Gerontology is the study of the aging process. The need for programs and facilities for the elderly will continue to grow over the foreseeable future. Staffing and management of those facilities represent expanding career fields. The Gerontology certificate is designed for those working with the elderly or planning careers in the field of gerontology.

The certificate is appropriate for:

1. persons who are seeking degrees and wish to specialize in gerontology;
2. persons who have degrees but want to add a specialization in gerontology; and
3. persons not seeking or holding a degree who wish to develop non-degree credentials in gerontology.

The Program

The certificate program includes a multidisciplinary core of courses covering the sociological, psychological and biological aspects of aging. Additional courses are recommended for professionals working within a social service environment and for those interested in the management of not-for-profit agencies.

The certificate program conforms to the recommended standards and guidelines of the Association for Gerontology in Higher Education.

To earn a Minor in Gerontology, individuals must complete 19-23 credit hours in the following courses (in addition to prerequisites SOC 100 and PSY 110 as indicated below):

Residency Requirement:

More than half the courses must be completed at Baldwin-Wallace College.

Prerequisites:

Note: SOC 100 and PSY 110 are required of all enrolled in this program. These courses are to be completed before taking other required courses in that department as indicated below.

Required Courses:

SOC 344 Aging and Society	3 credits
SOC 345 Medical Sociology	3 credits
SOC 070 Practicum in Gerontology	1-3 credits

Choice of one:

SOC 250 Topics in Sociology: Death and Dying	3 credits
SOC 350 Topics in Sociology: Policies on Aging OR	3 credits
additional SOC 250 or 350 courses with a gerontology orientation	

Choice of one:

PSY 205 Developmental Psychology	3 credits
PSY 335 Adult Development and Aging	4 credits

Choice of One:

BIO 203 Human Anatomy and Physiology (Day)	4 credits
BIO 206 Your Body: Past, Present and Future (Weekend)	3 credits

Choice of One:

SOC 106 Organizations (Day)	3 credits
FCS 207 Nutrition and Daily Living (Day)	3 credits
FCS 209 Nutrition (Weekend)	3 credits

Students entering the field of Gerontology would find it advantageous to select additional elective courses from the following concentrations.

Recommended Classes for Social Service Concentration

SOC 212 Families, Couples and Singles	3 credits
SOC 280 Research Methods	4 credits
SOC 281 SPSS: Data Analysis in the Social Sciences	4 credits
SOC 301 Class Status and Power	3 credits
SOS 303 Urban and Community Life	4 credits
BUS 208 Introduction to Business	3 credits

Recommended Classes for Not-for-Profit Concentration

SOC 106 Organizations	3 credits
SOC 201 Social Problems	4 credits
SOC 280 Research Methods	4 credits
SOC 281 SPSS Data Analysis in the Social Sciences	4 credits
BUS 208 Introduction to Business	3 credits
BUS 305 Principles of Management	4 credits

The minor requirements and course content may be altered by the Minor in Aging Studies Coordinator/Advisor. If you have any questions about course equivalencies or substitutions, please contact the Department of Sociology at 440-826-2161.

Note: It is the student's responsibility to consult a Certificate Program Coordinator/Advisor in the Department of Sociology as to the specific courses and residency requirement of the certificate program. In order to receive a certificate, the student must fill out the Certificate Program Completion Application before the last semester of attendance.

The Gerontology Certificate program is **not** offered through the Division of Lifelong Learning. For information on this certificate program, consult the Department of Sociology.

HEALTH & PHYSICAL EDUCATION

The Division of Health and Physical Education offers courses that satisfy core curriculum requirements, HPE Division major and minor programs of study, requirements for other College majors, and general electives. All courses and programs of study are open to men and women.

HPE CORE CURRICULUM REQUIREMENTS. To satisfy the health and physical education core requirement of the College, students must complete two semester hours of credit from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144. Students may select any of the activity and technique courses offered. However, no activity may be repeated for credit except at a more advanced level. The total of two semester credits may come from any combination of one-half and one credit hour courses. Students who have individual needs or are physically challenged may confer with HPE faculty to discuss selection of appropriate courses. Among objectives for the required instructional program of activity and technique courses are the following:

The development of an optimal level of physical fitness.

The development of motor abilities that contribute to skill, proficiency, ease, and grace in the control of one's body.

The development of leisure-time recreational habits, skills, and attitudes through which individuals may secure release from tensions and provide opportunities for the enrichment of their existence.

The development of desirable social attitudes and democratic principles of living through participation in physical activities.

The development of an appreciation of the art and science of human movement both as a participant and as a spectator.

The development of essential health habits, health knowledge, and health attitudes.

FINE ARTS CORE CURRICULUM. Courses offered by the HPE Division that may be applied to the fine arts requirement of the core include HPE 214, 217, 331, 333, and selected dance technique courses from HPE 141, 142, 143, 144. The one-half and one credit courses in dance technique may be designated by the student as applicable to either the fine arts or the HPE core requirement; the same credit may not apply to both.

DIVISIONAL MAJORS AND MINORS. For students planning to major in any one of the majors offered by the HPE Division, the Division recognizes the preceding objectives, explores the body of knowledge, and provides a foundation for students preparing to teach, coach, manage and/or pursue graduate study in areas related to the major. Majors are offered in physical education, sport management, dance, athletic training, pre-physical therapy, exercise physiology, fitness management, health promotion and education. Academic minors are designed to supplement any academic major. Minors are offered in health promotion and education, athletic coaching, dance, and recreation. Additional study is recommended beyond the minimum credits and required courses for each major and minor including HPE 050, 070, special topic seminars, and honors courses.

Physical Education Major

Computer Code: HPET

This major is designed to focus on theoretical and practical knowledge and skills related to the planning, implementation, and evaluation of physical education programs for learners ages three through twenty-one and prekindergarten through grade twelve. Multi-age license to teach physical education is possible for students who successfully complete this major as well as applicable requirements for licensure as outlined by the Division of Education. Students are encouraged to supplement physical education licensure with a secondary teaching area such as health promotion and education. Students who desire to coach are encouraged to complete the athletic coaching minor. Students who complete this major are expected to be competent in a number of sport and fitness skills.

Minimum credits required: 49/48* (plus prerequisites as indicated).

Required courses:

BIO 203	Human Anatomy and Physiology I	4 credits
BIO 204	Human Anatomy and Physiology II	3 credits (Prereq. required)
HPE 201	Orientation to HPE	1 credit
HPE 205	First Aid	2 credits
HPE 209	Techniques of Measurement & Evaluation	2 credits
HPE 215	Dance Forms	2 credits
HPE 230	Physical Education for Children	3 credits
HPE 232	Physical Education for the Middle Grades	2 credits
HPE 302	Physiology of Exercise	3 credits (Prereq required)
HPE 311	Techniques of Instruction	3 credits (Prereq. required)
HPE 321	Adapted Physical Education	2 credits
HPE 323	Outdoor Recreation & Education	2 credits
HPE 340	Program Organization & Administration	3 credits
HPE 347	Historical, Philosophical, and Curricular Foundations of Physical Education	3 credits
HPE 352	Motor Learning	3 credits
HPE 404	Principles of Sport & Physical Education	2 credits
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

At least 10 activity courses from HPE 121, 122, 123, 131, 132, 133 are required in the following five designated areas: Area I, Sports and Games: minimum of 3 courses from badminton, basketball, soccer/speedball, softball, tennis, volleyball; Area II, Lifetime/Leisure: minimum of 2 courses from archery, bowling, camping, canoeing, cycling, golf, racquetball, with at least 1 of the 2 courses from camping, canoeing, cycling; Area III, Gymnastics/Tumbling: minimum of 1 course from tumbling/free exercise, apparatus; Area IV, Swimming: minimum of 1 course from swimming; students may satisfy the Area IV activity requirement by current participation on the intercollegiate swim team or current certification in American Red Cross Lifeguard Training or Water Safety Instructor; note that students who choose the latter option must still complete the 10 activity course minimum; Area V, Physical Fitness: minimum of three courses specifically designated as weight training, aerobics, water aerobics and either walk, jog, run or fitness. Substitutions for activity courses in the five designated areas must be approved by student's academic advisor and department chair.

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Sport Management Major

Computer Code: HPEM

This major is designed to focus on aspects of management and organization of programs in sport and/or related areas. It is expected that students choosing this major will be active participants in the Sport/Dance/Arts Management Program that includes study in business administration as well as internship experience. For further information on the Sport/Dance/Arts Management Program, see page 287.

Minimum credits required: 32 (plus prerequisites as designated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 205	First Aid	2 credits
HPE 324	Community Recreation	2 credits
HPE 340	Program Organization & Administration	3 credits
HPE 343	Special Topics in Sport Management	2 credits (Prereq. required)
HPE 344	Sport Management & Media Relations	2 credits (Prereq. required)
HPE 345	Fitness & Health Promotion Program Management	2 credits
HPE 404	Principles of Sport and Physical Education	2 credits

At least two courses from the following four courses:

BIO 203	Human Anatomy & Physiology I	4 credits
BIO 204	Human Anatomy & Physiology II	3 credits (Prereq. required)
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

At least one course from the following three courses:

HPE 321	Adapted Physical Education	2 credits
HPE 323	Outdoor Recreation & Education	2 credits
HPE 406	Psychology of Coaching	2 credits

At least two credits from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144

Additional elective credits (5) are needed to fulfill the required 32 credits for this major. The additional elective credits may come from HPE-prefix courses, SDA 201, SDA 070. No more than two additional .5 or 1 credit activity or technique courses may be used to fulfill the elective credits. HPE 070 and HPE 470 are not applicable to the minimum 32 credits. Elective credits should relate to the student's area of interest in sport management.

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Dance Major

Computer Code: HPED

This major is designed to provide a general dance foundation with focus on theory, technique, and study of the creative process. Students completing this major are expected to be active participants in the Sport/Dance/Arts Management Program and/or to supplement the major with a second academic major and/or minor. For further information on the Sport/Dance/Arts Management Program, see page 287.

Minimum credits required: 32/33 (plus prerequisites as designated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 205	First Aid	2 credits
HPE 214	Dance History	3 credits
HPE 215	Dance Forms	2 credits
HPE 331	Improvisation & Choreography	2 credits
HPE 332	Dance Production & Performance	2 credits
HPE 333	Dance in the Theater	3 credits

At least one of the following options must be completed:

HPE 230	Physical Education & Rhythmics for Children	3 credits
SDA 301	Public Relations in Arts Management	2 credits
SDA 302	Fundraising in Arts Management	2 credits
HPE/SDA	Seminar as approved as applicable to Dance Concentration	2 credits

At least two courses from the following:

BIO 203	Human Anatomy and Physiology I	4 credits
BIO 204	Human Anatomy and Physiology II	3 credits (Prereq. required)
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

At least 7 total semester credits in dance technique from HPE 141, 142, 143, 144

HPE 050	Senior Performance	1 credit
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Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Athletic Training Major

Computer Code: HPEA

This major is designed to provide students with entry level athletic training skills and to provide coursework and clinical experience needed for certification eligibility. The athletic training coursework is based upon the current domains of athletic training that have been established by the National Athletic Trainer's Association Role Delineation. The domains include: 1. Prevention, 2. Recognition, Evaluation, and Immediate Care, 3. Rehabilitation and Reconditioning, 4. Health Care Administration, and 5. Professional Development. Sophomores, juniors and seniors must pass eligibility standards to be selected for the clinical experience requirement of the Athletic Training Major. Standards are based on documentation of observation requirements, prerequisite course grades, overall grade point average, student athletic trainer evaluations, proficiency examination, letters of recommendation, and interview. Details of selection standards are available from the head athletic trainer.

Minimum required credits: 58 (plus prerequisites as indicated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 202	Athletic Training I	2 credits
HPE 205	First Aid	2 credits
HPE 221	Personal Health	4 credits
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 305	Athletic Training II	2 credits (Prereq. required)

ATHLETIC TRAINING MAJOR--Cont'd. next page

HPE 306	Therapeutic Modalities	3 credits (Prereq. required)
HPE 307	Athletic Training III	2 credits (Prereq. required)
HPE 308	Athletic Training Administration	2 credits (Prereq. required)
HPE 309	Therapeutic Exercise	2 credits (Prereq. required)
HPE 321	Adapted Physical Education	2 credits
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)
HPE 470	Clinical Experience in Athletic Training	8 credits (Prereq. required)
HPE 070	Field Experience (in Athletic Training)	4 credits (Prereq. required)

At least two credits from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144

BIO 203	Human Anatomy & Physiology I	4 credits
BIO 204	Human Anatomy & Physiology II	3 credits (Prereq. required)
FCS 207	Nutrition in Daily Living	3 credits
PSY 100	Applications of Psychology	3 credits
PSY 205	Development Psychology	3 credits (Prereq. required)

Highly recommended: CSC 121 or computer competency, CHM 111, 111L

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Pre-Physical Therapy Major

Computer Code: HPEP

This major is designed to provide a strong foundation in the fundamental principles of science and exercise science. Major offers the preparation necessary for the student to continue study toward a degree in physical therapy.

Minimum credits required: 62 (plus prerequisites as designated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 202	Athletic Training I	2 credits
HPE 205	First Aid	2 credits
HPE 206	Medical Technology	2 credits
HPE 209	Techniques of Measurement & Evaluation	2 credits
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 303	Health/Physical Fitness Assessment Techniques	2 credits (Prereq. required)
HPE 306	Therapeutic Modalities	3 credits (Prereq. required)
HPE 321	Adapted Physical Education	2 credits
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

At least two credits from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144

BIO 121	Principles of Biology I	4 credits
BIO 121	Principles of Biology II	4 credits
BIO 203	Human Anatomy & Physiology I	4 credits
BIO 204	Human Anatomy & Physiology II	3 credits (Prereq. required)
CHM 111	General Chemistry I	4 credits
CHM 111L	Chemistry I Lab	.5 credits
CHM 112	General Chemistry II	4 credits (Prereq. required)
CHM 112L	Chemistry II Lab	.5 credits
PHY 131 & 151L	General Physics I with Lab OR	5 credits

PRE-PHYSICAL THERAPY MAJOR--Cont'd. next page

PHY 145	Workshop Physics I	5 credits
PHY 132 & 152L	General Physics II with Lab OR	5 credits (Prereq. required)
PHY 146	Workshop Physics II	5 credits

At least two additional courses or appropriate seminars in Biology at the 200 level or above (4 credit minimum)

Students should select the additional BIO courses based on graduate school prerequisite requirements. Although the additional two courses in upper level BIO are elective, the following are suggested for consideration:

BIO 211	Genetics	4 credits
BIO 212	Microbiology	4 credits
BIO 221	Zoology	4 credits
BIO 330	Gross Anatomy	3 credits
BIO 331	Embryology	4 credits
BIO 332	Histology	3 credits
BIO 333	Human Physiology	4 credits
BIO/PSY 250	Neuroscience	3 credits

Students planning to pursue a graduate degree in physical therapy should also take PSY 279, PSY 100 or 110, PSY 205, SOC 100, MTH 141. All pre- physical therapy students should also complete internship(s) in a variety of physical therapy settings (HPE 070, 2-4 credits).

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Exercise Physiology Major

Computer Code: HPEX

This major is designed to focus on the content areas of sports medicine and exercise science as preparation for graduate study in exercise physiology.

Minimum credits required: 54 (plus prerequisites as designated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 202	Athletic Training I	2 credits
HPE 205	First Aid	2 credits
HPE 209	Techniques of Measurement & Evaluation	2 credits
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 303	Health/Physical Fitness Assessment Techniques	2 credits (Prereq. required)
HPE 345	Fitness & Health Promotion Program Management	2 credits
HPE 352	Motor Learning	3 credits
HPE 423	Exercise Prescription for Special Populations	3 credits (Prereq. required)
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

At least two credits from HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144

BIO 203	Human Anatomy & Physiology I	4 credits
BIO 204	Human Anatomy & Physiology II	3 credits (Prereq. required)

EXERCISE PHYSIOLOGY MAJOR--Cont'd next page

CHM 111	General Chemistry I	4 credits
CHM 111L	Chemistry I Lab	.5 credits
CHM 112	General Chemistry II	4 credits (Prereq. required)
CHM 112L	Chemistry II Lab	.5 credits
CHM 251	Organic Chemistry I	4 credits (Prereq. required)
CHM 251L	Organic I Lab	.5 credits
CHM 252	Organic Chemistry II	4 credits (Prereq. required)
CHM 252L	Organic II Lab	.5 credits
CHM 311	Biochemistry	3 credits (Prereq. required)
CHM 311L	Biochemistry Lab	1 credit

Highly recommended: CSC 121 or computer competency.

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Fitness Management Major

Computer Code: HPEF

This major is designed to focus on content areas of exercise science and physical education as related to management and organization of corporate, community, or commercial fitness programs. Students completing this major are expected to be active participants in the Sport/Dance/Arts Management Program or are recommended to supplement the major with a second academic major and/or minor.

Minimum credits required: 41 (plus prerequisites as designated).

Required courses:

HPE 201	Orientation to HPE	1 credit
HPE 202	Athletic Training I	2 credits
HPE 205	First Aid	2 credits
HPE 209	Techniques of Measurement & Evaluation	2 credits
HPE 221	Personal Health	4 credits
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
HPE 303	Health/Physical Fitness Assessment Techniques	2 credits (Prereq. required)
HPE 321	Adapted Physical Education	2 credits
HPE 340	Program Organization and Administration	3 credits
HPE 345	Fitness Program Management	2 credits
HPE 352	Motor Learning	3 credits
HPE 423	Exercise Prescription for Special Populations	3 credits (Prereq. required)
HPE 451	Kinesiology/Biomechanics	3 credits (Prereq. required)

HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144

BIO 203	Human Anatomy & Physiology I	4 credits
BIO 204	Human Anatomy & Physiology II	3 credits (Prereq. required)

Highly recommended: CSC 121 or equivalent computer competency.

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by course prerequisites.

Health Promotion and Education Major

Computer Code: HPEH

This major is designed to prepare the undergraduate student for competency in health promotion and disease prevention as these programs may be implemented in schools or in public and private agencies, at the worksite, or in specialized and clinical settings. This major leads to teaching certification if requirements of the Division of Education are also completed. (See Division of Education, page 122.)

Minimum credits required: 41 (plus prerequisites as designated).

Required courses:

HPE 205	First Aid	2 credits
HPE 221	Personal Health	4 credits
HPE 222	Community Health	3 credits
HPE 312	Substance Abuse/Chemical Dependency	2 credits
HPE 315	Principles of Health Education	2 credits
HPE 316	Health Services	2 credits
HPE 318	Teaching Health Education	3 credits
HPE 345	Fitness & Health Promotion Program Management	2 credits
HPE 424	Human Sexuality Education	3 credits
FCS 207	Nutrition for Daily Living	3 credits
BIO 333	Physiology	4 credits (Prereq. required)
Completion of both BIO 203 and BIO 204 may substitute for BIO 333.		

For the interdisciplinary content requirement for the major, one of the following:

PSY 302	Abnormal Psychology	4 credits (Prereq. required)
SOC 201	Social Problems	4 credits
SOC 212	Families, Couples	3 credits
FCS 216	Family Relations	3 credits

Electives to fulfill required 41 credits for the completion of major from the following:

HPE 263	Special Topic Seminar approved for Health Promotion/Education	
HPE 363	Special Topic Seminar approved for Health Promotion/Education	
HPE 463	Advanced Special Topic Seminar approved for Health Promotion/Education	
HPE 302	Physiology of Exercise	3 credits (Prereq. required)
SOC 344	Aging OR SOC 345 Medical Sociology	3 credits
PSY 325	Adolescent Psychology OR PSY 304 Personality	4 credits
FCS 218	Consumer Issues OR FCS 318 Parenting	3 credits
BIO 312	Microbiology	4 credits (Prereq. required)

PSY 302, SOC 201, SOC 212, or FCS 216 (See above)

Course applicable as an elective if not already selected to fulfill the interdisciplinary content requirement above.

Courses required for the major do not necessarily need to be taken in the sequence listed unless as specified by prerequisites.

Minors

The Division offers the following four academic minors:

Health Promotion and Education Minor (26 credit hours). Required courses: HPE 205, 221, 222, 312, 315, 424; a minimum of 10 credit hours must be selected from HPE 316, 318, HPE 302, HPE 345, HPE 423, HPE 263 or 463 as approved for the minor, SOC 201, SOC 344 or SOC 345, SOC 212 or FCS 216, 207, 218, or 318, PSY 302, PSY 325, or PSY 304, BIO 203, BIO 204 or

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BIO 333, BIO 312. The health promotion and education minor does not lead to teacher certification; only the major leads to teacher certification. The minor supports the preparation of students for social services and public education careers, especially where health promotion and disease prevention are practiced.

Athletic Coaching Minor (17 credit hours). Required courses: HPE 202, 205, 340, 406, two courses from HPE 327, and a one-semester credit course in either weight training or physical fitness. Recommended electives include HPE 302, 343, 352, 451, FCS 207. Courses chosen other than the recommended electives must be with the approval of an advisor in the HPE Division. To fulfill this minor the student must also participate in one intercollegiate sport season or elect up to two semester credits in HPE 070, an approved coaching field experience.

Dance Minor (15 credit hours). Required courses: HPE 214, 331, 332, 333; at least 5 semester credits of dance technique from HPE 141, 142, 143, 144. Recommended: BIO 203 and BIO 204 and two years of participation in recommended dance activities.

Recreation Minor (17 credit hours). Required courses: HPE 205, 215, 323, 324, 340; electives to meet the minimum credits required for completion of the minor from HPE 230 or 232, HPE 321, 345, 423, BUS 305, SOC 303, BIO 111, CST 207 or CST 306. Up to but no more than three credits in HPE 070, approved field experience in recreation, may be applied to the minimum credits required for the minor.

Sport/Dance/Arts Management Program

HPE students participating in the S/D/A Management Program must pursue the sport management major, fitness management major, or dance major. S/D/A Program requirements also include the completion of a second major in business administration or a minor in business management and organization. The double major or major-minor combination is supplemented by SDA 201, SDA 401, and SDA 070, internship. See S/D/A Program for further details, page 287.

Course Descriptions

HPE 050 INDEPENDENT STUDY

Credit hours to be arranged

See Independent Study Program, Section II.

HPE 070 INTERNSHIP

Credit hours to be arranged

See Internship Program, Section II.

HPE 121, 122, 123, 131, 132, 133, 141, 142, 143, 144 PHYSICAL ACTIVITIES

One-half to one credit hour

These courses deal with the development of skills and knowledge of sport, dance, fitness, and other movement activities. Courses are designed for one-half or one credit hour depending on the nature and skill level of the activity. Some courses may be offered on a minimester schedule while others are offered for a full semester. No course may be repeated for credit except at a more advanced level. All courses are open to both men and women. Specific courses are listed in the course schedule for each term.

HPE 171 BASIC STAGE MOVEMENT

Two credit hours

Taught interdepartmentally with the Department of Communication and Theater. Course deals with the use of organized experiences to establish an understanding of movement and its relationship to the individual. It also includes application of movement technique to group

experiences as related to theater arts. A laboratory period is included. Credits are not applicable to any HPE major or minor. (Note: The last offering of this course is projected to be Fall 2002.)

HPE 201 ORIENTATION TO HPE

One credit hour

A survey course designed to introduce the nature of study, interrelationships, and career options related to academic disciplines and programs associated with physical education, health education, sport management, dance, and the areas of study included in sports medicine and exercise science. Recommended to be taken in the freshman or sophomore year.

HPE 202 ATHLETIC TRAINING I

Two credit hours

This is the introductory course in athletic training that exposes the new students to the profession. The duties of the athletic trainer are discussed in relationship to the current job settings of the profession. Care and prevention of athletic injuries are presented along with basic practical experience in preventative taping, injury assessment and treatment. Students are also introduced to the administrative requirements for a successful athletic training program.

HPE 205 FIRST AID & SAFETY EDUCATION

Two credit hours

Recognizing various types of illnesses, emergency and stress situations and the ability to care for an injured person until professional help arrives are among the topics explored in this course. Emphasis is also given to rendering psychological first aid, developing splinting, bandaging and transportation proficiency. Include building an awareness of accident problems and ways to prevent potential accidents in the home, school, industrial or recreational environment.

HPE 206 MEDICAL TERMINOLOGY

Two credit hours

This course is an introduction to the field of medical terminology, the language of the medical profession and its allied health professions. Emphasis is on understanding basic medical terms and how they are used in communicating, documenting and reporting patient care procedures. Practical applications are provided by exercises and medical record analyses.

HPE 209 TECHNIQUES OF MEASUREMENT AND EVALUATION *Two credit hours*

The study and analysis of data measured and recorded while implementing the tools of scientific measurement in areas related to physical education, sports medicine, and exercise science.

HPE 214 DANCE HISTORY

Three credit hours

A survey course of the history of dance. The course is designed to present to the student a broad overview of dance in various world cultures through the ages. Applicable to the fine arts requirement of the College core and the international studies requirement of the College core. May be offered less frequently than once a year.

HPE 215 DANCE FORMS

Two credit hours

A course focusing on the development of skills in the presentation of a variety of dance

forms and rhythmic activities appropriate for middle school to young adult learners and grades four through twelve in the physical education program. Forms studied will include but not be limited to folk, square, social and line dance. Other dance and rhythmic activities may be introduced as appropriate to the study of the basic application of teaching methods and the role of rhythmic activities in a school-based physical education program. May be offered less frequently than once a year.

HPE 217 LOOKING AT DANCE

Two credit hours

Course designed especially for Lifelong Learning to introduce the student to the vast discipline of dance. Students will view and read about dance as an art form and as a theatrical vehicle. No previous knowledge and/or training in dance is required. Course applicable to fine arts requirement of College core. Some additional cost may be involved for purchase of performance tickets.

HPE 221 PERSONAL HEALTH

Four credit hours

The study of the health problems and concerns of young adults in America today. Although normally selected by members of the class, topics of study usually include stress management and emotional health, chemical dependency, sexual responsibility, nutrition, fitness, heart disease, cancer and the communicable diseases including the STDs and AIDS. With the focus on prevention, students are encouraged to make lifestyle choices conducive to lifelong wellness.

HPE 222 COMMUNITY HEALTH

Three credit hours

A study of health problems affecting entire populations, particularly environmental pollution and toxic wastes, communicable disease control, and the health risks of community living. The course surveys how community action works to reduce such risks, while investigating the crisis in health care, particularly mental health care and the role of public health agencies in the business of health promotion and disease prevention.

HPE 223 ACHIEVING WELLNESS: METHODS OF PERSONAL DEVELOPMENT

Three credit hours

A study of the interdisciplinary aspect of wellness through a team-teaching approach. Among topics included are nutrition, mind-body harmony, physical activity, life stress and substance abuse. Emphasis will be given to the application of information to students' career and life experiences via lectures, discussions, in-class activity, and a well-lifestyle" project. Course designed especially for Weekend College.

HPE 230 PHYSICAL EDUCATION & RHYTHMICS FOR CHILDREN: PREKINDERGARTEN THROUGH EARLY CHILDHOOD

Three credit hours

A study of the characteristics of children ages three through eight and prekindergarten through grade three with implications for the selection, adaptation, and teaching of appropriate movement and rhythmic activities. The focus of the course is the understanding of such concepts as fundamental movement, movement exploration, perceptual motor skills, developmental movement, rhythmic development, and the integration of movement and rhythmic into other areas of the early childhood school curriculum.

**HPE 232 PHYSICAL EDUCATION FOR THE
MIDDLE GRADES (4-9)**

Two credit hours

A course designed to give the student experience in the theory and practice of lead-up games to selected team sports, dual sports, gymnastics, and fitness activities as appropriate for learners ages eight through fourteen and attending grades four through nine in a physical education program.

HPE 263 SPECIAL TOPIC SEMINAR

Credits to be arranged

HPE 299 EXPERIMENTAL COURSE

Credits to be arranged

HPE 302 PHYSIOLOGY OF EXERCISE

Three credit hours

Prerequisite: BIO 203 and BIO 204

A study of the human body's responses to the stress of physical exercise. Topics covered include metabolic, neuromuscular, cardiovascular and pulmonary adjustments to acute and chronic exercise.

**HPE 303 HEALTH AND PHYSICAL FITNESS
ASSESSMENT TECHNIQUES**

Two credit hours

Prerequisite: BIO 203 and BIO 204

Measurement of human metabolic responses to exercise in laboratory and field settings. Topics include ergometry, energy expenditure, body composition, blood pressure recording, lung function during exercise, ECG interpretation, PWC tests and graded exercise testing.

HPE 305 ATHLETIC TRAINING II: LOWER EXTREMITIES

Two credit hours

Prerequisite: HPE 202

A study of the anatomical structures of the lower extremities as it relates to normal surface anatomy and injury pathology including bony landmarks, ligamentous tissue and musculotendinous structures. Students will also gain an understanding of the procedures governing the care and treatment of athletic injuries as they relate to the lower extremities. Laboratory experience is designed to demonstrate the application of various tapings, wrappings, and other contemporary immobilization devices consistent with biochemical principles.

HPE 306 THERAPEUTIC MODALITIES

Three credit hours

Prerequisite: BIO 203 and HPE 202

A study of the various therapeutic modalities used in the care and treatment of athletic injuries. The mechanical and physiological effects of these modalities will be studied along with laboratory practice and use of the actual devices.

HPE 307 ATHLETIC TRAINING III: UPPER EXTREMITIES

Two credit hours

Prerequisite: HPE 202

A study of the anatomical structures of the upper extremities as it relates to normal surface anatomy and injury pathology including bony landmarks, ligamentous tissue and musculotendinous structures. Students will also gain an understanding of the procedures governing the care and treatment of athletic injuries as they relate to the upper extremities. Laboratory experience is designed to demonstrate the application of various tapings, wrappings, and other contemporary immobilization devices consistent with biochemical principles.

HPE 308 ATHLETIC TRAINING ADMINISTRATION***Two credit hours****Prerequisite: HPE 202 and junior standing*

A course designed to study the management and administration of athletic training programs in clinical, high school, college, professional and industrial settings. Facility requirements and development will be discussed along with personnel requirements and hiring. Time will be spent on the maintenance and utilization of medical records, liability and insurance requirements. Standards and emergency operating procedures will be covered as will public relations and the use of computers and information technology in an athletic training environment.

HPE 309 THERAPEUTIC EXERCISE***Two credit hours****Prerequisite: BIO 203 and HPE 202*

A study of the principles and application of therapeutic exercise. The course content will focus on the components of a physical restoration program, including determination of therapeutic goals, selection of modalities and exercise, methods of recording progress and development of criteria for progression.

HPE 311 TECHNIQUES OF INSTRUCTION***Three credit hours****Prerequisite: Junior standing; activity course or skill proficiency in volleyball, racquetball, badminton, tennis, and golf.*

A study of the principles and practices of successful teaching techniques as they apply to physical education programs designed especially for adolescent to young adult learners and in grades seven through twelve.

HPE 312 SUBSTANCE ABUSE/CHEMICAL DEPENDENCY***Two credit hours***

Drug use remains a major problem in our communities and in our schools. This course will study the problem. Students will be exposed to many of the difficulties created by alcohol and drug abuse, the complexities of dependency and recovery, and will learn prevention strategies.

HPE 315 PRINCIPLES OF HEALTH EDUCATION***Two credit hours***

A study of the purpose, scope and nature of health education through consideration of the behavioral and philosophical perspectives of the field. A search for and development of principles guiding the operation of health education in the schools, the community, and in public health agencies.

HPE 316 HEALTH SERVICES***Two credit hours***

School health services and healthful school environments are studied as components of the total school health program. Public health services are considered in relation to the goals of health promotion and disease prevention.

HPE 318 TEACHING OF HEALTH EDUCATION***Three credit hours***

A study of the various teaching strategies effective in health promotion, featuring a survey of facilitation methodology and skills, and a look at the teaching behaviors conducive to learner achievement in health education. In addition to implementing teaching strategies, students will practice curriculum design and evaluation.

HPE 321 ADAPTED PHYSICAL EDUCATION*Two credit hours*

A study of special programming for individuals with perceptual-cognitive-motor problems. Consideration is given to awareness, diagnosis and adaptations in methodology for those people who are physically challenged or have special needs.

HPE 323 OUTDOOR RECREATION & EDUCATION*Two credit hours*

The course is designed to introduce the fundamental principles, practices, and applications of outdoor recreation and education. International, national, state, and local outdoor recreation/education programs will be examined, including associated career opportunities. The course includes development of instructional materials and resources and will include active participation in selected outdoor recreation and education experiences.

HPE 324 COMMUNITY RECREATION*Two credit hours*

The course is designed to include a study of recreation needs and opportunities and a survey of public, private, and commercial recreation programming. Content will emphasize the value of recreational and leisure time pursuits. Career opportunities in the recreation professions will be explored.

HPE 327 COACHING*Two credit hours*

Strategy, techniques and coaching methods in competitive baseball, basketball, football, track and field, and volleyball are studied. Separate courses are offered in the various sports; some coaching courses may be offered less frequently than once a year.

HPE 331 IMPROVISATION & CHOREOGRAPHY*Two credit hours*

This course provides opportunities for experience in the use of improvisational techniques as a basis for the development of skill necessary for the art of choreography. Applicable to the fine arts requirement of the College core. May be offered less frequently than once a year.

HPE 332 DANCE PRODUCTION & PERFORMANCE*Two credit hours*

A study of basic technical theater in relation to dance. Areas include costuming, makeup, lighting, management, and public relations. May be offered less frequently than once a year.

HPE 333 DANCE IN THE MUSICAL THEATER*Three credit hours*

The study of dance in musical theater. Emphasis is placed on the historical development, the practical application of design and the performance of theatrical dance styles. Required of musical theater majors. Applicable to the fine arts requirement of the College core.

HPE 340 PROGRAM ORGANIZATION & ADMINISTRATION*Three credit hours*

A course designed to study the organization and administration of school, intramural and recreational physical education programs. Time will be spent studying the nature of administration and leadership styles, the basic principles of staffing, budgeting, purchase and care of equipment, legal concerns, office management, public relations, facility planning and management, and program evaluation. Emphasis will also be placed on the structure of tournaments utilized in both the school and recreational settings.

HPE 343 SPECIAL TOPICS IN SPORT MANAGEMENT***Two credit hours****Prerequisite: SDA 201 or SDA Coordinator approval.*

Course explores a variety of topics such as sport as a business, legal aspects of sport, sport marketing and promotion, sport and its relationship to television and other electronic media and events management.

HPE 344 SPORT MANAGEMENT & MEDIA RELATIONS***Two credit hours****Prerequisite: SDA 201 or SDA Coordinator approval.*

The content of the course focuses primarily on print and broadcast media, and sports journalism, and includes study of the public relations responsibilities of coaches, athletic directors, and the sports information director.

**HPE 345 FITNESS & HEALTH PROMOTION
PROGRAM MANAGEMENT*****Two credit hours***

Designed for students with an interest in developing and managing fitness and wellness programs in the corporate, community, school or commercial setting; content focuses on theoretical and practical aspects of program management. Students will plan, implement, and evaluate a fitness or health promotion program.

**HPE 347 HISTORICAL, PHILOSOPHICAL, AND CURRICULAR
FOUNDATIONS OF PHYSICAL EDUCATION*****Three credit hours***

A course designed to study the philosophy, history, and goals involved in the physical education profession and how this knowledge forms the basis for the study of curriculum development in physical education programs designed for learners from ages three through twenty-one and attending prekindergarten through grade twelve in school-based programs.

HPE 352 MOTOR LEARNING & DEVELOPMENTAL MOVEMENT ***Three credit hours***

This course includes a study of the psychological factors affecting the development of motor skills, learning theories and their application to motor skills, the nervous system, including perceptual mechanism, and the factors relating to the development of motor skills throughout the life cycle. Applications of conceptual principles to practical motor skill learning will be stressed.

HPE 404 PRINCIPLES OF SPORT AND PHYSICAL EDUCATION***Two credit hours***

The focus of this course is an exploration of principles, issues, and ethical considerations that are significant in the formulation of policies and development of procedures for programs of sport and physical education.

HPE 406 PSYCHOLOGY OF COACHING***Two credit hours***

Study of the nature and responsibilities of the coaching profession, including the psychological aspect of teaching sports and motivating individuals and teams. General coaching organization and staff training is included.

**HPE 423 EXERCISE PRESCRIPTION FOR
SPECIAL POPULATIONS**

Three credit hours

Prerequisite: BIO 203, 204, HPE 302; HPE 303 highly recommended

The course will focus on exercise prescriptions and development of exercise programs. Attention will be placed on understanding the pathophysiology, medical interventions and exercise protocols for persons with osteoporosis, cardiovascular disease, diabetes, pregnancy, and hypertension. The student will demonstrate competence and skills necessary to deliver safe and valid exercise prescriptions.

HPE 424 HUMAN SEXUALITY EDUCATION

Three credit hours

A study of human sexuality in relation to oneself and others, this course explores sexual behavior and its impact on sexual health. The principle of sexual responsibility is a central theme guiding the development of decision-making skills leading to risk reduction and the prevention of unwanted intimacy, unwanted pregnancy, and disease. In addition to learning the content of sex education, students will practice and evaluate teaching strategies designed for effective Family Life Education.

HPE 451 KINESIOLOGY/BIOMECHANICS

Three credit hours

Prerequisite: BIO 203

A study of the structural and biomechanical aspects and principles of movement particularly as they relate to sport, dance, recreation, and exercise.

HPE 463 ADVANCED SPECIAL TOPIC SEMINAR

Credit hours to be arranged

HPE 470 CLINICAL EXPERIENCE IN ATHLETIC TRAINING *One to two credit hours*

Prerequisite: HPE 202, acceptance into the clinical athletic training program and approval of Program Director

Upperclass clinical experience in athletic training. A total of eight credits in HPE 470 must be earned as part of clinical hours required by NATA for certification and licensure and for completion of the Athletic Training Concentration. Course may be taken more than once. Maximum credits in the course per term is two. Clinical hours will be supervised by the Program Director and/or clinical instructor. This course will combine clinical hours with a weekly classroom session to review advanced athletic training topics including pharmacology, pathophysiology, medical illness, cultural diversity issues and other topics deemed appropriate by NATA Role Delineation studies. Combination of credits earned in HPE 470 and HPE 070 and SDA 070 may not exceed a total of 14 applicable to the minimum credits needed to graduate. HPE 470 is graded S/U.

HPE 491, 492 DEPARTMENTAL THESIS/PROJECT

Credit hours to be arranged

See Department Thesis/Project, Section II.

HISTORY

The Department of History views the purposes of teaching history to be: (1) to supply the student with an understanding of the past upon which the structure of modern society is built; (2) to present a historical background for the arts, music, literature, religion, philosophy, the sciences, social sciences and business of the present; (3) to provide students with a sound foundation in history in order to teach their subject; (4) to prepare students for graduate school, government service or professional school; and (5) to assist students in developing skills in problem solving in their field of study.

A general prerequisite for all 200, 300, and 400-level courses is the successful completion of a 100-level history course.

The only other prerequisite is for HIS 461. A minimum of 17 credit hours in history courses is required before enrollment. Any course currently offered by the Department may be used to satisfy the humanities core requirement. History courses at the 100 and 200 level are survey courses and may be approached chronologically or topically, as the interests of the professor and the students warrant. The 300-level courses are in-depth studies of particular topics or periods and may vary from year to year. HIS 260 and HIS 360 may be taken more than once, provided the topic has been changed.

History Major (Day)

Computer Code: HIST

Minimum credits required: 33 (plus prerequisites as indicated).

Day History Major Required Courses:

HIS 101 & 102	World Civilizations I & II <u>OR</u>	3 credits each
HIS 121 & 122	History of Europe I & II <u>AND</u>	3 credits each
HIS 151 & 152	History of the U.S. I & II	3 credits each
HIS 461	Historiography	3 credits (prerequisite required)
One course in a non-Western field, i.e. History 227, 236, 260 (where relevant), 267, 287, 288, 289, 291, 360 (where relevant), 381,391, 392.		

In addition, a history major must successfully pass the Department of History Comprehensive Examination and complete a "Senior Learning Statement." It is recommended that a student achieve a balance among European, American, and non-Western courses. It is also strongly recommended that a history major take more than the absolute minimum hours required. Special programs may be designed for the student seeking a double college major, such as business-history, art-history, sociology-history, political science-history, psychology-history, etc.

Minimum credits required: 33

This major also consists of a minimum of 33 credit hours. Whereas there are no specific requirements, it is strongly recommended that a student take a balance of American, European and non-Western courses. The Comprehensive Examination is not required.

Students majoring in history may prepare to teach in the secondary schools. Details of courses necessary to become licensed may be obtained from the Department of History or the Division of Education. See Division of Education program.

Minor

A minor in history consists of a minimum of 17 credit hours. Whereas no specific courses are required, it is expected that upon consultation with a member of the Department of History, students will develop a program that is evenly balanced between European, American, and non-Western courses and between introductory courses and advanced courses. For the history minor, it is preferable to have a more general knowledge over several areas than to have in-depth knowledge of a single area.

Course Descriptions**HIS 050 INDEPENDENT STUDY***One to four credit hours*

See Independent Study Program, Section II.

HIS 070 INTERNSHIP*Credit hours to be arranged*

See Internship Program, Section II.

HIS 101, 102 WORLD CIVILIZATIONS I, II*Three credit hours each*

HIS 101 explores the origins, developments, and interactions of the world's peoples, cultures, and states from prehistory to 1500. HIS 102 explores the development and interaction of the world's peoples, cultures, and states from 1500 to the present.

HIS 121, 122 HISTORY OF EUROPE I, II*Three credit hours each*

The purpose of these courses is to give students a good foundation in the events of the past in order to help them achieve historical understanding of the present. HIS 121 emphasizes the periods of the Renaissance, the Reformation, Absolutism, the Enlightenment, the French Revolution, Napoleon and the development of the national state. HIS 122 begins with the Napoleonic era and includes the age of reaction, the industrial revolution, the rise of liberalism and socialism, the cultural developments of the modern period, the causes and results of the world wars, and postwar developments to the present.

HIS 151, 152 HISTORY OF THE UNITED STATES I, II*Three credit hours each*

A comprehensive analysis of the origins and growth of American civilization. The first course covers the development of the United States from the discovery period to the end of the Civil War. The second course covers from 1865 to the present.

HIS 209 CHURCH HISTORY*Three credit hours*

A survey of selected topics in the history of the Christian Church from the close of the Apostolic Age to the present. Attention is centered on the evolution of ecclesiastical institutions, the emergence of Christian theology and Christian biography. See REL 209. May be taken for History or Religion credit, but not both.

HIS 211 ANCIENT AND MEDIEVAL HISTORY*Three credit hours*

A survey of the life, ideas, and institutions of Greek Civilization, the Roman Empire, and the Middle Ages. Emphasis will be placed on the evolution of governmental systems, social and economic phenomena, and cultural developments.

HIS 227 HISTORY OF AFRICA*Three credit hours*

This course provides a basic survey of African history. Attention will be given to the development of African kingdoms and their fall during the African colonial period. Particular emphasis is placed on the period of independence and the political, social, economic and cultural aspects of the modern states of Africa.

HIS 235 WOMEN IN WESTERN CIVILIZATION*Three credit hours*

A study of the role and impact of women on the development of Western society. Special emphasis is placed on the biographies of significant and influential women.

HIS 236 WOMEN IN EASTERN CIVILIZATIONS*Three credit hours*

An introduction to the history of non-western societies through the eyes of women. Special emphasis is placed on the biographies of significant and influential women. No prior knowledge of non-western history is required.

HIS 240 WAR AND PEACE IN THE TWENTIETH CENTURY*Three credit hours*

A concentrated study of 20th-century wars, from World War I through World War II and beyond. Included are the history of international relations from the 19th century on, treaties, settlements, and peace attempts, and the discussion of various theories as to the causes of World War I and World War II.

HIS 245 RUSSIA*Three credit hours*

The history of Russia from the 800s with much emphasis on the 19th and 20th centuries: war, revolution, communism and modernization struggles.

HIS 260 TOPICS IN HISTORY*Three to four credit hours*

A basic introduction to specific areas or fields of history.

HIS 267 VIETNAM: CAUSES AND CONSEQUENCES*Three credit hours*

An in-depth, intensive study of the causes, impact and legacy of a seemingly endless struggle in Vietnam. Emphasizing the history and culture of Vietnam and utilizing lectures, readings, discussion and video material, the course will attempt to highlight the clash of cultures and sort out the blur of images which is the continuing legacy of Vietnam today.

HIS 271 BRITISH HISTORY I*Three credit hours*

A broad survey of British history from the Norman Conquest to the Glorious Revolution, 1066 to 1688. Topics include the creation of common law, the rise of Parliament, the Wars of the Roses, absolutism vs. constitutionalism, and the creation of a British state.

HIS 272 BRITISH HISTORY II*Three credit hours*

A broad survey of British history from 1688 to the present. Topics include constitutionalism, Parliamentary dominance, acquisition and loss of empire, the rise of Labour, the Irish troubles, and conservatism vs. New Labour.

HIS 287 EARLY ISLAM*Three credit hours*

An investigation of the historical origins of Islam and the beliefs and practices of the early Islamic community. Special attention will be given to Islam's transformation of Arabian civilization, contextual study of the Qur'an, and the evolution of doctrines that have contemporary relevance. See REL 287. May be taken for history or religion credit, but not both.

HIS 288 ISLAMIC HISTORY 600-1800*Three credit hours*

Explores the economic, intellectual, and cultural developments of the Islamic empires in Syria, Iran, India, Anatolia, and North Africa.

HIS 289 THE MODERN MIDDLE EAST*Three credit hours*

An introduction to the history of the Middle East in the 19th and 20th centuries. The dominant theme of the course is Middle Eastern peoples' engagement with western ideas and their rediscovery of their own traditions as means to grapple with western political and economic domination. Topics include 19th century reformism (political, military, economic, and religious), economic dependency, Imperialism, Zionism, the Arab-Israeli conflict, Arab socialism and the rise to power of Saddam Hussein, the Iranian revolution, the rise of Islamic fundamentalist and militant groups.

HIS 291 EAST ASIA*Three credit hours*

Concentration is on the history of China and Japan from ancient times. The political, social, cultural, religious and economic backgrounds as well as modernization, revolution and war.

HIS 313 RENAISSANCE & REFORMATION*Four credit hours*

This course offers studies in the civilization of Europe from the 14th through the 16th centuries. Emphasis is placed on the cultural, religious, political, social and economic aspects of the period.

HIS 321 AGE OF REASON*Four credit hours*

An in-depth examination of European history in the 17th and 18th centuries (ca. 1618-1815), providing a more advanced and specialized study of topics introduced in HIS 121 and 122. Topics covered include the Thirty Years' War, absolutism vs. constitutionalism, Scientific Revolution, social and cultural changes, wars and diplomacy, the Old Regime, the Enlightenment, the French Revolution, and Napoleon.

HIS 323 THE FRENCH REVOLUTION***Four credit hours***

Historical developments from the age of Louis XIV to 1815, including the history of the Enlightenment of the 17th and 18th centuries, the scholarly theories and controversies about the causes and the significance of the Revolution, the various interpretations of the different stages of the Revolution, the Napoleonic regime and the debate among historians over its nature.

HIS 331 EUROPE IN THE NINETEENTH CENTURY***Four credit hours***

A more advanced and more specialized study of topics presented in HIS 122.

HIS 333 EUROPE IN THE TWENTIETH CENTURY***Four credit hours***

A more advanced and more specialized study of topics presented in HIS 122.

HIS 341 EUROPEAN INSTITUTIONAL DEVELOPMENT***Four credit hours***

In-depth studies of selected topics and individuals in one or more of the following areas of European history: social, cultural, intellectual, economic, political and diplomatic. Emphasis will be placed on the role of ideas. Specific topics will be announced each semester. (May be taken more than once for credit provided the topic has been changed).

HIS 345 TRADITIONAL RUSSIA***Four credit hours***

The history of Russia from the founding of the Russian state in 862 to the emancipation of the serfs in 1861, stressing the emergence of traditional Russian political, economic, and social institutions and its cultural heritage.

HIS 346 MODERN RUSSIA***Four credit hours***

The history of Russia from the emancipation of the serfs in 1861 to the collapse of the Soviet Union and beyond, with an emphasis upon the Russian revolutionary tradition, the rise and fall of Communism, and the multiethnic dimension of modern Russian history.

HIS 347 TUDOR-STUART ENGLAND***Four credit hours***

An in-depth examination of English/British history between 1485 and 1714, providing a more advanced and specialized study of topics introduced in HIS 271, British History I. Topics covered include the English Reformation, the Elizabethan Renaissance, the English Civil War, the Restoration, and the Glorious Revolution.

HIS 348 ROMANTIC AND VICTORIAN BRITAIN***Four credit hours***

An in-depth examination of British history between 1714 and 1901, providing a more advanced and specialized study of topics introduced in HIS 272, British History II. Topics covered include the Hanoverian Century, the rise of constitutionalism and the emergence of Parliament as the dominant partner in the political sphere, the British empire, and the Victorian consciousness.

HIS 349 MODERN BRITAIN***Four credit hours***

An in-depth examination of British History since 1901, providing a more advanced and specialized study of topics introduced in HIS 272, British History II. Topics covered include the rise of Labour, the Irish question, the experience of total war, the

construction of the welfare state, imperial decline, Thatcherism, New Labour and the impact of the European union.

HIS 350 COLONIAL AMERICA

Four credit hours

A study of the exploration, conquest, and settlement of the New World. Topics include the growth of Anglo-American society, the development of Anglo-Indian relations, the origins of slavery, and the causes and consequences of changes in British imperial policy.

HIS 351 THE AMERICAN REVOLUTION

Four credit hours

A study of the causes, development, and consequences of the Revolutionary War. The course also covers the post-war developments that led to the creation and ratification of the Constitution.

HIS 352 JEFFERSON-JACKSON

Four credit hours

A study of the United States from the Constitutional Convention of 1787 to the mid-nineteenth century. Topics will include the first and second political party systems, the War of 1812, westward expansion, slavery, reform movements, the transportation and communications revolutions, and the Mexican War.

HIS 353 U.S. CIVIL WAR

Four credit hours

Studies of selected problems related to the forces in the United States that resulted in the Civil War, the war itself and the problems of the Reconstruction.

HIS 354 VICTORIAN AMERICA

Four credit hours

This course will provide an intensive examination of the period from the centennial year of 1876 to the presidential election of 1920. Emphasis will be placed on the interplay of political, social, and economic forces in the development of the United States into an industrial and world power. Topics will include the rise of industrial and urban America, the impact of immigration, the growth of organized labor, the emergence of the New South, cultural conflict and the technological transformation of society, Gilded Age politics and the crises of the 1890s, Progressivism and the rise of the regulatory state, the Spanish-American War and U.S. involvement in world affairs, the United States in World War I, and the post-war Red Scare.

HIS 355 MODERN AMERICA: 1920-1945

Four credit hours

A study of the growth of the United States as an urban-industrial nation and consequent problems of economic power and political adjustment. The course highlights the growth of the United States as a world power. Topics discussed include the end of World War I, the Roaring Twenties, the agony of the Depression Thirties and World War II at home and abroad.

HIS 356 RECENT AMERICA: 1945-PRESENT

Four credit hours

A study of domestic and foreign issues in America from 1945 to the present. In-depth analysis of major political, social and economic changes and adaptations. Emphasis is placed on change and continuity in domestic and foreign policies in the cold-war Forties, the "flat" Fifties, the "sick" Sixties, the "selfish" Seventies and the early Eighties.

HIS 360 AN IN-DEPTH STUDY OF TOPICS IN HISTORY *Three to four credit hours*

The topics will be supplementary to the material offered in 300-level courses, but taught in a more specific manner. This course can be taken more than once if the subject matter has changed.

HIS 363 GLOBAL AMERICA *Four credit hours*

An in-depth survey of United States foreign relations with special emphasis on its characteristics, development and effectiveness within a given historical period. Topics include all of America's wars from the Revolution to World War II, expansion, imperialism, isolationism, the impact of world-power status and the continuing problems of foreign policy in a democracy.

HIS 381 THE ARAB-ISRAELI CONFLICTS *Four credit hours*

An exploration of the Arab-Israeli conflicts from the beginning of Jewish settlement in Ottoman Palestine in the 1880s to the present time.

HIS 391 HISTORY OF CHINA *Four credit hours*

The history of China from deepest antiquity through the present, emphasizing changes in political, social, cultural, and intellectual life and relations between China and the outside world.

HIS 392 HISTORY OF JAPAN *Four credit hours*

A study of the development of Japan's political, social, and cultural institutions and Japan's relations with other states and peoples from prehistory to the present.

HIS 461 HISTORIOGRAPHY *Three credit hours*

Prerequisite: Minimum of 17 credit hours in history courses or consent of the instructor

This course is designed to provide students with a knowledge of the history of writing history, including interpretations of major historical topics. The course also trains students in historical research methods and the writing of a research paper. Required of all history majors.

HIS 463 SEMINAR IN HISTORY *Two to four credit hours*

Must have consent of the instructor.

HIS 491, 492 DEPARTMENTAL THESIS/PROJECT *Credit hours to be arranged*

For further details see Departmental Thesis/Project, Section II.

INTERNATIONAL STUDIES

The interdisciplinary major in international studies is designed to assist the student in developing the ability to evaluate and analyze complex global issues and to function successfully in an international environment. These objectives are met by a program which combines interdisciplinary analysis with courses in sociology, earth science, political science, history, economics and religion as well as competence in a foreign language. A required interdisciplinary seminar is used to focus attention on special problems of international concern. This major provides students with the flexibility to pursue their own special interests once the basic requirements are fulfilled. Some students may wish to combine the International Studies major with a second major in any of the required areas, business, foreign language or any other college major. The College encourages students to study abroad and many opportunities are available through the Explorations Office/Study Abroad. Office.

International Studies Major

Computer Code: INTS

Minimum credits required: 31-59 depending on prerequisites and language proficiency

Required courses:

1. All students are required to complete
INT 100 Introduction to the International Studies 3 credits
2. In order to provide an interdisciplinary basis for understanding global issues all students will complete:

a. one course from

Group 1

POL 211 International Politics	4 credits
POL 221 Modern Governments	4 credits

b. plus one course from three of the four groups which follow:

Group 2

GEO 121 Physical Geography	4 credits
GEO 111 The Dynamic Earth	4 credits
GEO 229 Oceanography	3 credits
GEO 227 Environmental Geology	3 credits
POL 205 Environmental Politics	3 credits
POL 214 Political Geography	3 credits
BIO/POL 200/ECN 150 Humans and the Earth	3 credits

Group 3

HIS 227 History of Africa	3 credits	(prereqs required)
HIS 240 War and Peace in 20th Century	3 credits	(prereqs required)
HIS 288I Islamic History 600-1800	3 credits	(prereqs required)
HIS 289I Modern Middle East	3 credits	(prereqs required)
HIS 291 East Asia	3 credits	(prereqs required)
HIS 260I Topics in History	3 credits	(prereqs required)
HIS 245 Russia	4 credits	(prereqs required)

INTERNATIONAL STUDIES MAJOR--cont'd next page

Group 4

ART 232	Western Art II	4 credits
HUM 285	Intercultural Communication	3 credits
MUL 178	World Music	3 credits
REL 103	Introduction to Religion AND	
REL 104I	Concentration in Religion (both are required)	4 credits
REL 111I	Modern Religious Issues	2-4 credits
REL 263I	Seminar	3 credits
SOC 181	Cultural Anthropology	3 credits
SOC 250I	Global Perspectives	3 credits
HIS 236	Women in Eastern Civilizations	3 credits (prereqs required)
HIS 267	Vietnam	3 credits (prereqs required)
HIS/REL 287	Early Islam	3 credits (prereqs required)
GER 275	Introduction to German Literature	4 credits
FRN 275	Introduction to French Literature	4 credits
SPN 275	Introduction to Hispanic Literature	4 credits

Group 5

ECN 365	International Economics	3 credits (prereqs required)
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3. The student should select four upper division electives from at least two disciplines in any of the concentrations listed below. If a student desires a concentration in one of the areas listed below, at least four courses must be chosen in one concentration area with no more than three from one discipline. Special topic courses may be substituted where appropriate with the approval of the International Studies advisor. Students are responsible for meeting any prerequisites which exist within departments for upper division courses listed below. ▲=Courses are offered alternate years. ❖=Courses may only be counted if not chosen as a basic requirement.

International Business and Economics

ECN 358	Environmental Economics ▲	3 credits
ECN 360	Comparative Economic Systems ▲	3 credits
ECN 362	Economics of Developing Countries ▲	3 credits
ECN 365	International Economics ❖	3 credits
BUS 329	Corporate and Management Ethics	3 credits
BUS 463	International Marketing	4 credits
BUS 444	International Financial Management	4 credits

Foreign Policy and Diplomacy

POL 215	International Organization	3 credits
POL 311	American Foreign Policy ▲	3 credits
POL 314	Comparative Foreign Relations ▲	3 credits
POL 322	Governments of Eastern Europe ▲	3 credits
POL 326	Special Comparative Political Studies ▲	2-3 credits
POL 327	Asian Political Systems	3 credits
HIS 381	The Arab-Israeli Conflicts	4 credits

History, Society and Culture

HIS 345	Traditional Russia	4 credits
HIS 346	Modern Russia	4 credits

HIS 348	Hanoverian and Victorian Britain	4 credits
HIS 349	Twentieth Century Britain	4 credits
HIS 356	Recent America: 1945-Present	4 credits
HIS 363	Global America	4 credits
ENG 335	Studies in World Literature	4 credits
SOC 301	Class, Status and Power	3 credits
SOC 302	Racial and Cultural Minorities	3 credits
SOC 303	Urban Community Life	3 credits

Latin American and Caribbean Studies

ECN 362	Economics of Developing Countries ▲	3 credits
ECN 341	Episodes in the Economic History of North America and the Caribbean	3 credits
SPN 311	Spanish-American Civilization ▲	3 credits
SPN 376	Survey of Spanish-American Literature ▲	3 credits

Asian Studies

ECN 362	Economics of Developing Countries ▲	3 credits
HIS 291	East Asia ❖	3 credits
HIS 391	History of China	4 credits
HIS 392	History of Japan	4 credits
POL 327	Asian Political Systems	3 credits

European Studies (including Russia)

POL 314	Comparative Foreign Relations	3 credits
POL 322	Governments of Eastern Europe	3 credits
ENG 335	Studies in World Literature (when focus is European)	4 credits
HIS 345	Traditional Russia	4 credits
HIS 346	Modern Russia	4 credits
HIS 348	Hanoverian and Victorian Britain	4 credits
HIS 349	Twentieth Century Britain	4 credits
ART 431	Nineteenth Century Art	3 credits
ART 432	Twentieth Century Art	3 credits
GER 310	German Civilization ▲	3 credits
GER 375	Survey of German Literature I ▲	3 credits
GER 376	Survey of German Literature II ▲	3 credits
FRN 310	French Civilization I ▲	3 credits
FRN 311	French Civilization II ▲	3 credits
FRN 375	Survey of French Literature I ▲	3 credits
FRN 376	Survey of French Literature II ▲	3 credits
SPN 310	Spanish Civilization ▲	3 credits
SPN 375	Survey of Spanish Literature ▲	3 credits

American Studies (for students who are not U.S. citizens)

<i>POL 201 and HIS 251 and 252 are recommended</i>		
ECN 341	Episodes in the Economic History of North America and the Caribbean	3 credits
ECN 349	Labor in the Economy	3 credits
ECN 352	Public Finance	3 credits
ECN 356	Urban Economics	3 credits
HIS 354	Victorian America	4 credits
HIS 355	Modern America: 1920-1945	4 credits
HIS 356	Recent America: 1945-Present	4 credits

POL 301	The Elected Branches	3 credits
POL 302	Political Parties and Pressure Groups	3 credits
POL 303	Public Administration	3 credits
POL 304	Urban Politics	3 credits
POL 307	American Constitutional Law	3 credits
POL 308	Civil Liberties in the United States	3 credits
POL 311	American Foreign Policy ▲	3 credits
ART 335	American Architecture and Urban Planning	3 credits
SOC 212	Families, Couples, Singles	3 credits
SOC 310	Work in America	3 credits

4. Students who complete the major in International Studies will be required to exhibit competence in at least one foreign language, that is, a language other than their native language. Students whose native language is English may attain foreign language competence in one of the modern languages taught at Baldwin-Wallace by completing the following courses (or their equivalents):

FRENCH: 201, 202, 221; and one of the following: 310, 311, 375*, 376* or 463*

GERMAN: 201, 202, 221; and one of the following: 310, 375*, 376* or 463*

SPANISH: 201, 202, 221; and one of the following: 310, 311, 375*, 376* or 463* (*requires prerequisite)

CHINESE: See Chair of the Foreign Language Department for course requirements.

In completing these requirements, students are strongly urged to study abroad. The final element in the competency evaluation process will be a half-hour interview, in the target language, with a member or members of the appropriate section of the Department of Foreign Languages and Literatures. For this interview the students will choose a topic of interest to them. The choice should be made well in advance of the date set for the interview and in consultation with a professor of the target language. Students are then required to speak on this topic for 15 minutes and to answer questions on it. The remaining minutes of the interview will be spent in general conversation. This interview will be arranged during the Fall Semester of the student's senior year. A student who is earning a major or a minor in the target language is exempt from this interview.

Students presenting competence in other languages or those whose native language is not English must see the Chairman of the Department of Foreign Languages for requirements. For students whose native language is not English, completion of Baldwin-Wallace's English requirement for graduation will satisfy the language competency requirement.

All students intending to complete a major in International Studies at Baldwin-Wallace College should identify themselves at the earliest possible point in their academic careers to the Chair of the Department of Foreign Languages so that a program insuring timely completion of the language competence requirement can be established.

5. Finally, each student must take an integrative seminar intended to help students achieve an ability to deal with complex problems in International Studies requiring an integration of knowledge from diverse fields of study. Methodological concerns will be of great importance; a research paper may be among the products of this seminar. The seminar, which may be team-taught, will be offered each spring semester by professors in the departments associated with the International Studies major, and will deal with selected topics chosen by the professors offering the course. Consult the course schedule for relevant departments, time and topics.

A student may repeat the seminar provided the topics covered are different. It is suggested that students register for the seminar in the junior or senior year after completing the basic requirements, though they may do so at any time with the consent of the instructors involved. (NOTE: Students who plan to attend graduate school or law school are strongly encouraged to take a research methods class in one of the departments responsible for basic requirements courses in the International Studies major.)

International Studies Minor

Minimum credits required: 18

- **INT 100 INTRODUCTION TO INTERNATIONAL STUDIES** *3 credits*

This course studies how individuals acquire their cultural, national and state identifications and how these varied identifications complicate coping with a variety of global challenges arising from increasing interdependence and, through case studies and simulations, challenges students to adopt different perspectives and experience the possible cooperation or conflict which results. It provides an introduction to a global community in transition in the post-Cold War world and to the interdisciplinary approach which characterizes the IS major.

The course is appropriate for freshmen and other students who may count it toward the B-W core curriculum International Studies and/or Social Sciences requirements.

- One (1) course each from three (3) of five required groups listed above *9-12 credits*
- Two (2) 300-400 courses from two different disciplines in concentrations listed above or from interdisciplinary seminar offerings *6-8 credits*

Courses most appropriate to the student's interests should be chosen in consultation with one of the members of the Committee Supervising the International Studies Major. At least a year's study of a related foreign language is highly recommended.

MATHEMATICS

The Department of Mathematics seeks to provide its students with a foundation in rigorous thinking and problem-solving techniques. To that end we offer courses for the non-major that will satisfy the core requirement and provide interest and basic problem-solving techniques. For the major we offer a program that can prepare students for careers in which rigorous thinking and problem solving are essential, including secondary school teaching. Majors are encouraged to further their education at the graduate level. Majors are also encouraged to explore other disciplines, interpreting them in the precise language of mathematics.

Entry level courses include MTH 111-112 (Mathematics for Early and Middle Childhood Teachers, Parts I and II), MTH 134 (Mathematics...A Liberal Arts Approach), MTH 135 (Intro to Probability & Statistics), MTH 136 (Applied College Math), and MTH 140 (Precalculus). These courses presume the student has successfully completed at least three years of high school mathematics, including Geometry and Algebra II. Students who have not completed these high school prerequisites are strongly urged to enroll in one or both of the remedial mathematics courses, COL 121 and COL 122, prior to enrolling in any college level mathematics course. Three credits in mathematics may be selected from any course with a MTH prefix. **All Students are required to take a MTH prefix course within the first 56 credit hours taken (before junior standing).** Placement recommendation is based on test scores. Transfer student who have not already completed the MTH requirement are subject to the same rules as the first year students.

Mathematics Major

Computer Code: MTHS

Minimum credits required: 37 (plus prerequisites as indicated). All courses other than Calculus must be numbered higher than 199.

MTH 141	Calculus I	4 credits	(Prerequisite required)
MTH 142	Calculus II	4 credits	(Prerequisite required)
MTH 243	Calculus III	4 credits	(Prerequisite required)
MTH 211	Linear Algebra	4 credits	(Prerequisite required)
MTH 311	Advanced Calculus I OR	4 credits	(Prerequisite required)
MTH 411	Abstract Algebra I (One or both)	4 credits	(Prerequisite required)

One course in applied mathematics, chosen from among the following:

MTH 212	Differential Equations	4 credits	(Prerequisite required)
MTH 307	Operations Research	3 credits	(Prerequisite required)
MTH 314	Numerical Analysis	3 credits	(Prerequisite required)
MTH 405	Mathematical Statistics I OR	4 credits	(Prerequisite required)
MTH 406	Mathematical Statistics II	3 credits	(Prerequisite required)

One of the following sequences of two courses:

MTH 311	Advanced Calculus I and	4 credits	(Prerequisite required)
MTH 312	Advanced Calculus II	3 credits	(Prerequisite required)
MTH 405	Mathematical Statistics I and	4 credits	(Prerequisite required)
MTH 406	Mathematical Statistics II	3 credits	(Prerequisite required)

MATHEMATICS MAJOR--cont'd next page

MTH 411 Abstract Algebra I and

4 credits (Prerequisite required)

MTH 412 Abstract Algebra II

3 credits (Prerequisite required)

In addition, majors are required to earn a passing score on an approved comprehensive examination. The three examinations approved for this purpose are the Major Field Achievement Test or the Mathematics Subject Test of the Graduate Record Examination, both published by Educational Testing Service, or the First Examination (Exam 100), published by the Society of Actuaries (SOA).

The above requirements are considered minimal. Students are encouraged to consult with an advisor from the mathematics faculty early in their undergraduate career to ensure completion of a program which is appropriate for the individual student.

Computer usage is emphasized in many of the courses in mathematics. Therefore, students planning to major in mathematics are urged to take CSC 150 (Fundamentals of Computer Science) or CSC 210 (Programs & Applications) concurrently with their first course in mathematics.

Licensure for Secondary Teaching

Students seeking secondary school licensure in mathematics are required to complete a major in mathematics which must include the following courses as part of their program: MTH 201 (History of Mathematics), MTH 315 (College Geometry), MTH 411 (Abstract Algebra I), MTH 135 (Introduction to Probability and Statistics) or MTH 405 (Mathematical Statistics I), and MTH 262 (Discrete Mathematics II).

Mathematics Minor

A minor in mathematics is available. It consists of MTH 141 and MTH 142 (Calculus I and II) and ten more hours selected from courses numbered above 199.

AP Calculus Credit

A student scoring 3 or better on an AP Calculus exam will be awarded credit as follows:

Score	Exam	Credit Hours	Course Equivalent
3,4,5	AB	4	MTH 141
3,4,5	BC	8	MTH 141, 142

Dual Major with Economics

The Mathematics Department also cooperates with the Economics Department to offer a dual major in economics and mathematics. This combination is particularly appropriate for students seeking to pursue graduate studies in economics. See the Economics Department section for details.

Course Descriptions

Note: Knowledge of high school Algebra I, Algebra II and Geometry are prerequisites for all Mathematics courses. Students are required to have taken the Baldwin-Wallace mathematics placement test or to have scored at least 26 on the quantitative portion of the ACT or at least 560 on the quantitative portion of the SAT.

MTH 050 INDEPENDENT STUDY*One to four credit hours*

See Independent Study Program, Section II

MTH 070 INTERNSHIP*Credits to be arranged*

See Internship Program, Section II.

**MTH 111 MATHEMATICS FOR EARLY AND
MIDDLE CHILDHOOD TEACHERS, PART I***Four credit hours*

Prerequisite: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

Open to early and middle childhood majors only. A systematic presentation of elementary mathematics for those who are preparing to teach early and middle childhood. The course provides an overall view of the number system, emphasizing ideas and concepts rather than routine drill. The following topics are surveyed: evolution of the number system, logic and sets, elementary number theory, rules for algebraic manipulation, and mathematical systems.

**MTH 112 MATHEMATICS FOR EARLY AND
MIDDLE CHILDHOOD TEACHERS, PART II***Four credit hours*

Prerequisite: MTH 111 or permission of the instructor. Students who have not successfully completed a high school geometry course should make special arrangements for tutoring in geometry prior to enrolling in this course.

Open to early and middle childhood majors only. A continuation of MTH 111, this course examines the ideas and concepts of geometry and data analysis. Included are a study of measurement in one, two, and three dimensions, synthetic, coordinate, and transformational geometry, counting theory, basic probability, and basic statistics.

MTH 115 GEOMETRY FOR MIDDLE CHILDHOOD TEACHERS *Three credit hours*

Prerequisite: MTH 112 or permission of instructor

A review of the basics of Euclidean geometry will be followed by a study of empirical geometry, some finite geometries, geometric constructions, measurement activities, and some computer geometry programs. The activity and manipulation approach to geometry will be emphasized throughout. Required for students taking the mathematics concentration for early and/or middle childhood teaching licensure.

**MTH 134 MATHEMATICS AND THE HUMANITIES:
A LIBERAL ARTS APPROACH***Three credit hours*

Prerequisites: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

This course includes a study of fundamental mathematics topics selected from the following: logic, sequences, analytic geometry, spatial geometry, conic sections, wave

motion, exponential functions, probability, and statistics. Topics are approached from the perspective of understanding the mathematical concepts underlying many different aspects of the human experience.

MTH 135 INTRODUCTION TO PROBABILITY AND STATISTICS *Three credit hours*

Prerequisite: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

An introductory course designed to promote the understanding of basic statistical and probability concepts. Topics to be studied include descriptive statistics, probability of finite sample spaces, probability distributions, hypothesis testing, confidence intervals and parameter estimation.

MTH 136 APPLIED COLLEGE MATHEMATICS *Three credit hours*

Prerequisite: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

This course is designed for freshmen and deals with the fundamental mathematical tools frequently applied in the natural, management and social sciences. Topics include functional relationships, linear systems, matrices, linear programming, mathematics of finance, sets and graphing. (All topics are approached with a view toward applications.)

MTH 140 PRECALCULUS MATHEMATICS *Four credit hours*

Prerequisite: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

A college level review of algebra, trigonometry and analytic geometry. The course is designed to prepare students for the study of calculus. A graphing calculator is required, and will be used extensively.

MTH 141, 142 CALCULUS I, II *Four credit hours each*

Prerequisite: Four years of high school mathematics including trigonometry or MTH 140. Each course is a prerequisite to the one which follows.

A sequence comprising a unified course in differential and integral calculus of a single variable. Topics from elementary functions are reviewed as needed. Computer symbol manipulation and graph generation software will be an integral part of the courses.

MTH 161 DISCRETE MATHEMATICS I *Four credit hours*

Prerequisite: Three years of high school mathematics including geometry and second year algebra. Students who have not successfully completed second year algebra should complete one or two remedial algebra courses, in accordance with placement test scores, to meet the prerequisite prior to enrolling in this course (See COL courses).

This course covers mathematical tools used in the study of discrete processes as opposed to continuous processes. These tools are frequently used in the study of computers. Topics include logic, methods of proof, functions, efficiency of algorithms and mathematical induction.

MTH 200 SCIENCE*One to three credit hours*

A study of a topic in science which may involve an interdisciplinary approach. Course content is determined by the department under whose auspices the course is offered.

MTH 201 HISTORY OF MATHEMATICS*Three credit hours*

Prerequisite: Three MTH courses including MTH 141.

This course will survey the history of mathematics from antiquity to modern calculus, using assigned readings, problems and discussion. Required for those seeking licensure to teach mathematics in middle school or high school.

MTH 211 LINEAR ALGEBRA*Four credit hours*

Prerequisite: MTH 142.

Systems of linear equations, matrices and determinants, vectors and vector spaces, eigenvalues and eigenvectors, linear transformations, and applications are studied. Computer activities will be included. The subject has widespread applications and also provides an introduction to axiomatic mathematics.

MTH 212 DIFFERENTIAL EQUATIONS*Four credit hours*

Prerequisite: MTH 243.

A study of first- and higher order ordinary differential equations, including solutions by series and by Laplace transform, and systems of differential equations. Computer activities will be included.

MTH 243 CALCULUS III*Four credit hours*

Prerequisite: MTH 142.

A course in multivariable calculus including vectors, quadric surfaces, space curves, partial differentiation and multiple integration. Computer activities will be included.

MTH 250 MATHEMATICAL LOGIC*Three credit hours*

Prerequisite: MTH 141 or any CSC course above 199.

The principles and methods of symbolic logic are studied, with the goal of providing formal procedures of analysis and deduction to be used in advanced studies of both computer science and mathematics. Offered on demand.

MTH 262 DISCRETE MATHEMATICS II*Three credit hours*

Prerequisite: MTH 161 or permission of the instructor.

This course reviews and extends topics covered in MTH 161 at a more advanced level. Topics include mathematical induction, combinatorics, recursion, relations, graphs and trees.

MTH 263 SEMINAR*One to three credit hours*

A study of selected topics in mathematics.

MTH 307 INTRODUCTION TO OPERATIONS RESEARCH***Three credit hours****Prerequisite: MTH 142.*

An introduction to some of the techniques which can be applied to explain the behavior of complex systems and aid in management decisions. Mathematical tools include probability, statistics, calculus and linear programming. Computer applications will be included. Offered alternate years.

MTH 311 ADVANCED CALCULUS I***Four credit hours****Prerequisite: MTH 243 and 211.*

This is an analytical study of the real number system and the foundations of calculus. Topics will include axioms for the real numbers, limits, continuity, and differentiability, as well as techniques of proving theorems. Offered alternate years.

MTH 312 ADVANCED CALCULUS II***Three credit hours****Prerequisite: MTH 311.*

This is a continuation of MTH 311, covering metric spaces, integration, sequences and series of numbers and of functions, and further topics as time permits. Offered alternate years.

MTH 313 APPLIED ANALYSIS***Three credit hours****Prerequisite: MTH 243.*

A course in advanced engineering mathematics covering partial differential equations, complex variables, Laplace transforms, Fourier series, vector analysis and orthogonal functions. Offered alternate years.

MTH 314 NUMERICAL ANALYSIS***Three credit hours****Prerequisite: MTH 243 and CSC 210.*

A study of numerical methods of solving problems, including those to which the computer is applicable. Offered alternate years.

MTH 315 COLLEGE GEOMETRY***Three credit hours****Prerequisite: MTH 142.*

A continuation of the subject matter and methods of high school geometry, including theorems not taught in high school and an introduction to the modern geometry of the triangle and circle. Special attention is given to methods of proof and solving problems, the viewpoint being that of the prospective teacher or graduate student in mathematics. Finite and non-Euclidean geometries will be studied. Required for those seeking licensure to teach high school mathematics. Offered alternate years.

**MTH 359 SPECIAL METHODS IN SECONDARY
TEACHING FIELD*****Four credit hours***

See EDU 359. Required of those seeking licensure to teach high school mathematics.

MTH 405 MATHEMATICAL STATISTICS I***Four credit hours****Prerequisite: MTH 243.*

Theory of probability and mathematical statistics. Emphasis is on probability distributions. Offered alternate years.

MTH 406 MATHEMATICAL STATISTICS II***Three credit hours****Prerequisite: MTH 405.*

A continuation of MTH 405 with emphasis on the theory and applications of random samples, hypothesis testing, parameter estimation and regression. Offered alternate years.

MTH 411 ABSTRACT ALGEBRA I***Four credit hours****Prerequisite: MTH 243 and 211.*

An axiomatic approach to algebraic structures, with the focus on groups, homomorphisms, group actions and Sylow theory. Required for those seeking licensure to teach high school mathematics. Offered alternate years.

MTH 412 ABSTRACT ALGEBRA II***Three credit hours****Prerequisite: MTH 411.*

Continuation of the material in MTH 411. Rings, integral domains, fields and Galois theory will be studied. Offered alternate years.

MTH 463 SEMINAR***One to three credit hours****Prerequisite: Advanced standing and consent of the instructor.*

Advanced study for qualified students.

MTH 491, 492 DEPARTMENTAL THESIS/PROJECT***Credit hours to be arranged***

See Departmental Thesis/Project, Section II

MUSIC

The Baldwin-Wallace College Conservatory of Music

Founded in 1899 by organist and Bach scholar Albert Riemenschneider, the Baldwin-Wallace College Conservatory of Music offers a professional music program enhanced by a liberal arts curriculum. Students are expected to meet rigorous academic and musical standards and to attain a high level of accomplishment. The Conservatory provides a learning environment small enough for individual attention but large enough for true professionalism. It also provides a home for the internationally known Riemenschneider Bach Institute, the Jones Library, the Outreach Department with its Preparatory/Adult Education Program, and the Cleveland Music Therapy Consortium. The Conservatory is a fully accredited member of the National Association of Schools of Music and offers the following degrees.

- Bachelor of Music (BM): Performance, Musical Theatre, History and Literature, Theory, Composition, Music Therapy
- Bachelor of Music Education (BME)
- Bachelor of Arts (BA): Music in Liberal Arts, Arts Management

The Conservatory of Music degree programs are designed for those with outstanding talent and a desire to pursue music as a profession or advanced study at the graduate level. Double majors and/or double-degree programs may be pursued in consultation with the Assistant Director and usually require additional semesters of study. A jazz emphasis is also available with any music major and may require additional semesters of study. Non-Conservatory students are encouraged to enroll in courses designed specifically for them or in applied study and ensembles as abilities permit. (See course descriptions.)

Requirements for Graduation

In addition to completing successfully all course and non-course requirements for their specific degrees and majors, all Conservatory students must complete the following:

1. Performance attendance—Six semesters of at least 12 concerts per semester.
2. Departmental recitals—Mandatory during semesters of private-study enrollment.
3. Jury examinations—Number and timing determined by individual departments.
4. Piano proficiency—Secondary study required (for all non-piano primaries) every semester until requisite proficiency level is attained.
5. Ensemble participation—Number of semesters determined according to each major; particular ensemble assignments determined by audition on the primary instrument:
 - Wind and percussion players—wind ensembles
 - String players—orchestra
 - Singers—choirs
 - Guitar—Guitar Ensemble
 - Piano performance majors—major ensemble during freshman year and Collaborative Piano during remaining three years
 - Organ performance majors—three years of major ensemble and one year of Collaborative Piano
 - Other majors with keyboard as primary instrument—ensemble assignment determined according to secondary instrumentQualified students may participate in more than one ensemble.
6. Sophomore review—Assessment of students' academic and musical progress; requirements determined according to each major. Not required for the BA in Music.
7. GPA of 3.0 in primary instrument.

The Bachelor of Music Degree

Majors may be taken in performance, musical theatre, history and literature, theory, composition, or music therapy.

Minimum credits required: 126.5**Required Music Courses**

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 013–030	Primary Instrument ¹	32 credits	(placement prereq)
MUS 040	Secondary Instrument ²	4 credits	(placement prereq)
MUS 041	Ensemble ³	8 credits	(placement prereq)
MUS 041	Chamber Music ⁴	6/4 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 260	Instrumental Pedagogy	2 credits	
MUS 291	Intro to Conducting	2 credits	
MUS 293	Instrumental Conducting	2 credits	(prereq required)
MUS 300	Partial Junior Recital	.5 credit	(approval required)
MUS 306, 307	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 308	18 th Century Counterpoint	2 credits	(prereq required)
MUS 313, 314	Orchestration 1, 2	2,1 credits	
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 360	Orchestral Rep ⁵ (wind & percussion only)	1,1 credit	
MUS 401	Full Senior Recital	1 credit	(approval required)
MUS ELE	Music Electives ⁶	4 credits	

Required Liberal Arts Courses

English Composition ⁷	3 credits
Foreign Language ⁸	8 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Laboratory Science	4 credits
HPE ⁹	2 credits
Liberal Arts Electives	3 credits

¹ Four credits per semester for 8 semesters.

² Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required.

Secondary study beyond 4 semesters requires an additional fee.

³ One credit per semester for 8 semesters.

⁴ Violin, viola, and cello students take a minimum of 6 credits of Chamber Music; string bass students take a minimum of 2, and the balance in music electives. Wind players

- take a minimum of 4 credits. Guitar students substitute Guitar Ensemble for Chamber Music (6 credits); percussionists substitute Percussion Ensemble (4 credits).
- 5 Not required of saxophone primaries, who substitute an additional 2 credits of music electives.
 - 6 Students who have earned 8 credits in required ensemble may count up to 2 additional credits toward the music elective requirement.
 - 7 Students exempted by ACT or SAT score must take another English course.
 - 8 A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced take the equivalent number of credit hours in other liberal arts courses.
 - 9 Four .5-credit activity courses.

BM Performance: Keyboard (Piano/Organ)

Computer Code: MUSK

Minimum credits required: 133.5

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 010,011, or 029	Primary Instrument ¹	32 credits	(placement prereq)
MUS	Secondary Instrument ²	4 credits	(placement prereq)
MUS 040	Ensemble ³	2/6 credits	(placement prereq)
MUS 041	Chamber Music ⁴ (pianists only)	2 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 181, 182	Sight-Reading 1, 2	1,1 credits	
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 281, 282	Piano Pedagogy 1, 2 (pianists only)	2,2 credits	
MUS 283	Collaborative Piano ⁵	6/2 credits	(prereq required)
MUS 291	Intro to Conducting	2 credits	
MUS 292 or 293	Choral or Instrumental Conducting	2 credits	(prereq required)
MUS 300	Partial Junior Recital	.5 credit	(approval required)
MUS 306, 307	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 308	18 th Century Counterpoint	2 credits	(prereq required)
MUS 313, 314	Orchestration 1, 2	2,1 credits	
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 381, 382	Piano Literature 1, 2 (pianists only)	2,2 credits	
MUS 385	Preparation for the Church Musician (organist only)	2 credits	
MUS 401	Full Senior Recital	1 credit	(approval required)
MUS 408	16 th Century Counterpoint (organists only)	2 credits	
MUS ELE	Music Electives (pianists)	4 credits	
MUS ELE	Music Electives (organists)	8 credits	

Required Liberal Arts Courses

English Composition ⁶	3 credits
Foreign Language ⁷	8 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits

BM PERFORMANCE: KEYBOARD--cont'd next page

Laboratory Science (pianists only)	4 credits
Acoustics (organists only)	4 credits
HPE ⁸	2 credits
Liberal Arts Electives	6 credits

- 1 Four credits per semester for 8 semesters. All piano primaries must pass Proficiency 4.
- 2 Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument. Organists take secondary piano until Proficiency 4 is achieved. Secondary study beyond 4 semester requires an additional fee.
- 3 For pianists, participation in a major ensemble is required for 2 semesters during the freshman year. For organists, participation in a major ensemble is required for a total of 6 semesters.
- 4 One credit per semester for 2 semesters.
- 5 For pianists, one credit per semester for 6 semesters. For organists, one credit per semester for 2 semesters
- 6 Students exempted by ACT or SAT score must take another English course..
- 7 A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced take the equivalent number of credit hours in other liberal arts courses.
- 8 Four .5-credit activity courses.

BM Performance: Voice

Computer Code: MUSV

Minimum credits required: 137.5

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 012	Primary Instrument ¹	24 credits	(placement prereq)
MUS	Secondary Instrument ²	4 credits	(placement prereq)
MUS 040	Ensemble ³	8 credits	(placement prereq)
MUS 041	Chamber Music ⁴	2 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 140	English Diction	1 credit	
MUS 145	Opera/Mus. Theatre Workshop: Intro	1 credit	
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 242	Italian Diction ⁵	1 credit	(prereq required)
MUS 243	French Diction ⁵	1 credit	(prereq required)
MUS 244	German Diction ⁵	1 credit	(prereq required)
MUS 245	Opera/Mus. Theatre Workshop: Acting Process	1 credit	(prereq required)
MUS 247	Opera Workshop: Period Styles	1 credit	(prereq required)
MUS 291	Intro to Conducting	2 credits	
MUS 300	Partial Junior Recital	.5 credit	(approval required)
MUS 306, 307	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 308	18 th Century Counterpoint	2 credits	(prereq required)
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 327	History of Opera	2 credits	
MUS 342, 343	Vocal Literature 1, 2	2,2 credits	
MUS 347	Opera Workshop: Scenes	1 credit	(prereq required)

MUS 348	Vocal Performance Seminar	1 credit	(prereq. required)
MUS 401	Full Senior Recital	1 credit	(approval required)
MUS 442, 443	Vocal Pedagogy 1, 2	2,1 credits	
MUS ELE	Music Electives ⁶	4 credits	(prereq required)
MUS 447	Opera Workshop: Scenes	1 credit	(prereq required)
MUS 448	Vocal Performance Seminar	1 credit	(prereq required)

Required Liberal Arts Courses

English Composition ⁷	3 credits
Foreign Language ⁸	16 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Laboratory Science	4 credits
Comm/Theatre ⁹	2 credits
HPE ¹⁰	2 credits
Liberal Arts Electives	3 credits

- 1 Three credits per semester for 8 semesters.
- 2 Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary study beyond 4 semesters requires an additional fee.
- 3 One credit per semester for 8 semesters.
- 4 One credit per semester for 2 semesters.
- 5 Should be taken with corresponding language course. Offered on a two-years-on-one-year-off rotation.
- 6 Students who have earned 8 credits in required ensemble may count up to 2 additional credits toward the music elective requirement.
- 7 Students exempted by ACT or SAT score must take another English course..
- 8 A proficiency exam is administered to determine entry level for foreign language requirement. Students take 8 credits (one year) of German, French, or Italian and 4 credits (one semester) of each of the other two. Students with proficiency in any of the above languages must take the equivalent number of credits in other language courses.
- 9 It is recommended that the Com/Thtr requirement be fulfilled with SCT 284, Stage Makeup.
- 10 Four .5-credit activity courses. It is recommended that this requirement be fulfilled with dance courses.

BM Musical Theatre

Computer Code: MUSH

Minimum credits required: 127.5

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit
MUS 002	Departmental Recital (8 semesters)	0 credit
MUS 012	Primary Instrument ¹	24 credits (placement prereq)
MUS	Secondary Instrument ²	4 credits (placement prereq)
MUS 040	Ensemble ³	6 credits (placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits (placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits (placement prereq)
MUS 140	English Diction	1 credit
MUS 145	Opera/Mus. Theatre Workshop: Intro	1 credit
MUS 206, 207	Harmony 3, 4	2,2 credits (prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits (prereq required)

BM MUSICAL THEATRE--cont'd next page

MUS 221	Listening to Musics of the World	2 credits
MUS 245	Opera/Mus. Theatre Workshop: Acting Process	1 credit (prereq required)
MUS 246	Musical Theatre Workshop: Auditions	1 credit (prereq required)
MUS 291	Intro to Conducting	2 credits
MUS 300	Partial Junior Recital ⁴	.5 credit (approval required)
MUS 327	History of Opera	2 credits
MUS 345	Musical Theatre Workshop: Sondheim	1 credit (prereq required)
MUS 346	Musical Theatre Workshop: Musical in Concert	1 credit (prereq required)
MUS 401	Full Senior Recital ⁵	1 credit (approval required)
MUS 445	Musical Theatre Workshop: Scenes and Monologues	1 credit (prereq required)
MUS 446	Musical Theatre Workshop: Musical in Concert	1 credit (prereq required)

Required Theatre Courses

THE 100	Introduction to Theatre	3 credits
THE 162	Backstage Experience	2 credits
THE 180	Stagecraft	3 credits
THE 191 or 291	Classic or Modern Theatre Lit.	3 credits
THE 272	Acting	3 credits (prereq required)
THE 284	Stage Makeup	2 credits (prereq required)
THE 372	Building a Character	3 credits (prereq required)

Required HPE Courses

HPE 333	Dance in the Theatre	3 credits
HPE	Dance Technique Courses ⁶	10 credits

Required Liberal Arts Courses

English Composition ⁷	3 credits
Foreign Language ⁸	8 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Laboratory Science	4 credits
Liberal Arts Electives	6 credits

1 Three credits per semester for 8 semesters.

2 Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary study beyond 4 semesters requires an additional fee.

3 One credit per semester for 6 semesters. May be taken as elective in additional semesters.

4 Half-length recital of art music required.

5 Must include singing, dancing, and drama.

6 Two .5-credit courses per semester for 6 semesters, and 4 Level IV classes at 1 credit each. A student may be required to take additional dance classes to reach proficiency. Dance technique class may be repeated for credit with permission of the instructor.

8 Students exempted by ACT or SAT score must take another English course.

9 A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced take the equivalent number of credit hours in other liberal arts courses.

Minimum credits required: 128**Required Music Courses**

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 010-030	Primary Instrument ¹	24 credits	(placement prereq)
MUS 040	Secondary Instrument ²	4 credits	(placement prereq)
MUS 106, 107	Ensemble ³	8 credits	(placement prereq)
MUS 106, 117	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 291	Intro to Conducting	2 credits	
MUS 292 or 293	Vocal or Instrumental Conducting	2 credits	(prereq required)
MUS 306, 307	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 308	18 th Century Counterpoint	2 credits	(prereq required)
MUS 313, 314	Orchestration 1, 2	2,1 credits	(prereq required)
MUS 316, 317	Adv. Keyboard Musicianship 1, 2	1,1 credit	(prereq required)
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 401	Full Senior Recital ⁴	1 credit	(approval required)
MUS 408	16 th Century Counterpoint	2 credits	
MUS 428, 429	Senior Research 1, 2 ⁵	1,1 credit	
MUS SEM	History & Literature Seminars ⁶	6 credits	
MUS ELE	Music Electives	2 credits	

Required Liberal Arts Courses

English Composition ⁷	3 credits
Foreign Language ⁸	16 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Acoustics	4 credits
HPE ⁹	2 credits
Liberal Arts Electives	3 credits

1 Three credits per semester for 8 semesters.

2 Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary study beyond 4 semesters requires an additional fee. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument.

3 One credit per semester for 8 semesters. Must be in an assigned ensemble appropriate to the candidate's major performing area. Up to two years of participation in Collegium Musicum may be substituted for the major ensemble by audition. Permission for this substitution must be approved by the history and literature advisor.

4 Lecture recital required.

- 5 Topic determined by student in consultation with music history and literature advisor and with approval of the department.
- 6 Three required. Seminars may be replaced by independent study with permission of advisor.
- 7 Students exempted by ACT or SAT score must take another English course.
- 8 Language requirements include French and German. A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced may take the equivalent number of credits in another language or other liberal arts courses.
- 9 Four .5-credit activity courses.

BM Theory

Computer Code: MUST

Minimum credits required: 128

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 010-030	Primary Instrument ¹	24 credits	(placement prereq)
MUS	Secondary Instrument ²	4 credits	(placement prereq)
MUS 040	Ensemble ³	8 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 111, 112	Intro to Composition	1,1 credits	
MUS 116, 117	Solfège/Eurhythmic 1, 2	2,2 credits	(placement prereq)
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 291	Intro to Conducting	2 credits	
MUS 292 or 293	Choral or Instrumental Conducting	2 credits	(prereq required)
MUS 306, 307	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 308	18 th Century Counterpoint	2 credits	(prereq required)
MUS 311, 312	Composition 1, 2	3,3 credits	(prereq required)
MUS 313, 314	Orchestration 1, 2	2,1 credits	(prereq required)
MUS 316, 317	Adv. Keyboard Musicianship 1, 2	1,1 credit	(prereq required)
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 401	Full Senior Recital ⁴	1 credit	(approval required)
MUS 408	16 th Century Counterpoint	2 credits	
MUS 417	Electronic Music	2 credits	
MUS 418, 419	Senior Research 1, 2 ⁵	1,1 credit	
MUS SEM	Theory Seminars ⁶	4 credits	
MUS ELE	Music Electives	2 credits	

Required Liberal Arts Courses

English Composition ⁷	3 credits
Foreign Language ⁸	8 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Acoustics	4 credits
HPE ⁹	2 credits
Liberal Arts Electives	3 credits

¹ Three credits per semester for 8 semesters.

² Secondary instrument is piano until July 4 proficiency is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is

achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary study beyond 4 semesters requires an additional fee. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument.

- 3 One credit per semester for 8 semesters. Ensemble assignment made according to the student's major performing area.
- 4 Lecture recital required.
- 5 Topic determined by student in consultation with theory advisor and with approval of the department.
- 6 Two required during junior and/or senior year. Seminars may be replaced by independent study with permission of advisor.
- 7 Students exempted by ACT or SAT score must take another English course.
- 8 A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced take the equivalent number of credit hours in other liberal arts courses.
- 9 Four .5-credit activity courses.

BM Composition

Computer Code: MUSC

Minimum credits required: 129

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 010-030	Primary Instrument ¹	16 credits	(placement prereq)
MUS 040	Secondary Instrument ²	4 credits	(placement prereq)
MUS 106, 107	Ensemble ³	8 credits	(placement prereq)
MUS 111, 112	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Intro to Composition	1,1 credits	
MUS 135	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 206, 207	Voice Class	1 credit	
MUS 216, 217	Harmony 3, 4	2,2 credits	(prereq required)
MUS 221	Solfège 3, 4	2,2 credits	(prereq required)
MUS 222	Listening to Musics of the World	2 credits	
MUS 234	Music History & Literature 1	3 credits	(prereq required)
MUS 291	Percussion Class	1 credit	
MUS 292 or 293	Intro to Conducting	2 credits	
MUS 306, 307	Choral or Instrumental Conducting	2 credits	(prereq required)
MUS 308	Form & Analysis 1, 2	2,2 credits	(prereq required)
MUS 311, 312	18 th Century Counterpoint	2 credits	(prereq required)
MUS 313, 314	Composition 1, 2 ⁴	18 credits	(prereq required)
MUS 321, 322	Orchestration 1, 2	2,1 credits	(prereq required)
MUS 401	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 417	Full Senior Recital ⁵	1 credit	(approval required)
MUS ELE	Electronic Music	2 credits	
	Music Electives	4 credits	

Required Liberal Arts Courses

English Composition ⁶	3 credits
Foreign Language ⁷	8 credits
Religion/Philosophy/History	3 credits
Econ/Pol Sci/Psych/Soc	3 credits
Art History/Art Appreciation	3 credits
Acoustics	4 credits
HPE ⁸	2 credits
Liberal Arts Electives	6 credits

BM COMPOSITION--cont'd next page

- 1 Two credits per semester for 8 semesters. Applied study on major instrument required freshman and sophomore years. Applied study on additional instruments, as determined by composition instructor, may replace applied major in junior and senior years.
- 2 Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary study beyond 4 semesters requires an additional fee. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument.
- 3 Students should have varied ensemble experience not necessarily limited to performance on the primary instrument.
- 4 Three credits per semester for 6 semesters.
- 5 Full-length recital of original compositions.
- 6 Students exempted by ACT or SAT score must take another English course.
- 7 A proficiency exam is administered to determine entry level of foreign language requirement. Students whose language requirement is reduced take the equivalent number of credit hours in other liberal arts courses.
- 8 Four .5-credit activity courses.

BM Music Therapy

Computer Code: MUSP

Minimum credits required: 129

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital (8 semesters)	0 credit	
MUS 010-030	Primary Instrument ¹	24 credits	(placement prereq)
MUS 040	Secondary Instrument ²	4 credits	(placement prereq)
MUS 106, 107	Ensemble ³	6 credits	(placement prereq)
MUS 116, 117	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 130	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 135, 136	Guitar Class	1 credit	
MUS 140	Voice Class 1, 2 (instrumentalists only)	1,1 credit	
MUS 141	English Diction (vocalists only)	1 credit	
MUS 141	Integrated Diction 1 (vocalists only)	1 credit	(prereq required)
MUS 151	Introduction to Music Therapy	2 credits	
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	Music History & Literature 1	3 credits	(prereq required)
MUS 234	Percussion Class	1 credit	
MUS 251	Recreational Music: Programming and Leadership ⁴	2 credits	
MUS 252	Music Therapy Practicum ⁵	3 credits	
MUS 291	Intro to Conducting	2 credits	
MUS 306	Form & Analysis 1	2 credits	(prereq required)
MUS 315	Arranging OR	1 credit	
MUS 318	Creating Music	1 credit	(prereq required)
MUS 321, 322	Music History & Literature 2, 3	3,3 credits	(prereq required)
MUS 351	Music Therapy in Psychiatry and Rehabilitation	3 credits	
MUS 352	Music Therapy with the Developmentally Disabled	3 credits	
MUS 353	Program Development and Administration in Music Therapy	2 credits	

BM MUSIC THERAPY--cont'd next page

MUS 451, 452	Psychology of Music 1, 2	2,2 credits
MUS 454	Internship ⁶	1 credit

Required Liberal Arts Courses

English Composition ⁷		3 credits
Language/History/Philosophy/Religion		3 credits
PSY 110	Principles of Psychology	4 credits
PSY 279	Elements of Statistics	4 credits (prereq required)
PSY 302	Abnormal Psychology	4 credits (prereq required)
SOC 100	Principles of Sociology	4 credits
SOC ELE	Sociology Elective	3 credits
BIO 203	Human Anatomy & Physiology 1	4 credits
SCC 112	Oral Communication	3 credits
EDU 103	Education of Children with Special Needs	2 credits
HPE ⁸		2 credits
Liberal Arts Electives		3 credits

1 Three credits per semester for 8 semesters.

2 Secondary instrument is piano until Proficiency 4 is achieved. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required.

Secondary study beyond 4 semesters requires an additional fee. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument.

3 One credit per semester for 6 semesters.

4 A competency examination must be taken after completing the Recreational Music course and before taking any other music therapy course.

5 A minimum of three 1-credit practica required.

6 A six-month internship required after completing all other requirements for graduation. Students may register for this off-campus assignment during their last semester on campus. Grading and granting of the degree is deferred until the requirement is completed successfully.

7 Students exempted by ACT or SAT score must take another English course.

8 Four .5-credit activity courses.

Bachelor of Music Education Degree (Vocal/Instrumental)

Computer Code: MUSE

Minimum credits required: 134.5/135.5

Required Music Courses

MUS 001	Performance Attendance (6 semesters)	0 credit
MUS 002	Departmental Recital (8 semesters)	0 credit
MUS 010-030	Primary Instrument ¹	21 credits (placement prereq)
MUS	Secondary Instrument ²	4 credits (placement prereq)
MUS 040	Ensemble ³	7 credits (placement prereq)
MUS 101	Introduction to Music Education	1 credit
MUS 106, 107	Harmony 1, 2	2,2 credits (placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits (placement prereq)
MUS 135	Voice Class 1 (instrumentalists only)	1 credit
MUS 140	English Diction (vocalists only)	1 credit
MUS 141	Integrated Diction 1 (vocalists only)	1 credit (prereq required)
MUS 206, 207	Harmony 3, 4	2,2 credits (prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits (prereq required)

BACHELOR OF MUSIC EDUCATION DEGREE--cont'd next page

MUS 221	Listening to Musics of the World	2 credits
MUS 222	Music History & Literature 1	3 credits (prereq required)
MUS 230	Guitar in the Classroom	1 credit
MUS 231	Brass Class (vocalists take Brass OR Woodwinds)	2 credits
MUS 232	Woodwind Class	2 credits
MUS 233	Strings Class	2 credits
MUS 234	Percussion Class (vocalists take 1)	1/2 credits
MUS 235	Elementary School Methods ⁴	3 credits (prereq required)
MUS 241	Integrated Diction 2 (vocalists only)	1 credit (prereq required)
MUS 291	Intro to Conducting	2 credits
MUS 292 or 293	Vocal or Instrumental Conducting	2 credits (prereq required)
MUS 306	Form & Analysis 1	2 credits (prereq required)
MUS 321, 322	Music History & Literature 2, 3	3,3 credits (prereq required)
MUS 332	Middle/Jr HS Music Methods ⁴	3 credits (prereq required)
MUS 333	High School Music Methods ⁴	3 credits (prereq required)
MUS 400	Partial Senior Recital	.5 credit (approval required)
MUS ELE	Music Electives	2 credits

Required Liberal Arts Courses

English Composition ⁵		3 credits
Philosophy		3 credits
Mathematics		3 credits
Laboratory Science		4 credits
PSY 110	Principles of Psychology	4 credits
PSY 205	Developmental Psychology	3 credits (prereq required)
SCC 112	Oral Communication	3 credits
EDU 102	Introductory Field Experience	0 credits
EDU 103	Education of Children with Special Needs	2 credits (prereq required)
EDU 201	Teaching Strategies and Mgmt Skills	4 credits (prereq required)
EDU 340	Assessment of Teaching & Learning	2 credits (prereq required)
EDU 488	Senior Seminar ⁵	1 credit
EDU 489	Multicultural Seminar ⁵	1 credit
EDU 491	Student Teaching	10 credits (prereq required)
HPE ⁶		2 credits
Liberal Arts Electives		3 credits

- 1 Three credits per semester for 7 semesters. Students may elect an additional semester of study during the Student Teaching semester and may elect the S/U option during this semester
- 2 Secondary instrument is piano until Proficiency 4 is achieved. A student teaching placement will be assigned only after completion of Proficiency 4. Depending upon placement results, piano study may occur in classes, lessons, or a combination. If the requisite proficiency is achieved in fewer than 4 semesters, continued piano study or study on another instrument is required. Secondary instrument beyond 4 semesters requires an additional fee. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument.
- 3 One credit per semester for 7 semesters. With the approval of the department, students may elect to participate in an ensemble during the Student Teaching semester.
- 4 Students exempted by ACT or SAT score must take another English course.
- 5 Must be taken concurrently with student teaching.
- 6 Four .5-credit activity courses.

BA with Major in Music

Computer Code: MULA

These majors are designed for students who are pursuing music study within a full liberal arts curriculum. No more than 60 credits with a MUS-prefix may be applied to the 124 minimum credits required for completion of a BA degree.

Minimum credits required: 41

Required courses:

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital ¹	0 credit	
MUS 010-030	Primary Instrument ²	8 credits	(placement prereq)
MUS	Secondary Instrument ³	2 credits	(placement prereq)
MUS 040	Ensemble ⁴	4 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 206, 207	Harmony 3, 4	2,2 credits	(prereq required)
MUS 216, 217	Solfège 3, 4	2,2 credits	(prereq required)
MUS 221	Listening to Musics of the World	2 credits	
MUS 222	History & Literature 1	3 credits	(prereq required)
MUS 321, 322	History & Literature 2,3	3,3 credits	(prereq required)

¹ Mandatory during semesters of private study enrollment.

² Two credits per semester for 4 semesters. Additional fee required.

³ One credit per semester for 2 semesters. Secondary instrument is piano. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument. Private secondary study beyond 2 semesters requires an additional fee.

⁴ One credit per semester for 4 semesters.

BA with Major in Music (Management Emphasis)

Minimum credits required: 41

Required courses:

MUS 001	Performance Attendance (6 semesters)	0 credit	
MUS 002	Departmental Recital ¹	0 credit	
MUS 010-030	Primary Instrument ²	12 credits	(placement prereq)
MUS	Secondary Instrument ³	2 credits	(placement prereq)
MUS 040	Ensemble ⁴	6 credits	(placement prereq)
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics 1, 2	2,2 credits	(placement prereq)
MUS 221	Listening to Musics of the World	2 credits	
MUS 321, 322	History & Literature 2,3	3,3 credits	(prereq required)
MUS ELE	Music Electives	5 credits	

In addition, students must complete courses specified in Sport/Dance/Arts Management, page 287.

- ¹ Mandatory during semesters of private study enrollment.
- ² Two credits per semester for 6 semesters. Additional fee required.
- ³ One credit per semester for 2 semesters. Secondary instrument is piano. Secondary instrument for pianists is organ, harpsichord, voice, or an orchestral instrument. Private secondary study beyond 2 semesters requires an additional fee.
- ⁴ One credit per semester for 6 semesters.

Music Minor

Minimum credits required: 21

MUS 001	Performance Attendance (2 semesters)	0 credits	
MUL	Applied Study ¹	4 credits	
MUS 040	Ensemble ²	2 credits	
MUS 106, 107	Harmony 1, 2	2,2 credits	(placement prereq)
MUS 116, 117	Solfège/Eurhythmics	2,2 credits	(placement prereq)
MUS 221	Listening to Musics of the World	2 credits	
MUS 221, 321, or 322	Music History & Literature 1, 2, or 3	3 credits	(prereq required)
MUS/MUL ELE	Music Electives	2 credits	

¹ May include MUL 130 (Guitar Class), MUL 135, 136 (Voice Class 1,2), MUL 137 (Beginning Piano Class), and/or MUL 138 (Intermediate Piano Class). Private lessons for an additional fee available only by audition as staffing permits.

² By audition only.

Students pursuing the minor in music have a Conservatory advisor in addition to the one in their major academic area. Students are encouraged to consult with their advisor and propose alternative course selections to meet their individual educational goals. All MUS course selections and substitutions must have the approval of the Conservatory Assistant Director.

Preparatory/Adult Education Program

The Outreach Department's Preparatory/Adult Education Program is a non-degree-granting branch of the Conservatory, that offers quality music education to college students and members of the community. Students at all ages and levels can find appropriate instruction from among the following offerings: Class instruction in voice, Suzuki violin/viola, Dalcroze Eurhythmics for pre-school and early school-age children, Saturday morning Beginning String Orchestra, Junior and Senior Youth Orchestras, and private instruction in voice and most instruments.

Private instruction is available with members of the Conservatory faculty, adjunct faculty, and student teachers who have successfully completed pedagogy requirements. The Preparatory calendar consists of two fifteen-week semesters and two six-week summer sessions. Although students are accepted throughout the year, it is recommended that students register at the beginning of each semester. Full tuition payment for private lessons, classes, and/or ensembles is due upon receipt of billing statement. Students may enroll through the Outreach Department by calling 440/826-2365 or 440/826-2366.

Course Descriptions

MUSIC IN THE LIBERAL ARTS

Private lessons for non-music majors are available for an additional tuition fee as staffing permits. Auditions are required. See MUS 010-030. Participation in Conservatory ensembles is encouraged. Audition required. See MUS 040.

MUL 130 GUITAR CLASS

One credit hour

Instruction in playing primary chords in several keys, strumming patterns to accompany singing, and a repertoire of songs from the folk, popular, and patriotic literature. Use of bass guitar and amplification included. Prior experience in reading music helpful but not required. Use of personally owned instruments advised.

MUL 131 INTERMEDIATE GUITAR CLASS

One credit hour

Prerequisite: MUL 130 or consent of instructor

Class instruction to further develop technique and broaden styles introduced in MUS 130. Barre chords, note reading, accompaniment of singing, playing by ear, transposition, and finger picking are among topics for study.

MUL 135, 136 VOICE CLASS 1, 2

One credit hour each

Prerequisite for MUL 136—MUL 135

Introduction to the basic elements of singing, including physiological aspects of the singing process, diction principles based on the International Phonetic Alphabet, and expressive techniques. Emphasis on development of individual singing skills.

MUL 137 BEGINNING PIANO CLASS

One credit hour

Piano for non-music majors who have had little or no piano experience.

MUL 138 INTERMEDIATE PIANO CLASS

One credit hour

Prerequisite: MUL 137 or consent of instructor

Class instruction to further the development of technical and musical skills introduced in MUL 145. Includes playing in major and minor keys, sight-reading, improvisation, harmonization, and appropriate technical studies and literature.

MUL 171 THE ART OF LISTENING TO MUSIC

Two credit hours

An introductory course designed for the non-music major, with the goal of becoming familiar with representative masterpieces of classical music.

MUL 172 MUSIC APPRECIATION

Three credit hours

An introduction to music and its basic elements, focusing on the interaction of these elements in musical styles. Content includes a survey of historical periods with emphasis on stylistic characteristics to inform the knowledgeable listener.

MUL 178 WORLD MUSIC

Three credit hours

The study of the music of non-Western and Western cultures. Participants study the music of other peoples, thereby gaining an understanding of their culture, mores, and traditions. The different functions music serves in a society are also considered. Study

includes music from people of Africa, Asia, Australia, Europe, North and South America, the Caribbean, and the Middle East. Students become acquainted with the music of these cultures through listening, reading and other outside assignments, class discussion, and concert attendance.

MUL 192 MUSIC IN THE ELEMENTARY CLASSROOM *Three credit hours*
Required of all elementary education majors. May not be applied to the humanities requirement.

A study of the methods and materials used by the classroom teacher in teaching music in the elementary classroom.

MUL 212 JAZZ IMPROVISATION *Two credit hours*

Development of basic improvisational skills. Some performance background necessary.

MUL 228 JAZZ HISTORY *Two credit hours*

A survey of jazz from its origins through Dixieland and Ragtime to the present.

MUL 417 ELECTRONIC MUSIC *Two credit hours*

Basic techniques for work with mixers, recorders, microcomputers, and digital synthesizers. May not be offered every year.

MUSIC AS CONSERVATORY STUDY

MUS 001 PERFORMANCE ATTENDANCE *Zero credit hours*

Attendance of a minimum number of performances each semester. See individual program requirements.

MUS 002 DEPARTMENTAL RECITAL *Zero credit hours*

Attendance of scheduled departmental recitals. See individual program requirements.

MUS 010-030 PRIVATE LESSONS *One to four credit hours*

Performance studies, available in all orchestral instruments, keyboard instruments, guitar, or voice. Credit hours assigned according to student's degree requirements.

MUS 040 ENSEMBLES May be repeated for credit

BRASS CHOIR	<i>One credit hour</i>
B-W SINGERS	<i>One credit hour</i>
COLLEGE CHOIR	<i>One credit hour</i>
COLLEGIUM MUSICUM	<i>One credit hour</i>
CONCERT WIND ENSEMBLE	<i>One credit hour</i>
FLUTE ENSEMBLE	<i>One credit hour</i>
GUITAR ENSEMBLE	<i>One credit hour</i>
JAZZ BAND	<i>One credit hour</i>
JAZZ COMBO	<i>One credit hour</i>
MOTET CHOIR	<i>One credit hour</i>
PERCUSSION ENSEMBLE	<i>One credit hour</i>
SYMPHONIC WIND ENSEMBLE	<i>One credit hour</i>

SYMPHONY ORCHESTRA
WOMEN'S CHOIR

One credit hour
One credit hour

MUS 041 CHAMBER MUSIC

One credit hour

Prerequisite: Consent of instructor

Rehearsal and performance of chamber music under faculty guidance. May be repeated for credit.

MUS 050 INDEPENDENT STUDY

Credit hours to be arranged

See Independent Study, Section II.

MUS 070 INTERNSHIP

Credit hours to be arranged

See Internship program, Section II.

MUS 101 INTRODUCTION TO MUSIC EDUCATION

One credit hour

A survey of American education and music education history, with an emphasis on music teaching and philosophy, school structure and governance, diversity and multicultural education, current approaches, and professional ethics. Supervised clinical and field experiences required.

MUS 106, 107 HARMONY 1, 2

Two credit hours each

*Prerequisite for MUS 106 — Successful completion of entering placement examinations;
for MUS 107 — MUS 106*

A comprehensive study of tonal harmony, approached through analysis, part writing, and keyboard exercises. Includes use of computerized notation programs.

MUS 111, 112 INTRODUCTION TO COMPOSITION 1, 2

One credit hour each

Prerequisite: Consent of instructor

An introduction to musical composition, employing the smaller forms in a variety of styles.

MUS 116, 117 SOLFEGE/EURHYTHMICS 1, 2

Two credit hours each

*Prerequisite for MUS 116 — Successful completion of entering placement examinations;
for MUS 117 — MUS 116*

A comprehensive study of musical notation, ear training, sight-singing, and the development of musical memory. Skills developed include reading ability in the various clefs and rhythmic, melodic, and contrapuntal dictation.

MUS 130 GUITAR CLASS

One credit hour

Instruction in playing primary chords in several keys, strumming patterns to accompany singing, and a repertoire of songs from the folk, popular, and patriotic literature. Use of bass guitar and amplification included. Use of personally owned instruments advised.

MUL 131 INTERMEDIATE GUITAR CLASS

One credit hour

Prerequisite: MUL 130 or consent of instructor

Class instruction to further develop technique and broaden styles introduced in MUS 130. Barre chords, note reading, accompaniment of singing, playing by ear, transposition, and finger picking are among topics for study.

MUS 135, 136 VOICE CLASS 1, 2
Prerequisite for MUS 136—MUS 135

One credit hour each

Introduction to the basic elements of singing, including physiological aspects of the singing process, diction principles based on the International Phonetic Alphabet, and expressive techniques. Emphasis on development of individual singing skills.

MUS 137, 138 KEYBOARD MUSICIANSHIP 1, 2
Prerequisite for MUS 138—MUS 137

One credit hour each

Class instruction in sight-reading and other basic keyboard skills for the non-piano music major. Open to music majors only.

MUS 140 ENGLISH DICTION

One credit hour

Instruction in singing in English, including an introduction to the International Phonetic Alphabet.

MUS 141 INTEGRATED DICTION 1
Prerequisite: MUS 140

One credit hour

The study of basic tools for singing in Italian, Spanish and Latin. The use of the International Phonetic Alphabet, introduced in the prerequisite course, provides the basis for pronouncing foreign texts in solo and choral music.

**MUS 145 OPERA/MUSICAL THEATRE WORKSHOP:
INTRODUCTION**

One credit hour

For first-year musical theatre and vocal performance majors; others by consent of instructor only. Exploration of the basic interpretive techniques of solo repertoire.

MUS 151 INTRODUCTION TO MUSIC THERAPY

Two credit hours

Provides an overview of the profession including terminology, history, and practical application of music therapy for various client populations. Assessment of personal qualities necessary to become a music therapist is an ongoing process of the class. Observations of music therapists and those in related fields are required in addition to class work.

MUS 181, 182 SIGHT-READING 1, 2
Prerequisite for MUS 182—181

One credit hour each

Required of piano performance majors in the first year; piano secondaries may enroll with consent of the instructor. Development of fundamental *prima-vista* and quick-preparation reading skills for pianists.

MUS 206, 207 HARMONY 3, 4
Prerequisite for MUS 206—MUS 107; for MUS 207—MUS 206

Two credit hours each

A continuation of MUS 107, with emphasis on harmonic and melodic chromatics. Non-functional harmonic concepts, advanced aspects of popular music chord symbols, and jazz harmonic practices are introduced. The final segment emphasizes 20th century musical practices.

MUS 212 JAZZ IMPROVISATION

Two credit hours

The development of basic improvisational skills. Some performance background necessary.

MUS 213 JAZZ ARRANGING/COMPOSITION***Two credit hours***

Fundamental techniques in arranging and composition for the jazz idiom. Analysis of stylistic approaches, compositional devices, and instrumentation. Weekly compositional and/or arranging projects required. Offered in alternate years.

MUS 216, 217 SOLFEGE 3, 4***Two credit hours each***

Prerequisite for MUS 216—MUS 117; for MUS 217—MUS 216

A continuation of MUS 117. Dictation includes four-part counterpoint. The final segment emphasizes 20th century techniques.

MUS 221 LISTENING TO MUSICS OF THE WORLD***Two credit hours***

The art of listening through an introduction to the music of Western and non-Western cultures. Study includes music from the people of Africa, Asia, Australia, Europe, North and South America, the Caribbean, and the Middle East. The study of timbre, rhythm, form, and melody is used to develop and refine the listening skills of class participants.

MUS 222 MUSIC HISTORY & LITERATURE 1***Three credit hours*****Music of the Medieval and Renaissance Eras**

Prerequisite: MUS 221 or the ability to read music and consent of instructor

A study of stylistic developments and representative masterworks of the Medieval and Renaissance eras in the Western world. Music is studied in its cultural and historical contexts. Includes significant listening, score study, and written work.

MUS 228 JAZZ HISTORY***Two credit hours***

A survey of jazz from its origins through Dixieland and Ragtime to the present.

MUS 230 GUITAR IN THE CLASSROOM***One credit hour***

Class instruction in guitar with emphasis on the development of playing skills, the understanding of pedagogical techniques and materials, and the ability to use the guitar as an accompanying instrument.

MUS 231 BRASS CLASS***Two credit hours***

Class instruction in trumpet, horn, trombone, baritone horn, and tuba, with emphasis on the development of individual performance skills and diagnostic pedagogical techniques and materials. Supervised clinical and field experiences required.

MUS 232 WOODWIND CLASS***Two credit hours***

Class instruction in flute, clarinet, saxophone, oboe, and bassoon, with emphasis on the development of individual performance skills and diagnostic pedagogical techniques and materials. Supervised clinical and field experiences required.

MUS 233 STRING CLASS***Two credit hours***

Class instruction in violin, viola, cello, and bass, with emphasis on the development of individual performance skills and diagnostic pedagogical techniques and materials. Supervised clinical and field experiences required.

MUS 234 PERCUSSION CLASS*One or two credit hours*

Class instruction in percussion instruments, with emphasis on the development of individual playing skills and the understanding of pedagogical techniques and materials. Supervised clinical and field experiences required. Vocal-emphasis music education majors enroll for one credit hour.

MUS 235 ELEMENTARY SCHOOL MUSIC METHODS*Three credit hours*

Prerequisites: EDU 201; MUS 101, 230; PSY 205

The study of methods and materials for teaching children music from birth to grade five. Includes child development, music behaviors (performing, creating, listening, analyzing), music teaching philosophies and approaches, planning and assessment, and the use of technology and arranging skills in general music and choral settings across various populations. Supervised clinical and field experiences and lab class required.

MUS 237, 238 KEYBOARD MUSICIANSHIP 3, 4*One credit hour each*

Prerequisite for MUS 237 is MUS 138; for MUS 238 is MUS 237.

Class instruction in functional piano skills including melody harmonization, figured-bass realization, improvisation, score reading, sight-reading, and transposition. Emphasis on spontaneous music making and ensemble playing.

MUS 241 INTEGRATED DICTION 2*One credit hour*

Prerequisite: MUS 140 and MUS 141

The purpose of the course is to provide the basic tools for singing in French, German, and Hebrew. The use of the International Phonetic Alphabet, mastered in the prerequisite courses, will serve as a basis for comprehending the pronunciation of foreign texts.

MUS 242 ITALIAN DICTION*One credit hour*

Prerequisite: MUS 140

Instruction in the Italian language for singers. Offered three times in a four-year period.

MUS 243 FRENCH DICTION*One credit hour*

Prerequisite: MUS 140

Instruction in the French language for singers. Offered three times in a four-year period.

MUS 244 GERMAN DICTION*One credit hour*

Prerequisite: MUS 140

Instruction in the German language for singers. Offered three times in a four-year period.

**MUS 245 OPERA/MUSICAL THEATRE WORKSHOP:
ACTING PROCESS***One credit hour*

Prerequisite: MUS 145 or consent of instructor

For second-year musical theatre and vocal performance majors; others by consent of instructor only. A study and implementation of the acting processes involved in the performance of musical theatre and opera. Guest lectures by visiting professionals.

MUS 246 MUSICAL THEATRE WORKSHOP: AUDITIONS*One credit hour*

Prerequisite: MUS 245 or consent of instructor

For second-year musical theatre majors and second-year theatre majors; others by

consent of instructor only. Musical theatre scene study and audition technique. Guest lectures by visiting professionals.

MUS 247 OPERA WORKSHOP: PERIOD STYLES

One credit hour

Prerequisite: MUS 245 or consent of instructor

For second-year vocal performance majors and third-year theatre majors; others by consent of instructor only. A study and implementation of performance in the various stylistic periods encountered in opera. Guest lectures by visiting professionals.

**MUS 251 RECREATIONAL MUSIC:
PROGRAMMING AND LEADERSHIP**

Two credit hours

Development of a repertoire of activities to provide a foundation for initial field work experiences. Adaptation of activities and instruments, basic assessment of client interests and needs, and evaluation of observations are required.

MUS 252 MUSIC THERAPY PRACTICUM

One credit hour

Experiences working in a community agency, each experience including a musical and behavioral assessment of the group or individual, the development and implementation of ongoing treatment procedures and evaluation. May be repeated for credit; a minimum of three practica required.

**MUS 260 INSTRUMENTAL PEDAGOGY:
WINDS/PERCUSSION/STRINGS**

Two credit hours

Development of pedagogical techniques in the principal performing area. Opportunities for teaching experiences provided.

MUS 263 SEMINAR

Variable credit

Specialized treatment of particular subjects. May not be offered every year.

MUS 281, 282 PIANO PEDAGOGY 1, 2

Two credit hours each

Prerequisite for MUS 282–MUS 281

The study of elementary, intermediate, and advanced piano methods and materials, with emphasis on teaching techniques, pedagogical philosophy and the integration of theory, musicianship, ear-training, and sight-reading into the private lesson environment. Includes observation of private teachers and supervised student teaching.

MUS 283 COLLABORATIVE PIANO

One credit hour

Prerequisite: MUS 182

Required of sophomore, junior and senior B.M. Piano Performance majors; others by consent of instructor only. The study of key elements of effective collaborative performing, current career and artistic issues, practice and rehearsal techniques, and repertoire, with emphasis on duo works for piano and instrument/voice. Ongoing work with a minimum of one vocalist and one instrumentalist plus one recital performance required. May be repeated for credit.

MUS 291 INTRODUCTION TO CONDUCTING***Two credit hours***

Fundamental techniques of choral and instrumental conducting, including basic beat patterns, preparatory motions, cues, and releases.

MUS 292 CHORAL CONDUCTING***Two credit hours***

Prerequisite: MUS 291

Intermediate conducting techniques specific to choral conducting.

MUS 293 INSTRUMENTAL CONDUCTING***Two credit hours***

Prerequisite: MUS 291

Intermediate conducting techniques specific to instrumental conducting.

MUS 300 PARTIAL JUNIOR RECITAL***One-half credit hour***

Prerequisite: Approval of department

Preparation and performance of a half-length recital program. Repertoire chosen to represent an appropriate level of technical achievement and a variety of musical styles.

MUS 306, 307 FORM AND ANALYSIS***Two credit hours each***

Prerequisite for MUS 306—MUS 207 or consent of instructor. For MUS 307—MUS 306

Study of the motive, phrase, period, binary and ternary forms, sectional and continuous variations, sonata form, rondo and sonata-rondo, fugue, and free design. Emphasis on the historical development of these forms. The final segment focuses on analysis of the structure, function, and interrelations of all musical components.

MUS 308 EIGHTEENTH-CENTURY COUNTERPOINT***Two credit hours***

Prerequisite: MUS 207

A systematic study of important contrapuntal techniques of the 18th century.

MUS 311, 312 COMPOSITION***Three credit hours each***

Prerequisite for MUS 311—MUS 112; for MUS 312—MUS 311

Development of compositional skills through work with traditional and 20th century styles in both small and large forms and for various media. May be repeated for credit.

MUS 313, 314 ORCHESTRATION 1, 2***Two credit hours
and one credit hour respectively***

Prerequisite for MUS 314—MUS 313

An introduction to the instruments of the modern symphonic orchestra and study of basic scoring methods. In the second semester, advanced orchestration techniques and study of scoring in different stylistic periods. Applied scoring and preparation of score and parts required.

MUS 315 ARRANGING***One credit hour***

Prerequisite: Completion of first- and second-year theory sequence

Development of skills in organizing technical and expressive musical elements. Focus on arranging music for a variety of vocal and instrumental ensembles of differing levels of ability. May not be offered every year.

MUS 316, 317 ADVANCED KEYBOARD MUSICIANSHIP**One credit hour each***Prerequisite: MUS 238*

The study of three and four part figured bass, melody harmonization, and score reading at the keyboard. May not be offered every year.

MUS 318 CREATING MUSIC**One credit hour***Prerequisite: Completion of first- and second-year theory sequence*

The development of functional skills in improvisation, composition, instrumentation, and arranging for use in educational, liturgical, and other community-based settings. May not be offered every year.

MUS 321 MUSIC HISTORY & LITERATURE 2**Three credit hours****Music of the Baroque and the Classical Eras***Prerequisite: MUS 221 or the ability to read music and consent of instructor*

A study of stylistic developments and representative masterworks of the Baroque and Classical eras in the Western world. Music is studied in its cultural and historical contexts. Includes significant listening, score study, and written work.

MUS 322 MUSIC HISTORY & LITERATURE 3**Three credit hours****Music of the Romantic Era and the 20th Century***Prerequisite: MUS 221 or the ability to read music and consent of instructor*

A study of stylistic developments and representative masterworks of the Romantic era and the 20th century in the Western world. Music is studied in its cultural and historical contexts. Includes significant listening, score study, and written work.

MUS 326 HISTORY OF AMERICAN MUSIC**Two credit hours**

An historical survey of music performed and composed in the United States from the arrival of the earliest Spanish and English colonists to the present. May not be offered every year.

MUS 327 HISTORY OF OPERA**Two credit hours**

An examination of opera from its origins in the 17th century to the present.

MUS 332 MIDDLE/JUNIOR HIGH SCHOOL MUSIC METHODS*Prerequisites: EDU 201; MUS 101, 230, 331; PSY 205***Three credit hours**

The study of methods and materials for teaching general, choral and instrumental music in the middle /junior high school setting. Includes adolescent development, the changing voice, curriculum and planning, repertoire, arranging, improvisation, technology, alternative scheduling, and content-appropriate assessment and evaluation procedures. Supervised clinical and field experiences and lab class required.

MUS 333 HIGH SCHOOL MUSIC METHODS**Three credit hours***Prerequisites: EDU 201; MUS 101, 331, 332; PSY 205*

The study of methods and materials for teaching general, choral and instrumental music in the high school setting. Includes late-adolescent development, curriculum and planning, repertoire, arranging, improvisation, and technology. Additional focus on

performance and non-performance settings, standardized assessment, program administration, specialized learning settings, adjudicated events, behavior management, recruiting and public relations. Supervised clinical and field experiences and lab class required.

MUS 335 CHOREOGRAPHY FOR THE MUSIC EDUCATOR *One credit hour*
Prerequisite: HPE 131 - any basic level dance class

Basic choreography and stage techniques, including spatial design, using age-appropriate dance skills for age three through grade 12. May not be offered every year.

MUS 336 MARCHING BAND TECHNIQUES *One credit hour*

A detailed examination of the various elements involved in the marching band curriculum, including basic skills and the instructional techniques of marching and maneuvering, parade and field execution, drill design, auxiliary groups, and competition. Field experience required. May not be offered every year.

MUS 337 LISTENING PEDAGOGY *One credit hour*
Prerequisite: PSY 205 or consent of instructor

Approaches to developing listening skills with elementary and secondary school students. Emphasis on guiding student attention to individual musical ideas and on sustaining listeners' attention throughout entire works. May not be offered every year.

MUS 338 MULTICULTURAL MUSIC EDUCATION *One credit hour*
Prerequisites: First-year theory sequence and MUS 221

Content includes: social-economic and historical background of different cultures, the connections between cultures and music, making musical instruments, the use of folk and traditional musical activities across diverse populations. Supervised clinical and field experiences required. May not be offered every year.

MUS 342, 343 VOCAL LITERATURE 1, 2 *Two credit hours each*

Study of vocal recital literature, focusing on the Lied, French mélodie, and British and American art song. Some Russian and Czech literature included. Courses alternate in the spring semester.

MUS 345 MUSICAL THEATRE WORKSHOP: SONDHEIM *One credit hour*
Prerequisite: MUS 246 or consent of Instructor

For third-year musical theatre majors and fourth-year theatre majors; others by consent of instructor only. Advanced study of scenes from Sondheim musicals.

**MUS 346 MUSICAL THEATRE WORKSHOP:
MUSICAL IN CONCERT** *One credit hour*
Prerequisite: MUS 346 or consent of Instructor

For third-year musical theatre; others by consent of instructor only. Workshop that culminates in a concert reading of a musical.

MUS 347 OPERA WORKSHOP: SCENES***One credit hour****Prerequisite: MUS 247 or consent of instructor*

For third-year vocal performance majors; others by consent of instructor only. Workshop that culminates in a public performance of opera scenes.

MUS 348 VOCAL PERFORMANCE SEMINAR***One credit hour****Prerequisite: MUS 247 or consent of instructor*

For third-year vocal performance majors; others by consent of instructor. Topics to be selected. May not be offered every year.

**MUS 351 MUSIC THERAPY IN PSYCHIATRY
AND REHABILITATION*****Three credit hours***

Clinical methods as they relate to working with psychiatric, geriatric, medical, neurologically impaired, and addicted clients.

**MUS 352 MUSIC THERAPY WITH THE
DEVELOPMENTALLY DISABLED*****Three credit hours***

Clinical practice as it relates to working with mentally retarded, autistic, sensory-impaired, physically challenged, and learning-disabled clients. Offered in alternate years.

**MUS 353 PROGRAM DEVELOPMENT AND
ADMINISTRATION IN MUSIC THERAPY*****Two credit hours***

Focus on program planning, scheduling, budgeting, and public relations strategies. Procedures of documentation, standards of practice, codes of ethics, and legislative issues relating to the practice of music therapy included. Offered in alternate years.

MUS 360 ORCHESTRAL REPERTOIRE: WINDS/PERCUSSION***One credit hour***

Intensive study and performance of standard orchestral repertoire. Emphasis on literature most frequently required for professional auditions. May be repeated for credit.

MUS 363 SEMINAR***Variable credit***

Specialized treatment of particular subjects. May not be offered every year.

MUS 381, 382 PIANO LITERATURE 1, 2***Two credit hours each***

A survey of keyboard literature from Elizabethan times to the present. Offered in alternate years.

MUS 385 PREPARATION FOR THE CHURCH MUSICIAN***Two credit hours****Prerequisite: Piano or organ primary; others by consent of instructor*

The development of basic skills for planning and playing a church service. Required for organ primaries. May not be offered every year.

MUS 400, 401 PARTIAL, FULL SENIOR RECITAL***One-half or one credit hour****Prerequisite: Approval of department*

Preparation and performance of a half-length or full-length recital program. Repertoire

chosen to represent an appropriate level of technical achievement and a variety of musical styles.

MUS 408 SIXTEENTH-CENTURY COUNTERPOINT

Two credit hours

Prerequisites: MUS 207 and MUS 222

A systematic study concentrating on music of Palestrina and his contemporaries. Offered in alternate years.

MUS 411 CONTEMPORARY NOTATION

Two credit hours

Prerequisite: MUS 207 or the consent of instructor

The study of new notational devices and problems of score preparation. May not be offered every year.

MUS 413 STRUCTURE AND INTERPRETATION

Two credit hours

Prerequisite: MUS 307 or the consent of instructor

Structural analysis as applied to musical expression. Study of ways the structure of music informs its interpretation and performance. May not be offered every year.

MUS 415 TECHNIQUES OF SERIAL COMPOSITION

Two credit hours

Prerequisite: MUS 207

Written and analytical skills in twelve-tone composition, with special emphasis on the contributions of Schoenberg, Berg, Webern, and Babbitt. May not be offered every year.

MUS 416 LAYER ANALYSIS

Two credit hours

Prerequisite: MUS 307

Techniques of analysis presented according to the principles of Schenker, Salzer, and Cogan. May not be offered every year.

MUS 417 ELECTRONIC MUSIC

Two credit hours

Basic techniques for work with mixers, recorders, microcomputers, and digital synthesizers. May not be offered every year.

MUS 418 SENIOR RESEARCH IN MUSIC THEORY 1

One credit hour

MUS 419 SENIOR RESEARCH IN MUSIC THEORY 2

One credit hour

In-depth analysis and supporting research of a major work of symphonic proportions or a group of shorter works. Use of several analytical approaches expected. First semester: Completion of majority of research. Second semester: Completion of major paper in compliance with departmental requirements.

MUS 421 SPECIAL STUDIES IN RENAISSANCE MUSIC

Two or three credit hours

Prerequisite: MUS 222 or consent of instructor

Topics to be selected. May not be offered every year.

MUS 422 SPECIAL STUDIES IN BAROQUE MUSIC

Two or three credit hours

Prerequisite: MUS 321 or consent of instructor

Topics to be selected. May not be offered every year.

**MUS 423 SPECIAL STUDIES IN
THE MUSIC OF J. S. BACH**

One credit hour each minimester

Prerequisite: Consent of instructor

Divided into minimesters. First minimester includes study of works to be performed in the annual Bach Festival and may be repeated for credit. Second minimester undertakes a study of Bach and his world and may not be repeated for credit. May not be offered every year.

MUS 424 SPECIAL STUDIES IN 18th CENTURY CLASSICISM *Two or three credit hours*

Prerequisite: MUS 321 or consent of instructor

Topics to be selected. May not be offered every year.

MUS 425 SPECIAL STUDIES IN 19th CENTURY MUSIC *Two or three credit hours*

Prerequisite: MUS 322 or consent of instructor

Topics to be selected. May not be offered every year.

MUS 426 SPECIAL STUDIES IN 20th CENTURY MUSIC *Two or three credit hours*

Prerequisite: MUS 322 or consent of instructor

Topics to be selected. May not be offered every year.

MUS 428 SENIOR RESEARCH IN MUSIC HISTORY 1

One credit hour

MUS 429 SENIOR RESEARCH IN MUSIC HISTORY 2

One credit hour

In-depth analysis and supporting research of a major work, composer, or style period. Use of several analytical approaches expected. First semester: Completion of majority of research. Second semester: Completion of major paper in compliance with departmental requirements.

MUS 438 RESEARCH IN MUSIC EDUCATION

One credit hour

Study of basic materials and techniques in quantitative and qualitative research methodologies.

MUS 442, 443 VOCAL PEDAGOGY 1, 2

Two credit hours

Prerequisite for MUS 443—MUS 442

and one credit hour respectively

The study of technical functions of singing, combining historical pedagogy with current research in the acoustics and physiology of the human voice. Vocal exercises, problem-solving techniques, and development of a personal philosophy of voice training are included. Includes observation of private teachers and supervised student teaching. Offered in alternate years.

**MUS 445 MUSICAL THEATRE WORKSHOP:
SCENES AND MONOLOGUES**

One credit hour

Prerequisite: MUS 346 or consent of Instructor

For fourth-year musical theatre majors; others by consent of instructor only. Advanced study of musical theatre scenes and monologues. Pre-professional preparation including pictures, resumes, union affiliations, casting directors and agents, and cold readings. Includes preparation of materials for the senior recital.

**MUS 446 MUSICAL THEATRE WORKSHOP:
MUSICAL IN CONCERT**

One credit hour

Prerequisite: MUS 445 or consent of instructor

For fourth-year musical theatre majors and fourth-year theatre majors; others by consent of instructor only. Pre-professional preparation including pictures, resumes, union affiliations, casting directors and agents, monologues, and cold readings. Workshop culminates in a concert reading of a musical. Professional understudy and performance assignments as available.

MUS 447 OPERA WORKSHOP: SCENES

One credit hour

Prerequisite: MUS 347 or consent of instructor

For fourth-year vocal performance majors; others by consent of instructor only. Advanced workshop that culminates in a public performance of opera scenes.

MUS 448 VOCAL PERFORMANCE SEMINAR

One credit hour

Prerequisite: MUS 247 or consent of instructor

For fourth-year vocal performance majors; others by consent of instructor. Topics to be selected. May not be offered every year.

MUS 451 PSYCHOLOGY OF MUSIC 1

Two credit hours

An overview of current research in music learning, music preference, acoustics, influence of music on listener behavior, and measurement of music achievement and performance.

MUS 452 PSYCHOLOGY OF MUSIC 2

Two credit hours

Practical exposure to research methods. Independent research projects incorporating the most common methods of data analysis and test design required.

MUS 454 INTERNSHIP

One credit hour

Six months of full-time clinical experience in an AMTA -approved facility. Documentation and special research projects included according to the clinical internship training plan. Must be completed within two years following conclusion of course work.

MUS 463 SEMINAR

Variable credit

Specialized treatment of particular subjects. May not be offered every year.

MUS 492 CONDUCTING SEMINAR

One credit hour

Advanced score study and discussion of technical and musical conducting issues. Some large-ensemble conducting opportunities possible.

MUS 493 CONDUCTING APPRENTICESHIP

One credit hour

Advanced score study and discussion of technical and musical conducting issues. Some large-ensemble conducting opportunities possible.

NEUROSCIENCE

Neuroscience is a multidisciplinary study of the brain and its functioning. It is a new discipline that has grown out of modern needs to solve practical medical problems as well as address the continuing human desire to discover more about ourselves. Neuroscientists are interested in questions such as: “What is mind?” “Why do we sleep?” “Why do people feel emotions?” “What causes Alzheimer’s Disease?” “What happens in the brain when we learn?” and “How does the brain organize itself before birth?” Individuals or groups of persons, with multidisciplinary training best address these challenging questions. Neuroscience is now a unified field that integrates *Psychology*, *Biology*, *Chemistry*, and several other traditional disciplines in the study of brain structure, physiology and behavior - including human emotional and cognitive functions.

Neuroscience Major

Computer Code: NRO

Neuroscience Majors must meet the published requirements of the *Biology Major* (minimum of 36 hours), *Chemistry Major* (minimum of 35.5 hours), **or** *Psychology Major* (minimum of 41 hours), and also successfully complete the courses specified below. Neuroscience majors will receive a B.S. degree. Consistent with the College’s policy on the awarding of two Bachelor’s Degrees, Neuroscience Majors may not be awarded a second bachelor’s degree by utilizing the same major they used (e.g., Psychology, Biology or Chemistry) to earn their Neuroscience degree.

Additional Required Courses for Biology Majors (Minimum 26 Hours Required)

BIO/PSY 250	Principles of Neuroscience	3 credits
PSY/BIO 303	Physiological Psychology	4 credits
BIO 333	Human Physiology	4 credits
PSY 279	Elements of Statistics	4 credits
PSY 280	Research Methods I	3 credits
NRO 491, 492	Neuroscience Thesis/Project	4 or more credits

ONE (1) of the following courses:

PSY 327	Psychology of Learning	4 credits
PSY 328	Cognitive Processes	4 credits
PSY 329	Sensation and Perception	4 credits

Additional Required Courses for Chemistry Majors (Minimum 26 Hours Required)

BIO/PSY 250	Principles of Neuroscience	3 credits
PSY/BIO 303	Physiological Psychology	4 credits
BIO 203	Anatomy and Physiology I	4 credits OR
BIO 333	Human Physiology	4 credits
PSY 279	Elements of Statistics	4 credits
PSY 280	Research Methods I	3 credits
NRO 491, 492	Neuroscience Thesis/Project	4 or more credits

NEUROSCIENCE MAJOR--cont'd next page

ONE (1) of the following courses:

PSY 327	Psychology of Learning	4 credits
PSY 328	Cognitive Processes	4 credits
PSY 329	Sensation and Perception	4 credits

**Additional Required Courses for Psychology Majors
(Minimum 24 Hours Required)**

BIO/PSY 250	Principles of Neuroscience	3 credits
PSY/BIO 303	Physiological Psychology	4 credits
BIO 203	Anatomy and Physiology I	4 credits OR
BIO 333	Human Physiology	4 credits
CHM 111	General Chemistry I + Lab	4.5 credits
CHM 112	General Chemistry II + Lab	4.5 credits
NRO 491, 492	Neuroscience Thesis/Project	4 or more credits

Recommended additional courses for Neuroscience Majors

If the Neuroscience student desires additional specialized training in the field they may select electives from the following list:

BIOLOGY

BIO 112	Principles of Biology	3 credits
BIO 114	General Zoology	3 credits
BIO 203	Anatomy and Physiology I	4 credits
BIO 204	Anatomy and Physiology II	3 credits OR
BIO 330	Mammalian Gross Anatomy	3 credits
BIO 311,	Genetics	4 credits
BIO 312	Microbiology	4 credits
BIO 331	Vertebrate Embryology	2 credits
BIO 401	Developmental Biology	2 credits
BIO 332	Histology	3 credits
BIO 333	Human Physiology	4 credits
BIO 336	Molecular Biology	4 credits
BIO 341	Immunology	4 credits
BIO 410	Evolution	4 credits

CHEMISTRY

CHM 251	Organic Chemistry I+Lab	4.5 credits
CHM 252	Organic Chemistry II+Lab	4.5 credits
CHM 311	Biochemistry + Lab	4 credits
CHM 321	Instrumental Analysis + Lab	4 credits
CHM 351	Organic Spectroscopy	2 credits

MATH/COMPUTER SCIENCE

CSC 121	Introduction to Computer Information Systems	3 credits
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MTH 140	Precalculus Mathematics	4 credits
MTH 141	Calculus I	4 credits
MTH 142	Calculus II	4 credits

PSYCHOLOGY

PSY 280	Research Methods II	3 credits
PSY 302	Abnormal Psychology	4 credits
PSY 327	Psychology of Learning	4 credits
PSY 328	Cognitive Processes	4 credits
PSY 329	Sensation and Perception	4 credits
PSY 261, 461,463	Special Topic Seminars (Relevant to Neuroscience)	3 credits

SOCIOLOGY

SOC 281, SPSS		4 credits
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Minor

Baldwin-Wallace College offers an interdisciplinary Minor in Neuroscience. This Minor grew out of the recognition that modern science frequently draws upon multiple disciplines to answer difficult questions. The study of the brain presents such a scientific challenge. Further, the Minor was established in acknowledgment of the many recent advances in brain sciences and the corresponding increase in the number of graduate programs and employment opportunities in this field.

The Neuroscience Minor requires 21 credit hours

Required Courses (students must take all of these 11 credit hours.

Note: required courses taken cannot also be used as electives.

BIO/PSY 250	Principles of Neuroscience	3 credits
PSY/BIO 303	Physiological Psychology	4 credits
BIO 203	Human Anatomy and Physiology I	4 credits OR
BIO 333	Human Physiology	4 credits

Electives (In addition to the required courses above, students must take any 3 of these.

Note: Students must take **at least 1** course from Biology **or** Chemistry **and one** from Psychology.)

BIO 203	Human Anatomy and Physiology I	4 credits
BIO 204	Human Anatomy and Physiology II	3 credits
BIO 331	Embryology	4 credits
BIO 333	Human Physiology	4 credits
BIO 341	Immunology	4 credits
BIO 405	Advanced Topics in Biology (Relevant to Neuroscience)	3-4 credits 3-4 credits
BIO 050	Independent Study (relevant to Neuroscience)	
CHM 311	Biochemistry	3 credits
CHM 050	Independent Study (Relevant to Neuroscience)	3-4 credits
PSY 261, 262, 263	Special Topics Seminars (Relevant to Neuroscience)	3 credits
PSY 280	Research Methods I	3 credits
PSY 281	Research Methods II	3 credits

PSY 327	Psychology of Learning	4 credits
PSY 328	Cognitive Processes	4 credits
PSY 329	Sensation and Perception	4 credits
PSY 461, 462, 463	Seminar (Relevant to Neuroscience)	3 credits
PSY 050	Independent Study (Relevant to Neuroscience)	3-4 credits

Notes:

1. On a case-by-case basis, the Director of the Neuroscience Program will judge the Neuroscience relevance of the special topics, seminars and independent studies listed above. After an analysis of the course history of an individual student, the Director (in consultation with the Chair of the Psychology Department) may waive the prerequisites for the above Psychology courses for students pursuing the Minor.
2. This Minor is not designed to help the student meet all of the customary prerequisites for graduate school in Neuroscience. Students headed to graduate school in Neuroscience should pursue the Neuroscience Major and take additional electives relevant to their chosen field of study.

Course Descriptions

NRO 050 INDEPENDENT STUDY

Credit hours to be announced

See Independent Study Program, Section II.

NRO 070 INTERNSHIP

Credit hours to be announced

See Internship Program, Section II.

PSY/BIO 250 PRINCIPLES OF NEUROSCIENCE

Three credit hours

This course may be taken to partially satisfy the core curriculum requirement in either the Social Sciences (PSY 250) or Natural Sciences (BIO 250).

An introduction to the study of the brain and behavior. In this course students will become familiar with recent advances in the growing field of Neuroscience as they consider how their brains work and how the nervous system grows, perceives, controls the body, sleeps, ages and responds to damage and disease.

NRO 491, 492 NEUROSCIENCE THESIS

Four or more credit hours

Prerequisites: PSY/BIO 250, permission of the thesis advisor and permission from the Chair of the Neuroscience Program.

This is the capstone research experience for the Neuroscience Major. Majors may select their thesis advisor from the faculty of the Biology, Chemistry or Psychology Departments. The topic of the thesis must be relevant to the study of the brain, peripheral nervous system, or the senses and must be approved by the Chair of the Neuroscience Program. It is expected that the Neuroscience Thesis will result in an archival scholarly paper and be presented at an appropriate forum (e.g., regional or national scientific meeting, Biology or Chemistry Seminars; B-W Science Poster session). The method of presentation must be coordinated with the Chair of the Neuroscience Program.

ORGANIZATIONAL LEADERSHIP SYSTEMS

Organizational Leadership Systems (OLS) is an interdisciplinary major combining courses from the Social Sciences and Business. It is limited to Lifelong Learning students who are seeking careers in the fields of human services or human resources. Current employment, in any field, is presumed in order to provide a frame of reference for classroom assignments. This major does not qualify as a social work licensure program, but may serve as a gateway to the 3:2 program in Social Work with Case Western Reserve University.

Organizational Leadership Systems

Computer Code: OLS

Links to other majors, minors, and certificates:

OLS majors may choose to double major in Psychology, Sociology, or Business, or complete a minor in one or more of those fields by counting the required courses in both areas. Some certificate programs also mesh well with the OLS major: Human Resources, Organizational Development, Applied Communications, and Software Applications.

Prerequisites:

Note: SOC 100 or SOC 106, and PSY 110 are required of all Organizational Leadership Systems majors. These courses are to be completed before taking other required courses in that department as indicated below.

Minimum credits required: 47-50 (plus prerequisites as indicated)

Required courses:

Leadership Base Component

LDR 201 Introduction to Leadership	3 credits
LDR 202 Contemporary Leadership Problems	3 credits

Content Component

BUS 305 Introduction to Management	4 credits
BUS 358 Business Communications	3 credits
PSY 321 Human Relations & Group Dynamics	3 credits (prerequisites required)
SOC 301 Class, Status, & Power OR	3 credits (prerequisites required)
SOC 310 Work in America	3 credits (prerequisites required)
CST 313 Organizational Communications	3 credits (prerequisites required)

Research Component

PSY 279 Elements of Statistics OR	4 credits (prerequisites required)
ECN 279 Elements of Statistics OR	4 credits (prerequisites required)
MTH 135 Introduction to Probability and Statistics	3 credits (prerequisites required)
SOC 280 Research Methods	4 credits (prerequisites required)
CSC 131 EXCEL AND	2 credits (prerequisites required)
CSC 131 ACCESS OR	2 credits (prerequisites required)
SOC 281 SPSS: Data Analysis	4 credits (prerequisites required)

ORGANIZATIONAL LEADERSHIP SYSTEMS--cont'd next page

Choose One Of The Following Emphases:

Human Resource Emphasis *BUS 410* and *Select 2 of the following:*

BUS 410 Human Resources	3 credits (prerequisites required)
BUS 411 Compensation Management	3 credits (prerequisites required)
BUS 412 Staffing & Development	3 credits (prerequisites required)
BUS 413 Employment Law	3 credits (prerequisites required)
SOC 290 Gender Roles	3 credits (prerequisites required)
PSY 320 Industrial / Organizational Psychology	4 credits (prerequisites required)

Human Services Emphasis *Select 3 of the following:*

CRJ/SOC 223 Juvenile Delinquency & Juv. Justice Sys.	3 credits
PSY 315 Child Development	4 credits (prerequisites required)
PSY 325 Adolescent Development	4 credits (prerequisites required)
SOC 344 Aging and Society	3 credits (prerequisites required)
SOC 345 Medical Sociology	3 credits (prerequisites required)
PSY 335 Adult Development and Aging	4 credits (prerequisites required)

Required Of All Students:

Capstone

OLS 444 Senior Seminar	4 credits (prerequisites required)
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Course Description

OLS 444 SENIOR SEMINAR: INTEGRATION OF THEORY AND PRACTICE

This course includes a required field experience of 40 hours in a work setting related to the student's personal career goals as they are related to the Organizational Leadership Systems major. Students keep a journal during the field experience in which they record the events that relate to specific courses in the major and any minors or concentrations they may have completed. The field experience becomes the central organizing element of the paper for the course. In this paper students are expected to integrate classroom learning with the internship. Finally, students give a 40-minute presentation plus a question and answer session in the class.

PHILOSOPHY

Courses in philosophy are designed to provide students with principles of critical thinking, to help them acquire a knowledge of the development and problems of philosophic thought, and to lead them to formulate intelligent views of the meaning and value of life.

The study of philosophy has traditionally endeavored to give the broadest understanding possible in a liberal education and has placed considerable emphasis on the development of a capacity for critical analysis and evaluation of ideas. Students have found a philosophical background useful for a variety of vocations and for graduate work in many disciplines.

All philosophy courses may be used to meet the general curriculum requirement of the College in the Humanities area. Prerequisites may be waived by consent of the instructor.

Philosophy Major

Computer Code: PHL

Each major in philosophy will arrange a program of courses in conference with a member of the department. The program will be designed in terms of the student's interests, needs, vocational plans, and the year in which a major is declared. No more than two courses numbered 101 may count toward the major, which requires a minimum of 23 credit hours to be taken in the field.

A second academic major area, or strong area of emphasis, will generally be found to be an important and helpful complement to the philosophy major.

Students majoring in philosophy who intend to pursue graduate study and teach philosophy will be advised to take German or French through the level of 102. Ideally, both sets of courses should be taken.

A senior paper, generally prepared while the student is registered in the Senior Tutorial course, is required for all majors who plan to do graduate work in philosophy.

Philosophy Minor

A minor in philosophy requires a minimum of 17 credit hours. The minor program is designed by the student with his or her faculty advisor to meet the student's educational objectives.

Course Descriptions

PHL 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, Section II.

PHL 101 INTRODUCTION TO PHILOSOPHY

Three credit hours

Courses numbered 101 are introductions to philosophy through special problems.

Philosophy of Human Nature: A study of theories of human nature and their capacities to improve the human condition. Among the questions this area of philosophy considers are: What is the essential nature of the human being? What *should* characterize human life? Is there anything more to human life than what we experience with our senses? Readings are drawn from various disciplines, cultures, and/or historical periods.

The Structure of Argument: An informal approach to logical reasoning. Students study basic argument forms, spotting fallacies and uncovering assumptions.

Value and Obligation: The roles of reason, emotion, and desire in the moral life are studied in this course. Also introduced are the nature and status of values; the meaning of "good", "right", and "obligation"; and the problem of free will. (Not open to students who have taken Ethics.)

Ethics: Contemporary ethical thinking is used to analyze current moral problems in areas such as euthanasia, privacy, abortion, sexuality, discrimination, and issues in science and technology.

PHL 203 PROBLEMS OF PHILOSOPHY

Three or four credit hours

A consideration of selected topics of philosophical significance. May be repeated for credit provided the topic is different from any for which the student has already received credit. Check the Course Schedule for the topics being offered.

PHL 205 ADVANCED ETHICS

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

Contemporary ethical issues such as war, capital punishment, abortion, and euthanasia are used to examine the adequacy of utilitarian arguments in ethics generally.

PHL 209 POLITICAL AND SOCIAL PHILOSOPHY

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

Critical evaluations of selected political and social concepts with historical and contemporary significance, including the state, law, government, power, political obligation, justice, rights, freedom, and equality. Extensive reading in original texts is required. May be offered less frequently than once a year.

PHL 211 HISTORY OF PHILOSOPHY: ANCIENT

Four credit hours

A survey of the history of Western philosophy from the Pre- Socratics to Aristotle. May be offered less frequently than once a year.

PHL 212 HISTORY OF PHILOSOPHY: MEDIEVAL

Four credit hours

A survey of the history of Western philosophy from post- Aristotle to St. Thomas. This course follow PHL 211, but may be taken independently of it. May be offered less frequently than once a year.

PHL 213 HISTORY OF PHILOSOPHY: MODERN

Four credit hours

A survey of the history of Western philosophy from the seventeenth to the twentieth centuries. This course follows PHL 212, but may be taken independently of it. May be offered less than once a year.

PHL 214 EXISTENTIALISM

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

A close examination of seminal materials in the "philosophy of existence," including works by Dostoyevsky, Kierkegaard, Nietzsche, Ortega, Sartre, and Camus. May be offered less frequently than once a year.

PHL 247 PHILOSOPHY OF SCIENCE

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

The nature of scientific explanation is studied as well as clarification of methods and concepts in science, such as cause, law, theory, probability, determinism, and teleology. May be offered less frequently than once a year.

PHL 249 PHILOSOPHY OF ART

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

An examination of the problems that arise when we reflect upon the nature and basis of criticism of works of art. May be offered less than once a year.

PHL 263 Seminar

Three or Four credit hours

Varied topics of specialized interest. Offered to advanced and qualified students.

PHL 269 PHILOSOPHY OF RELIGION

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

The nature of religion, the relationship between religion, philosophy, and science, the problem of faith and reason, and contemporary issues regarding religious language are studied. May be offered less frequently than once a year.

PHL 312 METAPHYSICS

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

An introduction to the basic problems of metaphysics, including the relation of mind and body, freedom and determinism, the structure of space and time, causation, and the existence of God. May be offered less than once a year.

PHL 313 EPISTEMOLOGY

Four credit hours

Prerequisite: PHL 101 or consent of the instructor.

A philosophical examination of the nature, extent, and bases of knowledge. This course will include topics such as the justification of claims to knowledge, the relation between knowing and believing, the problem of certainty, and the nature of truth. May be offered less frequently than once a year.

PHL 371 SPECIAL TOPICS IN PHILOSOPHY

Four credit hours

Prerequisite: PHL 101 or consent of the instructor

A detailed study of a selected topic in philosophy. Student interest will help to determine what topics will be offered. May be repeated for credit, provided that the topic is different from any for which the student has already received credit. Topics to be announced. May be offered less frequently than once a year.

PHL 372 GREAT PHILOSOPHERS

Four credit hours

Prerequisite: PHL 101 or consent of the instructor

A detailed investigation of the works of a significant philosopher or philosophic tradition. Student interest will help to determine what topics will be offered. May be repeated for credit, provided the topic is different from any for which the student has already received credit. Topics to be announced. May be offered less frequently than once a year.

PHL 464 SENIOR TUTORIAL

One to three credit hours

Prerequisite: Senior major status.

Under tutorial supervision, students are given extensive training in the analysis of a philosophical problem or system with a view to producing a senior thesis.

PHL 491, 492 DEPARTMENTAL THESIS/PROJECT

Credit hours to be arranged

See Departmental Thesis/Project, Section II.

PHYSICS

Physics explores the scientific principles governing the behavior of the physical world. These principles are the basis for new technology as well as providing insight into the nature of the universe around us. The department's program utilizes a combination of lectures, laboratories, discussions and independent work to help students acquire an understanding of these principles and their implications.

Recognizing that students have a variety of backgrounds and vocational goals, the department provides individual counseling to help each student select the sequence of courses best suited to their goals

All physics courses may be used to satisfy a portion of the core curriculum requirement in science.

Physics

Computer Code– PHY

Minimum required semester credit hours 62-64 credits, plus prerequisites as indicated.

Required Courses in Physics

PHY 131	General Physics I AND	4 credits	(Calculus recommended)
PHY 151L	Introductory Physics Lab I OR	1 credit	
PHY 145	Workshop Physics I	5 credits	(Calculus recommended)
Either PHY 131 along with 151L or PHY 145, but not both, may be taken for credit.			
PHY 132	General Physics II AND	4 credits	(Prerequisite required)
PHY 152L	Introductory Physics Lab II OR	1 credit	
PHY 146	Workshop Physics II	5 credits	(Prerequisite required)
Either PHY 132 along with 152L or PHY 146, but not both, may be taken for credit.			
PHY 233	Modern Physics	4 credits	(Prerequisite required)
PHY 311	Electronic Instrumentation	3 credits	(Prerequisite required)
PHY 312	Advanced Laboratory	3 credits	(Prerequisite required)
PHY 312	Advanced Laboratory	3 credits	(Prerequisite required)
Advanced Lab must be taken two times with different experiments each time it is taken.			

Any five (5) of the following 300-level courses must be successfully completed.

PHY 312	Advanced Laboratory	3 credits	(Prerequisite required)
PHY 331	Mechanics I	3 credits	(Prerequisite required)
PHY 332	Mechanics II	3 credits	(Prerequisite required)
PHY 341	Theoretical Physics	3 credits	(Prerequisite required)
PHY 361	Electromagnetism	4 credits	(Prerequisite required)
PHY 362	Physics of Waves	3 credits	(Prerequisite required)
PHY 371	Thermal Physics	4 credits	(Prerequisite required)
PHY 372	Quantum Physics	3 credits	(Prerequisite required)

The following courses are recommended but not required

PHY 260	Engineering Materials	2 credits	(Prerequisite required)
PHY 261	Introduction to Statics	2 credits	(Prerequisite required)

PHYSICS MAJOR--Cont'd. next page

Required courses in areas other than physics

CHM 111 General Chemistry I	4 credits
CHM 111L General Chemistry Lab	0.5 credit (Prerequisite required)
CHM 112 General Chemistry II	4 credits (Prerequisite required)
CHM 112L General Chemistry Lab	0.5 credit (Prerequisite required)
MTH 141 Calculus I	4 credits (Prerequisite required)
MTH 142 Calculus II	4 credits (Prerequisite required)
MTH 243 Calculus III	4 credits (Prerequisite required)
MTH 212 Differential Equations	3 credits (Prerequisite required)

The following course is recommended by not required

MTH 313 Applied Analysis	3 credits (Prerequisite required)
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Physics Teaching Major

Computer Code—PHY

The major described below is designed for students whose goal is meeting the requirements of the Adolescent/Young Adult License in Physical Science

Minimum required semester credit hours 60.5-63 credits (plus prerequisites as indicated)

Required Courses in Physics (23 Credits)

PHY 103 Frontiers of Physics	3 credits
PHY 131 General Physics I AND	4 credits (Calculus recommended)
PHY 151L Introductory Physics Lab I OR	1 credit
PHY 145 Workshop Physics I	5 credits (Calculus recommended)
Either PHY 131 along with 151L or PHY 145, but not both, may be taken for credit.	
PHY 132 General Physics II AND	4 credits (Prerequisite required)
PHY 152L Introductory Physics Lab II OR	1 credit
PHY 146 Workshop Physics II	5 credits (Prerequisite required)
Either PHY 132 along with 152L or PHY 146, but not both, may be taken for credit.	
PHY 233 Modern Physics	4 credits (Prerequisite required)
PHY 312 Advanced Laboratory	3 credits (Prerequisite required)
PHY 311 Electronic Instrumentation	3 credits (Prerequisite required)

Required Courses in Chemistry (21.5 Credits)

CHM 111/111L General Chemistry I & Lab	4.5 credits
CHM 112/112L General Chemistry II & Lab	4.5 credits (Prerequisite required)
CHM 221/221L Quantitative Analysis & Lab	4 credits (Prerequisite required)
CHM 251/251L Organic Chemistry I & Lab	4.5 credits (Prerequisite required)
CHM 311/311L Biochemistry & Lab	4 credits (Prerequisite required)

Required Courses in Mathematics (8 Credits)

MTH 141 Calculus I	4 credits (Prerequisite required)
MTH 142 Calculus II	4 credits (Prerequisite required)

Any two (2) of the following courses must be successfully completed.

CHM 321	Instrumental Analysis & Lab	4 credits (Prerequisite required)
CHM 331	Physical Chemistry I & Lab	3.5 credits (Prerequisite required)
PHY 312	Advanced Laboratory	3 credits (Prerequisite required)
PHY 362	Physics of Waves	3 credits (Prerequisite required)
PHY 371	Thermal Physics	4 credits (Prerequisite required)
PHY 372	Quantum Physics	3 credits (Prerequisite required)

Choose at least 1 AST course, 1 BIO course, and 1 GEO course from the following:

AST 100	Observational Astronomy	4 credits
AST 111	Astronomy of the Stars	3 credits
AST 121	Astronomy of the Solar System	3 credits
AST 131	Exploratory Astronomy	4 credits
BIO 110	Biology for the Citizen	3 credits
BIO 111	Field Biology	3 credits
BIO 112	Principles of Biology	3 credit

Choose at least 1 course from the following:

CHM 200	Science and Society	3 credits
CHM 200	Environmental Chemistry	3 credits
CHM 200	Energy	3 credits
CHM 200	Women In Science	3 credits
PHY 102	Energy and the Future	3 credits
PHY 102	Science Through the Ages	3 credits
PHY 102	Physics of the 20th Century	3 credits

The following courses are recommended but not required:

MTH 243	Calculus III	4 credits (Prerequisite required)
MTH 212	Differential Equations	3 credits (Prerequisite required)

Binary Program in Engineering

The pre-engineering program prepares Baldwin-Wallace students to earn an engineering degree through educational affiliations with the engineering schools of Case Western Reserve University, Columbia University and Washington University (St. Louis). Upon satisfactory completion of the three-year pre-engineering program at B-W and the two-year engineering program at the engineering school, a student receives the Bachelor of Arts degree from B-W and the Bachelor of Science in their chosen field of engineering from the engineering school. *Completion of the program at other recognized engineering schools is possible if prior approval of the B-W pre-engineering advisor is obtained.*

Physics Based Engineering Areas

COMPUTER CODE—PNG

This major is designed for students interested in civil engineering, mechanical engineering, electrical engineering or one of the other physics-based engineering programs.

Minimum required semester credit hours 56-58 credits at B-W plus additional credits at the engineering school in which the program is completed.

Required Courses in Physics

PHY 131	General Physics I AND	4 credits	(Calculus recommended)
PHY 151L	Introductory Physics Lab I OR	1 credit	
PHY 145	Workshop Physics I	5 credits	(Calculus recommended)
Either PHY 131 along with 151L or PHY 145, but not both, may be taken for credit.			
PHY 132	General Physics II AND	4 credits	(Prerequisite required)
PHY 152L	Introductory Physics Lab II OR	1 credit	
PHY 146	Workshop Physics II	5 credits	(Prerequisite required)
Either PHY 132 along with 152L or PHY 146, but not both, may be taken for credit.			
PHY 233	Modern Physics	4 credits	(Prerequisite required)
PHY 311	Electronic Instrumentation	3 credits	(Prerequisite required)
PHY 312	Advanced Laboratory	3 credits	(Prerequisite required)
CHM 111	General Chemistry I	4 credits	
CHM 111L	General Chemistry Lab	0.5 credit	(Prerequisite required)
CHM 112	General Chemistry II	4 credits	(Prerequisite required)
CHM 112L	General Chemistry Lab	0.5 credit	(prerequisite required)
MTH 141	Calculus I	4 credits	(prerequisite required)
MTH 142	Calculus II	4 credits	(prerequisite required)
MTH 243	Calculus III	4 credits	(Prerequisite required)
MTH 212	Differential Equations	3 credits	(Prerequisite required)
CSC 210	Computer Science I	3 credits	(Prerequisite required)

Any three (3) of the following 300-level courses must be successfully completed.

PHY 312	Advanced Lab	3 credits	(Prerequisite required)
Advanced Lab may be repeated if different experiments are done each time.			
PHY 331	Mechanics I	3 credits	(Prerequisite required)
PHY 332	Mechanics II	3 credits	(Prerequisite required)
PHY 341	Theoretical Physics	3 credits	(Prerequisite required)
PHY 361	Electromagnetism	4 credits	(Prerequisite required)
PHY 362	Physics of Waves	3 credits	(Prerequisite required)
PHY 371	Thermal Physics	4 credits	(Prerequisite required)
PHY 372	Quantum Physics	3 credits	(Prerequisite required)

The following courses are recommended but not required by B-W.

PHY 260	Engineering Materials	2 credits	(Prerequisite required)
PHY 261	Introduction to Statics	2 credits	(Prerequisite required)

Some of our affiliated schools strongly recommend courses similar to PHY 260-261.

Before transferring to the engineering school at which they will complete the work for their degree, pre-engineering students must complete:

- at least 92 credit hours of coursework at B-W
- the B-W core curriculum requirements.

Some of our affiliated schools require the completion of at least 3 courses in one area of the humanities or social sciences, with one of these courses being an upper level course. For

B-W students planning on completing their engineering degree at CWRU, PHY 260-261 is recommended.

Chemistry Based Engineering Areas

COMPUTER CODE — **PNG**

This major is designed for students interested in chemical engineering or one of the other chemistry-based engineering programs.

Minimum required semester credit hours 63 credits at B-W plus additional credits at the engineering school in which the program is completed.

CHM 111 General Chemistry I	4 credits
CHM 111L General Chemistry Lab	0.5 credit (Prerequisite required)
CHM 112 General Chemistry II	4 credits (Prerequisite required)
CHM 112L General Chemistry Lab	0.5 credit (Prerequisite required)
PHY 131 General Physics I AND	4 credits (Calculus recommended)
PHY 151L Introductory Physics Lab I OR	1 credit
PHY 145 Workshop Physics I	5 credits (Calculus recommended)
Either PHY 131 along with 151L or PHY 145, but not both, may be taken for credit.	
PHY 132 General Physics II AND	4 credits (Prerequisite required)
PHY 152L Introductory Physics Lab II OR	1 Credit
PHY 146 Workshop Physics II	5 credits (Prerequisite required)
Either PHY 132 along with 152L or PHY 146, but not both, may be taken for credit.	
MTH 141 Calculus I	4 credits (Prerequisite required)
MTH 142 Calculus II	4 credits (Prerequisite required)
MTH 243 Calculus III	4 credits (Prerequisite required)
MTH 212 Differential Equations	3 credits (Prerequisite required)
MTH 314 Numerical Analysis	3 credits (Prerequisite required)
CSC 210 Computer Science I	3 credits (Prerequisite required)
CHM 221 Quantitative Analysis	3 credits (Prerequisite required)
CHM 221L Quantitative Analysis Lab	1 credit (Prerequisite required)
CHM 251 Organic Chemistry I	4 credits (Prerequisite required)
CHM 251L Organic Chemistry Lab	0.5 credit (Prerequisite required)
CHM 252 Organic Chemistry II	4 credits (Prerequisite required)
CHM 251L Organic Chemistry Lab	0.5 credit (Prerequisite required)
CHM 381 Physical Chemistry I	3 credits (prerequisite required)
CHM 381L Physical Chemistry Lab	0.5 credit (Prerequisite required)
CHM 382 Physical Chemistry II	3 credits (Prerequisite required)
CHM 381L Physical Chemistry Lab	0.5 credit (Prerequisite required)

Before transferring to the engineering school at which they will complete the work for their degree, pre-engineering students must complete:

- at least 92 credit hours of coursework at B-W
- the B-W core curriculum requirements.

Some of our affiliated schools require the completion of at least 3 courses in one area of the humanities or social sciences, with one of these courses being an upper level course.

Physics Minor

A minor in physics requires a minimum of 20 credit hours of courses in physics. These must include either General Physics and Lab or Workshop Physics: (PHY 131 and 151L or PHY 145) and (PHY 132 and 152L or PHY 146) and Modern Physics PHY 233. An additional two (2) more different courses must be selected from the 300-level courses in physics below:

PHY 312 Advanced Lab 3 credits (Prerequisite required)

PHY 331	Mechanics I	3 credits	(Prerequisite required)
PHY 332	Mechanics II	3 credits	(Prerequisite required)
PHY 341	Theoretical Physics	3 credits	(Prerequisite required)
PHY 361	Electromagnetism	4 credits	(Prerequisite required)
PHY 362	Physics of Waves	3 credits	(Prerequisite required)
PHY 371	Thermal Physics	4 credits	(Prerequisite required)
PHY 372	Quantum Physics	3 credits	(Prerequisite required)

Students planning teaching careers in the elementary, middle or secondary schools should consult the Division of Education. (See Education, page 122).

Students interested in Environmental Science should see the Environmental Science Minor, page 156.

Course Descriptions

PHY 050 INDEPENDENT STUDY

One to six credit hours

See Independent Study Program, Section II.

PHY 070 INTERNSHIP

Credit hours to be arranged

See Internship Program, Section II.

PHY 101 ACOUSTICS

Four credit hours

A lecture-laboratory course providing an introduction to the field of sound with special attention to the areas of speech and music. This course is designed for students not majoring in science and presupposes nothing more than elementary high school mathematics and general science as a background. Science majors interested in the field of sound may find the course interesting on an audit or credit basis.

PHY 102 TOPICS IN PHYSICS

Three credit hours

A study on an elementary level of specific topics in physics such as energy consumption and its implications, the environmental implications of physical principles, etc. This course is intended for students not majoring in science and assumes no prior background in mathematics or physics other than the normal college entrance requirements. Science majors interested in the area to be studied may find the course interesting on an audit or credit basis. Each topic is studied with emphasis on its relationship to the natural and physical sciences, the social sciences and the humanities. The following **topics are** currently offered:

Energy and the Future—A survey of current energy resources and possibilities for the future such as solar energy, geothermal energy, tidal energy and energy from nuclear fusion. Attention is paid to methods of energy production efficiency of energy usage, anticipated fuel reserves for various energy sources and the economic, environmental, political, social and aesthetic implications of energy production by various methods.

Science Through the Ages—A historical guide to science, scientists, which begins with the Greek roots of modern science and then traces in more detail the evolution of science during the past few centuries from an obscure esoteric activity to the

professionalized, the industrialized, and democratic version of science we have today. **Physics of the 20th Century**—A survey of the important physics that came about over the last century. The class will examine the theoretical successes, such as quantum theory and relativity, as well as some of the important technological developments such as solid state electronics and lasers.

PHY 103 FRONTIERS OF PHYSICS

Three credit hours

A study of those areas of knowledge such as astrophysics, biophysics, geophysics, relativity, the nature of matter, and other topics which presently comprise the frontiers of physics. This course is intended for students not majoring in science and presupposes only a knowledge of elementary high school mathematics and general science. Because of the nature of the subject material covered, the course is also recommended for interested physics majors on either an audit or credit basis.

PHY 105 PHYSICS IN EVERYDAY LIFE

Four credit hours

Offered only for Life Long Learning Students.

A lecture-laboratory course in which the principles of physics are studied with particular attention paid to developing an understanding of phenomena encountered in daily life. The course assumes no prior background in mathematics or physics other than the normal college entrance requirements.

PHY 106 LIGHT, COLOR, VISION

Four credit hours

Offered only for Lifelong Learning Students

A lecture-laboratory course. Optical phenomena found in nature, photography, color vision and holography are looked at through the eyes of physicists, but in a way that would be meaningful for those whose interests are in a variety of other fields: art, psychology, photography, etc. The course assumes no prior background in mathematics or physics other than the normal college entrance requirements. Emphasis is placed on the connection between physics and everyday life. Physical phenomena are studied and explained through a combination of lectures-demonstrations-laboratory studies which include “envelope experiments” that can be completed at home.

PHY 107 SPACE FROM THE GROUND UP

Four credit hours

Offered only for Lifelong Learning Students

A lecture-laboratory course which is intended to provide an insight into space propulsion, space power, space exploration, living in space, and future space ventures through the eyes of physicists, but in a way that would be meaningful for those whose interests are in a variety of other fields: art, psychology, photography, business, law, etc. The course assumes no prior background in mathematics or physics other than the normal college entrance requirements. Emphasis is placed on understanding the fundamental scientific principles and their application to space projects. Physical phenomena are studied and explained through a combination of lectures-demonstrations-laboratory studies which include “envelope experiments” which can be completed at home.

PHY 131,132 GENERAL PHYSICS I, II

Four credit hours each

The student is assumed to have had high school mathematics through algebra and pre-calculus. High school physics and a familiarity with calculus are highly recommended or calculus can be taken concurrently. Except by permission of the instructor, PHY

151L is to be taken concurrently with PHY 131 and PHY 152L to be taken concurrently with PHY 132.

A two-semester sequence covering the standard physics topics expected for a major in physics, chemistry, pre-med, or pre-engineering. Concepts are presented primarily in lecture-demonstration form, but in a sufficiently small class setting that allows for student questions. The course emphasizes qualitative and quantitative problem solving skills. PHY 131 emphasizes mechanics and heat while PHY 132 delves into electricity, magnetism, light, and optics. Students may not take both PHY 131 and 145 or both PHY 132 and 146 for credit.

PHY 151L, 152L INTRODUCTORY PHYSICS LAB I, II *One credit hours each*

Except by permission of the instructor, PHY 151L is to be taken concurrently with PHY 131 and PHY 152L to be taken concurrently with PHY 132.

Laboratory to accompany General Physics I and II (PHY 131, 132). Experiments designed to investigate and reinforce the ideas and concepts developed in General Physics. Employing recent computer technology to gather and graphically analyze data, PHY 151L emphasizes experiments in mechanics (motion, force, energy, etc.) and heat (temperature, heat capacity, latent heat, etc.). PHY 152L first focuses on mechanical oscillations, static electricity, DC circuits, Ohm's law, frequency-dependent AC circuits, and magnetic effects. Students gain some experience with "bread-boarding" circuits, and the use of modern digital multi-meters and CRT oscilloscopes. The last part of PHY 152L concentrates on the basic properties of light with experiments in reflection, refraction, simple optical systems, and interference.

PHY 145,146 WORKSHOP PHYSICS I, II *Five credit hours each*

The student is assumed to have had high school mathematics through algebra and pre-calculus. High school physics and a familiarity with calculus are highly recommended or calculus can be taken concurrently.

A two-semester sequence covering most of the standard introductory physics topics needed for a science major or for those needing a lab science. Workshop Physics is presented primarily in a laboratory setting. Rather than lectures and demonstrations, almost all concept development is achieved by hands-on activities and many mini-investigations with an emphasis on student inquiry, peer interaction, and small group activities. Workshop Physics' slower rate of concept development results in the coverage of somewhat fewer topics, but in more than does General Physics. The first semester emphasizes mechanics and heat while the second semester explores electricity, magnetism, light, and optics. Students may not take both PHY 131 and 145 or both PHY 132 and 146 for credit.. Workshop Physics students must sign up for an additional hour TBA so that the actual in-class time is the same as General Physics.

PHY 200 SCIENCE *One to four credit hours*

A study of a topic in science which may involve an interdisciplinary approach. Course content is determined by the department under whose auspices the course is offered.

PHY 263 SEMINAR *One to four credit hours*

Open to all students interested in physics

Reports and discussions of topics of interest in physics.

PHY 233 MODERN PHYSICS

Four credit hours

The student is assumed to have taken General Physics, Workshop Physics, or the equivalent and to have completed or be taking introductory calculus.

A one-semester introduction to the developments in physics since about 1900. Topics such as special relativity, the Bohr atom, atomic and molecular physics, nuclear processes and the important experiments leading to the modern quantum theory are studied in detail. In addition to important course material, Modern Physics begins the development of the applied math skills needed by the professional scientist. PHY 233 is required for a physics minor, for all physics, pre-engineering majors, and some science teaching licensure. Modern Physics should be taken as soon as possible after completing General Physics or Workshop Physics. PHY 233 is normally offered every Fall semester.

PHY 260 Engineering Materials

Two credit hours

Prerequisite: one year of introductory physics and chemistry or instructor's permission

A lecture course studying the most important materials of practical interest to engineers and manufacturers. Special consideration will be given to the different physical and chemical characteristics of and the means of manufacturing metallic, polymeric, ceramic, and composite materials. PHY 260 is taught as needed as a minimester and is especially recommended for students in the pre-engineering program.

PHY 261 Introduction to Statics

Two credit hours

Prerequisite: one year of introductory physics or instructor's permission

A lecture course concentrating on equilibrium forces and torques on extended bodies. Topics covered include stress, strain, elastic moduli, Poisson's ratio, compression, tension, shear, bending, torsion, power, moments of inertia, bending moments, beam deflection and Mohr's circle. PHY 261 is taught as needed as a minimester and is especially recommended for students in the pre-engineering program.

PHY 311 ELECTRONIC INSTRUMENTATION

Three credit hours

Prerequisite: PHY 131, 132 or PHY 145, 146, or instructor's permission

A lecture-laboratory course covering the basic principles of circuit design and analysis, use of standard modern instrumentation such as multi-meters, signal generators, and oscilloscopes. The analog part of the course moves from basic DC resistor circuits, to AC frequency filters, diodes, bipolar transistors, op-amps, and 555 oscillator circuits. The digital portion covers analog to digital conversion, boolean logic, and various digital gate and multiplexing circuits. If time permits, computer simulated analog and/or digital circuits may be studied. PHY 311 is required for all physics and pre-engineering majors, and some science teaching licensure. PHY 311 is offered on an alternate year basis.

PHY 312 ADVANCED LABORATORY

Three credit hours

Prerequisite: PHY 131, 132 or PHY 145, 146, or instructor's permission

A laboratory course in which independent experiments of advanced level in physics and engineering are designed, performed and analyzed by the student, acting in consultation with the instructor. Results are expected to be obtained with sufficient care and detail to make the results comparable to quality research results. Typically, an independently

designed project with an oral and/or a poster presentation is expected. PHY 312 may be repeated if different experiments are carried out each time it is taken. The current advanced lab topics offered are:

Advanced Lab - Optics and Holography—Review of lenses, mirrors, interference, diffraction, and their applications: Michelson and Mach-Zehnder interferometers, Reflection and transmission holography.

Advanced Lab - Modern Physics—A lab designed primarily around the important physics experiments of the last century: e/m ratio of the electron, photo-electric effect, Franck-Hertz effect, scanning tunneling microscope, Michelson interferometer, hydrogen/deuterium spectrum, Bragg scattering.

Advanced Lab- Computational Physics—A lab helping students write their own programs to solve problems by numerical methods.

Special Lab Topics—With *prior* permission of the instructor, experiments, projects, or research of particular interest to the student may be arranged.

PHY 331 PHYSICAL MECHANICS I

Three credit hours

Prerequisite: PHY 131, 132 or PHY 145, 146, one year of calculus, or instructor's permission

A one-semester course in classical mechanics as developed by Galileo, Kepler, Newton and their successors. The course includes a brief review of first year topics, but progresses quickly beyond the introductory level to include such topics as damped and driven oscillatory motion, velocity-dependent forces, non-cartesian coordinate systems, rigid body motion and two-body and central force motion, and, as time permits, Lagrangian mechanics. PHY 331 is offered on an alternate year basis.

PHY 332 PHYSICAL MECHANICS II

Three credit hours

Prerequisite: PHY or instructor's permission

Offered as needed, Mechanics II will continue the development of Lagrangian and Hamiltonian mechanics, virtual work, numerical methods, non-linear dynamics, and/or other advanced topics.

PHY 341 Theoretical Physics

Three credit hours

Prerequisite: PHY 131, 132 or PHY 145, 146, one year of calculus, or instructor's permission

A one-semester lecture course which explores the principles and mathematical methods underlying a wide range of topics in physics. The course will focus on solving problems efficiently with the appropriate coordinates systems and mathematical techniques. Problems will be taken from various fields of physics, such as solid state physics, nuclear physics, thermodynamics, electrodynamics, statistical mechanics, and quantum mechanics. Mathematical techniques will include those which impact most directly on physics, typically including vector analysis, calculus of functions of several variables, functions of complex variables, Fourier series, and partial differential equations such as the wave and heat equations.

PHY 361 ELECTROMAGNETISM**Four credit hours**

Prerequisite: PHY 131, 132 or PHY 145, 146, one year of calculus, or instructor's permission

A study of electrostatics and magnetostatics. Includes topics dealing with electric and magnetic fields, scalar and vector potentials, dielectric and magnetic materials, Maxwell's equations, multipole expansions, and, as time permits, solutions to Laplace's equation.

PHY 362 PHYSICS OF WAVES**Three credit hours**

Prerequisite: PHY 131, 132 or PHY 145, 146, PHY 233, one year of calculus, or instructor's permission

A study of the nature of waves. May include topics from the areas of geometric optics, interference and diffraction phenomena, the production and propagation of electromagnetic and acoustic waves as well as the interaction of light and sound with matter. Spread sheets are used to solve appropriate problems.

PHY 371 THERMAL PHYSICS**Four credit hours**

Prerequisite: PHY 131, 132 or PHY 145, 146, PHY 233, one year of calculus, or instructor's permission

A one-semester lecture course investigating the basic principles and ideas of thermodynamics and statistical mechanics including entropy, enthalpy, temperature, and the thermodynamic potentials. The course explores how traditional thermodynamics is best understood by looking at its underlying statistical roots as found in the Boltzmann and Gibbs distributions. If needed, the course may include a brief review of introductory topics. The course is then expected to quickly move on to the investigation of such advanced topics as the Maxwell relations, Bose and Fermi statistics, Debye and Einstein solids, and the Clausius-Clapeyron relation. Spreadsheets are used to solve appropriate problems.

PHY 372 QUANTUM PHYSICS**Three credit hours**

Prerequisite: PHY 131, 132 or PHY 145, 146, PHY 233, one year of calculus, or instructor's permission

An introduction to the basic concepts and applications of quantum mechanics. Includes solutions to the Schrödinger wave equation in 1 and 3 dimensions. Potential wells, scattering, the hydrogen atom and elements of perturbation theory are among the topics normally covered.

PHY 410 SPECIAL TOPICS IN PHYSICS**One to four credit hours**

Offered only if there is sufficient demand. Consent of the instructor required for registration.

An in-depth study of selected areas of physics not normally covered in the courses offered by the department.

PHY 491, 492 DEPARTMENTAL THESIS/PROJECT**Credit hours to be arranged**

See Departmental Thesis/Project Section II.

POLITICAL SCIENCE

This major is designed to offer the interested student an opportunity to examine many related aspects of political life including the emerging links between politics in nation states and the on-going phenomenon of globalization. The courses will acquaint the student with various methods of analysis available for and applicable to the study of political institutions, political thought, and political behavior.

Political Science Major

Computer Code: POLS

Minimum credits required: 35, 15 of which must be taken at Baldwin-Wallace College

Required courses:

POL 201	American National Government	4 credits
POL 211	International Politics	4 credits
POL 221	Modern Governments	4 credits
POL 231	Political Theory	4 credits
POL 240	Political Analysis	4 credits

Elective courses: At least five additional courses, totaling 15 semester hours, three of which (9 semester hours) must be taken at the 300-400 course level. Take entry courses before enrolling in more advanced courses. Take the Analysis class only after taking at least two of the other required courses.

No prerequisites for most courses in political science, but some presuppose a prior exposure to specific subject matters. Recommended backgrounds for courses are listed in the course descriptions which follow.

Political Science Minor

Of the 20 hours offered for the minor, at least nine must be taken at Baldwin-Wallace.

Any student may minor in Political Science, with the following requirements:

Two courses from: POL 201, 211, 221, 231	8 credits
Two advanced courses at 300-400 level	6 credits
Any two additional courses	6 credits

Students majoring in Business Administration should profitably minor in Political Science. Suggestions for Business students with a minor concentration in public affairs would be 20 hours from:

Two courses from POL 201, 211, 221, 231
Two advanced courses from 301-309, 311, 314, and/or 321-329

Any two additional POL courses

Teaching Political Science

Some Political Science courses are required. Information relating to preparation for teaching in secondary schools may be obtained from the Division of Education.

260 Political Science

Criminal Justice or International Studies Majors

Some Political Science courses are required. See requirements under those headings in this catalog.

Pre-Law Students

Students engaged in studies which will lead them to graduate study in law should also obtain a copy of the Pre-Law Education brochures available from the Department of Political Science.

Careers in Political Science

Career opportunities for Political Science majors are discussed in materials available in the Department offices—students who are majors or prospective majors should consult with the individual faculty members of the department for further information.

Course Descriptions

POL 050 INDEPENDENT STUDY

One to four semester hours

See Independent Study Program, Section II.

POL 070 INTERNSHIP

Credit to be arranged

See Internship Program, Section II.

POL 100 INTRODUCTION TO POLITICS

Four credit hours

An introduction to central political concepts including justice, equality, freedom, democracy, and citizenship, and application of them to domestic and international issues. The course seeks to develop the student's ability to analyze domestic and international political issues, and to become contributing, compassionate citizens.

POL 102 CONCENTRATION IN POLITICS

One to three credit hours

A concentrated study of a particular aspect of politics, a particular ideology or issue, or a particular individual or group which has significance politically. The specific topic to be studied will be announced each semester in the course schedule by the professor teaching the section. Students may repeat the course and register for as many sections of POL 102 as they wish, as long as they do not repeat the same topic.

POL 200 HUMANS AND THE EARTH

Three credit hours

This course examines global environmental issues including biodiversity, climate, energy, and population. The course is interdisciplinary and seeks to identify problems and define solutions. Periodically offered jointly with Science.

POL 201 AMERICAN NATIONAL GOVERNMENT

Four credit hours

A study of the federal government, the course describes the development of the Constitution of the United States and the major institutions of politics and government: political parties, pressure groups, the media, the Congress, the Presidency and the courts, as well as the changing concept of federalism and the role of the American states within the national government. Special attention is given to policy formation, particularly relating to budgeting and major issues of the day.

POL 202 MAJOR POLICY ISSUES

One to three credit hours
Political Science 261

Recommended background: POL 201

An introduction to the study of major policy issues facing the American system today. The issues examined include such matters as energy and the environment, national defense, elections, agricultural subsidies, health care, civil rights, budget deficits, affirmative action, and other matters of national concern.

POL 203 CIVIL RIGHTS I

Two credit hours

The development of the American Civil Rights movement from the time of slavery until the mid- twentieth century. Early steps toward equal justice under the law.

POL 204 CIVIL RIGHTS II

Two credit hours

The great days of the American Civil Rights movement, from the Brown v. Topeka Supreme Court decision until the present time. Course particularly emphasizes US Supreme Court decisions.

POL 205 ENVIRONMENTAL POLITICS

Three credit hours

An examination of the problems, options and issues generated by governmental efforts to address challenges to a safe environment. The course includes case studies drawn from both American and international experiences.

POL 207 INTRODUCTION TO LAW

Three credit hours

This course represents a basic introduction to the American legal system. Particular emphasis is placed on identifying the various types of law and the types of conflicts they are intended to resolve. Students are introduced to the analysis of court decisions as a means to understanding some of the processes of legal reasoning. The course examines the law and the legal system from the perspective of the social sciences.

POL 208 SPECIAL LEGAL STUDIES

One to three credit hours

This course is periodically offered to provide an intensive examination of some area of the law which has particularly contemporary interest. Regular offerings include: women and law, consumer law, and the like, with credit hours appropriate to the volume of work. Differing subject matter each year.

POL 211 INTERNATIONAL POLITICS

Four credit hours

Required for all majors

A study of the major concepts in international politics and their application to the events of the postwar world, particularly the Cold War and its aftermath, the North-South split and increasing interdependence. Emphasis is on the forces which motivate states to act and the possibilities for increasing conflict or cooperation. Attention is also given to the United Nations and to various regional organizations like the European Union.

POL 214 POLITICAL GEOGRAPHY

Two or three credit hours

An introduction to the geopolitical forces that have shaped and continue to shape the modern world. Boundaries, ethnicity, nationalisms are matters particularly studied, as is generally the relationship of geography to world political systems. Not offered every year.

POL 215 INTERNATIONAL ORGANIZATION

Two or three credit hours

A study of the growth, activities and processes of political influence in selected international organizations and their relation to the larger international political setting within which they function. Special emphasis is placed on the United Nations and its subsidiary organizations.

**POL 216 INTERNATIONAL ORGANIZATION:
CASE STUDIES**

One to three credit hours

Prerequisite: POL 215

An illustration of the factors determining the behavior or potential behavior of individual nations at the United Nations. This course serves as specific preparation for Model United Nations team participants. May be repeated if countries differ.

POL 221 MODERN GOVERNMENTS

Four credit hours

Required for all majors

A comparative examination of selected government systems illustrating the variety of political systems in the world today.

POL 228 THE MIDDLE EAST TODAY

Two or three credit hours

An introduction to the study of the politics of the Middle East emphasizing three topics related to the area: the historical and cultural setting; the general patterns of politics and political change; and the specific features of selected area countries. Offered alternate years.

POL 231 INTRODUCTION TO POLITICAL THEORY

Four credit hours

Required for all majors

An introduction to the methods and ideas of political theorists. Special emphasis on using political theory to inform contemporary debates and to help solve current public problems.

POL 239 POLITICAL ECONOMY

Three credit hours

Political economy encompasses the intersection of politics and economics. This course looks at the issues surrounding the distribution of scarce resources and the differing political approaches that have been proposed to deal with them. It introduces some of the terrain of political economy while giving them some grounding in discipline-defining debates and issues such as inequality, fiscal and monetary policy, trade, (un)employment, and social welfare spending.

POL 240 INTRODUCTION TO POLITICAL ANALYSIS

Four credit hours

Required for all majors

A study of political science methods of research and analysis with an emphasis on how those techniques can be applied to contemporary political issues. The course investigates the ways political scientists understand the political environment.

POL 241 PUBLIC INTEREST RESEARCH

Four credit hours

Students in this course learn social science research methods by applying them on behalf of community organizations. Students conduct research that helps policy makers, community activists, leaders and citizens find solutions to current social and political problems and improve the lives of area residents. This course substitutes for POL 240.

POL 263 SEMINAR IN POLITICAL SCIENCE

One to three credit hours

An examination of selected topics in the field of political science. May be repeated for credit, depending on the topic of the specific seminar.

POL 299 SPECIAL TOPICS

One to four credit hours

An experimental study of a topical nature offered from time to time, with a view toward possibly requesting the addition of the class to the established curriculum.

POL 301 THE ELECTED BRANCHES

Three credit hours

Recommended background: POL 201

An intensive examination of the two elected branches of the American national government, Congress and the Presidency, with particular emphasis on the power relationships within and between them. Offered in alternate years.

POL 302 POLITICAL PARTIES AND PRESSURE GROUPS

Three credit hours

Recommended background: POL 201

An examination of the political process in its generic sense. Most emphasis is placed on interest groups (or pressure groups) and political parties in the United States, their internal dynamics, and their impact on the American political system. Offered in alternate years.

POL 303 PUBLIC ADMINISTRATION

Three credit hours

Recommended background: POL 201

An examination of the process of administration in the American public sector. The course covers the major trends in organization theory and selected aspects of administrative and bureaucratic behavior. Usually involves a group field project. Offered in alternate years.

POL 304 URBAN POLITICS

Three credit hours

Recommended background: POL 201

An examination of the political forces present within the American urban/suburban setting. Attention is given to metropolitan problems as well as the relationships among governments at the local level and those at the state and national levels in the United States.

POL 306 JUDICIAL PROCESS

Three credit hours

Recommended background: POL 201

An in-depth exploration of the processes used by the state and federal judicial branches of American government. The course explores how the courts address criminal law, civil law, as well as looking at various facets of the legal process, including juries, judicial selection, judicial behavior, judicial policy development, and subsidiary judicial processes such as arbitration and alternative dispute resolution. This course is recommended for students preparing for law school or work in the criminal justice system. Offered in alternate years.

POL 307 AMERICAN CONSTITUTIONAL LAW

Three credit hours

Recommended background: POL 201 or American history

An extensive survey of the development of the American Constitution from 1789 to the present. The course is built around discussions of landmark Supreme Court decisions. The separation of powers, the Presidency, the federal system, the commerce power and judicial review are among the topics covered. The course is especially recommended for students preparing for law school or work in the criminal justice system. Offered in alternate years.

POL 308 CIVIL LIBERTIES IN THE UNITED STATES

Three credit hours

Recommended background: POL 201 and American History

A study of the development in American Constitutional Law of the concept of civil

liberty, including free speech and religion, free assembly, free press and equal protection of the laws. The course is especially recommended for students preparing for law school or work in the criminal justice system. Offered in alternate years.

POL 309 CRIMINAL LAW AND THE CONSTITUTION *Three credit hours*
Recommended background: POL 201 and American History

An overview of modern criminal law, both substantive and procedural. Includes such topics as crimes against the person and property. Also includes constitutional law decisions on criminal law in the US: exclusionary rules, right to counsel, fair trial procedures and capital punishment are among the topics discussed. Recommended for Criminal Justice majors and Pre-law students.

POL 311 AMERICAN FOREIGN POLICY *Three credit hours*
Recommended background: POL 201 or 211

A study of the formulation and execution of foreign policy in the United States, together with an examination of the substantive issues of American foreign policy since World War II with an emphasis on the examination of current foreign policy issues in the post Cold War world. Offered alternate years.

POL 314 COMPARATIVE FOREIGN RELATIONS *Three credit hours*
Recommended background: POL 211

A study of foreign policies of various states with an emphasis on those of the major foreign powers. The course examines both the substance of policy and the process of policy formulation. Consult Course Schedule for specific countries. Offered alternate years.

POL 322 RUSSIA AND EASTERN EUROPE *Three credit hours*
Prerequisite: sophomore, junior or senior standing. Recommended background: POL 221

An examination of post-communist Russia and other selected systems of Eastern Europe and the former Soviet Union. Offered alternate years

POL 326 SPECIAL COMPARATIVE POLITICAL STUDIES *Two or three credit hours*
Recommended background: POL 221

An examination of selected topics in comparative studies, including political systems such as democracy; political processes and political problems (like political development, revolution, etc.), and/or policy studies (like energy policy in industrial states, population policies, etc.). The course may be repeated when different subject areas are covered. Consult the Course Schedule for applicable information. Not offered every year.

POL 327 POLITICAL CHANGE IN ASIA *Three credit hours*
Recommended background: POL 221

The course examines the past, present and future of East Asia in terms of the concept of political, economic, social and cultural change. Focusing on Japan, China (mainland), Taiwan, Hong Kong), and Korea (North and South), the course explores the following themes: the rise of nationalism and communism, the different paths to political modernization and economic development selected by the different countries, and the question of Korean reunification as well as issues in the China-Taiwan relationship.

**POL 330 HISTORY OF POLITICAL PHILOSOPHY I:
ANCIENT AND MEDIEVAL** *Three credit hours*
Recommended background: POL 231

Students examine the ideas of selected political philosophers from ancient Greece to the 16th century. A special effort is made to connect political ideas to concrete historical and cultural developments; to understand ideas as perspectives originating from, and representing, relative vantage points of power and interest; to understand how political philosophy is gendered; and to use political ideas to help understand contemporary issues. Offered in alternate years.

POL 331 HISTORY OF POLITICAL PHILOSOPHY II: EARLY MODERN AND MODERN *Three credit hours*

Recommended background: POL 231 and/or PHL 101

Students examine the ideas of selected political philosophers from the 16th century to the present. A special effort is made to connect political ideas to concrete historical and cultural developments; to understand ideas as perspectives originating from, and representing, relative vantage points of power and interest; to understand how political philosophy is gendered; and to use political ideas to help understand contemporary issues. Offered in alternate years.

POL 332 AMERICAN POLITICAL THOUGHT *Three credit hours*

Recommended background: POL 231 and/or PHL 101

Students survey the history of U.S. political thought since the early 17th century as a way of helping understand U.S. political history into the present. Offered in alternate years.

POL 333 CONTEMPORARY POLITICAL VOICES AT THE MARGINS *Three credit hours*

Recommended background: POL 231 and/or PHL 101

An examination of the political thought of selected contemporary thinkers who occupy the margins of American political and intellectual life. The course emphasizes diverse political thinkers whose ideas lie outside the dominant political culture. Offered in alternate years.

POL 339 SPECIAL TOPICS IN POLITICAL THEORY *Three credit hours*

Recommended: POL 231 and/or PHL 101

An intensive examination of special topics in political philosophy. Subjects vary: human nature, violence, etc. Course might be repeated if subjects differ. Not offered every year.

POL 359 SPECIAL METHODS IN THE TEACHING OF POLITICAL SCIENCE *Two credit hours*

See EDU 359. Offered by the Division of Education, for those students contemplating Ohio licensure in Political Science teaching.

POL 363 SEMINAR IN POLITICAL SCIENCE *Two or three credit hours*

A junior-level seminar dealing with topics in a seminar format that are not covered elsewhere in the offerings. Not offered every year.

POL 463 SEMINAR IN POLITICAL SCIENCE *Two or three credit hours*

An intensive, senior-level examination of selected topics in the field of political science. Not offered every year.

POL 491, 492 DEPARTMENTAL THESIS/PROJECT *Credit to be arranged*

See Departmental Thesis/Project, Section II.

PSYCHOLOGY

Consistent with the mission of the College, the Department of Psychology contributes to a high-quality, liberal arts education within the context of an open, diverse environment. The faculty, as scholars and teachers, provide a learning environment rich in the knowledge and skills that comprise the science and application of Psychology. This environment fosters the development of personal and professional responsibility as well as lifelong learning. Psychology students, faculty and staff collaborate to develop and refine the interpersonal and professional knowledge, skills and values of our students so that they will lead compassionate and productive lives.

Psychology Major

Computer Code: PSY

Courses in the Department of Psychology are designed to (1) increase students' knowledge about themselves and others, (2) acquaint them with the latest research in the area of human motivation, cognition, psychotherapy, neurophysiology and behavior, (3) engender in students extensive skills applicable to a wide array of careers, (4) develop an appreciation of the scientific method in the investigation of cause and effect relationships in human behavior, and (5) develop insights and understanding of individual differences, cultural differences and developmental changes.

Minimum credits required: 41 (plus prerequisites as indicated).

Required Courses

PSY 110	Principles of Psychology	4 credits
PSY 210	Professions in Psychology	1 credit (Prerequisite required)
PSY 279	Elements of Statistics	4 credits (Prerequisite required)
PSY 280	Research Methods I	3 credits (Prerequisite required)
PSY 281	Research Methods II	3 credits (Prerequisite required)
PSY 412	History & Systems of Psychology	4 credits (Prerequisite required)
SOC 281	SPSS	4 credits (Prerequisite required)

Any two (2) of the following Experimental courses must be successfully completed:

PSY 303	Physiological Psychology	4 credits (Prerequisite required)
PSY 327	Psychology of Learning	4 credits (Prerequisite required)
PSY 328	Cognitive Processes	4 credits (Prerequisite required)
PSY 329	Sensation and Perception OR	4 credits (Prerequisite required)
	Appropriate Seminar	3 credits (Prerequisite required)

Any one (1) of the following Human Relations courses must be successfully completed:

PSY 304	Personality Psychology	4 credits (Prerequisite required)
PSY 321	Human Relations and Group Dynamics	3 credits (Prerequisite required)
PSY 339	Social Psychology OR	4 credits (Prerequisite required)
	Appropriate Seminar	3 credits (Prerequisite required)

Any one (1) of the following Developmental courses must be successfully completed:

PSY 205	Developmental Psychology	3 credits (Prerequisite required)
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PSY 315	Child Development	4 credits (Prerequisite required)
PSY 325	Adolescent Development	4 credits (Prerequisite required)
PSY 335	Adult Development and Aging OR Appropriate Seminar	4 credits (Prerequisite required) 3 credits (Prerequisite required)

Any one (1) of the following Applied courses must be successfully completed:

PSY 302	Abnormal Psychology	4 credits (Prerequisite required)
PSY 316	Child Psychopathology	3 credits (Prerequisite required)
PSY 320	Industrial/Organizational Psychology OR Appropriate Seminar	4 credits (Prerequisite required)

Any one (1) Additional course or seminar to be selected from the following:

PSY/BIO 250	Principles of Neuroscience	3 credits (Prerequisite required)
PSY 261	Special Topics Seminar	3 credits (Prerequisite required)
PSY 262	Special Topics Seminar	3 credits (Prerequisite required)
PSY 263	Special Topics Seminar	3 credits (Prerequisite required)
PSY 301	Psychological Testing	4 credits (Prerequisite required)
PSY 326	Behavior Modification	3 credits (Prerequisite required)
PSY 373	Seminar in Clinical Experience	2 credits (Prerequisite required)
PSY 473	Clinical Field Experience OR any course not selected previously from above categories.	2 credits (Prerequisite required)

NOTE: PSY 050, 070, 273 or 473 **may not** be used to fulfill the "Additional course or seminar" requirement.

Minor

Course requirements for the Psychology minor are: PSY 110 (four credits) and any four upper level Psychology courses (minimum of 13 credits), excluding PSY 100 and PSY 210. Minimum total credits for a minor is 17.

Course Descriptions

PSY 050 INDEPENDENT STUDY

See Independent Study Program, Section II.

Credit hours to be arranged

PSY 070 INTERNSHIP

See Internship, Section II.

Credit hours to be arranged

PSY 100 APPLICATIONS OF PSYCHOLOGY

This course may be taken to partially satisfy the general core curriculum requirement in the social sciences. This course is designed for non-psychology majors only and does not count toward psychology major credit. Not open to students who have taken PSY 110.

Three credit hours

A review of the data, concepts, and theories of psychology that contribute to our understanding of human functioning in a variety of settings. Specific topics addressed include stress and coping, interpersonal communication and relationships, personality development and gender, vocational development, mental and physical health, and psychotherapy.

PSY 101 SKILLS IN PSYCHOLOGY

One credit hour

Prerequisite: PSY 100. May not be taken for credit by students who have completed PSY 110 or an equivalent transfer course. The requirement for PSY 101 is waived for students who have transferred to B-W with 12 or more semester hours in Psychology. PSY 100 plus PSY 101 provide the equivalent of PSY 110. This course is intended for freshmen and sophomores and should be taken as soon as possible after PSY 100. PSY 101 may be taken to partially satisfy the core curriculum requirement in social sciences.

This course is designed to provide students with the basic skills and knowledge necessary for a successful completion of the psychology major. These skills include a basic understanding of the scientific method, issues of critical thinking, familiarity with writing techniques used in psychology (as detailed in the *Publication Manual of the American Psychological Association*), the acquisition and understanding of psychology journal articles, and an overview of the research methods and empirical issues that are a part of the science of psychology.

PSY 110 PRINCIPLES OF PSYCHOLOGY

Four credit hours

This course may be taken to partially satisfy the core curriculum requirement in the social sciences, although it is recommended that non-majors enroll in PSY 100 to satisfy core curriculum requirements.

An introduction to the scientific study of behavior. The course will help the student understand how psychologists know what they know. Typical topics surveyed include the study of the brain, mental states, sensation, perception, learning, thinking, memory, emotion, motivation, development, psychological disorders and psychotherapy. Additionally, this course will enhance critical thinking skills by acquainting students with fundamental research techniques and with the interpretation and evaluation of research published in psychological periodicals. Finally, oral and written communication skills consistent with those detailed in the APA Publication Manual will be developed.

PSY 205 DEVELOPMENTAL PSYCHOLOGY

Three credit hours

Prerequisite: PSY 100 or PSY 110. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

A course designed to help the student gain knowledge of the sequence of human development from conception and birth through infancy, childhood, adolescence, adulthood and aging. The impact of biological and interpersonal factors in the growth and maturation of the individual is considered.

PSY 210 PROFESSIONS IN PSYCHOLOGY

One credit hour

Prerequisites: PSY 110, or PSY 100 and consent of instructor

This course provides the students with an overview of career opportunities in Psychology. Information is provided about what Psychologists do and the preparation required to work/study in various settings. *The course is graded "S/U" (pass/fail).*

PSY/BIO 250 PRINCIPLES OF NEUROSCIENCE

Three credit hours

This course may be taken to partially satisfy the core curriculum requirement in either the Social Sciences (PSY 250) or the Natural Sciences (BIO 250).

An introduction to the study of the brain and behavior. The brain is the only organ that studies itself. In this course students will become familiar with recent advances in the growing field of Neuroscience as they consider how their brains work and

how the nervous system grows, perceives, controls the body, sleeps, ages and responds to damage and disease

PSY 261, 262, 263 SPECIAL TOPICS SEMINARS

Three credit hours

Prerequisites dependent on topic

Seminars reflecting the depth & breadth of Psychology are offered periodically.

PSY 273 INTRODUCTION TO CLINICAL EXPERIENCE

Two credit hours

Prerequisite: PSY 100 or 110

This course is intended for freshman and sophomore level students who are interest in pursuing an applied experience in psychology. Students are assigned to a clinical or work setting for an experiential learning opportunity. Student work under the supervision of the personnel of the institution in which they are placed, as well as indirectly under the supervision of the faculty member teaching the course. Progress is assessed by the consultation between students, the institutional supervisor and the faculty supervisor.

PSY 279 ELEMENTS OF STATISTICS

Four credit hours

Prerequisite: PSY 110, or PSY 100 and PSY 101. Sociology majors who have taken SOC 100 may also be admitted to this course. This course will not count toward satisfying the social sciences portion of the core curriculum requirement of the College.

This course is designed for behavioral science students and covers such topics as measures of central tendency, variability, tests of significance, confidence intervals, regression analysis and correlation. In addition, the students will receive an introduction to computer data analysis and advanced inferential techniques.

PSY 280 RESEARCH METHODS I

Three credit hours

Prerequisite: PSY 110 and 279, or PSY 100 and 101 and 279.

This course provides an overview of research techniques and design considerations that are central to a variety of sub-disciplines within psychology (e.g., cognitive, physiological, sensation and perception, developmental, clinical, learning, social, industrial/organizational, etc.). Students are also familiarized with ethical issues involved in conducting psychological research. Students develop a proposal for a study of their own design.

PSY 281 RESEARCH METHODS II

Three credit hours

Prerequisite: PSY 280

This course entails conducting the research project that was designed in PSY 280. The student research is facilitated by discussions in class and through individual instruction each week. The student will gain hands-on research experience, analytical skills, scientific writing abilities and oral presentation skills.

PSY 301 PSYCHOLOGICAL TESTING

Four credit hours

Prerequisite: PSY 110 and 279, or PSY 100, 101 and 279, or consent of the instructor

A study of the field of psychological testing and assessment. The course will focus on issues of reliability, validity, and psychometrics. Special attention will be given to the areas of intelligence, aptitude, educational, and personality testing. Ethical, legal, and judgmental issues in psychological assessment in clinical, industrial, and educational settings will be explored.

PSY 302 ABNORMAL PSYCHOLOGY**Four credit hours**

*Prerequisite: PSY 100 and PSY 304, or PSY 110 with PSY 304 highly recommended
This course may be taken to partially satisfy the core curriculum requirement in the social sciences.*

A survey of the phenomena of psychopathology, including historical background, symptomatology, incidence, course and etiology of a wide array of pathologies including, to name a few, stress-related disorders, mood disorders, anxiety disorders, dissociative disorders, personality disorders and the schizophrenias. A brief review of treatment will also be presented.

PSY/BIO 303 PHYSIOLOGICAL PSYCHOLOGY**Four credit hours**

*Prerequisite: PSY 100 or PSY 110 or BIO 112 or BIO 203 or consent of instructor.
This course may be taken to partially satisfy the core curriculum requirement in the social sciences.*

This lecture-laboratory course provides an overview of the physiological bases of behavior, cognition, motivation, emotion, learning and memory. Emphasis is placed on the mechanisms of brain and endocrine system functioning.

PSY 304 PERSONALITY PSYCHOLOGY**Four credit hours**

Prerequisite: PSY 100 or PSY 110. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

An introduction to the general subject of personality. Emphasis is on the determinants of a healthy personality in such areas as emotions, self-concept and interpersonal relations. The course consists of a review of major theories of personality and an introduction to research methods and testing.

PSY 315 CHILD DEVELOPMENT**Four credit hours**

Prerequisite: PSY 110 or PSY 100 and PSY 205. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

The span of life from conception until puberty is examined with a focus on the following areas of development: genetics, prenatal, physical, perceptual, cognitive, language, emotional, social, self-concept, gender, and moral development. Also addressed will be the influence of various contexts including the family, peers, school, and society.

PSY 316 CHILD PSYCHOPATHOLOGY**Three credit hours**

Prerequisites: PSY 100 and PSY 101 and PSY 205, or PSY 110 and PSY 205, or PSY 315, or consent of the instructor

A study of the specific psychological disorders exhibited during childhood. Emphasis is placed on childhood disorders as normal development gone awry. Symptomatology, course, etiology and treatment will be examined for emotional and behavioral disturbances in children and adolescents.

PSY 320 INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY**Four credit hours**

Prerequisite: PSY 100 or PSY 110. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

A study of psychological research and theory as applied to work settings. The course will emphasize industrial issues such as job analysis, job evaluation, validation, and

performance appraisal and organizational issues such as corporate culture, downsizing, organizational justice, stress, leadership and motivation. Job design and ergonomics issues will also be reviewed. The course will also examine the legal and ethical context of the practice of industrial/organizational psychology.

PSY 321 HUMAN RELATIONS AND GROUP DYNAMICS *Three credit hours*

Prerequisite: PSY 100 or PSY 110. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

A course designed to examine interpersonal relationships in small and large groups in organizational settings. Current theory and research is presented, along with experiential exercises. A major focus is on leadership skills and group development.

PSY 325 ADOLESCENT DEVELOPMENT *Four credit hours*

Prerequisite: PSY 100 or 110 or 315. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

The span of life between puberty and young adulthood is examined with special attention given to such factors as previous developmental experience, cultural variables, physiological changes, cognitive development, identity formation, interpersonal relations, delinquency, substance abuse, and adolescent psychopathologies.

PSY 326 BEHAVIOR MODIFICATION *Three credit hours*

Prerequisites: minimum of four psychology courses or consent of instructor.

This course covers the various methodologies used by behavior analysts to change maladaptive behaviors. Students will design and carry out a project to change some behavior(s) of their own choosing. Offered in alternate years.

PSY 327 PSYCHOLOGY OF LEARNING *Four credit hours*

Prerequisites: minimum of four psychology courses or consent of instructor.

A study of the historical development of theories of learning, with a focus on experimental technique and results. The course emphasizes three areas: innate behaviors, classical conditioning, and operant conditioning. A lab component exposes the student to all three areas.

PSY 328 COGNITIVE PROCESSES *Four credit hours*

Prerequisite: PSY 280

A study of the processes by which people receive, transform and store incoming information and retrieve stored information. Specific topics examined include perception, concept formation, levels of memory processing, the relation of cognitive and language processes, models of semantic organization and artificial intelligence.

PSY 329 SENSATION AND PERCEPTION *Four credit hours*

Prerequisite: PSY 280

This course provides an introduction to the study of the principles of sensation and perception. Emphasis is placed on understanding how individuals obtain information from the environment and various theories as to how that information is processed. Topics will include basic sensory physiology, psychophysics, visual perception, auditory perception, tactile perception, and the chemical senses. In addition the students will gain first hand experiences in carrying out several classical perceptual experiments and will gain research skills relevant to the field of sensation and perception.

PSY 335 ADULT DEVELOPMENT AND AGING**Four credit hours**

Prerequisite: PSY 100 or PSY 110; offered in alternate years.

A study of biological, cognitive, sociocultural and interpersonal changes that occur between young adulthood and old age. This course is designed for students from many disciplines concerned with applied problems associated with the aging process. Intellectual functioning, health issues, vocational development, parenting and family issues, personality development, clinical problems and ecological factors are some of the specific topics covered.

PSY 339 SOCIAL PSYCHOLOGY**Four credit hours**

Prerequisites: PSY 110 or PSY 100 and PSY 101, or consent of the instructor; PSY 280 recommended. This course may be taken to partially satisfy the core curriculum requirement in the social sciences.

A study of psychological principles underlying social behavior. Problems in perception, motivation, social cognition, social interaction attitudes, values and prejudice in person/group relationships are studied.

PSY 373 SEMINAR IN CLINICAL EXPERIENCE**Two credit hours**

Prerequisite: Three Psychology courses including PSY 302

Students meet weekly to study, discuss, and experience techniques of counseling and clinical psychology. Students explore the ways behavior is changed through clinical intervention. Frequent field trips expose students to a variety of clinical settings and help form realistic expectations for careers in psychology. This course is graded S/U (pass/fail).

PSY 412 HISTORY AND SYSTEMS OF PSYCHOLOGY**Four credit hours**

Prerequisite: PSY 281

This course covers the development of psychological thought through the ages, beginning in the pre-Socratic period. There is a heavy emphasis on critical analysis of the issues (for example, dualism, empiricism, etc.) that have faced Psychology through time. This course fosters individualized student thought. In addition to a text book, original readings from the classics are emphasized and explored.

PSY 461, 462, 463 SEMINAR**Three credit hours**

Prerequisite dependent on topic.

Advanced seminars reflecting the depth and breadth of Psychology are offered periodically.

PSY 473 CLINICAL EXPERIENCE**Credit hours to be arranged**

Prerequisites: PSY 373 and consent of the instructor

Students are assigned to a clinical setting for a learning and work experience. Students work under the supervision of the personnel in the institution to which they are assigned. Progress is assessed by consultation between the students, the institutional supervisor and the instructor. The course is graded S/U (pass/fail).

PSY 491, 429 DEPARTMENTAL THESIS/PROJECT**Credit hours to be arranged**

See Departmental Thesis/Project, Section II.

RELIGION

The curriculum of the Department of Religion is designed for the total campus community. The studies offered are an integral part of the Humanities Division of the College and reflect our commitment to a liberal arts education through humanistic studies.

The courses offered by the department are designed to acquaint students with the nature and function of religious thought and life. Several religious traditions in world culture are studied. Students aspiring to enter Christian vocations will find several courses of particular interest. Some courses may be clustered into study areas or concentrations, such as biblical studies or Christian theology.

Religion

Computer Code— RELG

Minimum credits required: 24 (plus prerequisites as indicated)

Required Courses

REL 103 Introduction to Religion 2 credits

Two different sections of the following:

REL 104 Concentration in Religion 2 credits (prerequisite required)

One of the following:

REL 105 Christian Faith and Thought 4 credits

REL 221 Christian Ethics 4 credits (prerequisite required)

Two of the following:

REL 202 Introduction to the Hebrew Bible/Old Testament 4 credits

REL 203 Jesus and the Gospels 4 credits

REL 204 Christianity in the New Testament 4 credits

REL 205 History of the Bible 4 credits

At least one elective course at the 300-400 level 2-4 credits (prerequisite required)

REL 499 Senior Project 2-4 credits

Minor

Students minoring in religion must complete a minimum of 18 credits of religion courses to be selected with a member of the Department of Religion faculty.

Course Descriptions

REL 050 INDEPENDENT STUDY

One to four credit hours

See Independent Study Program, see Section II.

REL 103 INTRODUCTION TO RELIGION***Two credit hours***

An introduction to religion and to the study of religion. The course will deal with questions such as the following: What is religion? What is the transcendent? How is religion experienced, both by individuals and by communities? What is the role of symbols in religion? How does religion provide models for life? How is religion expressed in word (e.g., myth, scripture, creed)? How is religion expressed in deed (e.g., ritual)? What is faith? How have understandings of religions changed through history?

REL 104 CONCENTRATION IN RELIGION***Two credit hours***

Prerequisite: REL 103

A concentrated study of a particular aspect of religion, a particular religious tradition, or an important individual in the history of religion. Students may repeat the course and register for as many different sections of REL 104 as they wish when different subject matter is presented. Sample courses: Buddhism, Hinduism, Islam, Native American Religion, Applied Ethics.

REL 105 CHRISTIAN FAITH AND THOUGHT***Four credit hours***

An introduction to the field of Christian theology. The course will consider the major forms of Christian faith and thought, with an emphasis on contemporary expressions of Christianity in churches today. Some attention will be given to these topics: faith and reason, church and state, scripture and its interpretation, science and faith, personal faith and communal worship, ecumenical patterns, and the future of Christianity.

REL 110 JUDAISM***Three credit hours***

An introduction to modern Judaic faith, with emphasis on understanding the main themes of Jewish faith and practice in the contemporary world. Offered with support from the Jewish Chautauqua Society

REL 111 MODERN RELIGIOUS ISSUES***Two to four credit hours***

A course designed to relate religious faith and values to modern problems. Subjects will be announced in advance. Sample courses: The Holocaust and the State of Israel; What Jews Believe; Jewish Fiction; The African-American Church; Martin and Malcolm; Sexual Morality; Problems in Ethics; Eastern Church Traditions. This course may be repeated for credit when different subject matters are presented.

REL 120 CATHOLIC FAITH TODAY***Two credit hours***

A study of the beliefs and practices of the Roman Catholic Church today, seen especially in the light of the changes introduced by the Second Vatican Council.

**REL 202 INTRODUCTION TO THE HEBREW
BIBLE/OLD TESTAMENT*****Four credit hours***

A basic study of the origin and development of the Hebrew- Judaic faith and its expression in history, personalities, theology and various types of literature.

REL 203 JESUS AND THE GOSPELS***Four credit hours***

A study of the life and teachings of the historical Jesus of Nazareth, as well as a critical

examination of the literary portraits of him, represented by the canonical Gospels and the Gospel of Thomas.

REL 204 CHRISTIANITY IN THE NEW TESTAMENT

Four credit hours

A study of the birth of Christianity, as portrayed in the letters of Paul and the Acts of the Apostles.

REL 205 HISTORY OF THE BIBLE

Four credit hours

A study of the formation and use of the Bible through the centuries and of the impact it has had on western culture. Topics such as the following will be addressed: the manuscript traditions of the Bible, the development of the canon, theories of the authority and inspiration of scripture, the history of translation and interpretation, and the history of the English Bible.

REL 209 CHURCH HISTORY

Three credit hours

A study of selected topics in the history of the Christian Church, from the close of the Apostolic Age to the present. Attention is centered on the evolution of ecclesiastical institutions, the emergence of Christian theology and Christian biography. See HIS 209. May be taken for either Religion or History credit but not both.

REL 210 RELIGIOUS TRADITIONS OF AMERICA

Three credit hours

An historical and analytical study of the major aspects of the American religious experience. Special emphasis is given to an understanding of the contemporary religious scene. Offered in alternate years.

REL 221 CHRISTIAN ETHICS

Four credit hours

Prerequisite: REL 105; or REL 103 and REL 104; or consent of the instructor.

A course designed to study major forms of ethical thought within the Christian tradition. Christian ethical perspectives will be examined in the light of contemporary ethics and moral philosophy. The implications of these areas of study will be related to special current issues and moral problems.

REL 228 RELIGION AND LITERATURE

Three credit hours

A study designed to investigate the religious dimensions of the literary imagination. Emphasis is placed on careful reading of significant literary texts, including fiction, poetry and drama. Offered in alternate years.

REL 230 MODERN SPIRITUAL PATHS

Three credit hours

In this course students will read and discuss influential modern spiritual writings. Examples of authors are: Mohandas Gandhi, Abraham Heschel, Thomas Merton, and Dietrich Bonhoeffer. Additional audio-visual resources will be used.

REL 240 POWER OF MYTH

Three credit hours

A study of myth in the world's religions, relying on the video series, "The Power of Myth," featuring Joseph Campbell.

REL 263 SEMINAR*Two to four credit hours*

Subjects will be announced in advance. Sample topics: Women's Spirituality; World Religions; Generosity and Justice.

REL 287 EARLY ISLAM*Three credit hours*

An investigation of the historical origins of Islam and the beliefs and practices of the early Islamic community. Special attention will be given to Islam's transformation of Arabian civilization, contextual study of the Qur'an, and the evolution of doctrines that have contemporary relevance. See HIS 287. May be taken for religion or history credit, but not both.

REL 313 TOPICS IN BIBLICAL STUDIES*Three to four credit hours*

Prerequisite: Previous coursework in biblical studies.

A study of a biblical book, a theme or issue in biblical studies, or a particular approach to biblical studies.

REL 314 TOPICS IN CHRISTIAN THEOLOGY*Three to four credit hours*

Prerequisite: Previous coursework in theology.

A study of a theme in Christian theology, or one theological movement, or selected theologians.

REL 369 PHILOSOPHY OF RELIGION*Four credit hours*

Prerequisite: PHL 101 or consent of the instructor.

This course looks at the nature of religion, the relationship between religion, philosophy, and science, the problem of faith and reason, and contemporary issues involved with religious language. See PHL 369. Offered in alternate years.

REL 463 SEMINAR*Three to four credit hours*

Offered to advanced and qualified students.

Seminars for research, study and discussion of special biblical, theological, or other topics will be scheduled. Sample topics: Religion and Societies of the Middle East; Gospel of Mark.

REL 491, 492 DEPARTMENTAL THESIS/PROJECT*Credit hours to be arranged*

See Departmental Thesis/Project, Section II.

REL 499 SENIOR PROJECT*Two to four credit hours*

Each religion major must complete a senior project, independently designed in consultation with a member of the Religion Department. Usually the senior project will take the form of a major research paper.

SOCIAL WORK AFFILIATED PROGRAM

This is a 3+2 affiliation with Case Western University, leading to a bachelor's degree from Baldwin-Wallace and a master's degree in social service administration (professional social work) from Case Western Reserve University (CWRU). Students complete three years of study at Baldwin-Wallace, meeting the requirements listed below. In the third (junior) year they apply for admission to the Senior Year in Professional Studies Program at the Mandel School of Applied Social Sciences at CWRU.

At the successful completion of the first year (30 semester credit hours) of the graduate program at CWRU, Baldwin-Wallace will award the B.A. CWRU will award the MSSA at the successful completion of the graduate program, at which time the student has the academic qualifications to test for certification as a Licensed Independent Social Worker in the State of Ohio. Persons holding a master's degree in social service administration and the LISW are fully qualified to supervise social service casework, manage social service agencies and establish their own private practice in counseling. For additional information regarding recommended courses of study, application of transfer credit and program residency requirements, students are urged to consult with the B-W liaison person or a member of the Admission counseling staff.

Program Requirements

- Completion of all core requirements at Baldwin-Wallace
- Completion of at least 33 hours in either a Sociology or Psychology major, with elective courses taken in the other department (student should have a strong background in both Sociology and Psychology)
- GPA of 3.25 or higher
- Minimum of 94 credit hours of undergraduate course work completed prior to admission to CWRU's Mandel School of Applied Social Sciences (transfer students must complete a minimum of 60 credit hours at B-W)
- Strong faculty recommendations from B-W and recommendation of the B-W program coordinator
- Meet all academic and personal requirements of the Admissions Committee at the Mandel School for acceptance into the graduate program

Minimum credits required: at least 33 at Baldwin-Wallace in either Sociology or Psychology (plus prerequisites where applicable).

Four or more courses should be taken in the other disciplines. Students should take the 33 hours in the required courses of the major. One course in human biology is required. All 3+2 students, in both majors, should work with the B-W liaison person as well as their regular advisors.

SOCIOLOGY & ANTHROPOLOGY

Courses in sociology and anthropology acquaint the student with a scientific approach to the study of social institutions and human relationships. Changing family roles, development of occupational careers, dynamics of behavior in bureaucracies, the nature of deviant, criminal and delinquent behavior and the consequences of an aging population are examples of the wide scope and contemporary relevance of sociology. This department offers a strong emphasis on research and data analysis with direct relevance for employment as well as graduate school.

The department offers several areas of knowledge and skill development. Some students select a double major, linking sociology with related disciplines such as business, psychology, political science, criminal justice, or communications.

Sociology & Anthropology

Computer Code: SOCY

Minimum credits required: 44-47 (plus prerequisites as indicated)

Required courses: Minimum of 33

SOC 100 Principles of Sociology	OR	4 credits
SOC 106 Organizations		3 credits
SOC 280 Research Methods		4 credits (Prerequisite required)
SOC 281 SPSS: Data Analysis		4 credits (Prerequisite required)
SOC 301 Class, Status and Power		3 credits (Prerequisite required)
SOC 303 Urban Community		4 credits (Prerequisite required)
SOC 313 Criminology		3 credits (Prerequisite required)
SOC 315 Sociological Theory		3 credits (Prerequisite required)
SOC 400 Applied Sociological Research		3 credits (Prerequisite required)
SOC 450 Sociology Proseminar		2 credits (Prerequisite required)

Choice of one:

PSY 279 Elements of Statistics	4 credits (Prerequisite required)
ECN 279 Elements of Statistics	4 credits (Prerequisite required)
MTH 135 Introduction to Probability/ Statistics	3 credits (Prerequisite required)

Required Sociology Elective credits: Minimum of four courses for 12-13 hours

Sociology Major for Lifelong Learning

Minimum credits required: 43-45 (plus prerequisites as required)

Required courses:

Select one:

SOC 100 Principles of Sociology	4 credits
SOC 106 Organizations	3 credits

SOCIOLOGY MAJOR FOR LIFELONG LEARNING--cont'd next page

SOC 280 Research Methods	4 credits (Prerequisite required)
SOC 281 SPSS: Data Analysis	4 credits (Prerequisite required)

Choose one of the following two courses:

PSY 279 Elements of Statistics	4 credits (Prerequisite required)
ECN 279 Elements of Statistics	4 credits (Prerequisite required)

Choose one of the following two courses:

SOC 280 Research Methods	4 credits (Prerequisite required)
SOC 281 SPSS: Data Analysis	4 credits (Prerequisite required)

Required Courses

SOC 301 Class, Status and Power	3 credits (Prerequisite required)
SOC 303 Urban Community Life	4 credits (Prerequisite required)
SOC 313 Criminology	3 credits (Prerequisite required)
SOC 315 Sociological Theory	3 credits (Prerequisite required)

Required Sociology elective credits: Minimum five courses for 15-16 hours

Two courses must be from the 300-400 level.

Up to 60 credit hours of SOC courses may be applied toward the 124 total hours required for graduation.

Transfer students must complete at least five courses in SOC at Baldwin-Wallace, of which at least three courses must be from the 300-400 level.

Additional Information on the Major

Up to three credit hours of Independent Study (SOC 050) and four credits of Field Experience (SOC 070) may be counted toward the 41-44 credit requirement. Transfer students must take at least five courses in sociology at Baldwin-Wallace, of which at least 3 courses must be at the 300-400 course level.

Students majoring in sociology generally select one of four broad career paths:

1. Business positions, often in sales, marketing, or human resources departments. Courses such as SOC 106 Organizations; SOC 301 Class, Status, Power; SOC 310 Work in America; and research and SOC 281 SPSS/data analysis are especially appropriate for this career goal. A minor in business is recommended. Internships can be arranged in a variety of settings.
2. Government agencies and urban planning. Students electing this career goal should do an independent study using SPSS and an internship.
3. Social services in the private sector, including work with children, elderly in nursing homes and community action programs. Those intending to become social workers should plan for graduate school and professional certification (see page 278 for the 3+2 social work program). Courses in Aging, Juvenile Delinquency and Social Problems are especially appropriate for this career path, as is the Gerontology Minor (see page 175). An internship with a public or private agency is recommended.
4. Professional sociologists teaching at the college level or conducting research, or consulting in business and nonprofit organizations. This career goal requires graduate work, usually to the Ph.D. level. Students planning graduate work in any area of social science should

do an independent study employing quantitative research techniques.

In addition to these career paths, some sociology majors go to law school. Others take jobs in the criminal justice field or hold management positions in the public and private sector. The department has additional information on career options. Students in all career paths are encouraged to use independent studies, internships and service learning opportunities to extend their education and prepare for job entry. Ordinarily, course work or work experience in the area of interest must precede the independent study.

Students interested in double majors, pairing sociology with psychology, business, criminal justice, communications, or political science, will receive credit in the sociology major for one or more course in the second major. Information on sociology double majors is available in the department office.

The Department of Sociology and Anthropology periodically offers seminars designated as SOC 263 or 463 to acquaint the interested student with a wide range of special topics. SOC 250, "*Topics in Sociology*" presently includes courses such as "*Sociology of Sport*," "*Sociology of Religion*," "*Death and Dying*," etc.; SOC 350, "*Topics in Sociology*" will include a significantly greater component of academic rigor and/or computer labs/service learning/additional research obligations found in courses such as "*Social Policies on Aging*," "*Race and Racism from a Socio-Anthropological Perspective*," etc.

Minor

A minor in sociology requires SOC 100 or SOC 106 and at least two courses from SOC 201, 302 and 313, plus additional courses to total at least 20 credit hours. A minimum of three sociology courses must be taken at Baldwin-Wallace. No more than 4 hours (combined) of SOC 050 and SOC 070 credit may be counted toward the minor.

A specific, focused minor may be obtained by pursuing the Minor in Gerontology/Certificate Program in Gerontology. Although this is an interdisciplinary course of studies, it is coordinated through the Department of Sociology. This program includes substantial sociology course offerings as indicated in the Gerontology Minor on page 175. Students completing the Minor in Gerontology will also be awarded a Certificate in Gerontology.

Course Descriptions

SOC 050 INDEPENDENT STUDY

One to Four credit hours

See Independent Study Program, Section II.

SOC 070 INTERNSHIP

Credit hours to be arranged

See Internship Program, Section II.

SOC 100 PRINCIPLES OF SOCIOLOGY

Four credit hours

An introductory course in Sociology, this course introduces students to the nature and scope of sociology, including systematic treatment of educational, familial, political, economic and religious institutions, social problems, social change, and social control. The influence of groups and social setting on individual attitudes and behaviors is also covered. Students use the computer lab to conduct analysis of data during the course. In the computer lab, students are shown and taught to use some of the same research techniques and data available to professional researchers.

SOC 106 ORGANIZATIONS

Three credit hours

A study of the structure and function of formal organizations, from schools to business and government. Authority, conflict, motivation, socialization, participation and alienation are examined through social research. Examples are drawn from the kinds of organizations familiar to students from their own experiences (schools, colleges, work settings) and future career sites (large corporations, criminal justice agencies, professional partnerships, etc.).

SOC 180 ARCHEOLOGY AND HUMAN EVOLUTION

Three credit hours

The anthropological study of human evolution, from origins through the formation of major early civilizations. Emphasis is on understanding the changing nature of the relationships between human biology, the environment, and adaptation of culture as a way of life.

SOC 181 CULTURAL ANTHROPOLOGY

Three credit hours

An introduction to the nature of culture and a comparison of contemporary non-western cultures worldwide. Readings, slides and films help review cultural similarities and differences in subsistence technology, language, social organization, politics and religion. An analysis that views culture as humankind's most important adaptive tool, a strategy for survival, also suggests cultural anthropology's relevance for appreciating the modern world's social, economic and ecological problems.

SOC 201 SOCIAL PROBLEMS

Four credit hours

This course addresses selected social problems and issues in our world today. Emphasis is on conceptions and misconceptions regarding the causes of social problems at the national and global level, such as poverty, drug abuse, health care, population, warfare and the environment. Possible solutions to these problem issues are also explored. Working collaboratively with the Community Outreach Office at Baldwin-Wallace College, students enrolled in this course may opt to work in various social agency programs, addressing social problems in the community's metropolitan area. Learning in this off-campus setting will be critically analyzed and applied in the classroom.

SOC 206 CRIME IN ORGANIZATIONS

Three credit hours

Prerequisite: SOC 100 or CRJ 165 or SOC 106

The primary focus of this course is to acquaint students with the nature and extent of criminal behavior within an organizational context. Accordingly, the course will focus upon analyzing organizational crime and deviance within corporate, governmental and criminal justice settings. Societal attitudes, social and economic consequences and control of these activities are also addressed.

SOC 212 FAMILIES, COUPLES AND SINGLES (previously SOC 312)

Three credit hours

Prerequisite: SOC 100 or SOC 106

An analysis of family life and the historical development of the family through the examination of comparative family organizations in various societies. A review of recent research in American family structure is undertaken to discover the strengths, weaknesses and the future of various types of domestic lifestyles, including "living together" couples, single-parent families and other alternative forms.

SOC 223 JUVENILE DELINQUENCY & THE JUVENILE JUSTICE SYSTEM

Three credit hours

(cross-listed as CRJ 223)

This course examines competing theories of juvenile delinquency as well as measures which aid in the prevention and control of this behavior. Juvenile justice procedures and cases are presented. Attention is also given to the social consequences of juvenile delinquency and corresponding legal and social reactions.

SOC 250 TOPICS IN SOCIOLOGY

Three credit hours

Prerequisite: SOC 100 or SOC 106

Content will vary. Students may take this course more than once provided that the topic is different each time. Examples: Sociology of Sport, Sociology of Religion, Policies on Aging, Death and Dying, Global Perspectives.

SOC 280 RESEARCH METHODS

Four credit hours

Prerequisite: SOC 100 or SOC 106 or consent of the instructor. Required of all Sociology majors.

This course is designed to help the student understand the *theoretical* principles on which scientific research is based and to see how those principles are reflected in the established techniques for *doing* research. Upon completion of this course, a student can expect to be fairly knowledgeable of concepts in and the structuring of scientific inquiry; modes of observation, with special emphasis on computer applications in data interpretation; and the social context of research. In general, students can be expected to enhance their skills in the areas of research and problem-solving.

SOC 281 SPSS: DATA ANALYSIS

Four credit hours

Prerequisite: PSY 279 or ECN 279 or MTH 135, and a research course or consent of the instructor. Required of all Sociology majors

Students use the Statistical Package for the Social Sciences to create data files, recode variables, develop scales and analyze relationships in the data. Students learn how to use a wide variety of charts to graphically display data. SPSS is the computer program most commonly used for the analysis of research in all of the social sciences and in marketing research departments in business. All classes are conducted in a computer lab. Students may use their own data for the term project.

SOC 290 GENDER ROLES

Three credit hours

Prerequisite: SOC 100 or SOC 106

This course is an introduction to the sociological study of gender. Investigated are the social construction and maintenance of gendered identities and a gender-stratified society. Among the topics examined are: childhood socialization; gendered images in the media; gender inequalities in marriage and family; inequities in work and economy; power and politics; and crime and deviance. Both macro- and micro-viewpoints are emphasized. The focus is primarily on the contemporary United States, but references to other countries, particularly Third World countries, will be made where appropriate.

SOC 301 CLASS, STATUS & POWER**Three credit hours***Prerequisite: SOC 100 or SOC 106*

This course will examine some dominant forms of inequalities, their causes, and some of the social consequences of inequalities. The course will explore the ways in which these impact life in the United States and other nations. Upon completion of the course, a student can be expected to be fairly knowledgeable in intermediate level concepts of social inequalities seen from a sociological perspective; forms, causes, and consequences of inequalities; sociological data interpretation; and cross-cultural perspectives on these issues. Students can expect to enhance their skills in the areas of critical thinking, written expression, and research.

SOC 302 RACIAL & CULTURAL MINORITIES**Three credit hours***Prerequisite: SOC 100 or SOC 106*

This course examines minority groups in a number of modern nations, with emphasis on both the social structure and the social psychology of intergroup relations. African Americans, Hispanics, and other ethnic groups in the U.S. are presented as a comparative base for the study of minority groups in South Africa, Northern Ireland, Brazil, Canada and other countries.

SOC 303 URBAN COMMUNITY LIFE**Four credit hours***Prerequisite: SOC 100 or SOC 106. Required for all Sociology majors*

This course presents an overview of the historical development of the urban community. The dynamics of urbanism are studied, including characteristic social features, population shifts and changes, different life styles and urban ecology, as well as an overview of some of the major structural components of health, education, government, the economy, welfare and recreation in contemporary urban communities. An integral component of this course may involve work in the community coordinated through the Community Outreach Office. The various contexts in which the students work will comprise the off-campus setting for students to actively participate in the community—applying and integrating knowledge acquired in the classroom with actual programs, social policy, and concerns of the urban community.

SOC 310 WORK IN AMERICA (previously SOC 213)**Three credit hours***Prerequisite: SOC 100 or SOC 106*

An examination of the meaning of work through the findings of empirical research. Executives, professionals, middle managers, skilled and unskilled workers and the unemployed are studied to learn how the tasks, personal associations and social status connected with work influence values, life style and family relationships. Students' own work experiences and career goals are incorporated into the course.

SOC 313 CRIMINOLOGY**Three credit hours***Prerequisite: SOC 100 or SOC 106. Required of all Sociology majors (cross-listing CRJ 313)*

This course focuses on the sociological study of crime. The course includes an examination of the nature of criminal laws, the variety of theoretical explanations for

criminal behavior, the measurement of crime, patterns of crime, and the mechanisms for control of criminal behavior.

SOC 315 SOCIOLOGICAL THEORY

Three credit hours

Prerequisite: SOC 100 or SOC 106, plus 2 additional courses in sociology. Required of all Sociology majors.

This course explores the contributions of major theorists in sociology. The goals of the course include understanding the strengths and limitations of each theory studied; acquiring a sense of how social theory has developed historically; and developing an ability to evaluate and discuss theories critically.

SOC 317 SOCIOLOGY OF DEVIANCE

Three credit hours

Prerequisite: SOC 100 or SOC 106

This course studies the nature of social deviance, including an overview of differing theoretical perspectives on deviance. Emphasis is on an assessment of causality, typical life styles of various classes of deviants, current societal reaction and possible alternative responses by society to deviancy in its various forms.

SOC 344 AGING AND SOCIETY (previously SOC 217)

Three credit hours

Prerequisite: SOC 100 or SOC 106

This course examines the social, cultural and group forces involved in aging. Topics include a survey of the larger field of social gerontology (aging studies), the social psychology of the aging individual and social forces involved in the "life span" in various cultures. Specific issues of health and human services are covered, such as family relationships, personal growth in later years, sex and aging, crime and the elderly, aging and economics, retirement, and death and dying.

SOC 345 MEDICAL SOCIOLOGY

Three credit hours

Prerequisite: SOC 100 or SOC 106

This course uses sociological concepts, perspectives and research methods to examine the socio-cultural aspects of health and illness, disease prevention and disease treatment. The course explores the epidemiology and social demography of health, examines the behaviors associated with health and illness, and reviews the experience of illness in various societies. Attention is given to doctor/patient interaction and to the medical professions in changing societies, and to the health care delivery systems and social policies regarding medical care in the United States and other nations.

SOC 350 TOPICS IN SOCIOLOGY

Three credit hours

Prerequisite: SOC 100 or SOC 106

Content will vary. Students may take this course more than once, provided that the topic is different each time. This course designation will include a significantly greater component of academic rigor and/or computer labs/service learning/additional research obligations for students enrolled in this course designation. Examples would be: Social Policies on Aging, Race and Racism from a Socio-Anthropological Perspective, etc.

SOC 361 CORRECTIONS
(cross listed as CRJ 361)

Three credit hours

This course acquaints students with an analysis of sentencing, probation, parole and a diverse number of critical issues in penology. Such issues may include the prison environment, deterrence, rehabilitation, retribution, prison violence, capital punishment, prisoners' rights, and reform of the system.

SOC 400 APPLIED SOCIOLOGICAL RESEARCH
Prerequisite: SOC 280. Required of all Sociology majors.

Three credit hours

The whole class will undertake an applied research project for an on-campus or off-campus client. The class will design the study, develop the instruments, gather the data, analyze the data, and report the findings to the client.

SOC 418 SOCIAL MOVEMENTS
Prerequisite: SOC 100 or SOC 106, plus 2 additional courses in sociology

Three credit hours

Social movements are collective actions by which groups bring about or resist social and political change. Power is a primary conceptual theme—how it is distributed, organized, retained or lost. The women's movement, gay rights, the environmental movement and fundamentalism are some of the topics studied.

SOC 450 SOCIOLOGY PROSEMINAR
Prerequisite: Senior status. Required of all Sociology majors.

Two credit hours

Students prepare a portfolio containing a résumé, information about careers, graduate programs, and a network file. Classes may include meetings with Career Services and speakers on graduate schools and various career fields. Discussions and brief papers will integrate concepts and theories from courses in the major.

SOC 465 SEMINAR: PERSPECTIVES ON VIOLENCE
Prerequisite: SOC 100 or SOC 106, plus 2 additional courses in sociology

Three credit hours

This course is an interdisciplinary inquiry into where violence occurs, its patterns and correlates, its various forms such as interpersonal and collective violence and attempts to control its occurrence.

SOC 263 and 463 SEMINARS IN SOCIOLOGY
One to Four credit hours

Offered occasionally on a variety of topics.

SPORT/DANCE/ARTS MANAGEMENT

The purpose of this program is to promote the study of management as it relates to sport and the arts. The program is designed for students who are interested in a major in sport management, fitness management, dance, theater, studio art, or music. The major in one of the above areas is combined with a business minor in management and organization or a second major in business administration. The major-minor or double major is supplemented by two interdisciplinary courses and internship. Special topic courses and seminars in sport or arts management are also recommended.

Faculty advising is a vital part of the S/D/A Management Program. Student needs, interests, background experience and future aspirations are used as guides to curricular recommendations which enable students to consider career options and/or graduate study in the management and administration of sport or the arts.

Students who successfully complete the college and program requirements will receive Bachelor of Arts degrees, and participation in the Sport/Dance/Arts Management Program will be indicated on the college transcript.

Program Requirements:

Students must complete a major in **one** of the following areas:

HPE, Sport Management Major	32 credits
HPE, Fitness Management Major	41 credits
HPE, Dance Major	32 credits
Theater	46 credits
Studio Art	32/33 credits
B.A. Degree with Major in Music	41 credits

Students must also complete the following:

Business Management and Organization Minor OR	27 credits
Business Administration Major	45 credits
SDA 201	2 credits
SDA 401	1 credit
SDA 070	8 credits

Specific course requirements and course descriptions are outlined under Core Curriculum Requirements, Health and Physical Education, Speech Communication and Theater, Art, B.A. degree with Major in Music, and Business Administration, .

Course Descriptions

SDA 050 INDEPENDENT STUDY

Credit hours to be arranged

Prerequisite: SDA 201 and program participant or SDA Coordinator approval.

See Independent Study Program, Section II.

SDA 070 INTERNSHIP

Credit hours to be arranged

Prerequisite: SDA 201 and program participant.

See Internship Program, Section II.

SDA 201 INTRODUCTION TO THE S/D/A PROGRAM***Two credit hours***

Prerequisite: Freshman or sophomore standing; juniors by instructor approval.

The introductory course is open to students interested in participating in the Sport/Dance/Arts Management Program. Concepts and career options related to sport and arts management are explored; relationships between sport, dance, theater, studio art, and music are explored and related to the liberal arts and to business management and organization.

SDA 401 S/D/A SENIOR EXPERIENCE***One credit hour***

Prerequisite: SDA 201 and senior program participant.

Required of senior students who are participants in the Sport/Dance/Arts Management Program. The course focuses on job seeking skills, graduate school application, and other transitional issues of special concern to college seniors and particularly as they apply to careers in sport and arts management. Other special topics of discussion and inquiry relate to further understanding of the business aspects of sport and the arts.

The following are among other courses designed especially for the S/D/A Management Program:

HPE 343 TOPICS IN SPORT MANAGEMENT***Two credit hours***

See HPE Course Descriptions, beginning on page 177.

HPE 344 SPORT MANAGEMENT AND MEDIA RELATIONS***Two credit hours***

See HPE Course Descriptions, beginning on page 177.

HPE 345 FITNESS PROGRAM MANAGEMENT***Two credit hours***

See HPE Course Descriptions, beginning on page 177.

SDA 301 PUBLIC RELATIONS IN ARTS MANAGEMENT***Two credit hours***

A practical approach to planning and problem solving for good public relations for arts organizations, including working with media, creating effective news releases, pictures and brochures, and reaching segments of potential markets. Principles and practices will focus on arts organizations but be expanded as they relate to other not-for-profit organizations. The course is specifically designed for arts management students in the S/D/A Management Program but is open to all upper-class arts majors. Course may be offered less frequently than once a year.

SDA 302 FUNDRAISING IN ARTS MANAGEMENT***Two credit hours***

Designed to focus on fundraising in the not-for-profit organization. Among topics addressed are the following: sources of unearned and earned income, proposal writing and presentation, funding research, fundraising and the budget, interrelationship of fundraising and the arts organization, special event management, philanthropy, and careers in development. The course is specifically designed for arts management students in the S/D/A Management Program but is open to all upper-class arts majors and other students who have an interest in not-for-profit management and organization. Course may be offered less frequently than once a year.

THEATRE

Theatre Major

Computer Code: THEH

The theatre major is a generalist program designed to provide a broad perspective of the literature, history and creative practices of the discipline.

Minimum credits required: 46 (plus prerequisites as indicated).

Required courses:

THE 100	Introduction to Theatre	3 credits
THE 162	Backstage Experience	2 credits
THE 170	Vocal Training	2 credits
THE 180	Stagecraft	3 credits
THE 191	Theatre Literature	3 credits
THE 270	Collaborative Studies in Theatre	3 credits (Prerequisite Required)
THE 272	Acting	3 credits (Prerequisite Required)
THE 285	Stage Management OR	2 credits (Prerequisite Required)
THE 286	Theatre Management	2 credits (Prerequisite Required)
THE 288	Theatre History I	3 credits (Prerequisite Required)
THE 289	Theatre History II	3 credits (Prerequisite Required)
THE 291	Modern Theatre Literature	3 credits (Prerequisite Required)
THE 371	Directing	3 credits (Prerequisite Required)
THE 372	Building a Character	3 credits (Prerequisite Required)
THE 382	Scene Design	3 credits (Prerequisite Required)
THE 383	Lighting Design	2 credits (Prerequisite Required)
THE 385	Costume Design	3 credits (Prerequisite Required)
THE 472	Current Theatrical Trends	2 credits (Prerequisite Required)

Minor

The theatre minor includes: THE 100, 162 (2 hours), 151, 180, 191, 270 and 371. Minimum credits required: 19.

Course Descriptions

THE 050 INDEPENDENT STUDY

Credit hours to be arranged

See Independent Study Program, Section II.

THE 070 INTERNSHIP

Credit hours to be arranged

Practical experience in any area of theatre. See Internship Program, Section II

THE 100 INTRODUCTION TO THEATRE

Three credit hours

Required of all theatre majors and minors.

An introduction to the major ideas, influences and practices which shape theatre today. The emphasis of the course is to develop the student's critical ability to evaluate and appreciate theatre performance.

THE 151 ACTING FOR NON-MAJORS***Two credit hours****Required of all theatre minors*

A basic course designed to introduce non-majors to the principles of acting. Emphasis is placed on body control, interpretation, improvisation and scene work.

THE 154 CREATIVE DRAMATICS***Two credit hours***

A course designed to familiarize the elementary/secondary school teacher with the use of creative dramatics in the classroom. Theory as well as practical application of the arts and crafts of theatre will be considered.

THE 161 ON-STAGE EXPERIENCE***One credit hour***

Within a week after being cast in a play, a student may register for credit for on-stage experience. Registration with instructor's permission only. Graded S/U

THE 162 BACKSTAGE EXPERIENCE***One to two credit hours****Two hours required of all theatre majors and minors.*

A student may register for backstage work on plays being offered during the semester. Hours toward credit can include working in the scene or costume shop or crewing a show. Registration with instructor's approval only.

THE 170 VOCAL TRAINING***Two credit hours****Required of all theatre majors*

A practical course designed to liberate and develop the natural speaking voice, with emphasis on breathing, sound production, resonance, range, power, articulation, sensitivity, and mind/body unity.

THE 180 STAGECRAFT***Three credit hours****Required of all theatre majors and minors.*

A study of the principles and practices of stage scenery construction. Emphasis is placed on utilization of materials and appropriate technology. Both lecture and laboratory experience is included.

THE 191 THEATRE LITERATURE***Three credit hours****Required of all theatre majors and minors.*

A survey course of major plays from ancient Greece to the present. Emphasis will be placed on textual analysis for stage performance and production.

THE 201 INTERPRETIVE READING***Two credit hours***

Analysis and vocal interpretation of selected passages from literature, prose, poetry and drama.

THE 263 SEMINAR*Two to four credit hours*

The study of current topics of concern within the theatre area. May be repeated more than once, provided the subject or topic is different.

THE 270 COLLABORATIVE STUDIES IN THEATRE*Three credit hours*

Required of all theatre majors and minors. Prerequisite: THE 100, 191

This course is designed to improve the student's ability to collaborate on theatrical material by exploring the intellectual process required to communicate with colleagues. Emphasis will be placed on developing each student's artistic sensibility and their ability to articulate conceptual ideas.

THE 272 ACTING*Three credit hours*

Required of all theatre majors. Prerequisite: THE 100, 170.

The study of basic expressive techniques, analytical skills and the principles which underlie the methodologies of acting as they relate to the actor's performance.

THE 273 AUDITION*Two credit hours*

Prerequisite: THE 100, 272

A course examining methods of audition preparation in commercial, community and educational theatre situations. The student will prepare a performance resume and be expected to prepare both classic and modern audition pieces.

THE 284 STAGE MAKEUP*Two credit hours*

Prerequisite: THE 100.

A basic course in fundamental principles and practices in theatrical makeup techniques. It emphasizes techniques of application, familiarization with materials, and fundamental makeup design. Additional lab hours required.

THE 285 STAGE MANAGEMENT*Two credit hours*

THE 285 or THE 286 required of all theatre majors. Prerequisite: THE 180

A study of the principles and practice of stage management in commercial and non-commercial settings. The course will explore such areas as scheduling, cue-calling, and rehearsal procedures. Offered in alternate years.

THE 286 THEATRE MANAGEMENT*Two credit hours*

THE 285 or THE 286 required of all theatre majors. Prerequisite: THE 180

A study of the principles and practice of theatre arts management in commercial and noncommercial applications. The course will explore such areas as philosophy, objective financing and theatre promotion. Offered in alternate years

THE 288 THEATRE HISTORY I*Three credit hours*

Required of all theatre majors. Prerequisite: THE 100

A survey of the origin and development of Western theatre. Offered in alternate years.

THE 289 THEATRE HISTORY II**Three credit hours**

Required of all theatre majors. Prerequisite: THE 288

A study of the foundations of modern theatre including American theatre history. Offered in alternate years.

THE 291 MODERN THEATRE LITERATURE**Three credits hours**

Required of all theatre majors. Prerequisite: THE 191

A study of the origins and development of modern theatre literature from 1870 to the present, in Europe and America. The course will emphasize the work of such playwrights as Ibsen, Strindberg, Chekhov, O'Neill and Williams. Offered in alternate years.

THE 371 DIRECTING**Three credit hours**

Required of all theatre majors and minors. Prerequisite: THE 100, 180, 191, 270, 272

A study of the theories, processes and techniques of the stage director. The course will also focus on questions of play selection, analysis and research. Practical laboratory experience will supplement lecture/discussion.

THE 372 BUILDING A CHARACTER**Three credit hours**

Required of all theatre majors: Prerequisite: THE 272.

This course focuses on the actor's development of characterization through scene work, scriptural analysis and other interdisciplinary approaches. Vocal and physical aspects of character delineation will be emphasized. Students will research and develop characterizations reflecting diverse stylistic and historical requirements.

THE 373 ADVANCED PERFORMANCE STUDIES**Three credit hours**

Prerequisite: THE 272, 372

This advanced performance course will focus on specific acting skills and techniques and will vary with each course offering.

THE 374 DIRECTING PRACTICUM**Two credit hours**

Required of all playshop directors. Prerequisite: THE 270, 272, 371, 382, 383, 385

This course is organizational in nature and deals with specific production problems involving the mounting of a one-act play. Students will select, budget and produce their productions in coordination with other directors.

THE 382 SCENIC DESIGN**Three credit hours**

Required of all theatre majors. Prerequisite: THE 100, 180, 270

A study of the application of the elements of basic design to the art of scenic design for the theatre. The course explores the design process from the evolution of the design concept to the execution of renderings and model making. Offered in alternate years.

THE 383 LIGHTING DESIGN***Two credit hours***

Required of all theatre majors. Prerequisite: THE 100, 180, 270

A study of the theories and practice of lighting design with emphasis on the functions and the controllable properties of light. The course is designed to acquaint the student with practical application and effective utilization of lighting design. Offered in alternate years.

THE 385 COSTUME DESIGN***Three credit hours***

Required of all theatre majors. Prerequisite: THE 100, 180, 270

This course is designed to introduce the student to the fundamentals of costume design. Emphasis will be placed on historical research, and applying conceptual thought. Students will be exposed to costuming materials and design techniques, as well as historical costume period. Offered in alternate years.

THE 461 PLAYWRITING***Two credit hours***

This course is designed for the theatre or liberal arts student wishing to gain experience in dramatic writing. Contemporary playwrights and their plays, along with students' own writing efforts, will be evaluated. The student's one-act play, in copyrightable form, will be the culmination of the course work.

THE 463 SEMINAR***Two to four credit hours***

An advanced current topic in theatre. May be repeated, provided that the topic is different.

THE 470 SUMMER THEATRE EXPERIENCE***One to three credit hours***

Academic and practical experience is provided for students interested in learning about community theatre through an intensive study of practice and procedure with the Berea Summer Theatre.

THE 472 CURRENT THEATRICAL TRENDS***Two credit hours***

Required of all theatre majors. Prerequisite: THE 191, 270, 291 or consent of the instructor.

This capstone course is designed to expose students to current trends and philosophies in the theatre community. Students will develop skills and resources that will help them to remain current in their specific area of interest as well as develop a strategy for starting their theatrical career. This course should be taken during the Fall semester of the final year.

THE 491, 492 HONORS COURSES***Credit hours to be arranged***

See Departmental Thesis/Project, Section II.

CERTIFICATE PROGRAMS

The certificate programs at Baldwin-Wallace College provide individuals the opportunity to develop a set of skills in a concentrated area, in a relatively short period of time, without enrolling in a total college degree program. Students who already have a college degree may enroll in this program. All courses offered in the B-W Certificate Program are college-level credit courses.

The courses also appear on an official transcript and may be used toward graduation credits should the student decide to pursue a college degree.

Eligibility for Admission

Students applying for admission to the Certificate Program at B-W must meet the standards required of all students. No admission tests are required but participants must complete the application procedures for admission to the College. Students enrolled in a certificate program at B-W may be concurrently enrolled in a degree program by notifying the Registrar's Office.

Note: Concerning all certificate programs, it is the student's responsibility to consult a Certificate Program advisor as to the specific course requirements of the certificate program. In order to receive a certificate, a student must fill out a Certificate Completion Application before the last semester of attendance.

The Certificate Programs are as follows:

Accounting

The Certificate Program in Accounting requires six accounting courses from the Business Administration Division. More than half of the courses must be completed at Baldwin-Wallace College. Seven hours of course work may be transferred from other accredited colleges and universities as long as the courses are not more than 10 years old.

The following four courses are required:

BUS 211 Principles of Accounting I	4 credits	(Prerequisite: MTH 136)
BUS 212 Principles of Accounting II	3 credits	(Prerequisites: BUS 211/MTH 136)
BUS 321 Intermediate Accounting I	4 credits	(Prerequisite: BUS 212)
BUS 322 Intermediate Accounting II	3 credits	(Prerequisite: BUS 321)

Specialization Electives: Must choose two 3-4 credit courses in accounting at the 300 or 400 level.

BUS 316 Cost Accounting & Analysis	3 credits	(Prerequisites: BUS 212/ECN 279)
BUS 407 Federal Income Taxation	4 credits	(Prerequisite: BUS 211)
BUS 408 Federal Taxation: Corporations, Partnerships, Estate & Trusts	3 credits	(Prerequisite: BUS 211)
BUS 417 Principles of Auditing	4 credits	(Prerequisites: BUS 316/BUS 322)
BUS 418 Governmental & Nonprofit Accounting	3 credits	(Prerequisite: BUS 212)
BUS 420 Accounting Systems	3 credits	(Prerequisite: BUS 322)
BUS 421 Advanced Accounting	4 credits	(Prerequisite: BUS 322)

Applied Communications

The Certificate Program in Applied Communications requires six courses from the Speech Communications Department, English Department, and the Business Administration

Division. More than half of the courses must be completed at Baldwin-Wallace College.

CST 112 Public Speaking	3 credits
CST 202 Interpersonal Communication	3 credits (Prerequisite: CST 112)
CST 313 Organizational Communication	3 credits (Prerequisite: CST 112)
ENG 131 Workshop in Exposition and Argument	3 credits
ENG 305 Workshop in Ad. Exp. and Arg.	3 credits (Prerequisites : ENG 131)
BUS 358 Business Communications	3 credits

Computer Information Systems

The Certificate Program in Computer Information Systems requires 28 semester hours in course work from the disciplines of computer science and mathematics. More than half the courses must be completed at Baldwin-Wallace College.

Prerequisite Course:

CSC 150 Fundamentals of Computer Sci. 3 credits

This course is a prerequisite and must be taken if the student has not had previous structured language programming experience. Students must consult with a representative from the Computer Science department in order to determine whether they have sufficient experience for the course to be waived before proceeding with other CSC coursework.

Mathematics Requirement: (1 course)

MTH 161 Discrete Mathematics 4 credits (Prerequisite: 3 Years High School Math including Geometry & 2nd year Algebra)

Computer Science Requirements: (7 courses)

CSC 210 Computer Science I: Programs & Applications	3 credits	(Prerequisite: CSC 150 or consent of the instructor)
CSC 215 Digital Topics	2 credits	(Prerequisite: CSC 150 or consent of the instructor)
CSC 225 Information Systems I	4 credits	(Prerequisite: CSC 210/MTH 161)
CSC 230 Information Systems II	3 credits	(Prerequisite: CSC 225)
CSC 280 Introduction to Databases	4 credits	(Prerequisite: CSC 230 or CSC 260)
CSC 290 Building Local Area Networks	3 credits	(Prerequisite: CSC 210/CSC 215)
CSC 460 System Analysis & Design	5 credits	(Prerequisite: CSC 230 or CSC 260)

Human Resource Management

The Certificate Program in Human Resource Management requires six college courses for a total of 19-21 semester credit hours. More than one half of the coursework must be completed at Baldwin-Wallace College. Knowledge areas include organizational structure, organizational behavior, the competitive environment, human resource planning, selecting, compensating, appraising, training, developing, and the legal framework under which all of the human resource activities must occur. Skills fostered include critical thinking, analysis, and evaluation set within the framework of both the internal requirements of the organization and the external pressures of the environment.

Required Courses (10 credit hours):

BUS 305 Introduction to Management	4 credits
BUS 329 Business Ethics	3 credits
BUS 410 Human Resource Management	3 credits (Prerequisite: BUS 305)

Choice of three electives, two of which must have a BUS prefix (9-11 credit hours):

BUS 411 Compensation	3 credits	(Prerequisite: BUS 410, or permission of the instructor)
BUS 412 Employment Law & Labor Relations	3 credits	(Prerequisite: BUS 410, or permission of the instructor)
BUS 413 Staffing and Development	3 credits	(Prerequisite: BUS 410, or permission of the instructor)
BUS 409 Organizational Behavior	4 credits	(Prerequisite: BUS 305)
ECN 349 Labor in the Economy	3 credits	(Prerequisite: ECN 101/ECN 102)
PSY 301 Psychological Testing	4 credits	(Prerequisite: PSY 110)
PSY 320 Industrial/Organizational Psy.	4 credits	(Prerequisite: PSY 100 or PSY 110)
CST 202 Interpersonal Communications	3 credits	(Prerequisite: SCC 112)
CST 313 Organizational Communication	3 credits	

Organizational Development

The certificate program in Organizational Development requires 20-21 semester hours. More than half the courses must be completed at Baldwin-Wallace College.

The following four courses are required:

BUS 263 Team Building	3 credits	
BUS 305 Introduction to Management	4 credits	
BUS 409 Behavioral Theories of Mgt.	4 credits	(Prerequisite: BUS 305)
CST 313 Organizational Communication	3 credits	(Prerequisite: SPC 112, Junior status, or consent of Instructor)

Course Options: (choose 1)

PSY 320 Industrial/Organizational Psy.	4 credits	(Prerequisite: PSY 100 or PSY 110)
PSY 321 Human Relations and Group Dynamics	3 credits	(Prerequisite: PSY 100 or PSY 110)
PSY 339 Social Psychology	3 credits	(Prerequisite: PSY 100 or PSY 110)

Course Options: (choose 1)

SOC 106 Organizations	3 credits	
SOC 301 Class, Status, and Power	3 credits	(Prerequisite: SOC 100 or SOC 106)
SOC 310 Work in America	3 credits	(Prerequisite: SOC 100 or SOC 106)

Software Applications

The Certificate Program in Software Applications requires 14 semester hours in course work from the disciplines of computer science and communications. More than half the courses must be completed at Baldwin-Wallace College.

The following course is required:

CSC 121 Introduction to Computer Information Systems	3 credits	
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CSC 131 Courses

CSC 131 Internet, www, html, authoring	2 credits	(Prerequisite: CSC 121)
CSC 131 Spreadsheets	2 credits	(Prerequisite: CSC 121)
CSC 131 Databases	2 credits	(Prerequisite: CSC 121)
CSC 131 Presentation Software	2 credits	(Prerequisite: CSC 121)

Business or Speech Course Option: (choose 1)

BUS 358 Business Communications	3 credits	
CST 313 Organizational Communication	3 credits	(Prerequisite: CST 112, Junior status or consent of the instructor)

SECTION IX GRADUATE PROGRAMS

MASTER OF ARTS IN EDUCATION

Baldwin-Wallace College is accredited by the National Council for Accreditation of Teacher Education and the North Central Association of Colleges and Schools at the Master's level. The graduate program in education was approved by the Ohio Board of Regents in May 1974 and was initiated in January 1975.

The graduate programs of study are reading, pre-administration, mild/moderate educational needs, and instructional technology. These programs are approved by the National Council for Accreditation of Teacher Education, the North Central Association of Colleges and Schools, the Ohio Department of Education and the State Board of Education.

Building on a sound philosophy of education in a liberal arts setting, the objective of the graduate program at Baldwin-Wallace is to stimulate and guide early childhood, middle childhood, and adolescent/multi-age teachers toward professional competency and intellectual maturity. Increasing the competency of teachers to assume greater responsibility and leadership in the elementary, middle grades and secondary schools is the purpose of the graduate program.

Academic Calendar

The Master of Arts in Education Program follows the same semester calendar as the undergraduate liberal arts program with only minor modifications in the Summer Calendar. Please refer to page 1 of this College Catalog for dates for adding and dropping courses, examination schedules, etc.

Admission Requirements

Baldwin-Wallace College admits students of any race, sex, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the College.

Although each applicant for admission to the graduate program in education will be judged on individual circumstances, certain general guidelines provide direction to the prospective student. All admissions will be made through the Admission Office with guidance on specific programs from the Director of Admissions, the Admission Committee, the Director of the Graduate Program in Education, and the Master of Arts in Education Graduate Council. Requirements include the following:

1. All applicants must have a bachelor's degree from an accredited college or university. Possession of a valid teaching certificate is a requirement for admission to the program. Applicants who do not meet these standards may have their credentials reviewed by the Director of the Graduate Program for consideration by the Graduate Council in Education. Student teaching is not part of the graduate program.
2. All applicants with a minimum undergraduate grade point average of 2.750 ("A" equals 4.000) in the last two years of their college work (the last 60 semester hours of graded work) will automatically be considered for admission. Applicants who have less than a 2.750 but not less than a 2.300 average may be admitted on the basis of an acceptable score on the Miller Analogies Test. Conditional admission may be extended to an applicant whose GPA is less than 2.750 but not less than a 2.300 and whose score does not meet the requirement. An applicant in this category must take the core sequence of

courses first and maintain a 3.000 point average to be accepted as a degree candidate in the program.

An applicant who does not have at least a 2.300 quality point average will not be considered for the graduate degree program. Applicants who do not successfully pass the Miller Analogies Test may petition to retake the test after a lapse of one year. Faculty members of the Division of Education and/or others associated with the admissions procedure reserve the right to require an applicant, regardless of quality point average, to take the Miller Analogies Test.

An applicant who already holds a Master's degree in education or in a teaching field from an accredited college or university and who meets the professional certification requirements above, will be admitted without reference to the undergraduate average.

3. At least two letters of recommendation from former professors, principals, supervisors, or other persons qualified to estimate the applicant's ability to pursue successfully a program of graduate study in education.

In all cases, applicants must submit official transcripts of all college level work, together with supporting recommendations from educators who are familiar with the teaching competencies of the candidate.

Admission to Candidacy for a Degree

A student is expected to initiate action to be accepted for candidacy for the degree of Master of Arts in Education upon completion of the required core courses (12 hours). With permission of the Director of the Graduate Program, a student may qualify for candidacy by completing four graduate courses in the program. Acceptance as a candidate for a degree is based upon the student's quality of work in the core graduate courses or substitute courses (grades must average "B" or better). Without admission to candidacy for the Master's degree, a graduate student may not register for more than four courses (excluding workshops) in the graduate program. Application must be filed in the Division of Education Office.

Grading System

At the conclusion of each course, letter grades are assigned to the student for the course work. Grades given include A, B, C, F, I, T and W. Each grade has the following value in quality points: A, four; B, three; C, two; and F, zero. The "I" or incomplete grade is used when a student has been unavoidably delayed in finishing course work. This work must then be completed before the end of the sixth week of the regular semester immediately following. The "T" or temporary non-credit grade indicates that work in the course is continuing and is thus far satisfactory. The "W" is a withdrawal and no quality points.

Students who decide to drop a course or to withdraw completely for the semester must inform either the Director of the Master of Arts in Education Program or the Registrar's Office for this change to become official. A student who ceases to attend classes, but who does not officially withdraw, will receive a grade of "F" at the end of the semester. Withdrawal after the 9th week may be authorized by the Director of the Graduate Program and the Registrar only in cases of prolonged illness, change in employment, or in other circumstances beyond the student's control. In such a case, a written petition must be sent to the Director or the Registrar within one week after the last day of class attendance.

Graduate Probation Policy

Graduate students including Option #3 students, must maintain a 3.000 grade point average in all coursework taken for graduate credit. No more than six (6) semester hours of "C" work is permitted if the student is to remain in the program. Students are responsible for keeping apprised of their academic status by referral to the term grade reports and to the permanent academic record on file in the Registrar's Office. Option #3 students must also

meet the grade point average requirements for the undergraduate program (see undergraduate education section).

Whenever the cumulative grade point average for courses taken for graduate credit by a graduate student falls below a 3.000, the student's status for the next term becomes "on probation". The Director of the Graduate Program will review the student's progress and provide counsel. The following conditions apply:

- A graduate student on probation who is not restored to good academic standing by the end of two successive semesters following the term in which the cumulative grade point average fell below 3.000 will be declared ineligible to re-enroll.
- While on probation, a graduate student must achieve a 3.000 term grade point average in order to enroll for the ensuing term.
- A graduate student on probation will not be restored to good standing until a cumulative graduate-credit grade point average of at least 3.000 is achieved.
- A student who receives a grade of "C" for more than six (6) hours of credit must retake one of the courses in which the "C" was received and receive a grade of at least "B" on the course before being eligible to graduate.

Ineligibility following academic probation: In the case of ineligibility following academic probation, the graduate student may present a petition to the Director of the Graduate Program. The petition will be reviewed by the Graduate Council. In the case of an Option #3 student who is ineligible, completion of the licensing program may be done within the requirements at the undergraduate level.

Requirements for Graduation

The candidate for the Master of Arts in Education degree (M.A. in Ed.) is expected to meet the following requirements for graduation:

1. Must successfully complete the program as outlined with a minimum of 31-34 credit hours and must have attained at least a 3.000 grade point average in total work attempted while registered in the M.A. in Ed. program. (No more than 6 hours of "C" work or less than "C" work are permitted if a student is to remain as a degree candidate.)
2. Shall complete all the degree requirements within a six-year period from the date of enrollment. Exceptions generated by unusual circumstances must be approved by the director of the programs and the Graduate Council in Education.
3. May be required to appear before a special review board before continuing course work if it appears that standards may not be met.
4. May receive no more than 4 credit-hours of graduate transfer credit at the time of admission —see also section following on transfer policy.
5. Must complete at least four foundation courses and one graduate level enrichment course in a liberal arts area.
6. Must complete a written comprehensive examination of which a major portion will be in the area in which the student has specialized. A student may be required to take an oral examination and/or additional prescribed courses after the results of the written comprehensive have been evaluated. **Application must be filed in the Division of Education Office.**

Transfer Policy

Credits transferred for application toward the Master of Arts in Education degree are subject to the following conditions:

- 1.No more than 4 credit-hours may be transferred under special circumstances with the approval of both the Director of the Program and the Registrar; an additional 2 credit-hours may be transferred when the additional credits are equivalent to a required course in the Baldwin-Wallace College program.
- 2.Credits to be transferred must not have been used to fulfill requirements for an undergraduate degree.
- 3.Credits to be transferred must have been recorded as graduate credit by the institution granting them; the granting institution must be fully accredited for graduate studies.
- 4 .Credits to be transferred must have been earned within a six-year period immediately preceding the student's entry into the program.
- 5.To be acceptable for transfer, grades for credits earned must be either "A" or "B".
- 6.Credits to be transferred into the educational program of the student must fit either as equivalent to existing Baldwin-Wallace College courses or as appropriate electives.

Extension of Six-Year Time Limit

Failure to complete degree requirements within the six-year maximum limit will result in removal of degree candidacy. Any graduate student who wishes to extend the six-year limit on completing the graduate program may petition in writing to the Director of the graduate program. The request should include the reasons for needing the additional time and should cite a specific completion date not to exceed one additional academic year.

Admission as a Non-Degree (Special) Student

An applicant may be accepted for certain designated courses with evidence of a Master's degree. This non-degree (special) classification may be retained provided the student's work meets the standards set up for the regular graduate program. The non-degree student desiring to become a degree student must meet admission requirements.

Admission as a Workshop Student

An applicant may be accepted for graduate workshops with evidence of teaching experience and a bachelor's degree. An unlimited number of workshops may be taken. However, workshop credit may not be applied toward the master's degree.

Tuition*

At the time of application, a non-refundable application fee of \$15.00 is required. This non-refundable \$15.00 application fee also applies to the workshop/special student application. The Master of Arts in Education program is fully approved for veterans' educational benefits. Please refer to the College posted charges for tuition information.

Payment of tuition must be made prior to the first class of each semester, even if you are receiving tuition benefits from your employer for which you will be reimbursed at a later date. Special payment arrangements must be made with the approval of the Bursar. Transcripts, grades and other official certifications will not be released for students whose accounts are not paid. Financial aid is not available for the graduate programs. Graduate students are eligible for Guaranteed Student Loans.

**Costs are subject to change without notice.*

Refund Policy

Students who withdraw from a course will receive refund of their tuition payments in accordance with the standard published refund table.

Curriculum

Reading Specialization

I. Foundations of Education (12 credits)

These 12 hours are to be completed by all students before applying for degree candidacy.

Exceptions permitted with special approval of the Director of the M.A.Ed. program.

EDU 510 Educational Studies	3 credits
EDU 511 Educational Research	3 credits
EDU 512 Psychological Foundations	3 credits
EDU 514 Instructional Technology	3 credits

II. Professional Specialization (19 credits)

EDU 541 Foundations of Reading and Language Arts	3 credits
EDU 542 Teaching Reading in the Content Areas	3 credits
EDU 543 Diagnostic and Corrective Reading Methods	3 credits
EDU 544 Practicum in Reading	4 credits
EDU 545 Research in Literacy Education	3 credits
EDU 546 Child and Adolescent Literature	3 credits

III. Enrichment (required) (3 credits)

EDU 513 Liberal Arts Enrichment	3 credits
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Mild/Moderate Educational Needs

I. Foundations of Education (12 credits)

These 12 hours are to be completed by all students before applying for degree candidacy.

Exceptions permitted with special approval of the Director of the M.A. Ed. program.

EDU 510 Educational Studies	3 credits
EDU 511 Educational Research	3 credits
EDU 512 Psychological Foundations	3 credits
EDU 514 Instructional Technology	3 credits

II. Professional Specialization (19 semester hours)

EDU 542 Teaching Reading in the Content Areas	3 credits
EDU 573 Education of Children with Special Needs	2 credits
EDU 574 Introduction to Students with Mild/Moderate Educational Needs	3 credits
EDU 576 Behavior Management in Special Education	2 credits
EDU 577 Assessment & Remediation Strategies for Students with Mild/Moderate Educational Needs	3 credits
EDU 578 Student Teaching - Mild/Moderate Educational Needs (ages 5-21) (Option 3 students only) OR	5 credits
EDU 579 Practicum in Mild/Moderate Educational Needs	4 credits
EDU 563 Seminar/Topics in Mild/Moderate Educational Needs	2 credits

For students holding Middle Childhood, Adolescent Young Adult or Multi-Age licenses:

EDU 204 The Teaching of Phonics	3 credits
EDU 342 Integrated Curriculum for Intervention Specialists	3 credits

III. Enrichment (required) (3 semester hours)

EDU 513 — Liberal Arts Enrichment	3 credits
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Educational Technology

I. Foundations of Education (12 credits)

These 12 hours are to be completed by all students before applying for degree candidacy. Exceptions permitted with special approval of the Director of the M.A.Ed. program.

EDU 510 Educational Studies	3 credits
EDU 511 Educational Research	3 credits
EDU 512 Psychological Foundations	3 credits
EDU 514 Instructional Technology	3 credits

II. Professional Specialization (16 semester hours)

EDU 516 Technology Integration: Multimedia and Instructional Design	4 credits
EDU 517 Technical Issues in Educational Technology – Planning & Implementation	4 credits
EDU 518 – Emerging On-line Classroom: Web-Based Classroom and Interactive Video	4 credits
EDU 519 – Issues in Educational Technology	4 credits

III. Enrichment (required) (3 semester hours)

EDU 513 — Liberal Arts Enrichment	3 credits
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Pre-Administration

I. Foundations of Education (12 semester hours)

These 12 hours are to be completed by all students before applying for degree candidacy. Exceptions permitted with special approval of the Director of the M.A. in Ed. program.

EDU 510 Educational Studies	3 credits
EDU 511 Educational Research	3 credits
EDU 512 Psychological Foundations	3 credits
EDU 514 Instructional Technology	3 credits

II. Professional Specialization (21 semester hours)

EDU 513 Liberal Arts Enrichment - Politics and Economics	3 credits
EDU 552 General Supervision and Professional Development	3 credits
EDU 553 The School Curriculum/Instruction	3 credits
EDU 554 Pupil Personnel Services	3 credits
EDU 555 Principles of School Administration	3 credits
EDU 556 Strategic Planning and Evaluation	3 credits
* EDU 557 Internship for Pre-Administration	3 credits

Post-Masters Administration (12 semester hours)

EDU 590 Advanced Principles of Management Leadership	3 credits
EDU 591 School Law/Governance	3 credits
EDU 592 School Finance/Business Management	3 credits
* EDU 593 Internship for Administrators	3 credits

* Application for Internship must be filled out in the Division of Education Office one semester prior to internship.

Optional

EDU 563 Seminar - Special areas of concentrations as needed
EDU 565 Workshop - Topics to be Announced

Option #3 Program

The Option #3 program is an alternative licensure program for a student with a degree, but no license. To be admitted to the Option #3 program candidates must hold a cumulative grade point average of 2.75 in their undergraduate degree. Candidates who hold an overall grade point average of less than 2.75 but greater than 2.600 will be required to take the Miller's Analogies Test. As a general rule the Bachelors degree from an accredited 4-year institution of higher education fulfills the general education requirements. To obtain licensure the student must complete required undergraduate professional education courses, teaching field courses, student teaching, and all graduate courses in the program of study and some additional graduate courses which replace undergraduate professional education courses. Option #3 students who have not taken a psychology course will be required to take PSY 100 or PSY 110. In addition, they will be required to take PSY 205. Upon completion of all requirements the student earns a license in the specialty area, a Master's degree, and licensure in the Master's major. The following are the Option #3 programs available at Baldwin-Wallace College. "Model Program" sheets delineating the requirements for each Option #3 program may be obtained in the Division of Education.

Early Childhood Education License with Reading Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to an early childhood education license (pre-k-3), and reading endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Early Childhood Education License with Mild/Moderate Educational Needs License. This program is designed for the college graduate wishes to pursue a course of study leading to an early childhood education license (pre-k-3), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Early Childhood Education License with Pre-Administration. This program is designed for the college graduate who wishes to pursue a course of study leading to early childhood education license (pre-k-3). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, and an early childhood license. Post-master courses will lead to the principal's license at the early childhood level. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Early Childhood Education License with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to early childhood education license (pre-k-3) and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, early childhood education license, and educational technology endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Reading Endorsement. This program is designed for

the college graduate who wishes to pursue a course of study leading to middle childhood education (grades 4-9), and reading endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education (grades 4-9), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Middle Childhood Education with Pre-Administration. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education license (grades 4-9). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and a middle childhood education license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. Post-master courses will lead to the Principal's license at the Middle Childhood level. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Middle Childhood Education with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to middle childhood education license (grades 4-9), and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, middle childhood education license, and educational technology endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Reading Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12), and reading endorsement. Through a combination of graduate and undergraduate courses, the individual may earn a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and reading endorsement. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12), and mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may earn a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and mild/moderate educational needs license. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Adolescent Young Adult Education/Multi-Age License with Pre-Administration. This

program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult education license (grades 7-12) or multi-age license (pre-k-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and an adolescent young adult education license or multi-age license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree. Post-master courses will lead to the Principal's license at the Adolescent Young Adult or Multi-Age level. The administrator (principal) license will be added to a valid professional teacher license after successful completion of the Entry Year Program for principals and after two years of successful teaching experience under a professional teacher license.

Adolescent Young Adult Education/Multi-Age License with Educational Technology Endorsement. This program is designed for the college graduate who wishes to pursue a course of study leading to adolescent young adult license (grades 7-12) or multi-age license (grades pre-k-12), and educational technology endorsement. Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree, adolescent young adult education license or multi-age license, and educational technology endorsement. The candidate will not be recommended for licensure until all the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Intervention Specialist License - Mild/Moderate Educational Needs License. This program is designed for the college graduate who wishes to pursue a course of study leading to mild/moderate educational needs license (K-12). Through a combination of graduate and undergraduate courses, the individual may complete a Master of Arts in Education degree and mild/moderate educational needs license. The candidate will not be recommended for licensure until all of the requirements are completed and the candidate is eligible for the Master of Arts in Education degree.

Details concerning the Option 3 program may be obtained in the Division of Education Office.

State License Examination

The State Board of Education of Ohio requires the Praxis II Examinations for all candidates seeking licensure at any level - Early Childhood Education, Middle Childhood Education, Adolescent Education, Multi-Age Education, and Mild/Moderate Educational Needs. The Praxis II consists of the Principles of Learning and Teaching Exam and the Specialty Exam, if required.

Candidates currently holding a license and seeking endorsement will be tested only in the areas that they intend to add. Thus, candidates adding Reading to their license must take the exam in that area. Option 3 candidates must take all exams for licensure and endorsements.

Candidates currently holding a license and seeking educational personnel license (e.g. supervisor or administrator) will be tested in the specialty area.

A candidate for licensure may take any or all required exams as many times as needed, provided the candidate fulfills registration and fee requirements for each "retake."

Course Descriptions

Required of All Candidates

EDU 510 EDUCATIONAL STUDIES

Three credit hours

Required of all candidates

This course provides an overview of the historical, philosophical and sociological foundations of education with the intent of providing the opportunity to formulate, discuss and evaluate educational policies and practices as they relate to the classroom.

EDU 511 EDUCATIONAL RESEARCH

Three credit hours

Required of all candidates

This course is an introduction to research with emphasis on research techniques, reporting, and interpreting educational research. The student will have the opportunity to relate educational research to classroom practice.

EDU 512 PSYCHOLOGICAL FOUNDATIONS

Three credit hours

Required of all candidates

The student will study human development from birth through early adulthood. Emphasis will be on understanding language, cognitive, and social development. Students will examine the implications of developmental factors for teaching and learning.

EDU 513 LIBERAL ARTS ENRICHMENT

Three credit hours

Required of all candidates

This course is designed to broaden the liberal arts background, and to strengthen knowledge of selected disciplines of liberal arts. Courses in various academic disciplines will be offered.

EDU 513 LIBERAL ARTS ENRICHMENT– POLITICS & ECONOMICS

Three credit hours

Required of secondary supervision and administration candidates

This course is an in-depth study of the political and economic structures as they affect the educational process focusing on federal, state and local levels of government.

EDU 514 INSTRUCTIONAL TECHNOLOGY

Three credit hours

Required of all candidates

Students will be introduced to the multitude of issues that impact the uses of technology, the role of technological innovations, and the opportunities presented by technology in the teaching and learning environment. Students will design instructional strategies to integrate technology into the curriculum, author a faculty/staff development program, create a technological strategic plan, and apply problem-solving strategies in instructional settings. Grant writing and distance learning may be investigated.

Reading Specialization

EDU 541 FOUNDATIONS OF READING AND LANGUAGE ARTS

Three credit hours

Required of all reading candidates

This course is a study of the developmental stages of reading and language arts,

including skills components, evaluation methods and instructional approaches with focus on reading and writing. It is an overview of the historical trends and the current theories and models of the reading and writing process.

EDU 542 TEACHING READING IN THE CONTENT AREAS *Three credit hours*
Required of all reading candidates. Prerequisite: EDU 541

This course is an in-depth analysis of content area materials and the content area strategies. Students will study issues and trends in content area reading instruction.

EDU 543 DIAGNOSTIC AND CORRECTIVE READING METHODS *Three credit hours*
Required of all reading candidates. Prerequisites: EDU 541, 542

This course is a study of selected evaluation procedures, remedial techniques and causes and correlates of reading problems. It includes practice in planning, implementing and reporting on a diagnostic evaluation.

EDU 544 PRACTICUM IN READING *Four credit hours*
Required of all reading candidates. Prerequisites: EDU 541, 542, 543

Students will evaluate children who have been referred for reading difficulties. They will plan and implement a remedial program for the children.

EDU 545 RESEARCH IN LITERACY EDUCATION *Three credit hours*
Required of all reading candidates. Prerequisites: EDU 541, 542

This course is a study of a variety of research methods in literacy education with emphasis on research designed by teachers to be conducted in classrooms. The course will include an overview of current reading research in areas such as comprehension, vocabulary instruction, word recognition, and writing.

EDU 546 CHILD AND ADOLESCENT LITERATURE *Three credit hours*
Required of all reading candidates

This course is a survey of literature for children and adolescents with attention to criteria and procedures for selecting works appropriate to specific student needs and curriculum objectives.

Mild/Moderate Educational Needs

EDU 204 THE TEACHING OF PHONICS *Three credit hours*
Only required for Middle Childhood, Adolescent Young Adult or Multi-Age Education students who add Mild/Moderate Educational Needs to their license.

This course focuses on understanding and applying phonics rules as well as the role of phonics in reading instruction. Students will learn strategies to incorporate phonics in the teaching of reading.

EDU 342 INTEGRATED CURRICULUM FOR INTERVENTION SPECIALISTS *Three credit hours*
Only required for Middle Childhood, Adolescent Young Adult or Multi-Age Education students who add Mild/Moderate Educational Needs to their license.

This course is designed to give an understanding of the elementary curriculum to students with middle childhood, adolescent, or multi-age licenses who are seeking the Intervention Specialist license in Mild/Moderate Educational Needs. Integrated content

methods and accommodations in reading/language arts, math, science/health, and social studies will be explored.

EDU 542 TEACHING READING IN THE CONTENT AREAS *Three credit hours*
Required of all mild/moderate educational needs and reading candidates

This course is an in-depth analysis of content area materials and the content area strategies students will assess. Students will study issues and trends in content area reading instruction. (25 hours of field experience required for Option #3 students only.)

EDU 563 SEMINAR/TOPICS IN MILD/MODERATE EDUCATIONAL NEEDS *Two credit hours*
Prerequisites: EDU 573, 574

Leadership, legal issues, and communication with parents and other professionals are among the topics designed to give graduate students the opportunity for personal growth and confidence to become effective leaders in the educational settings.

EDU 573 EDUCATION OF CHILDREN WITH SPECIAL NEEDS *Two credit hours*
Required of all Mild/Moderate Educational Needs candidates. Prerequisite: May be taken concurrently with EDU 574

This is a survey course designed to introduce the students to characteristics of learners with special learning, physical, and emotional needs. Public laws, court cases, teaching and accommodations strategies, will be explored as they relate to trends in reaching students having disabilities, gifts and talents, and diverse cultural needs both in special education and in inclusive K-12 settings. (15 hours of field experience required)

EDU 574 INTRODUCTION TO STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS *Three credit hours*
Required of all Mild/Moderate Educational Needs candidates. Prerequisite: May be taken concurrently with EDU 573

This course is a study of historical and current definitions, characteristics, and needs of students with Mild/Moderate Educational Needs, and how they change through the lifespan. Focus is on academic, behavioral, and social assessment and interventions based on current research and practices in various settings, including resource and inclusive, co-teaching models. Included will be exercises in reading Evaluation Team Reports and writing Individual Education Plans.

EDU 576 BEHAVIOR MANAGEMENT FOR STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS *Two credit hours*
Required of all Mild/Moderate Educational Needs candidates. Prerequisites: EDU 573, 574

This course is a study of classroom management approaches including behaviorists, psychodynamic, environmental, and biophysical models along with their legal and ethical implications. Baseline data collection, token economics, contracts and certificates, group processes, medical interventions, and classroom arrangements are discussed, as well as ways to communicate with parents and colleagues. Includes exercises in writing Individual Education Plans. (5 hours field experience, 10 hours clinical experience required.)

EDU 577 ASSESSMENT & REMEDIATION STRATEGIES *Three credit hours*
FOR STUDENTS WITH MILD/MODERATE EDUCATIONAL NEEDS

Required of all Mild/Moderate Educational Needs candidates. Prerequisites: EDU 573, 574, 576 May be taken concurrently with EDU 576

This course is a study of the use of formal and informal diagnostic instruments used for planning individual instruction. Includes authentic, portfolio, curriculum-based, performance, and alternative assessment as well as standardized tests. Procedures for using such information for placement decisions and on IEP's are discussed. Methods and materials used to teach these individuals (ages 5-21) are examined.

EDU 578 STUDENT TEACHING - MILD/MODERATE *Five credit hours*
EDUCATIONAL NEEDS (Ages 5-21)

Prerequisites: All Methods and Mild/Moderate Educational Needs Courses

This course is designed for graduate students not participating in the summer practicum, who have done their regular education student teaching. This experience would be 1/2 credit in length.

EDU 579 PRACTICUM IN MILD/MODERATE *Four credit hours*
EDUCATIONAL NEEDS

Prerequisites: All Methods and Mild/Moderate Educational Needs Courses

This is a period of guided teaching of students with mild/moderate educational needs in a supervised setting during the summer. Students at the post-baccalaureate level who have completed the undergraduate mild/moderate educational needs sequence and who have completed at least one year of teaching or substituting in a chartered school may participate in this experience with graduate students. (75 hours clinical experience required.)

Pre-Administration

EDU 513 LIBERAL ARTS ENRICHMENT - *Three credit hours*
POLITICS AND ECONOMICS

Required of early childhood, middle childhood, and secondary administration candidates.

This course is an in-depth study of the political and economic structures as they affect the educational process focusing on federal, state and local levels of government.

EDU 552 GENERAL SUPERVISION AND *Three credit hours*
PROFESSIONAL DEVELOPMENT

Required of all early childhood, middle childhood, and secondary administration candidates

This course is a study of the underlying principles of the teaching-learning process with emphasis given to methods of evaluation regarding the teaching act. All levels (K-12) will be taken into consideration. Students will study and evaluate professional development for classroom teachers and staff relations.

EDU 553 THE SCHOOL CURRICULUM/INSTRUCTION *Three credit hours*
Required of all early childhood, middle childhood, and secondary administration candidates

This course is a study of curriculum theory and program development, with emphasis

on current practices and procedures. Emphasis will be on curriculum theory and development, curriculum assessment, diagnosis of learner needs and instructional strategies. Integrated curriculum, national and state reform movements, standards, and the needs of special students will also be explored.

EDU 554 PUPIL PERSONNEL SERVICES

Three credit hours

Required of all early childhood, middle childhood, and secondary administration candidates

A study of pupil personnel services in today's schools. Emphasis will be placed on the function, purpose and influence these services have on counselors, administrators, teachers, students and parents. Pupil performance and assessment will be studied. Community resources including social agencies will be examined.

EDU 555 PRINCIPLES OF SCHOOL ADMINISTRATION

Three credit hours

Required of all early childhood, middle childhood, and secondary administration candidates

This course will analyze theories of early childhood, middle, secondary and alternative school administration, including practical applications. Leadership theory and practice will be studied, as well as the administrative skills needed in today's diverse school environments. Management leadership will be covered as well as community dynamics and human, community, and public relations.

EDU 556 STRATEGIC PLANNING AND EVALUATION

Three credit hours

Required of all early childhood, middle childhood, and secondary administration candidates

This course is an in-depth study of policy planning, short and long-range goal setting, and evaluation of school programs and pupil achievement. Public relations, grant writing and other funding sources will be studied.

EDU 557 INTERNSHIP FOR PRE-ADMINISTRATION

Three credit hours

Required of all early childhood, middle childhood, and secondary administration candidates *Prerequisites: A substantial portion of the sequence in pre-administration and approval of the Director of the Graduate Program.*

This is a cooperatively planned, supervisory field experience in selected school districts. The individualized experience will also serve as an introduction to the role of the school administrator.

APPLICATION FOR INTERNSHIP MUST BE FILED IN THE DIVISION OF EDUCATION OFFICE.

Post-Masters–Administration

EDU 590 ADVANCED PRINCIPLES OF MANAGEMENT LEADERSHIP

Three credit hours

Prerequisite: All pre-administration courses

This course is a continuation of Principles of School Administration. Special topics will include conflict resolution and interpersonal relations in a diverse society, the uses of computer technology in administration, public relations, buildings and grounds,

cultural diversity and stress management. Special emphasis will be placed on partnership building and collaboration.

EDU 591 SCHOOL LAW/GOVERNANCE

Three credit hours

Prerequisite: All pre-administration courses

This course is a study of constitutional issues related to schools emphasizing major court cases and rights of individuals and groups. The law will be studied as it relates to staff personnel services, staff evaluation, employer-employee relations, collective bargaining, contract management and student affairs. School and state laws and regulations will be covered.

EDU 592 SCHOOL FINANCE/BUSINESS MANAGEMENT

Three credit hours

Prerequisite: All pre-administration courses

This course is a study of finance including Ohio law as well as general financial considerations for all levels of school administration including preparation and implementation of budgets and funding alternatives.

EDU 593 INTERNSHIP FOR ADMINISTRATORS

Three credit hours

Prerequisite: All pre-administration courses

This experience is designed for graduate students who have a substantial portion of the post masters program completed. An administrative field experience in selected school districts will be cooperatively designed. Internship will be individualized according to licensure requirements for each individual.

APPLICATION FOR INTERNSHIP MUST BE FILED IN THE DIVISION OF EDUCATION OFFICE.

Educational Technology

EDU 514 INSTRUCTIONAL TECHNOLOGY

Three credit hours

An entry level course in the application of a broad range of educational technology to modern lesson planning and instruction. The course will focus on issues that impact the uses of technology, the role of technological innovation, and the opportunities presented by technology in the teaching and learning environment. Students will design instructional strategies to integrate technology into the curriculum and author a faculty/staff development program. Upon successful completion of the course and demonstration of skills, students will receive Ohio SchoolNet Novice Certification. Distance learning, both laboratory-based and web-based, will be explored.

EDU 516 TECHNOLOGY INTEGRATION: MULTIMEDIA AND INSTRUCTIONAL DESIGN

Four credit hours

Prerequisite: EDU 514

The focal point of this course is the integration of technology through the use of multimedia as a method to address students' learning styles. Some topics to be discussed in human-computer interaction are user-centered design, social aspects of computing, computer-supported cooperative work and creative and effective educational

design of multimedia. Students will be actively involved in web page creation and CD-ROM technology by creating a student portfolio. This course develops instructional systems design competencies appropriate for the development of computer-assisted instruction applications. Web-based and interactive video classroom modeling will be an integral part of the course as well as field application.

EDU 517 TECHNICAL ISSUES IN EDUCATIONAL TECHNOLOGY -PLANNING AND IMPLEMENTATION *Four credit hours*

Prerequisite: EDU 514

This course provides the students with the technical issues facing technology-rich school environments. Topics to be dealt with in the course are classroom technology maintenance, basic computer workings, simple programming, understanding the school building and district Network systems and the emerging role of interactive video systems on the classroom learning environment. The student will develop programming to provide training for school personnel in the many facets of technology applications and enrichment. Web-based and interactive video classroom modeling will be an integral part of the course as well as field application.

EDU 518 EMERGING ON-LINE CLASSROOM: WEB-BASED CLASSROOM AND INTERACTIVE VIDEO *Four credit hours*

Prerequisite: EDU 514

This course investigates the many technological tools and methodologies of web-based and interactive video based classroom education. Topics such as two-way and four-way video teleconference courses, electronic field trips in the classroom, desktop video-conferencing, simulation education, web-based synchronous and asynchronous educational tools, and virtual school on the worldwide web. Web-based and interactive video classroom modeling will be an integral part of the course as well as field application.

EDU 519 ISSUES IN EDUCATIONAL TECHNOLOGY *Four credit hours*

Prerequisites: EDU 514, 516, 517, 518

A culminating experience in the Educational Technology that integrates and extends the content of other specialization courses. Some topics to be covered are computer privacy, censorship, and online assessment, assistive technology, copyright, emerging technologies, ethics and grantsmanship. Web-based and interactive video classroom modeling will be an integral part of the course as well as field applications. Topics will vary with terms.

Optional

EDU 563 SEMINAR

Course offerings in special areas of concentrations as needed and proposed -possible topics: reading, supervision, school administration, mild/moderate educational needs, middle school.

EDU 565 WORKSHOP

Topics to be announced. May be used for renewing certification.

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MASTER OF BUSINESS ADMINISTRATION

The Master of Business Administration Program is a two-year evening course of study. The program uses the general systems approach as a unifying theme.

Academic Calendar

The MBA program is designed so that participants can complete the sequence of 12 core and four hours of elective seminars in two years (two core courses per semester for six consecutive semesters plus four hours of elective seminars). In the evening program, the core courses run one evening per week, for 12 weeks. Each class meeting is three hours and 10 minutes in duration. The elective seminars usually run for three hours and ten minutes one night per week over a three week term. The three-week terms for elective seminars are offered in the Fall and Spring semesters. No seminars will be scheduled in the Summer semester.

Location

MBA classes are held on the Baldwin-Wallace College campus in Berea, Ohio.

Requirements for Admission

The central concern of the admission committee is selecting candidates who will be successful in the program. The admission committee does not use a rigid set of criteria to make this decision. The factors which are considered include:

- Graduation from an accredited undergraduate college or university.
- A minimum of two years of experience in a professional or entry level managerial position.
- A cumulative grade point average in undergraduate work of 3.0 out of a possible 4.0.
- A score of at least 500 on the Graduate Management Admission Test (GMAT). A score of 4.5 in the writing portion of the GMAT. If the applicant has taken the Graduate Record Exam (GRE) or has an earned master's degree or doctorate in any field from an accredited institution, he/she is exempt from taking the GMAT.
- Two letters of recommendation from managers or other persons qualified to assess the applicant's professional or managerial accomplishments and ability to successfully undertake a challenging program of graduate study.
- A completed application together with the \$15 non-refundable application fee.
- A current, brief résumé focused on career and professional development and accomplishments plus leadership experiences on and off the job.
- Official transcripts of previous academic work.

Final approval for admission to the program will rest with the MBA Program Admission Committee, which may require completion of one or more of the foundation courses.

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A+, 4.0; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory, and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two "Cs" may be counted in the GPA.

An incomplete grade received during a given semester must be completed by the end of the sixth week of the next semester in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as failure. In unusual circumstances, the instructor may request an extension of the established due date subject to approval of the Registrar.

MBA students who withdraw from class during the first nine weeks of the semester will receive a grade of “W”. Withdrawal after the ninth week may be authorized only in cases of prolonged illnesses, change of employment, or other circumstances beyond the student’s control. Lack of academic progress in a course is not sufficient reason for an authorized withdrawal after the sixth week. A written petition must be presented to the Registrar of the College. Petition forms are available in the Registrar’s Office. Withdrawal from a course without approval constitutes a failure and the letter grade of “F” is recorded.

Degree Requirements

The student must meet the following requirements for the Master of Business Administration degree:

- successfully complete any required foundation courses, the sequenced core curriculum, and four hours of elective seminars (minimum of 40 credit hours);
- attain at least a 3.0 grade point average in total work attempted in the MBA program and a 3.0 grade point average in the 12 core courses of the program. If more than two “C”s are earned, courses with additional “C”s must be retaken until an “A” or “B” is earned; and
- complete all degree requirements within four calendar years of initial registration.

Transfer Credit

Only six credit hours are transferable for credit from another institution. Transfer credit is awarded when:

- the requested credit is an equivalent graduate-level course from an MBA program;
- the student was enrolled as a graduate student when the course was taken;
- the course was graded “A” or “B”;
- the course content is compatible with the MBA program at Baldwin-Wallace College (determination of credit is made jointly by the Registrar and the director of the program); and
- the credit has not been counted toward an earned degree.

Tuition Payment

The MBA Program is fully approved for veterans’ educational benefits. Payment of tuition and fees must be made prior to the first class of each semester. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar. Grades, transcripts, and diplomas will not be released to students who have not paid their accounts. The cashier’s office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each semester. Institutional financial aid is not available for the graduate programs. However, graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition

1st Week	99% of full tuition
2nd Week	90% of full tuition
3rd Week	70% of full tuition
4th Week	50% of full tuition
5 th through 8 th week	25% of full tuition

Seminar in Management refund schedule:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	50% of full tuition
2 nd Week	25% of full tuition
3 rd Week	no refund

Foundation Course Descriptions

The following courses provide a foundation for the MBA program for individuals with limited business training. The department suggests that students discuss their academic background with the Director of the program prior to making a decision to enroll in any of these classes. These courses are three semester credit hours but do not count toward the MBA degree requirement.

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in computer skills and algebraic techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

BUS 500R BUSINESS RESEARCH AND WRITING FOR ACADEMIC AND CAREER SUCCESS

Three credit hours

An introduction to current business research sources and techniques, as well as individual and group writing procedures for business or graduate studies in business administration. Emphasis is given to ethical and legal concerns in research and writing.

ELECTIVE SEMINARS

Elective seminars will be offered during a three-week term in the Fall and Spring semesters. These seminars will cover topics of current interest or provide in-depth coverage of selected topics from the core courses. The majority of the seminars will be assigned one semester hour of credit and will meet for three hours and ten minutes one night per week for a three-week period. Seminars will occasionally be given greater credit because of required travel, more class-time, or extensive out-of-class assignments. Seminars will not be offered during the summer.

Core Course Descriptions

A logical progressive sequence is followed in the course offerings. Because of the general systems approach, it is necessary for the student to follow the sequence as outlined. Students may not go out of sequence or take more than two evening courses in any semester without the approval of the director of the MBA program. Required courses are three credit hours each, and the sequence of presentation is as follows:

BUS 501 SYSTEMS MANAGEMENT & ORGANIZATIONAL THEORY

Three credit hours

This course focuses on general systems concepts and the systems management approach to organizations. Students acquire a greater understanding of the interdependence of and interrelationships between elements of a system and its environment. Selected organizational and managerial issues or problems are diagnosed from a system and organizational theory perspective, and solutions are developed that reflect a systemic outlook. Opportunities are provided for applying systems thinking to the students' own career or work situation.

BUS 509 ORGANIZATIONAL BEHAVIOR

Three credit hours

This course provides an analysis of behavioral science approaches to organizations stressing the implications of theoretical concepts on managerial practice. Topics include functions and dysfunctions of bureaucracy, individual needs and organization requirements, group processes, and organizations as systems. Basic concepts used to study special topics are conflict management, leadership, communications, and organizational change and development.

BUS 524 MANAGEMENT SCIENCE/COMPUTER MODELS

Three credit hours

This course expands the general manager's knowledge of the computer models necessary to deal with the complex relationships making up an integrated system. Linear regression, forecasting/time series, linear programming, simulation, and probabilistic decision models are studied. The emphasis is on the description of common management problems in terms of these models, the solution of such models, and the analysis of the results for making decisions from a systems perspective.

BUS 545 FINANCIAL MANAGEMENT

Three credit hours

Working capital management, investment decisions, cost of capital, and long-term financial decisions are the focus of this course. The method of presentation takes account of theory, application, and integration into the general systems approach.

BUS 548 ACCOUNTING AND FINANCE MANAGEMENT

Three credit hours

This course is a study of accounting information for managerial decision-making. Emphasis is on cost accounting applied to management models including product pricing, job-order costing, cost-volume-profit analysis, profit planning, and budgets.

BUS 551 MARKETING AND MARKETING INFORMATION SYSTEMS

Three credit hours

This course focuses on problems of the marketing manager in the measurement of marketing opportunities and the allocation of marketing resources. A variety of

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strategic and tactical subjects with which marketing management must deal to maintain effective marketing operations are developed in this class. Examples include the marketing concept, buyer behavior, product decisions, promotional decisions, pricing policy, channel management, and building an MIS program. Emphasis is on problems confronting managers and analysis techniques using computers and information systems.

BUS 581 MACROECONOMICS FOR MANAGEMENT

Three credit hours

This course helps participants develop skill in understanding the operation of the United States economy, anticipating the impacts to government policies and other influences on the economy, and understanding the influence of the economy on the individual firm.

BUS 600 POWER, ETHICS, AND SOCIETY

Three credit hours

This course examines the social, ethical, and leadership responsibilities of systems managers in relation to the stakeholders affected by managerial decisions-especially customers, the work force, shareholders, and society (including government). Students examine the acquisition and use of power inside and outside the organization through contemporary cases.

BUS 624 OPERATIONS ANALYSIS

Three credit hours

This course deals with production and operational subsystems from the perspective of general and operations management. Operations analysis tools and methodology are presented in detail to assist in designing, planning, and controlling manufacturing and service operations. This course includes analysis and application of statistical quality control, PERT/CPM, inventory control, MRP, Monte Carlo simulations, as well as models developed in BUS 524.

**BUS 625 MULTINATIONAL CORPORATIONS &
INTERNATIONAL TRADE**

Three credit hours

This course provides a systematic presentation of the multinational enterprise as the dominant privately owned institution in international trade and investment. Political and economic dimensions of international trade as related to the multinational enterprise are considered. The course is presented in three parts: theory, policy, and enterprise.

BUS 632 INFORMATION SYSTEMS FOR MANAGEMENT

Three credit hours

This course establishes a basic understanding for developing management information systems that provide reliable and valid information for managers of diverse functions. In addition, the course includes computer- and non-computer-based case histories. A review of corporate structure in a traditional organization and the impact of the design of information systems on the corporate structure and its subsystems are the main thrust of this course.

BUS 670 MANAGEMENT POLICY & SYSTEMS ANALYSIS

Three credit hours

This course provides students with the opportunity to solve complex top management problems by integrating the theoretical and practical knowledge acquired in previous courses.

MASTER OF BUSINESS ADMINISTRATION IN ACCOUNTING

The Master in Business Administration in Accounting is designed to allow students to earn an MBA while obtaining the required 150 semester hours to sit for the CPA examination in Ohio. While the program is designed primarily as a 3/2 program for Baldwin-Wallace undergraduates, it can be adapted easily to meet the specific situation for individuals who already have an undergraduate degree.

Program Overview

The 3/2 program consists of 124 semester hours for the undergraduate degree and 36 for the MBA degree. The student must meet all requirements for a B-W undergraduate degree with a business major. During the senior year and 5th year of studies a student will take both undergraduate and graduate courses simultaneously. This allows for a more coherent integration of the coursework.

The MBA portion of the program consists of 12 courses (36 semester hours):

MBA Core: 5 courses from either the current MBA or IMBA program

- BUS 551 Marketing **OR**
- BUS 630 International Marketing
- BUS 541 Organizational Behavior
- BUS 650 International Financial Management
- BUS 600 Power, Ethics, & Society **OR**
- BUS 660 The Political and Social Responsibilities of the MNC
- BUS 624 Operations Analysis **OR**
- BUS 652 Strategic Logistics Management

Electives: 6 courses chosen from the following:

- BUS 407 Federal Income Taxation
- BUS 408 Federal Taxation: Corporations, Partnerships, Estate and Trusts
- BUS 316 Cost Accounting & Analysis
- BUS 416 Financial Management
- BUS 418 Governmental and Nonprofit Accounting
- BUS 417 Auditing
- BUS 420 Accounting Systems
- BUS 421 Advanced Accounting
- BUS 328 Business Law
- BUS 445 Principles of Investments
- BUS 358 Business Communications
- BUS 463 Seminar

Requirements for Admission

- Admission to the 3/2 program requires senior status. Admission to the graduate program only requires an undergraduate degree from an accredited college or university.
- A minimum undergraduate GPA of 3.0 (on a 4.0 scale).
- A GMAT score of at least 500 with a score of 4.5 or better on the written portion.
- Demonstrated professional work experience.

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- Two letters of reference from work supervisors (3/2 candidates can substitute a professor's recommendation for one of the letters).
- A current resume.
- Official transcripts of previous academic work.

Grading and Degree Requirements

Students in the 3/2 program will have two grade records, one for the undergraduate portion and a separate one for the graduate portion of the program. The 3/2 students will be subject to the rules, procedures, and requirements for both individual components. Students enrolled in only the graduate portion of the program will be subject to the rules, procedures, and requirements of the regular MBA program.

Foundation Areas

Accounting Principles (Financial and Managerial)

Corporate Financial Management

Statistics

Intermediate Accounting I & II

Auditing (may be satisfied by taking BUS 519 as an elective)

Core Course Descriptions

Five courses may be taken from either the MBA or IMBA program for a total of 15 semester hours.

BUS 509 ORGANIZATIONAL BEHAVIOR

Three credit hours

This course provides an analysis of behavioral science approaches to organizations stressing the implications of theoretical concepts on managerial practice. Topics include functions and dysfunctions of bureaucracy, individual needs and organization requirements, group processes, and organizations as systems. Basic concepts used to study special topics are conflict management, leadership, communications, and organizational change and development.

BUS 551 MARKETING AND MARKETING INFORMATION SYSTEMS

Three credit hours

This course focuses on problems of the marketing manager in the measurement of marketing opportunities and the allocation of marketing resources. A variety of strategic and tactical subjects with which marketing management must deal to maintain effective marketing operations are developed in this class. Examples include the marketing concept, buyer behavior, product decisions, promotional decisions, pricing policy, channel management, and building an MIS program. Emphasis is on problems confronting managers and analysis techniques using computers and information systems.

BUS 600 POWER, ETHICS, AND SOCIETY

Three credit hours

This course examines the social, ethical, and leadership responsibilities of systems managers in relation to the stakeholders affected by managerial decisions—especially customers, the work force, shareholders, and society (including government). Students

examine the acquisition and use of power inside and outside the organization through contemporary cases.

BUS 624 OPERATIONS ANALYSIS

Three credit hours

This course deals with production and operational subsystems from the perspective of general and operations management. Operations analysis tools and methodology are presented in detail to assist in designing, planning, and controlling manufacturing and service operations. This course includes analysis and application of statistical quality control, PERT/CPM, inventory control, MRP, Monte Carlo simulations, as well as models developed in BUS 524.

BUS 630 INTERNATIONAL MARKETING STRATEGY

Three credit hours

The emphasis in this course is on developing international marketing strategies. Alternatives in product, pricing, promotion, and distribution strategies are discussed. Case studies are used extensively.

BUS 650 INTERNATIONAL FINANCIAL MANAGEMENT

Three credit hours

Prerequisite: BUS 610 Management Finance

The traditional areas of corporate finance are studied from the perspective of decisions peculiar to a global corporation. These perspectives include dealing with multiple currencies, frequent exchange rate changes, differing rates of inflation, multiple money markets, segmented capital markets, constraints on ownership and the return of invested capital and earnings, and political risks of expropriation, nationalization, or counter-trade arrangements.

BUS 652 STRATEGIC LOGISTICS MANAGEMENT

Three credit hours

Prerequisite: BUS 626 International Market Research

This course is a study of strategic problems including exporting and importing procedures, insurance, documentary credit, statistical quality control, ISO 9000, benchmarking, and international transportation.

Electives

BUS 316 COST ACCOUNTING & ANALYSIS

Three credit hours

Prerequisite: BUS 212, ECN 279.

A course which surveys the accounting requirements of internal organizational management with particular attention devoted to the costs capitalized in inventory. Defines and illustrates job order costing, process costing, standard costing, direct costing, cost-volume-profit analysis, activity-based costing, budgeting, and control of decentralized operations.

BUS 328 BUSINESS LAW

Three credit hours

Prerequisite: BUS 326.

A study of the law applicable to commercial transactions, property, debtor and creditor relationships as well as wills and trusts. Recommended for accounting emphasis.

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BUS 358 BUSINESS COMMUNICATIONS***Three credit hours***

A course designed to improve the student's command of the English language in typical business writing, with analysis and writing of various types of business letters, and study of report writing, including collection of data, organization of material, writing style and various uses of reports in business and industry.

BUS 407 FEDERAL INCOME TAXATION***Four credit hours***

Prerequisite: BUS 211.

A study of the federal income tax law, U.S. Treasury regulations, and IRS revenue rulings and court cases. A major emphasis of the course will be tax avoidance for the individual through tax planning. There will be a detailed study of actual personal federal tax forms and ethics will be stressed.

**BUS 408 FEDERAL TAXATION: CORPORATIONS,
PARTNERSHIPS, ESTATE AND TRUSTS*****Three credit hours***

Prerequisite: BUS 211.

This course is a study of current federal tax laws applicable to corporations, partnerships, estates and trusts. Tax reporting, planning and research are an integral part of this study.

BUS 416 FINANCIAL MANAGEMENT***Three credit hours***

Prerequisite: BUS 342, ECN 279

An advanced course covering selected topics in financial management such as financial analysis, forecasting, working capital management, capital budgeting, long-term financing, the cost of capital and dividend policies.

BUS 417 PRINCIPLES OF AUDITING***Four credit hours***

Prerequisite: BUS 322

This course emphasizes auditing concepts and applications that enable students to understand the philosophy and environment in public accounting ethics, auditing standards, opinions on the financial statements.

BUS 418 GOVERNMENTAL AND NONPROFIT ACCOUNTING ***Three credit hours***

Prerequisite: BUS 212.

This course deals with financial accounting and reporting concepts, standards, and procedures applicable to (1) state and local governments-including counties, cities, and school districts, as well as townships, villages, other special districts, and public authorities; (2) the federal government; and (3) nonprofit and governmental universities, hospitals, voluntary health and welfare organizations, and other nonprofit (or not-for-profit) organizations. Financial management and accountability considerations peculiar to government and nonprofit (G&NP) organizations are emphasized, and the distinctive aspects of auditing G&NP organizations are discussed.

BUS 420 ACCOUNTING SYSTEMS***Three credit hours****Prerequisite: BUS 322.*

A survey of information technology and its application to accounting issues. Students will solve problems using electronic spreadsheets, word processors, and the internet. Students will develop an understanding of the information gathering, data accumulation, and reporting requirements of various accounting software programs.

BUS 421 ADVANCED ACCOUNTING***Four credit hours****Prerequisite: BUS 322.*

A course dealing with special problems in accounting for business combinations and mergers. Students will be exposed to the different methods of accounting for investments on the books of the parent company. They will develop an understanding of the consolidation procedures that deal with the issues of noncontrolling interests, intercompany sales, intercompany debt, ownership patterns and income taxes. In addition, the related topics of business segment reporting, and foreign currency translation will be examined.

BUS 445 PRINCIPLES OF INVESTMENTS***Four credit hours****Prerequisite: BUS 342, ECN 279.*

This course emphasizes techniques of security analysis, evaluation of portfolios and investment strategies including the use of derivatives.

BUS 563 SEMINAR***Three credit hours***

This course is available to any student wanting to study an accounting or finance elective topic at a more advanced level. It would also be an appropriate vehicle for studying an accounting or finance topic that is not currently offered in the curriculum. May be taken more than once for credit provided the subject matter is different.

Capstone

Three semester hours

BUS 680 CONTROLLERSHIP***Three credit hours***

An integrative course that examines the current issues facing today's financial managers. Students will learn how the various accounting sub-specialties and other business functional areas interact and affect both short- and long-term business decisions.

MASTER OF BUSINESS ADMINISTRATION IN ENTREPRENEURSHIP

The Master of Business Administration in Entrepreneurship is a program designed for individuals interested in developing their entrepreneurial potential. In today's business environment it is essential for leaders to focus on innovative value-based solutions, to develop their creative problem-solving skills and to perceive change as an opportunity. Individuals leading a small, privately held firm, a nonprofit organization or individuals working in larger public corporations will benefit from developing their entrepreneurial leadership abilities.

Students will learn...and experience...entrepreneurship. Through field studies, personal interviews with successful entrepreneurs and acting as consultants to individuals creating new ventures, students apply entrepreneurial thinking. The curriculum, developed in collaboration with successful entrepreneurs and business leaders, is taught with Baldwin-Wallace College's distinctive combination of theory and practical application.

Academic Calendar

The MBA program is designed so that participants can complete the sequence of 12 core and four credit hours of field experiences and seminars in two years (two core courses per semester for six consecutive semesters plus four hours of elective seminars). The core courses run one evening per week, for 12 weeks. Each class meeting is three hours and 10 minutes in duration. The three-week terms for elective seminars are offered in the Fall and Spring semesters. No seminars will be scheduled in the Summer semester.

Location

MBA classes are held on the Baldwin-Wallace College campus in Berea, Ohio.

Requirements for Admission

The central concern of the admission committee is selecting candidates who will be successful in the program. The admission committee does not use a rigid set of criteria to make this decision. The factors which are considered include:

- Graduation from an accredited undergraduate college or university.
- A minimum of two years of experience in a professional or entry level managerial position.
- A cumulative grade point average in undergraduate work of 3.0 out of a possible 4.0.
- A score of at least 500 on the Graduate Management Admission Test (GMAT). A score of 4.5 in the writing portion of the GMAT. If the applicant has taken the Graduate Record Exam (GRE) or has an earned master's degree or doctorate in any field from an accredited institution, he/she is exempt from taking the GMAT.
- Two letters of recommendation from persons qualified to assess the applicant's professional or managerial accomplishments and ability to successfully undertake a challenging program of graduate study.
- A completed application together with the \$15 non-refundable application fee.
- A current, brief résumé focused on career and professional development and accomplishments plus leadership experiences on and off the job.
- Official transcripts of previous academic work.

Final approval for admission to the program will rest with the MBA Program Admission Committee, which may require completion of one or more of the foundation courses.

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A+, 4.0; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory, and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two "Cs" may be counted in the GPA.

An incomplete grade received during a given semester must be completed by the end of the sixth week of the next semester in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as failure. In unusual circumstances, the instructor may request an extension of the established due date subject to approval of the Registrar.

MBA students who withdraw from class during the first nine weeks of the semester will receive a grade of "W". Withdrawal after the ninth week may be authorized only in cases of prolonged illnesses, change of employment, or other circumstances beyond the student's control. Lack of academic progress in a course is not sufficient reason for an authorized withdrawal after the sixth week. A written petition must be presented to the Registrar of the College. Petition forms are available in the Registrar's Office. Withdrawal from a course without approval constitutes a failure and the letter grade of "F" is recorded.

Degree Requirements

The student must meet the following requirements for the Master of Business Administration degree:

- successfully complete any required foundation courses, the sequenced core curriculum, and four hours of field experience and elective seminars (minimum of 40 credit hours);
- attain at least a 3.0 grade point average in total work attempted in the MBA program and a 3.0 grade point average in the 12 core courses of the program. If more than two "C"s are earned, courses with additional "C"s must be retaken until an "A" or "B" is earned; and
- complete all degree requirements within four calendar years of initial registration.

Transfer Credit

Only six credit hours are transferable for credit from another institution. Transfer credit is awarded when:

- the requested credit is an equivalent graduate-level course from an MBA program;
- the student was enrolled as a graduate student when the course was taken;
- the course was graded "A" or "B";
- the course content is compatible with the MBA program at Baldwin-Wallace College (determination of credit is made jointly by the Registrar and the director of the program); and
- the credit has not been counted toward an earned degree.

Tuition Payment

The MBA Program is fully approved for veterans' educational benefits. Payment of tuition and fees must be made prior to the first class of each semester. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar.

Grades, transcripts, and diplomas will not be released to students who have not paid their accounts. The cashier's office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each semester. Institutional financial aid is not available for the graduate programs. However, graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1st Week	99% of full tuition
2nd Week	90% of full tuition
3rd Week	70% of full tuition
4th Week	50% of full tuition
5 th through 8 th week	25% of full tuition

Seminar in Management refund schedule:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	50% of full tuition
2 nd Week	25% of full tuition
3 rd Week	no refund

Foundation Course Descriptions

The following courses provide a foundation for this MBA program for individuals with limited business training. The department suggests that students discuss their academic background with the Director of the program prior to making a decision to enroll in any of these classes. These courses are three semester credit hours but do not count toward the Entrepreneurial MBA degree requirement.

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in computer skills and algebraic techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

BUS 500R BUSINESS RESEARCH AND WRITING FOR ACADEMIC AND CAREER SUCCESS

Three credit hours

An introduction to current business research sources and techniques, as well as individual and group writing procedures for business or graduate studies in business administration. Emphasis is given to ethical and legal concerns in research and writing.

Core Course Descriptions

A logical progressive sequence is followed in the course offerings. Because of the general systems approach, it is necessary for the student to follow the sequence as outlined. Students may not go out of sequence or take more than two evening courses in any semester without the approval of the director of the MBA program. Required courses are three credit hours each, and the sequence of presentation is as follows:

BUS 501 SYSTEMS MANAGEMENT & ORGANIZATIONAL THEORY *Three credit hours*

This course focuses on general systems concepts and the systems management approach to organizations. Students acquire a greater understanding of the interdependence of and interrelationships between elements of a system and its environment. Selected organizational and managerial issues or problems are diagnosed from a system and organizational theory perspective, and solutions are developed that reflect a systemic outlook. Opportunities are provided for applying systems thinking to the students' own career or work situation.

BUS 524 MANAGEMENT SCIENCE/COMPUTER MODELS *Three credit hours*

This course expands the general manager's knowledge of the computer models necessary to deal with the complex relationships making up an integrated system. Linear regression, forecasting/time series, linear programming, simulation, and probabilistic decision models are studied. The emphasis is on the description of common management problems in terms of these models, the solution of such models, and the analysis of the results for making decisions from a systems perspective.

BUS 541 ORGANIZATIONAL BEHAVIOR *Three credit hours*

This course provides an analysis of behavioral science approaches to organizations stressing the implications of theoretical concepts on managerial practice. Topics include functions and dysfunctions of bureaucracy, individual needs and organization requirements, group processes, and organizations as systems. Basic concepts used to study special topics are conflict management, leadership, communications, and organizational change and development.

BUS 545E ENTREPRENEURIAL FINANCE *Three credit hours*

Working capital management, cash flow analysis, investment decisions, cost of capital, traditional and non-traditional sources of capital and long-term financial decisions are the focus of this course. The method of presentation takes account of theory, application and integration into the general systems approach.

BUS 548 ACCOUNTING AND FINANCE MANAGEMENT *Three credit hours*

This course is a study of accounting information for managerial decision-making. Emphasis is on cost accounting applied to management models including product pricing, job-order costing, cost-volume-profit analysis, profit planning, and budgets.

BUS 551E ENTREPRENEURIAL MARKETING *Three credit hours*

This course focuses on methods of achieving marketing objectives in spite of limited

resources. A variety of strategic and tactical subjects with which entrepreneurs must deal to maintain effective marketing operations are developed in this class. Examples include the marketing concept, developing a competitive distinction, understanding buyer behavior, channel management, pricing policy and building a supporting information system.

BUS 581 MACROECONOMICS FOR MANAGEMENT

Three credit hours

This course helps participants develop skill in understanding the operation of the United States economy, anticipating the impacts to government policies and other influences on the economy, and understanding the influence of the economy on the individual firm.

BUS 600 POWER, ETHICS, AND SOCIETY

Three credit hours

This course examines the social, ethical, and leadership responsibilities of systems managers in relation to the stakeholders affected by managerial decisions-especially customers, the work force, shareholders, and society (including government). Students examine the acquisition and use of power inside and outside the organization through contemporary cases.

BUS 624E MANAGING BUSINESS OPERATIONS

Three credit hours

This course deals with systems and models that enable the entrepreneur to maximize their business operating environment. Operations analysis tools and methodology are presented in detail to assist in designing, planning, and controlling operations. The course includes analysis and application of inventory models, Microsoft project management, forecasting, feasibility studies and cost benefit analysis.

BUS 625E CREATING A BUSINESS PLAN

Three credit hours

The course will analyze how a business plan can be an indispensable management tool that provides the foundation for growth that is achieved by starting a new venture, expansion of a product line or acquiring an existing business. A comprehensive business plan will be developed and presented to a panel of business executives and entrepreneurs.

**BUS 632E DEPLOYING INFORMATION TECHNOLOGY FOR
COMPETITIVE ADVANTAGE**

Three credit hours

This course establishes a basic capacity for developing management information systems that provide reliable and valid information for managers of diverse functions. Content focuses on using information technology to improve customer service, improve rational thinking and decision-making, establishing pricing methodologies and creating internet distribution channels.

BUS 670E MANAGING A GROWING BUSINESS

Three credit hours

The course provides students with the opportunity to solve complex problems by integrating the theoretical and practical knowledge acquired in previous courses. Issues

related to managing a growing company will be analyzed. Topics include those related to changing organizational structures, measuring economic performance, developing management control systems and the changing role of the entrepreneur.

Experiential Learning Seminars

ENTREPRENEURIAL IMMERSION

One credit hour

This seminar immerses the individual in the entrepreneurial experience by exposing students to practicing entrepreneurs. They will gain a firsthand awareness of the skills, knowledge and behaviors of successful entrepreneurs. Students will conduct an in-depth personal interview with an entrepreneur. Students will learn to see problems as opportunities and understand the various types of innovation. The range of options for capturing opportunities in spite of significant resource constraints and obstacles will be explored. This topical will be taught by an entrepreneur and a B-W faculty member.

ENTREPRENEURIAL FIELD STUDY

One credit hour

Students will invest a minimum of nine hours working in an entrepreneurial firm experiencing the various roles, decision-making responsibilities and competencies the entrepreneur is required to perform in leading a small, dynamic organization. The student and a faculty advisor will agree on the specific learning objectives, action plans and methods of evaluating the experience.

BUSINESS PLAN CLINIC

One credit hour

Students will assist the staff in the Clinic in reviewing business plans. Under the direction of experienced students, faculty and an entrepreneur, students will learn the components of a business plan, conduct research to assess new opportunities and communicate with entrepreneurs developing their business plan. Through this experience, students will gain an awareness of the broad-based competencies required to function as an entrepreneur. They will apply a process for evaluating entrepreneurial opportunities while developing their analytical skills, critical thinking skills, written and oral communication skills.

ELECTIVE TOPICAL SEMINAR

One credit hour

Students will select one elective topical seminar. Elective seminars will be offered during a three-week term in the Fall and Spring semesters. These seminars will cover topics of current interest or provide in-depth coverage of selected topics from the core courses.

MASTER OF BUSINESS ADMINISTRATION IN EXECUTIVE MANAGEMENT

Baldwin-Wallace College's Executive MBA (EMBA) program is designed for business executives who seek to obtain a formal graduate degree without interrupting their careers or interfering with weekday office or travel obligations.

EMBA classes are offered on alternate weekends (except on occasions when avoiding holiday weekends forces sequential weekends) beginning at 2:00 P.M. on Friday and ending on Saturday at 3:30 P.M. This schedule, designed with a twofold purpose, leaves the intervening and holiday weekends unencumbered and solves the problems of executives whose full-time managerial responsibilities include heavy midweek commitments. The two-day schedule will enhance the opportunities for sharing experiences and building camaraderie among students.

Class sizes are small to promote communication among executives and faculty. The executive takes all of the required courses over a two-year period in an integrated "single track" curriculum. The courses are offered in two nine-weekend semesters per year. Two hours of elective seminars are required and may be taken during the intervening summer.

The schedule of classes for each alternate weekend is:

Friday

2:00 p.m. - 6:00 p.m.	Class
6:00 p.m. - 7:00 p.m.	Dinner
7:00 p.m.. - 9:00 p.m..	Class

Saturday

7:30 a.m. - 8:30 a.m.	Breakfast
8:30 a.m. - 12:30 p.m.	Class
12:30 p.m.- 1:30 p.m.	Lunch
1:30 p.m.- 3:30 p.m.	Class

The Curriculum

Each academic year consists of two semesters with three courses in each semester. In the second year, BUS 765 and BUS 870 each meet for the entire year. The foundation and core courses are three semester hours each; most elective seminars are one semester hour each. The total requirement for completing the Executive M.B.A. is 38 semester hours - 12 three-hour courses and two hours of elective seminars. The sequence in which the core courses are scheduled is:

Semester I:

- BUS 701 Organizational Theory & the Systems Approach to Management
- BUS 705 Accountability of Financial Resources
- BUS 742 Information Systems: Management, Implementation, and Assimilation

Semester II:

- BUS 711 Micro Organizational Behavior
- BUS 747 Operations Management
- BUS 748 Financial Management

Summer:

Two hours of elective seminars (may also be selected from evening graduate elective seminars).

Semester III:

BUS 760 The Marketing Environment

BUS 765 Macro Organizational Behavior (one half)

BUS 771 The Economic System

BUS 870 Policy Formulation and Strategic Management (one half)

Semester IV:

BUS 765 Macro Organizational Behavior (one half)

BUS 781 Global Strategic Management

BUS 800 Power and Ethics in the Management of Organizations

BUS 870 Policy Formulation and Strategic Management (one half)

Eligibility Requirements

The Executive MBA program is designed for mid-career executives. Participants are expected to have ten or more years of work experience and to be in a professional or managerial position. The admission process involves the following considerations:

1. A personal interview with the Director of the program during which past experience and accomplishments and potential for advancement and professional self-improvement are reviewed.
2. An undergraduate bachelor's degree in any field from an accredited institution. Applicants whose undergraduate degree is not in business may be required to take one or two foundation courses in the areas of accounting or quantitative methods prior to starting the program.
3. Evidence through letters of reference that the applicant is capable of graduate study in business and has the personal commitment and support of his organization necessary for successful completion of the program.
4. Approval of the Admission Committee based on the documentation in support of the above three criteria.

Tuition Payment

The EMBA Program is fully approved for veterans' educational benefits. Payment of tuition and fees must be made prior to the first class of each term. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar. Grades, transcripts and diplomas will not be released to students who have not paid their accounts. The cashier's office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each term. Institutional financial aid is not available for the graduate programs. However,

graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory; and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two “Cs” may be counted in the GPA. No audits of courses are permitted.

Withdrawal Policy

An incomplete grade received during a given term must be completed by the end of the sixth week of the next term in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as “F”. In unusual circumstances, the instructor may request an extension of the due date subject to approval of the Registrar.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
1st Week	90% of full tuition
2nd Week	60% of full tuition
3rd Week	50% of full tuition
4th Week	30% of full tuition

The Degree

All participants who successfully complete the required studies will be awarded the degree of Master of Business Administration at the annual commencement exercises in May.

Foundation Course Descriptions

The following courses provide a foundation for the EMBA program to individuals with limited business training. The department suggests that students discuss their academic background with the Director of the program prior to making a decision to enroll in any of these classes. These courses are three semester credit hours, but do not count toward the EMBA degree requirement.

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in algebraic and statistical

techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

Core Course Descriptions

BUS 701 ORGANIZATIONAL THEORY & THE SYSTEMS APPROACH TO MANAGEMENT *Three credit hours*

This course introduces executives to the systems approach to management. It is an overview of the theories of general systems, systems-thinking, and the systems approach to management. Executives apply the systems approach to building systems models of the organizations represented in the class. These models provide an understanding of the interdependencies in a variety of complex organizations and help managers learn to make more effective decisions for their organizations.

BUS 705 ACCOUNTABILITY OF FINANCIAL RESOURCES *Three credit hours*

This course emphasizes the use of the accounting system to provide decision-making information to the manager. Cost accounting data are applied to management models of the firm, especially those models dealing with alternative choice situations, such as pricing, factor and product combinations, and capital budgets. Financial principles and analyses are coupled with accounting data for specialized types of business situations requiring executive decisions. Case problems provide the basis for intensive study of the subject area.

BUS 711 INFORMATION SYSTEMS: MANAGEMENT, IMPLEMENTATION AND ASSIMILATION *Three credit hours*

An overview of contemporary information systems technology and management: computers, telecommunications, and Internet commerce. A principal goal includes understanding relevant issues of information services within the organization/firm, as well as within the industry. Focus is on the tension and trade-offs of operational activities (implementation) and strategic vision (assimilation). The course is organized around a management audit of information services activities which includes an assessment of how and why organizations are organized, managed, and controlled relative to information generation and processing. Topics include information technology and competition; electronic commerce (Internet developments); information technology operations and management processes; technology partnerships, portfolios, and resources; transnational issues; and technology culture and learning factors.

BUS 742 MICRO-ORGANIZATIONAL BEHAVIOR *Three credit hours*

This micro-perspective on organizational behavior deals with the individual and small groups. Executives develop a basic conceptual understanding of the causes of behavior (theories of motivation, learning, perception, communication, personality, and decision-making) and develop tools with which to change behavior. Research findings, supporting the hypotheses and relationships among personal and environmental causes and behavioral outcomes, are integral to the course. This course has a strong experiential base and a heavy emphasis on process.

BUS 747 OPERATIONS MANAGEMENT*Three credit hours*

This course develops a systems approach to the analysis of senior managerial operating problems. Computer, quantitative, and behavioral models are used to formulate operating decisions consistent with an organization's competitive strategy.

BUS 748 FINANCIAL MANAGEMENT*Three credit hours*

Analysis of financial information is central to financial control, forecasting, and decision making. It also is central to the evaluation of customers, competitors, or merger candidates. This course gives executives insight into financial statement analysis, cash flow projections, capital budget evaluation, working capital management, and the primary methods of financing the corporation. Various measures of risk and methods of assessing the risk-return trade-off are also presented.

BUS 760 THE MARKETING ENVIRONMENT*Three credit hours*

An organization must deal with strategic and tactical issues on a domestic and global basis if it is to maintain an effective marketing organization. The course places special emphasis on the determination of longer term marketing strategy, the building of shorter term tactics, and the significance marketing has in the strategic direction of the firm. Emphasis is given to the examination of competitive operations and practical marketing problems confronting executives.

BUS 765 MACRO-ORGANIZATIONAL BEHAVIOR*Three credit hours*

The macro-perspective provides a broader view of organizational effectiveness by dealing with the organization's major sub-units rather than individuals and small groups. This perspective deals with employee behavior as well as with overall design of the organization, efficiency, and adaptation to the environment. The macro-route to organizational change includes design of individual roles and organizational structures, relationships among roles, control systems, and information technology. A field activity in organizational development is a major focus of the course.

BUS 771 THE ECONOMIC SYSTEM*Three credit hours*

This course gives executives an understanding of how the US economy operates, so that they will understand the national economic environment in which their own firm operates at present and in the future. Descriptions are presented from an intuitive perspective rather than from a mathematical/theoretical perspective. Emphasis is placed on readily available sources of important data about the economy's recent performance, on interpreting those data, and on obtaining and evaluating forecasts of the economy's future performance. The forces influencing economic growth, interest rates, inflation, employment, and living standards are studied. Government policies for influencing the economy are examined together with the organization of policy-making bodies and the motivations of policy makers.

Globalization of US business is proceeding at an accelerating pace. Executives are introduced to techniques for managing this economic transformation both at home and abroad. The course reviews the development and current role of the multinational enterprise. Major features of international trade and the challenge of managing organizations across national borders are covered. Executives learn how to respond to international challenges by developing or critiquing international corporate strategies and operations.

**BUS 800 POWER AND ETHICS IN THE MANAGEMENT
OF ORGANIZATIONS***Three credit hours*

The course introduces power and ethics concepts (The Prince Model, the Ethical Response Model) as “systems-thinking” ways of winning desired cooperation from associates, customers, suppliers, public policy makers, or others. The course stresses the use of contemporary case analysis as well as readings and creativity to develop “win-win” ways to nurture the health of both organizations and society.

**BUS 870 POLICY FORMULATION AND
STRATEGIC MANAGEMENT***Three credit hours*

This course represents the culmination of the executive’s two-year program. Concepts, principles, and new ways of thinking are integrated into this capstone course. The executive takes the role of senior management, learning how to develop a strategic intent for the organization as well as the policies and competitive strategies necessary to make the intent a reality. In the process, the executive learns how to formulate decisions based on the analysis and diagnosis of competitive and market conditions and the organization’s capabilities and limitations. The concepts and tools of strategic analysis, planning, and implementation are applied through case studies and consultation with actual organizations.

ELECTIVE REQUIREMENTS

The Program requires a total of two semester hours of topical seminar electives. These electives may be selected from any of the electives scheduled during week nights (and primarily designed for MBA and IMBA students) or from weekend courses.

There will be summer elective seminars in Project Management that will be scheduled on weekends. The evening courses will be held during the three week periods in the fall and spring preceding the regular semester-length courses in the MBA and IMBA Programs.

MASTER OF BUSINESS ADMINISTRATION IN HEALTH CARE EXECUTIVE MANAGEMENT

Baldwin-Wallace College's Health Care Executive MBA (HCEMBA) program is designed for health care professionals who seek a formal graduate degree without interrupting their careers or interfering with weekday office or travel obligations. This program is presented jointly by the Division of Business Administration and the Northeastern Ohio Universities College of Medicine (NEOUCOM) at Baldwin-Wallace.

HCEMBA classes are offered on alternate weekends (except on occasions when avoiding holiday weekends forces sequential weekends) beginning at 2:00 P.M. on Friday and ending on Saturday at 3:30 P.M. This schedule, designed with a two-fold purpose, leaves the intervening and holiday weekends unencumbered and solves the problems of executives whose full-time managerial responsibilities include heavy mid-week commitments. The two-day schedule enhances the opportunities for sharing experiences and building a sense of camaraderie among students.

Class sizes are small (no more than 30 students) and organized into interdisciplinary teams. Teams are selected to include a variety of professionals on each team. Participants learn through interaction with classmates who bring widely varied backgrounds to team projects and class discussions.

The program is built upon the systems approach to management that views the health care organization as a dynamic, interdependent organism. Development of the interpersonal and organizational skills needed to lead teams, groups, and networks of providers is emphasized throughout the program. There is also a strong focus on "value added" health care reflecting the need to manage the relationship between cost and quality.

All classes are held at Baldwin-Wallace College. Courses are staffed by Baldwin-Wallace or Northeast Ohio Universities College of Medicine faculty.

Class Schedules

The schedule of classes for each alternate weekend is:

Friday

2:00 p.m. - 6:00 p.m.	Class
6:00 p.m. - 7:00 p.m.	Dinner
7:00 p.m. - 9:00 p.m.	Class

Saturday

7:30 a.m. - 8:30 a.m.	Breakfast
8:30 a.m. - 12:30 p.m.	Class
12:30 p.m.- 1:30 p.m.	Lunch
1:30 p.m.- 3:30 p.m.	Class

The Curriculum

The Health Care EMBA consists of an initial semester of courses (those courses with a BUS 500 number) required of applicants whose undergraduate degree or work experience

have not included these business fundamentals. The foundation courses are scheduled in the fall semester. The program of 12 core business courses and two year-long courses in medical management commence in the spring semester. The program is designed to be completed in two years from the commencement of the core courses.

The sequence in which the courses are scheduled is:

Foundation Courses

BUS 500A Financial Accounting
BUS 500Q Quantitative Analysis

Semester I:

BUS 701 Organizational Theory & the Systems Approach to Management
BUS 705 Accountability of Financial Resources
BUS 742 Micro Organizational Behavior
BUS 755 Medical Management I

Semester II:

BUS 711 Information Systems: Management, Implementation, and Assimilation
BUS 755 Medical Management II
BUS 760 Marketing Environment
BUS 800 Power and Ethics in the Management of Organizations

Semester III:

BUS 747 Operations Management
BUS 748 Financial Management
BUS 755 Medical Management III
BUS 771 The Economic System

Semester IV:

BUS 755 Medical Management IV
BUS 765 Macro Organizational Behavior
BUS 781 Global Strategic Management
BUS 870 Policy Formulation and Strategic Management

Eligibility Requirements

The HCEMBA program is designed for mid-career health care managers or for medical professionals preparing to make a transition to senior management positions. Participants are expected to have significant work experience in a professional or managerial position. The admission process involves the following considerations:

1. A personal interview with the director of the program during which past experience and accomplishments and potential for advancement and professional self-improvement are reviewed.
2. A professional degree in any field from an accredited institution. Applicants whose undergraduate degree is not in business may be required to take one or more foundation courses in the areas of accounting or quantitative methods.
3. Evidence through letters of reference that the applicant is capable of graduate study in business, and has the personal commitment and support of his organization necessary for successful completion of the program.

4. Approval of the Admission Committee based on the documentation in support of the above three criteria.

Tuition Payment

The HCEMBA Program is fully approved for veterans' educational benefits. Payment of tuition and fees must be made prior to the first class of each term. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar. Grades, transcripts and diplomas will not be released to students who have not paid their accounts. The cashier's office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each term. Institutional financial aid is not available for the graduate programs. However, graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory; and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two "Cs" may be counted in the GPA. No audits of courses are permitted.

An incomplete grade received during a given term must be completed by the end of the fourth week of the next term in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as "F". In unusual circumstances, the instructor may request an extension of the due date subject to approval of the Registrar.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
1st Week	90% of full tuition
2nd Week	60% of full tuition
3rd Week	50% of full tuition
4th Week	30% of full tuition

The Degree

All participants who successfully complete the required studies will be awarded the degree of Master of Business Administration at the annual commencement exercises in May.

Foundation Courses

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and

understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in computer skills and algebraic techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

Core Course Descriptions

BUS 701 ORGANIZATIONAL THEORY & THE SYSTEMS APPROACH TO MANAGEMENT

Three credit hours

This course introduces health care executives to the systems approach to management. It is an overview of the theories of general systems, systems-thinking, and the systems approach to management. Executives apply the systems approach to building systems models of the organizations represented in the class. These models provide an understanding of the interdependencies in health care systems along the entire continuum of care in a variety of health care organizations. Managers will learn to make more effective decisions across formally and informally structured delivery systems plus the various structures in which health care is delivered on an integrated basis.

BUS 705 ACCOUNTABILITY OF FINANCIAL RESOURCES

Three credit hours

This course shows the student how accounting systems can be designed to provide healthcare managers with useful information for decision-making. Students will use this information in cost-volume-profit and operational and capital budgeting exercises to improve their planning efforts, in learning how to make better operating decisions, and in conducting more meaningful performance analyses. The problems encountered in overhead allocation will be discussed in detail. Quantitative models will be introduced when appropriate, decision-making under uncertainty will be emphasized, and the need for a cost-benefit trade-off analysis will be a central theme in the course.

BUS 711 HEALTH CARE INFORMATION SYSTEMS

Three credit hours

This course presents an overview of the uses of and management of information systems and technology in health care. It is directed to managerial end-users of information systems, and to those managers who will need to make strategic decisions regarding the use of capital and operating funds for the acquisition and operation of information systems and technology. The main objective is to build a basic understanding of the value and uses of information systems and information technology (both onsite and web-based) for business operations, management decisions making, and strategic advantage. Special emphasis is placed on the planning and financing of managerial and enterprise information systems.

BUS 742 MICRO-ORGANIZATIONAL BEHAVIOR

Three credit hours

This micro-perspective on organizational behavior focuses on the interpersonal, the intrapersonal, small work groups, and team building. Executives develop a basic conceptual understanding of the causes of behavior at work (theories of motivation, learning, perception, communication, personality, and decision-making) and develop tools related to behavioral change. Research findings, supporting the hypotheses and

relationships among personal and environmental causes and behavioral outcomes, are integral to the course. This course has a strong experiential base with a heavy emphasis on process and the special challenges inherent within the current health care environment.

BUS 747 OPERATIONS MANAGEMENT

Three credit hours

This course develops a systems approach to the analysis of senior health care managerial operating problems. Computer, quantitative, and behavioral models are used to formulate operating decisions consistent with a health care organization's competitive strategy.

BUS 748 FINANCIAL INFORMATION ANALYSIS AND CONTROL

Three credit hours

Analysis of financial information is central to financial control, forecasting, and decision making. It also is central to the evaluation of managed care operations, competitors, or merger candidates. This course gives executives insight into financial statement analysis, cash flow projections, capital budget evaluation, working capital management, and the primary methods of financing the corporation (both for-profit and not-for-profit models are emphasized). Various measures of risk and methods of assessing the risk-return trade-off are also presented. Examination of actual institutions is incorporated into the course.

BUS 755 SEMINARS IN MEDICAL MANAGEMENT I, II, III, IV *Two credit hours each*

This course is designed to explore local, regional and national issues in health care. Topics include the evolution of the health care delivery system and financing, the role of government in policy development and implementation, access to care, quality management and the duty of health care organizations to the community. Health care leaders serve as guest speakers broadening the horizon of exploration and discussion.

BUS 760 THE MARKETING ENVIRONMENT

Three credit hours

The health care organization must deal with strategic and tactical issues if it is to serve its customers effectively. The course places special emphasis on the determination of longer term marketing strategy, the building of shorter term tactics, and the significance marketing has on the strategic direction of the firm. Emphasis is given to new health care competitive issues and applied marketing problems confronting executives today.

BUS 765 MACRO ORGANIZATIONAL BEHAVIOR

Three credit hours

As the program draws to a close, classroom participants are called upon to gain deep insight into their personal role as a leader in deciphering and shaping the culture of their organization so as to align it with the demands of a volatile and complex environment. A key element of the course is the development of one's own leadership style, inclusive of values, beliefs, vision and the personal mastery of the competencies of effective leaders. Correspondingly, the difficult and complex process of understanding organizational culture, its basic assumptions and the forces that bind norms, practices and structures into what makes an organization unique is rigorously explored. Taken together, deep understanding of the organizational culture and personal leadership effectiveness combine to set the stage for classroom participants to emerge as leaders in their organizations and the industry at large.

BUS 771 THE ECONOMIC SYSTEM

Three credit hours

This course gives executives an understanding of how the US economy operates, so that they will understand the national economic environment in which the health care industry operates now and in the future. Descriptions of how the overall economy works are presented from an intuitive perspective rather than from a mathematical/theoretical perspective. Emphasis is placed on readily available sources of important data about the economy's recent performance, on interpreting those data, and on obtaining and evaluating forecasts of the economy's future performance. The forces influencing economic growth, interest rates, inflation, employment, and living standards are studied. Government policies for influencing the economy in general, and the health care industry in particular, are examined together with the organization of policy-making bodies and the motivations of policy makers.

BUS 781 GLOBAL STRATEGIC MANAGEMENT

Three credit hours

Globalization of US business is proceeding at an accelerating pace. Through a systematic presentation of the major elements, executives are introduced to techniques to manage this economic transformation both at home and abroad. The course reviews the development and current role of the multinational enterprise and introduces the concept of "born-global" start-up companies. Concepts of international trade and the challenge of managing industrial, health care, and organizational relations across national borders are covered, and the participant is challenged to develop a degree of sophistication. Executives have the opportunity to develop or critique the international strategy and operations of a regional company and learn proactive responses to international challenges.

BUS 800 POWER AND ETHICS IN THE MANAGEMENT OF ORGANIZATIONS

Three credit hours

This course puts students in the role of managers in health care organizations confronting challenges requiring the exercise of power inside and outside the organization and facing ethical dilemmas caused by the explosion of technology, increased competition, and the demands of government, employers, and the public. It provides a framework to help health care managers consider issues of power, ethics, and public policy.

BUS 870 STRATEGIC MANAGEMENT OF HEALTHCARE ORGANIZATIONS

Three credit hours

In this course, participants are introduced to the science and art of strategy making and strategy-implementation as applied to healthcare organizations. The systems approach, its key concepts and principles are utilized to explain the underlying logic of strategic management as the ultimate tool for managing change, as well as managing in changing market and industry environment. Specifically course participants are trained in the strategic tools, and the concepts they're based on, necessary for the following managerial skills: 1) formulating a strategic intent, 2) setting performance results, 3) crafting corporate, competitive and functional strategies, 4) planning implementation of crafted strategies, and 5) executing and controlling the organization's total strategic blueprint for steering, instead of drifting, towards its strategic intent. Participants develop these skills primarily by conducting a comprehensive, real-time strategic analysis of an actual healthcare organization. Additionally, participants also undertake a strategic analysis of their own sector of the healthcare industry, as a means of helping to add value in their current job and to their current employer. The course is the culmination of the two-year process in developing the executive mind of program participants, and uses the integrative logic of strategic management to help pull together the total business education they received in the program.

MASTER OF BUSINESS ADMINISTRATION IN HUMAN RESOURCES

The Masters of Business Administration in Human Resources provides students with fundamental managerial and leadership skills that will enable students to understand strategic and operational issues in managing human capital in organizations. The curriculum is directed towards developing Human Resource managers and follows the systems approach to graduate education. The systems approach helps managers to view their own strengths and competencies within a broader understanding of organizational and environmental dynamics.

The program is designed for the working adult with evening classes. Students completing undergraduate study may pursue the Human Resource MBA as a dual 3/2-degree program with completion of the undergraduate bachelor degree in business administration and the HR MBA concurrently in the fourth and fifth years of study.

Program Overview

Excluding foundation courses, a total of 37 credit hours, 33 core and four seminar, are required to complete the degree. Students may be required to complete all or some of the following courses before the regular core course sequence.

Foundation Areas

Accounting Principles (Financial and Managerial)
Corporate Financial Management
Statistics

Core Courses

BUS 501 Systems Management and Organizational Theory
BUS 517 Financial Management
BUS 509 Organizational Behavior
BUS 510 Human Resource Management
BUS 511 Compensation
BUS 512 Employment Law and Labor Relations
BUS 513 Staffing and Development
BUS 551 Marketing and Marketing Information Systems
BUS 600 Power, Ethics & Society
BUS 632 Information Systems
BUS 670 Management Policy and Systems Analysis
Additionally, four hours of seminar credits are required (BUS 655).

Admission Requirements for the HR MBA

- A bachelor degree in any field from an accredited institution.
- An overall undergraduate GPA of 3.0 or above.
- A total score on the GMAT examination of 500 or above with a score of 4.5 or above on the writing portion of the GMAT or satisfactory completion of BUS 500R.

- Two strong letters of recommendation.
- Demonstrated professional work experience.
- A current resume.
- Admission to the 3/2 program requires junior status.

Format

Weeknight classes are held one night a week on Monday through Thursday. The Program consists of a Fall and Spring semester, each 15 weeks long, and a 12-week Summer semester. During the first three weeks of the Fall and Spring semesters students will choose an elective seminar from a variety of emerging and current topics among the BUS 655 Seminar in Management courses.

Academic Calendar

The MBA program is designed so that participants can complete the sequence of 11 core and four hours of elective seminars in two years (two core courses per semester for six consecutive semesters plus four hours of elective seminars). The core courses run one evening per week, for 12 weeks. Each class meeting is three hours and 10 minutes in duration. The elective seminars usually run for three hours and ten minutes one night per week over a three week term. The three-week terms for elective seminars are offered in the Fall and Spring semesters. No seminars will be scheduled in the Summer semester.

Location

MBA classes are held on the Baldwin-Wallace College campus in Berea, Ohio.

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A+, 4.0; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory, and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two "Cs" may be counted in the GPA.

An incomplete grade received during a given semester must be completed by the end of the sixth week of the next semester in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as failure. In unusual circumstances, the instructor may request an extension of the established due date subject to approval of the Registrar.

MBA students who withdraw from class during the first nine weeks of the semester will receive a grade of "W". Withdrawal after the ninth week may be authorized only in cases of prolonged illnesses, change of employment, or other circumstances beyond the student's control. Lack of academic progress in a course is not sufficient reason for an authorized withdrawal after the sixth week. A written petition must be presented to the Registrar of the College. Petition forms are available in the Registrar's Office. Withdrawal from a course without approval constitutes a failure and the letter grade of "F" is recorded.

Degree Requirements

The student must meet the following requirements for the Master of Business Administration degree:

- successfully complete any required foundation courses, the sequenced core curriculum, and four hours of elective seminars (minimum of 37 credit hours);
- attain at least a 3.0 grade point average in total work attempted in the MBA program

and a 3.0 grade point average in the 11 core courses of the program. If more than two "C's" are earned, courses with additional "C's" must be retaken until an "A" or "B" is earned; and

- complete all degree requirements within four calendar years of initial registration.

Transfer Credit

Only six credit hours are transferable for credit from another institution. Transfer credit is awarded when:

- the requested credit is an equivalent graduate-level course from an MBA program;
- the student was enrolled as a graduate student when the course was taken;
- the course was graded "A" or "B";
- the course content is compatible with the MBA program at Baldwin-Wallace College (determination of credit is made jointly by the Registrar and the director of the program); and
- the credit has not been counted toward an earned degree.

Tuition Payment

The MBA Program is fully approved for veterans' educational benefits. Payment of tuition and fees must be made prior to the first class of each semester. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar. Grades, transcripts, and diplomas will not be released to students who have not paid their accounts. The cashier's office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each semester. Institutional financial aid is not available for the graduate programs. However, graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	99% of full tuition
2 nd Week	90% of full tuition
3 rd Week	70% of full tuition
4 th Week	50% of full tuition
5 th through 8 th week	25% of full tuition

Seminar in Management refund schedule:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	50% of full tuition
2 nd Week	25% of full tuition
3 rd Week	no refund

Human Resources Course Descriptions

All are required

BUS 510 HUMAN RESOURCE MANAGEMENT

Three credit hours

This course provides an overview of the various functions in the field of Human

Resource Management. The functions of planning, selecting, compensating, appraising, training, and development are covered. Legislation and laws pertaining to these functions as well as labor relations and health and safety are examined. Overall organizational strategy is incorporated into the application of all Human Resource functions.

BUS 511 COMPENSATION

Three credit hours

Prerequisite: BUS 510., or permission of the instructor.

Theory and strategy behind organizational compensation practices are examined. Specifically, the behavioral aspects of compensation, the legal constraints, development of base pay systems, variable pay, executive compensation, benefits, and services are covered. Students become familiar with actual practices and application in organizations.

BUS 512 EMPLOYMENT LAW AND LABOR RELATIONS

Three credit hours

Prerequisite: BUS 510.

This course is a review of the historical foundations of Employment Law and Labor Law with a focus on current issues as reflected by recent agency and court rulings. Labor Relations includes the topics of the NLRB, unionization, collective bargaining, grievance procedures, arbitration and mediation.

BUS 513 STAFFING AND DEVELOPMENT

Three credit hours

Prerequisite: BUS 510.

This in-depth course provides a strategic overview of the Human Resource Planning function. Job analysis, recruiting, selection, training, development, retention, and appraisal are covered as key topical areas with a focus on the theoretical foundations and application of current practices.

Additionally, four hours of seminar credits are required (BUS 655)

Foundation Course Descriptions

The following courses provide a foundation for the MBA program for individuals with limited business training. The department suggests that students discuss their academic background with the Director of the program prior to making a decision to enroll in any of these classes. These courses are three semester credit hours but do not count toward the MBA degree requirement.

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in computer skills and algebraic techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

BUS 500R BUSINESS RESEARCH AND WRITING FOR ACADEMIC AND CAREER SUCCESS

Three credit hours

An introduction to current business research sources and techniques, as well as individual and group writing procedures for business or graduate studies in business administration. Emphasis is given to ethical and legal concerns in research and writing.

Core Course Descriptions

BUS 501 SYSTEMS MANAGEMENT & ORGANIZATIONAL THEORY

Three credit hours

This course focuses on general systems concepts and the systems management approach to organizations. Students acquire a greater understanding of the interdependence of and interrelationships between elements of a system and its environment. Selected organizational and managerial issues or problems are diagnosed from a system and organizational theory perspective, and solutions are developed that reflect a systemic outlook. Opportunities are provided for applying systems thinking to the students' own career or work situation.

BUS 509 ORGANIZATIONAL BEHAVIOR

Three credit hours

This course provides an analysis of behavioral science approaches to organizations stressing the implications of theoretical concepts on managerial practice. Topics include functions and dysfunctions of bureaucracy, individual needs and organization requirements, group processes, and organizations as systems. Basic concepts used to study special topics are conflict management, leadership, communications, and organizational change and development.

BUS 517 FINANCIAL MANAGEMENT

Three credit hours

Working capital management, investment decisions, cost of capital, and long-term financial decisions are the focus of this course. The method of presentation takes account of theory, application, and integration into the general systems approach.

BUS 600 POWER, ETHICS, AND SOCIETY

Three credit hours

This course examines the social, ethical, and leadership responsibilities of systems managers in relation to the stakeholders affected by managerial decisions-especially customers, the work force, shareholders, and society (including government). Students examine the acquisition and use of power inside and outside the organization through contemporary cases.

BUS 632 INFORMATION SYSTEMS FOR MANAGEMENT

Three credit hours

This course establishes a basic understanding for developing management information systems that provide reliable and valid information for managers of diverse functions. In addition, the course includes computer- and non-computer-based case histories. A review of corporate structure in a traditional organization and the impact of the design of information systems on the corporate structure and its subsystems are the main thrust of this course.

BUS 670 MANAGEMENT POLICY & SYSTEMS ANALYSIS

Three credit hours

This course provides students with the opportunity to solve complex top management problems by integrating the theoretical and practical knowledge acquired in previous courses.

MASTER OF BUSINESS ADMINISTRATION IN INTERNATIONAL MANAGEMENT

Baldwin-Wallace College offers the Master of Business Administration in International Management on both a full-time and part-time basis.

Academic Calendar

The program can be taken part-time (one or two courses per semester) or full-time (three courses per semester). When taken part-time, the program can be completed in six semesters. When taken full-time, the IMBA can be completed in four semesters.

Requirements for Admission

The requirements for admission to the MBA in International Management (IMBA) program include a bachelor's degree in any field from an accredited institution, test scores from the appropriate tests for foreign or US applicants (described below), two letters of recommendation, and a résumé.

Other factors involved in the admission decision include professional attainment and potential growth as well as the cumulative grade point average earned in undergraduate studies.

Application Procedure

While applicants need not have majored in business to be admitted to the IMBA program, they must hold a bachelor's degree from an accredited institution. When reviewing an application, many factors are taken into consideration:

- demonstrated professional attainment;
- evidence of personal growth and accomplishment; and
- clear evidence of academic achievement.

The applicant should submit the following items **at least one month prior to the beginning of the semester in which enrollment is planned:**

- a completed application form and a \$15 non-refundable application fee;
- official transcripts from all undergraduate and graduate colleges and universities attended;
- a résumé of career and professional development;
- two letters of recommendation from persons qualified to evaluate the applicant's background and qualification for successful graduate study; and
- A total score on the GMAT examination of 500 or above. A score of 4.5 or above on the writing portion of the GMAT

Foreign Student Admission

Application Procedure

To complete your portfolio for review by the Admission Committee, you should submit the following items *at least three months prior to the beginning of the semester in which you want to enroll:*

- Application form and a US \$15 non-refundable application fee;
- Official transcripts from all undergraduate and graduate universities attended;
- A résumé of your career and professional development;
- Two letters of recommendation from persons qualified to evaluate your background for success in graduate school

- A statement of financial support
- A TOEFL score of 523 or higher, or a GMAT score of 500 or higher

Conditional Admission

Students who have not taken the TOEFL test or have had insufficient English training to obtain the required TOEFL test score of 523 may be eligible for a conditional letter of admission. Special programs offered in cooperation with the American Language Academy (ALA), located on our campus, are available for students. These programs are designed to improve language proficiency and TOEFL test results.

Foreign students with a TOEFL score between 500 and 523, are required to enroll in BUS 500L BUSINESS ENGLISH AS A FOREIGN LANGUAGE. BUS 500L is a three semester hour course that meets nine hours per week for 12 weeks, but does not count toward the IMBA degree requirements.

Students completing BUS 500L are expected to be able to:

- write formal academic essays with proper use of structure, vocabulary, conventions, and rhetorical principles of organization even under time pressure;
- accomplish all the steps leading up to, including the final editing of, a term paper assignment meeting IMBA program standards;
- refine the skills necessary for the retention of large blocks of oral material of an academic or professional nature; and
- develop the communication and presentation skills necessary for success in a graduate academic program.

An institutional TOEFL will be administered as part of this course. Course requirements include the achievement of a score of 523 or higher on this test.

Foreign students with a TOEFL score of 523 or greater have the opportunity to further their writing ability through one-on-one appointments with a Baldwin-Wallace College writing tutor or by enrolling in BUS 500R (see Foundation Course Descriptions).

Grading

Letter grades given are A, B, C, F, I, T and W. A plus/minus system may be elected by individual instructors. Each grade has the following value in quality points: A+, 4.0; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C+, 2.333; C, 2.0; C-, 1.667; F, none; I, incomplete; T, a temporary non-accredited grade to indicate work in the course is continuing and is thus far satisfactory; and W, withdrawal with no quality points. No grade of D is awarded. A cumulative GPA of 3.0 is required for graduation, and only two “Cs” may be counted in the GPA.

An incomplete grade received during a given semester must be completed by the end of the sixth week of the next semester in which the student is enrolled. If no grade is reported by that time, the grade will be recorded as “F”. In unusual circumstances, the instructor may request an extension of the due date subject to approval of the Registrar.

Withdrawal Policy

An IMBA student who withdraws from class during the first nine weeks of the semester will receive a grade of “W”. Withdrawal after the ninth- week may be authorized only in cases of prolonged illness, change of employment, or other circumstances beyond the student’s control. Lack of academic progress is not a sufficient reason for an authorized withdrawal

after the sixth week. A written petition for authorization to withdraw must be submitted to the Registrar. Withdrawal from a course without approval will result in a grade of "F".

Degree Requirements

The following requirements must be met for the Master of Business Administration in International Management degree:

- successful completion of required foundation courses and core courses in an acceptable sequence;
- no more than six hours of work graded "C" in the program;
- six semester hours of a foreign language. This requirement may be met with undergraduate or graduate courses from any accredited college or university or by submitting evidence of equivalent training. Students may test out of this requirement;
- a 3.0 grade point average in total work attempted in the IMBA program and a 3.0 grade point average in the 12 core courses of the program. A participant who receives an "F" will be dropped from the program;
- demonstrated professional experience. Satisfaction of this requirement may be documented by prior work experience, approved graduate assistantship or internship; and
- completion of all degree requirements within four calendar years of initial registration.

Transfer Credit

Except for students with an earned MBA, transfer credit is limited to six semester hours.

This transfer credit is awarded when:

- the requested credit is an equivalent graduate level course;
- the course was graded "A" or "B";
- the course content is compatible with the program at Baldwin-Wallace College; and
- the Registrar and the IMBA program director concur that credit should be granted.

Students with an earned MBA from another institution may transfer up to nine credit hours for credit. Credit will only be granted for courses that duplicate the contents of

BUS 610 MANAGERIAL FINANCE;

BUS 612 MICROECONOMICS/INTERNATIONAL TRADE; and

BUS 620 MANAGEMENT SCIENCE.

Transfer credit is awarded when:

- the course was credited toward an MBA degree;
- the course was graded "A" or "B",
- the Registrar and the IMBA program director concur that credit should be granted.

Tuition Payment

The MBA Program is fully approved for veterans' educational benefits. Payment of tuition and fees must be made prior to the first class of each semester. A delayed tuition payment plan is available for students who are receiving tuition benefits from their employers for which they will be reimbursed at a later date. Past due accounts will be charged a finance charge. Special payment arrangements must be made with the approval of the Bursar.

Grades, transcripts and diplomas will not be released to students who have not paid their accounts. The cashier's office will be open from 6:00 p.m. to 8:00 p.m. the first two nights of each semester. Institutional financial aid is available for the graduate programs in the form of scholarships. Graduate students are eligible for aid through the Federal Family Education Loan program. Information is available in the Financial Aid Office, Bonds Administration Building.

Refund Policy

Students who withdraw from a course will receive a refund of their tuition payment in accordance with the following table:

Time of Withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	99% of full tuition
2 nd Week	90% of full tuition
3 rd Week	70% of full tuition
4 th Week	50% of full tuition
5 th through 8 th Week	25% of full tuition

Seminar in Management refund schedule:

Time of withdrawal	Refund
Prior to 1 st Week	100% of full tuition
1 st Week	50% of full tuition
2 nd Week	25% of full tuition
3 rd Week	no refund

Professional Experience

The IMBA program at Baldwin-Wallace College requires demonstrated professional experience of each of its graduates. Satisfaction of this requirement may be documented in the following ways:

- Prior experience as documented by a letter, resume or interview;
- approved graduate assistantship;
- internship

Assistantship

Baldwin-Wallace College emphasizes practical experience in its graduate business programs by providing the opportunity for all qualifying full-time students to participate in a Graduate Assistantship Program. The Assistantship Program is intended to contribute to the professional development of students in the International MBA Program.

To be eligible for an assistantship students must meet the following criteria:

- Full-time enrollment status;
- clear evidence of academic achievement;
- two recommendation letters stating performance and promise;
- TOEFL or GMAT score of at least 550;
- participation in the Assistantship Training Program the first semester of study.

Graduate Assistantships will be supervised by B-W faculty or staff members and will include the following:

- An award of a tuition credit of US \$1250 per semester;
- eligibility for four semesters;
- continued eligibility requires continuing good academic standing and satisfactory performance;
- graduate assistants will work approximately six-to-ten hours per week;
- an initial semester of orientation and preparation will be followed by three semesters of supervised service.

Foundation Course Descriptions

The following courses provide a foundation for the IMBA program for individuals with limited business training. Students should discuss their academic background with the Director of the program prior to making a decision to enroll in any of these classes. These courses are three semester credit hours, but do not count toward the IMBA degree requirement.

BUS 500A FINANCIAL ACCOUNTING

Three credit hours

This course develops a working knowledge of the basic accounting system. The primary focus is on financial accounting by the business entity. Students learn to read and understand the four standard financial reports: the balance sheet, income statement, statement of cash flows, and statement of retained earnings with emphasis on their implications for management.

BUS 500Q QUANTITATIVE ANALYSIS

Three credit hours

A course for individuals who have a limited background in computer skills and algebraic techniques. Students are exposed to statistical models and applications for quantitative methods in modern management.

BUS 500R BUSINESS RESEARCH AND WRITING FOR ACADEMIC AND CAREER SUCCESS

Three credit hours

An introduction to current business research sources and techniques, as well as individual and group writing procedures for business or graduate studies in business administration. Emphasis is given to ethical and legal concerns in research and writing.

BUS 655 SEMINARS IN MANAGEMENT

One or two credit hours

Elective seminars will be offered during a three-week term in the Fall and Spring semesters. These seminars will cover topics of current interest or provide in-depth coverage of selected topics from the core courses. The majority of the seminars will be assigned one semester hour of credit. Seminars will occasionally be given greater credit because of required travel, additional class-time, or extensive out-of-class assignments.

Core Course Descriptions

BUS 640 INTERNATIONAL MANAGEMENT

Three credit hours

This course introduces the student to the nature and scope of participation in and management of international economic enterprises. The new global markets require an understanding of the interdependency, interaction, and integration of planning, organizing, executing, and controlling across national and cultural boundaries. The course is designed to educate the future global manager who will eventually articulate and support the international strategy of the organization.

350 Master of Business Administration

BUS 610 MANAGERIAL FINANCE***Three credit hours***

This course includes the evaluation of financial statements through ratio and time series analysis, working capital management, capital budgeting, the evaluation of risk associated with different cost and capital structures, and the methods of long and short term financing of the firm.

BUS 612 MICROECONOMICS/INTERNATIONAL TRADE***Three credit hours***

A study of economic theory of the firm and markets on which many managerial decisions are based. The theory serves as a foundation for understanding the patterns of international trade and the role of the firm in global markets. The theory also has a role in a nation's international trade policy. Subjects include theory of demand, price making, costs, production, economies of scale, market structures, comparative advantage, international terms of trade, and trade barriers.

BUS 620 MANAGEMENT SCIENCE***Three credit hours***

This course includes models and quantitative techniques for analyzing management problems including decision theory, linear programming, transportation models, optimization functions, queuing theory, multiple regression, and time series.

BUS 622 INTERNATIONAL MACROECONOMICS***Three credit hours***

This course includes the study of national and global business cycles, monetary and fiscal policy, the role of central banks in foreign exchange markets, and the role of international institutions such as the International Monetary Fund. Other subjects covered include national income and employment theory, links between the domestic and international sectors, flexible versus fixed exchange rates, management of exchange rate risk, balance of payment issues, and international monetary systems.

BUS 626 INTERNATIONAL MARKET RESEARCH***Three credit hours***

A study of the methods by which primary and secondary data are collected (including the internet) and of the different techniques for analyzing such data. Quantitative techniques, including multivariate models, are studied.

BUS 630 INTERNATIONAL MARKETING STRATEGY***Three credit hours***

The emphasis in this course is on developing international marketing strategies. Alternatives in product, pricing, promotion, and distribution strategies are discussed. Case studies are used extensively.

BUS 642 INTERCULTURAL COMMUNICATION***Three credit hours***

This course defines culture and communication, reveals some important relationships between the two, and explores relevant systems of belief, value, and thought that increase analytical and problem-solving skills in international business relationships.

Also included are the business etiquette practices that are an outgrowth of the above topics.

BUS 650 INTERNATIONAL FINANCIAL MANAGEMENT *Three credit hours*

Prerequisite: BUS 610 Managerial Finance

The traditional areas of corporate finance are studied from the perspective of decisions peculiar to a global corporation. These perspectives include dealing with multiple currencies, frequent exchange rate changes, differing rates of inflation, multiple money markets, segmented capital markets, constraints on ownership and the return of invested capital and earnings, and political risks of expropriation, nationalization, or counter-trade arrangements.

BUS 652 STRATEGIC LOGISTICS MANAGEMENT *Three credit hours*

Prerequisite: BUS 626 International Market Research

This course is a study of strategic problems including exporting and importing procedures, insurance, documentary credit, statistical quality control, ISO 9000, benchmarking, and international transportation.

BUS 660 THE POLITICAL AND SOCIAL RESPONSIBILITIES OF THE MULTINATIONAL CORPORATION *Three credit hours*

This course examines the role of power and ethics in the conduct of international business. Actual cases are studied that demonstrate some of the dilemmas faced by the multinational corporation and the growing concern with integrating the ethical and social concerns with business actions in a way that is beneficial to both business and society.

**BUS 661 MANAGING MULTINATIONAL PROJECTS:
A STRATEGIC MANAGEMENT APPROACH** *Three credit hours*

Prerequisite: BUS 650 International Financial Management

This course deals with the principles of project/systems management and the challenge of joint efforts with other nations. Emphasis is on team building, developing an effective organization structure, work planning and scheduling, and cost control within a dynamic multinational environment. Students will investigate the legal, social, economic, political, technological, and cultural implications of global projects. They will also analyze cases, estimate costs of multinational projects, and examine methodologies for multinational project funding.

Section X

FACULTY, ADMINISTRATION & TRUSTEES

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